

Township Road Access Application/ Secondary Access Permit Application

Questions? 763-261-5301 Inspections: 763-479-1720

Email completed application and documents to Permits@beckertownship.org

Drop off at 12165 Hancock Street, Becker. M/T/W/F 8-4:30. CLOSED THURSDAY



Permits are paid for at
pickup.

**Do not begin any work
until permit is issued.**

Additional documents must accompany this application.

Permit No.

Parcel Identification Number: **05-** _____ - _____

Site address if different from owner: _____

No address? Subdivision, Lot and Block: _____

Property Owner

Name: _____

Email: _____

Phone: _____

Contact Person (if different): _____

Address if not listed above: _____

City/State/Zip Code: _____

Installer:

Company Name: _____

License/Bond: _____

Address: _____

City/State/Zip Code: _____

Contact Person: _____

Email: _____

Phone: _____

Cell Phone: _____

Type of Access ☐ Residential ☐ Commercial

Access purpose

Legal Description

Section

Township

Range

Number of present
accesses

Date access will be
installed

- I (we) the undersigned, herewith make application for permission to construct the access at the above location, said access to be constructed to conform to current Township Engineering Standards. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the Township Road to its original condition.
- This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.
- I HEREBY CERTIFY that I have no delinquent property taxes, special assessments, penalties, interest, or municipal utility fees due on the parcel to which the application relates. I am also aware that the property taxes which are being paid under the provisions of a court order or which are in the process of being appealed are not considered delinquent for purposes of this law if all payments under the terms of the order or appeal have been paid. I FURTHER CERTIFY that if I am in violation of this requirement, the Town of Becker may deny the permit application by law.
- I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.
- Further, I (we) the undersigned, have received a copy of the current Township Engineering Standards and Minnesota Statute 160.2715 Right of Way Use, Misdemeanors.

Signature of Contractor/ Responsible Party

Print Name

Date

Payment Information / Receipt Summary (detail on page 2)

Payment Type: ☐ Check # _____ ☐ Cash ☐ Card

Amount Paid: _____

A Sketch of the property, including present and proposed accesses in relation to intersecting roads must be attached to this application.

Authorization of Permit

- **In consideration** of the applicant's agreement to comply in all respects with the regulations of the Township covering such operations, permission is hereby granted for the work to be done as described in the above application. Said work to be done in accordance with the general conditions listed in Engineering Standards.
- **It is expressly understood**, that this permit is conditioned upon replacement or restoration of the Township Road and its right-of-way to their original condition. It is further understood that this permit is issued subject to the approval of local city or county authorities having joint supervision over said street or highway.

Approved by Engineer

Date

Fees Required		
Permit #		
Date:		
		Payment ID
Permit Fee	\$150.00	
Other		
Escrow	\$500.00	

Permit applications submitted without complete documentation will not be processed until all information is received.

We recommend you review documentation requirements and ask any questions prior to submitting permit application.

After all work & restoration is completed, sign and date and return a copy of this form to Becker Township.

This indicates that your driveway is fully complete and ready for inspection. You do not need to be present for inspection. Escrow shall be returned within 60 days of a passed/final inspection.

Date Completed: _____ Signature: _____



Becker Township Driveway Access and Engineering Standards

Culverts: Minimum roadway culverts shall be 15 inches in diameter. Allowable materials are 16 gauge corrugated metal, dual walled high density polyethylene and reinforced concrete pipe. A minimum of 12 inches of cover shall be maintained as measured at the edge of the bituminous mat between the top of the culvert and the roadway subgrade. All culverts shall be installed with aprons.

Headwalls: Head walls constructed around the ends of culverts are not permitted.

Driveways

- 1) Driveway in slope in the ditch at the culvert shall be no greater than 4:1.
- 2) Only one driveway will be allowed per residential lot per roadway except when authorized by the Town Board.
 - a. Driveways located in cul-de-sac's are not allowed more than one driveway per lot as of October 7, 2024.
 - b. Existing secondary driveways that were properly installed and permitted prior to October 7, 2024 are allowed to continue until such time they are removed by the owner.
- 3) Driveways must be spaced no closer than 150 feet to each other on a township road designated as a collector roadway. Where this is not possible a single shared driveway must be built upon the shared lot line.
- 4) Any variances from these requirements must be brought to the Town Board. Unapproved driveways will be required to be removed at the owner's expense.
- 5) All lots are to have a roughed in driveway at the time the basement is dug for construction vehicles to use. **Driving randomly off the blacktop is not permitted.** The cost of repair to township roads and ditches will be billed to the abutting owner.
- 6) Concrete driveways shall be constructed to terminate three feet from the existing or proposed edge of bituminous roadway or 15 feet from centerline, whichever provides the greatest distance from centerline.
 - a. The area between the edge of concrete and the edge of bituminous roadway shall be surfaced with bituminous pavement.
 - b. If the landowner so chooses to place concrete to the edge of existing or proposed bituminous roadway, a construction joint shall be installed at three feet from the edge of bituminous or 15 feet from centerline, whichever provides the greatest distance from centerline.
 - c. The landowner is advised should any future resurfacing projects occur; the concrete between said joint and the edge of bituminous will be removed and replaced with bituminous pavement.

Becker Township Driveway Access and Engineering Standards

Headwalls, fences and etc. constructed around the ends of culverts or within the road and ditch right-of-way are in violation of State Statue 160.27, Particular Uses of Right-of- Way, Subd. 5, Misdemeanors and shall not be permitted. Violation of this law holds the landowner or renter responsible for any obstruction that may cause damage or injury. The cost of headwall removal will be billed to the landowner or renter.

All construction debris is to be enclosed by a fence or kept in a dumpster. Burial of construction debris, trees, stumps or branches is not allowed. Burning of trees, stumps or branches is permitted with a valid burning permit.

1. All construction shall comply with applicable township, county, state, and federal rules and regulations.
2. Mail box installations shall be in accordance to Becker Township Standards.

When road surfaces are upgraded, the standard shouldering shall be a rock/gravel mixture.