

**Becker Township Board
Town Board Meeting
July 16, 2018**

Board Members Present: Brian Kolbinger, Brad Wilkening, Gary Gilbert, Joe Danielson, Luke Babler, Lucinda Messman, Tanya Danielson (7:40pm)

Board Members Absent: none

Staff members present: Fran Seeley – Deputy Clerk, Kelli Bourgeois - Township attorney, Wes Davis – Township Engineer

Others present: Sgt. Dan Franks – Sherburne County Sheriff; Tony Wruck – Wruck Excavating; Craig Wensmann – Bogart, Pederson; Marilyn Danielson, Todd Olin – Bogart, Pederson

Meeting called to order and quorum verified by Chair Kolbinger.

Consent Agenda Items –

- a. Minutes - June Regular Meeting
- b. Upcoming electronic fund transfers/automatic payments approval - City of Becker – water/sewer; Xcel Energy – gas and electric; Ace Disposal – container at Jeff's; Midco Business – phone and internet
- c. Upcoming EFTS related to payroll: Federal and State - mandated rates; PERA – mandated rates.
- d. Correspondence
 - i. Thank you note – Becker All Night Graduation Party
 - ii. Sherburne County Election Officials Letter
 - iii. State Demographer Data

Motion to approve consent agenda items as presented by Wilkening. Second by Danielson. Motion carried, all voting in favor.

Motion to approve regular agenda by Babler. Second by Danielson. Motion carried, all voting in favor.

Sheriff's Report

- 202 Calls for Service
- 95 Traffic violations
- 2 ATV. After 8/1 it is ok for ATV's to be in ditch South of 95
- On waiting list for speed signs. Once data is obtained, will contact clerk to invite the neighborhoods who have requested the speed evaluation. Will add 185th Avenue to the list.

Residential Open Forum - none

PUBLIC HEARING – Building Code Amendments

Craig Wensmann reviewed historical and edits with Supervisors:

- Section 4, Subd. 4, administrative correction
- Section 5, Building code LFE and certificate of survey requirements edited to reflect 1' of separation rather than three between LFE and mottling. Also adding soil boring submission requirement.

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- Section 6, Subd. 1. B. House staking Certificate requirement added for residential buildings on 5 acres or more.
- Section 6, Subd. 3. As-Built Certificate requirement added.
- Full text of the above are on file. Building Code Ordinance REV 6-2018.
- We now match the county in code other than As-built. The county doesn't require them, but we do.

Chair opened up the floor for public comment. No public comment.

Motion to close public hearing by Wilkening. Second by Babler. Motion carried, all voting in favor.

Discussion: with the changes, we will need a motion to approve everything as presented.

Motion to approve Ordinance 2018-02: BUILDING CODE, CONSTRUCTION LICENSING, PERMITS AND REGULATION by Gilbert. Second by Babler. Motion carried, all voting in favor.

Motion to approve Summary Ordinance 2018-02: BUILDING CODE, CONSTRUCTION LICENSING, PERMITS AND REGULATION by Wilkening. Second by Gilbert. Motion carried, Kolbinger – yes, Wilkening – yes, Danielson - yes, Babler – yes, Gilbert – yes.

Planning Commission and Joint Planning Board updates

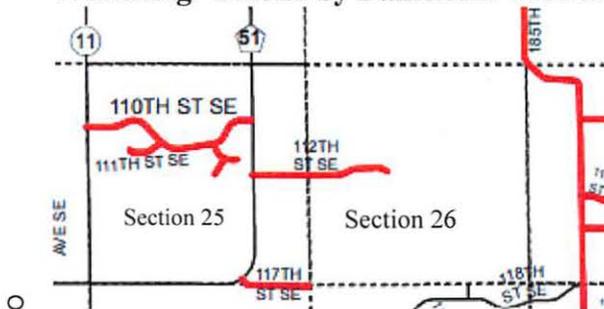
Planning commission was cancelled for July. At this point, not sure if Joint Planning will be required or not. No other updates.

