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## Detailed Site Plans

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A Detailed Site Plan must show all the following information

- Scale of Drawing
- North Arrow
- Legal Description of the property
- Names of all abutting streets
- Location and dimensions of all existing and proposed buildings
- Dimensions of all lot lines, and all easement of record
- Location and dimensions of all existing and proposed accessory structures
- Location and dimensions of all existing and future garages and deck locations
- Outside dimensions of the existing accessory structure
- Outside dimensions of the proposed additions (including decks, porches, stairways, fireplaces, bay and bow windows).
- (If Necessary) Should the proposed addition be set close to an apparent lot line, and the Building Official and/or Zoning Administrator is not able to determine the setback, the applicant is responsible (via property corners or registered land surveyor) to prove the exact location of the existing lot line, and that the structure will not encroach within the required setback area.

You may use the Beacon website to submit a site plan. The City of Becker Permit Page has a short instructional video. Beacon is also a location to find your parcel identification number. <https://beacon.schneidercorp.com>.

## Detailed Site Plan Example

Create your Site Plan. A site plan is a drawing of a property as seen from above and must include the following. A sample is shown below.:

- Scale of drawing
- North Arrow
- Legal Description of the property
- Names of abutting streets
- Location and outside dimensions of all existing and proposed buildings
- Location and outside dimensions of all existing and proposed accessory structures
- Location and outside dimensions of all existing and proposed garages and decks
- Outside dimensions of the proposed additions (decks/porches/stairs/fireplaces/windows/etc.)

Should the proposed addition be set close to an apparent lot line, and the Building Official and/or Zoning Administrator is not able to determine the setback, the applicant is responsible (via property corners or registered land surveyor) to prove the exact location of the existing lot line, and that the structure will not encroach within the required setback area.

Label all dimensions in feet. Show all existing buildings and structures as a solid line and all additions as a dashed line.

Include the address, property owner and parcel ID on the site plan.

Show drainage, utility or other easements.

### Example Site Plan

