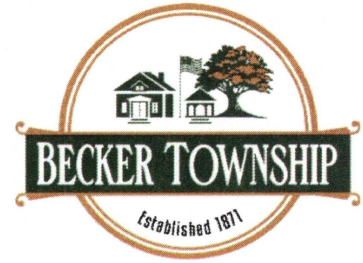


Becker Town Board Meeting
Regular Meeting 7:00 p.m.
Monday, November 20, 2023
12165 Hancock Street



Attendance

Board members: Brian Kolbinger, Brad Wilkening, Joe Danielson, Robin Boros, Luke Babler, Clerk Lucinda Messman, Treasurer Tanya Danielson, Deputy Clerk Fran Seeley, Deputy Treasurer Marilyn Danielson

Absent: none

Others: Megan Schmidt, Sherburne County Sheriff's Department, William Tessmer – Township Engineer, Ben Wikstrom – Township Planner, Mark Kolbinger – The Patriot Newspaper, Kelli Bourgeois – Township Attorney (online), Tony Wruck – Township Engineer

Zoom platform was available for any member of the public who wished to attend virtually.

Meeting called to order at 7 pm. Quorum verified by Vice-Chair Wilkening.

Pledge of Allegiance

CONSENT AGENDA ITEMS APPROVED

1. Approval of minutes
 - a. Budget Meeting October 2, 2023
 - b. Regular Meeting October 16, 2023
 - c. Road Tour October 13, 2023
2. Approval of upcoming electronic fund transfers/automatic payments.
 - a. City of Becker – water/sewer for Town Hall
 - b. Xcel Energy – gas/electric for Town Hall
 - c. Midco Business – phone and internet
 - d. Upcoming EFTS related to payroll
 - i. Federal and State Taxes
 - ii. PERA
 - e. State of MN for building permit surcharge fees
 - f. Monthly credit card reader fee
3. Correspondence/Information
 - a. Nature Talks Newsletter
4. Approval/Acceptance
 - a. Resolutions 2023-24 – Annual Polling Place Resolution, including designation of Absentee Voting location for March 2024 Township Election
 - b. Resolution 2023-25 – Meeting Dates and Holidays for 2024 including exhibit A, a yearly overview calendar

Motion to approve consent agenda as listed above by Boros. Second by Babler. Motion carried all voting in favor.

Motion to approve a regular agenda after a by Wilkening. Second by Babler. Motion carried, all voting in favor.

SHERIFF'S REPORT

Typical month, nothing out of the ordinary.

152 calls for service (178 at this point in 2022 and 206 in 2023)

2 injury

2 property damage

11 medical

37 traffic

3 School bus stop arm complaints

Mental health program is still going strong and is a great resource. It is still grant funded and not a budget item at this time.

OPEN FORUM

Sherburne County Presentation – Dave Lucas

- Materials presented included
 - planning and zoning staff members
 - Comprehensive Plan for the county recently approved
 - Household hazardous waste feasibility study to locate one in Sherburne County/8 mobile collection sites
 - Source Separated Organics – since closing of Great River Energy, 30% increase in landfill materials.
 - Mattress recycling event
- Jessica Barthel, Economic Development Coordinator presented information about recent activity and the housing summit

PLANNING COMMISSION/JOINT PLANNING BOARD UPDATES – Wikstrom

- Activity
 - Canceled meetings
 - Next month amending above ground pool section of building code ordinance
 - Building Permits moving along well

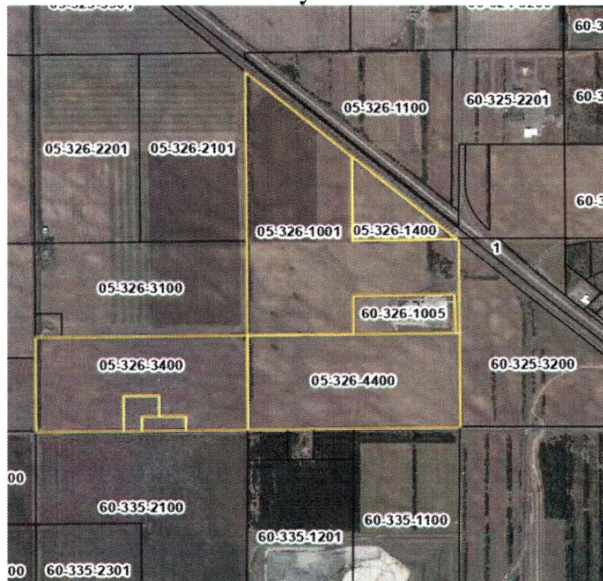
ENGINEER'S REPORT – Tessmer

- 97th Street
 - Payment approval required – quantities are in order
 - **Motion to approve payment in the amount of \$31,823.25 and chair to sign required paperwork by Danielson. Second by Boros. Motion carried, all voting in favor.**
 - MN Dot invoice for materials testing the state completes then they send a bill; required as part of the LRIP grant was presented.
 - **Motion to approve payment in the amount of \$751.06 by Boros. Second by Danielson. Motion carried, all voting in favor.**

