

Entities involved with Becker Town Board/Becker Township

Planning Commission – 2nd Monday each month. Conducts public hearings for the Joint Planning Board

Joint Planning Board – 4th Tuesday each month. Board of Final Authority for Zoning Issues

Planning activities – building permits, CUP/IUP's, variances, other zoning items.

Responsibilities include maintenance and enforcement of Comprehensive Plan and Zoning Ordinance

CUP: once complete cup application is on file, note date and 60 day clock starts.

1. Get application uploaded to laserfische
2. Assignment of personnel to 'usher' it through – aka main contact for applicant and present info to Planning Commission (and eventually Joint Planning Board)
3. Published public notice to go out same day as public notice to surrounding 500 feet
4. Findings of fact to be written – are there other entities that need to provide info?
5. Findings of fact need to be completed by noon, the Wednesday prior to planning commission meeting.

Similar process for other items

These two boards may be cancelled due to a lack of agenda items. Typical in December unless a completed application is on the 60 day clock.

Township Board – meets the 3rd Monday each month. Various responsibilities. They are responsible for all funds expended by the Planning Commission and Joint Planning Boards and staff. They are the entity on the Township side with the City of Becker who work together to formulate the Joint Powers agreement that grants the Joint Planning Board their powers.

Things that may come across planning desk: metes and bounds; permission for leaving a house/building while building a new one

- building code ordinance
- SSTS ordinance
- Driveway ordinance
- Right of way ordinance
- Utility and driveway permits
- Dogs at large ordinance, barking ordinance
- Changing street names
- Adoption of electrical act
- Non- zoning issues/ordinances

Town Board meets every month no matter what. Meetings are rescheduled if required as bills cannot be paid if they do not meet.