



Residential Building Permit Application

Questions? 763-200-4239

Drop Permits and Documents at Becker City Hall or

Email completed application and documents to Permits@ci.becker.mn.us

Building permits will be paid for at Pick-up

Site Information

Parcel Identification Number: **05**------

Address: _____

No address? Subdivision, Lot and Block: _____

Permit No.

Property Owner

Name: _____ Email: _____

Phone: _____ Contact Person (if different): _____

Address: _____

City/State/Zip Code: _____

Contractor (if no contractor, submission of Property Owner Waiver required):

Company Name: _____

License/Bond: _____

Address: _____

City/State/Zip Code: _____

Contact Person: _____

Email: _____

Phone: _____

Cell: _____

Township Use Only
Permit #
Date:
Permit Fee
Plan Check Fee
Investigative Fee
Plumbing Fee
Mechanical Fee
Fireplace Fee
Water/Sewer Install
Other
Other
LUP Refund
Surcharge Fee
Admin Fee \$ 30
Total

Type of Work – One permit per structure.

- Single Family Residence (SFR)
- Accessory Structure (pole sheds fit here)
- Addition
- Interior Renovation
- Decks and/or Platforms
- Pool
- Miscellaneous (specify): _____



Check box if Parcel is 5 or more acres

Back page MUST be signed

Do not begin any work until the actual permit is issued or fines will be incurred

Payment Information / Receipt

Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Card	Date:	Total Due:
Paid By:	Total Amount Paid	
Check Number:		

The following documents must accompany this application:

- Certificate of Survey, House Staking Certificate or Certificate of Survey Exemption Form.
- Separate septic permit application or septic compliance report (see Septic FAQ).
- Two paper sets of building plans drawn to scale.

The following documents may be required, depending on application for which you are applying:

- Soil Boring report required for all new SFR's. See Soil Boring FAQ to see requirements for other building permits
- New Construction Energy Code N1101.8 Compliance Certificate/Passive Radon System Detail
- Approved Land Use Permit from Sherburne County (see Land Use FAQ).
- Secondary access permit application if adding a driveway (see Driveway FAQ).
- Property Owner Waiver required if licensed contractor is not listed.
- Accessory Structure Use Statement if building an accessory structure.
- Other documentation and information requested by the Township and reasonably necessary for adequate review and evaluation of the proposed activity for which the building permit is being requested.

Electronic submission of all documents larger than 8.5x11" is required to permits@ci.becker.mn.us and electronic submissions **MUST** include the Property Address, Parcel Identification number and Builder name in the subject line.

After a New Home is completed, the following documentation must be submitted:

- As built survey must be submitted to City Hall for review prior to receiving a certificate of occupancy. Allow at least one week for review prior to closing. See General Information for building permits

Required Certifications

- I hereby apply for a Building Permit, and I acknowledge that the information contained in this permit application is complete and accurate. I understand this is not a permit and work is not to start without a permit being issued by the Township.
- I understand and hereby agree that the work for which the permit is issued shall be performed according to the details submitted in the permit application; the only permitted work is that which is within the scope of the plans and specifications submitted with the permit application, and the work is subject to all conditions of the permit and the approved plans and specifications. I further understand any or all work conducted beyond those of the submitted and approved plans/specifications may require additional permits.
- This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.
- I HEREBY CERTIFY that I have read and examined this application and all accompanying documentation and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.
- I HEREBY CERTIFY that I have no delinquent property taxes, special assessments, penalties, interest, or municipal utility fees due on the parcel to which the application relates. I am also aware that the property taxes which are being paid under the provisions of a court order or which are in the process of being appealed are not considered delinquent for purposes of this law if all payments under the terms of the order or appeal have been paid. I FURTHER CERTIFY that if I am in violation of this requirement, the Town of Becker may deny the permit application by law.

The Town Zoning Administrator or Building Official may deny building permits, or require conditions for the purpose of protecting the natural environment and public health, safety and welfare, or for any reason deemed inconsistent with the Comprehensive plan, Zoning Ordinance, or other Township regulation. Denial of or conditions placed upon a building permit may include, but are not limited to:

1. *Structure design that contributes to or causes environmental degradation*
2. *Lots or plats that are unique and susceptible to drainage, runoff, and erosion.*
3. *Situations in which a professional specialist review, certification, or completion of work is deemed necessary by the Zoning Administrator.*

Don't Forget: Operation of tracked grading equipment on Town Roads is prohibited per State Statute 169.72.

REQUIRED Property Owner Certification	
I HEREBY CERTIFY that I have no delinquent property taxes, special assessments, penalties, interest, or municipal utility fees due on the parcel to which the application relates. I am also aware that the property taxes which are being paid under the provisions of a court order or which are in the process of being appealed are not considered delinquent for purposes of this law if all payments under the terms of the order or appeal have been paid. I FURTHER CERTIFY that if I am in violation of this requirement, the Town of Becker may deny the permit application by law.	
_____	_____
Property Owner	Date

- I acknowledge that if the permit application is submitted without ALL of the required submittal documents this permit will be delayed.
- I acknowledge that if building plans change, additional permit reviews, fees, and/or applications may be required.

Signature of Contractor/ Responsible Party

Print Name

Date

Approved by Building Inspector / Signature

Print Name

Date