- 97th Street work is done for the winter. From Hwy 25 to CR 23, only one layer of payment has been placed. Still requires the wear course. It will be placed next spring. This delay was not in the initial plan. It was required due to several delays. It will not impact the LRIP grant terms.
- 2023 Road mileage certification is complete and has been returned to Sherburne County. 69.76 miles of road in the Township
- The ratings for the roads have been completed for this year.
 - 7.6% are in poor condition
 - 10% are in fair condition
 - 72.4% are in good condition
 - 10% are in excellent condition
- Garden Grove ultra thin micro seal invoice presented. Quantities certified. **Motion to make partial payment in the amount of \$115,662.80 to Astech Corporation by Boros. Second by Danielson. Motion carried, all voting in favor.**
- 137th Street SE/170th Ave SE (gravel road) had chloride treatment completed. **Motion to approve payment of \$27,522 by Boros. Second by Babler. Motion carried, all voting in favor.**
- Tentative 2024-2026 distributed and reviewed. Planned projects plus alternates in case of budget changes.
- Approval required to have BPA start design work for the 2024 road projects and paperwork to get bids out in January. **Motion to approve these actions by Danielson. Second by Boros. Motion carried, all voting in favor.**

Annexation Request – City of Becker – Sanders

City of Becker accepted and approved a petition to annex approximately 295 acres of land. Parcels are outlined in yellow below.



They request the Town Board approve presented Resolution 23-115: In the Matter of the Orderly Annexation of Six Privately Owned Property (sic), Pursuant to the Orderly Annexation Agreement Between the City of Becker and Becker Township.

Utilities for these parcels are part of the Bonding project. Standards from the existing Orderly Annexation will be followed for tax payments.

Supervisor Babler mentioned Becker Township and the City of Becker are one in working towards the good of One Becker. That said we have an agreement so will not vote in opposition to that agreement but expressed his frustration with the continual annexations. There is so much

land to be found without businesses position on such within the City of Becker boundaries, yet we are continually asked to add more without any clear plan to benefit One Becker. Another frustration is with Xcel – putting solar everywhere on farmland, but none on Xcel owned lands.

Motion to approve Resolution 23-115 as presented by the City of Becker by Wilkening. Second by Boros. Motion carried, all voting in favor.

SUPERVISOR REPORTS

Fire Board – Supervisor Babler

- Routine meeting. 6 donations were accepted.
- Joint Powers Agreement for finance was accepted for the new firm handling financial reporting and payroll.

CMRP/PEL – Sanders/Supervisor Kolbinger

- Dues discussion
- Not much on the non-profit discussion – there are concerns over language
- Article in paper on Highway 25 – it is a stand alone project for safety
- There has not been a decision on any of the options from the study at this point
- CMRP/PEL Study – more information to come

Roads – Supervisor Boros and Supervisor Danielson

- Fire signs that had issues are going in.
- Patching has been completed by Snake River where road was sluffing off (noted on road tour).
- Share Road Agreement with City of Becker Presented. A few amendments due to annexation. **Motion to approve Shared Road agreement by Danielson. Second by Boros. Motion carried, all voting in favor.**
- Sign at CR 11 and 92nd Street is still missing.

Facilities

- **Gazebo**
 - Request has come in for rental possibility for wedding (just the ceremony). Costs have been researched and data presented to the board.
 - **Motion to approve rental cost of \$0.00 (zero) dollars, though a \$300 deposit is required which will be returned upon verification of cleaning and no damage found pending City zoning approval/verification by Sanders.**
- **American Legion Building**
 - Roof complete
 - Rent is on auto-deposit
- **Town Hall**
 - Need to look into carpet/entry way material flooring costs
 - Filing cabinets not painted yet

Treasurer's Report

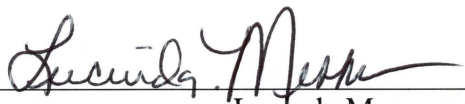
- 2024 Budget work is coming along and proceeding as directed by the Board at the Budget meeting. Plan to bring forward final version for approval at the December meeting.
- **Motion to approve Treasurer’s Report as presented by Babler. Second by Boros. Motion carried, all voting in favor.**
- **Motion to approve payment of**
 - **Warrants 16239-16277**
 - **PO’s 1586-1592**
 - **in the amount of \$ 276,110.86 by Wilkening. Second by Babler. Danielson – abstained as his company had submitted an invoice. Motion carried all voting in favor. Motion carried 4-0-1.**

Other

- Voting Operations, Technology & Election Resources (Voter) Account County – Municipality (Becker Township) Agreement reviewed. **Motion to approve agreement as presented by Wilkening. Second by Boros. Motion carried, all voting in favor.**
- Internal Controls Policy has been updated to more adequately reflect how things are handled now that the Township has building permits going through the office. **Motion to approve Internal Controls Policy as presented by Wilkening. Second by Boros. Motion carried, all voting in favor.**
- Township Sick and Safe Time Policy reviewed.
 - Attorney Bourgeois reviewed that this is a required policy by state law and basic reasons behind this policy required by January 1, 2024.
 - Question regarding tracking – our payroll software program, CTAS, is going to be able to track sick and safe time in a manner matching state law requirements as well as the option the board chooses for accumulation of Sick and Safe time hours.
 - The calendar year referenced in the policy shall be the same as our fiscal year, January 1 – December 31.
 - **Motion to approve the Township Sick and Safe Time Policy as presented, selecting the first option, “Permit employees to carryover accrued but unused sick and safe time into the following year, except that such accrued but unused time shall not exceed 80 hours at any time.” By Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Meeting Adjourned 8:05 pm.


 Brian Kolbinger, Chair


 Lucinda Messman, Clerk