

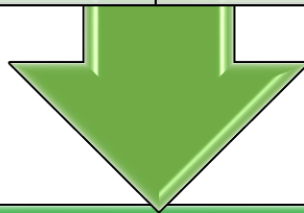
The Process—why does it take time before my application can be approved?

Conditional Use Permits, Interim Use Permits, Plats, Subdivisions, Variances, Rezoning, and Boundary line adjustments all go through a process. This chart is to help you gain a basic understanding of the route your application needs to follow. If you do not know if your permit/application needs to go through this process, contact our office, we are happy to help. Single Family Residence/Home permits do not go through this process.

Application Submitted

Staff review application for completeness.
If complete - continue

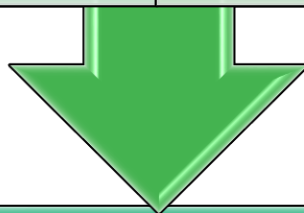
Correct fees submitted?
If so, continue.



Application deemed complete.

Planner is assigned to application

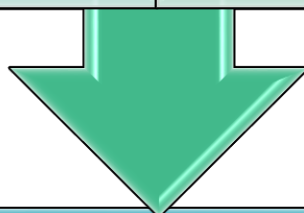
10 day published notice and mailings to neighboring properties.



Staff Report Generated

Planner researches pertinent ordinances and prepares the staff report.

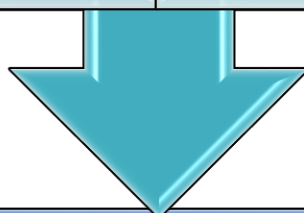
Report is distributed prior to meeting



Planning Commission holds Public Hearing

APPROVAL RECOMMENDED - moves directly to Joint Planning Board

CONDITIONAL APPROVAL. This could cause a delay - all depends on the findings.



Joint Planning Board - Final Action

Approval

Dennial