Engineer's Report – Wes Davis

- 185th Ave SE (CR 73 – 109th) – some punch list items still exist (striping, signs, mailboxes, etc), but should be completed by last week of July.
 - Supervisor Gilbert – it looks good. People are back to flying through there.
- North portion of 185th Ave SE – wetlands are delineated and added to the drawing. Need to finalize impacts and send to the county. There is a homeowner on the corner that Engineer Davis, Supervisor Babler and Supervisor Danielson will talk with in coming weeks.
 - Supervisor Wilkening – time frame for bidding discussed. Goal: Regrade and bituminous base for summer 2019. Goal to have ready to bid in January or February.
 - Need to figure corner configuration. Engineer Davis and Supervisor Danielson to speak to homeowners. In August Town Board will pick a design.
- 77th Street exhibits – Craig Wensmann
 - 77th street is a 3 rod road.
 - Concerns regarding width and issues with corner on the east end were discussed. Exhibit is on file in 77th Street Roads file. Blue shows current ROW 49 ½ ' wide.
 - West end – not sure how to make so a plow can turn around.
 - Road order requirements? Goal here is to get this road to be a 2 lane width rather than single lane width. Road to stay minimum maintenance.

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- Board consensus - they would like to see a full 66' wide right of way
- Attorney Bourgeois reminded board that if they desire a turnaround for plow/maintenance, they would likely need additional property. Maintained width has been 49 ½'.
- Board discussed intent/goal. Goal is 66' right of way.
- **Motion directing staff to work to do what is needed to start process to establish a 66' wide right of way on the section of 77th Street SE from CR 127(137th Avenue SE) to west end of 77th Street SE located at west edge of Range 28, Section 7, Township 34. By Danielson. Second by Babler. Motion carried, all voting in favor.**
- 112th Street SE exhibits – Craig Wensmann
 - 112th has no official legal road order on file
 - Yellow portion in top drawing (exhibits located in the 112th Street SE file) shows what is maintained by use
 - Recommends 66' width
 - Discussion – cul de sac? Board consensus – not now.
 - **Motion directing staff to work to do what is needed to start process to establish a 66' wide right of way on the section of 112th Street SE that runs west of CR 51. This section is approximately ½ mile in length and ends part way through Range 28, Section 26, Township 34, [see map below] without the dog leg design shown in the exhibit by Wilkening. Second by Danielson. Motion carried, all voting in favor.**



- Signs – Engineer Davis
 - Board directive given to Supervisor Gilbert and Engineer Davis will start scoring roads, inspecting signs and checking them in conjunction with the CIP.

Supervisor Reports

- Fireboard – wait until the 8 pm joint meeting.
- Parks, Trails, Active living – none
- Highway 25 Coalition – none
- Road Report – Supervisor Gilbert
 - Calls reviewed
 - 127th had emergency tree removal – landowners were good with what we did.
 - Donna Jackson sign issue handled
 - Jeff Peterson has been working on signs. All developments except Hidden Haven and Sand Hill are to be 35 mph, correct? Yes.
 - Minimum maintenance road classification is not consistent. Right now 10 are designated minimum maintenance and 3 actually are minimum maintenance. Classification needs to be consistent and developed.

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- 172nd Pavement fix is to be completed the end of this week
- Developers agreement – tabled
- Town Hall ramp – Craig Wensmann presented drawing. Todd Olin engineered it – it currently meets slope requirements for ADA. Reconstruction without demolition would be approximately \$25,000. Costs to put new one in vs. repair old one evaluated.

Motion to recess Becker Town Board meeting to allow the Annual Joint Fire Board Meeting to take place and reconvene immediately following the Joint Fire Board Meeting tonight in this same room. Meeting adjourned at 8:02 p.m..

Meeting Resumed at 8:15 p.m..

- Ramp discussion continued. Rehab surfacing is possible and repair of joints can be done. Plan is to patch for now. **Motion to approve Supervisor Danielson to get the necessary work done and purchase and have installed age appropriate gutters for Town Hall. Work not to exceed \$15,000 in total by Babler. Second by Wilkening. Motion carried, all voting in favor.**

Treasurer's Report

- Billing City of Becker for their portion of Dust Control and grading.
- **Motion to move \$2,511.01 from Scenic Hills fund to the General Fund for bills paid by the Township on behalf of Scenic Hills by Danielson. Second by Babler. Motion carried, all voting in favor.**
- Treasurer's Report
 - Audit email from KDV regarding an additional 7500 for Audit. Treasurer talking with them right now as she would like to see a detailed billing. Treasurer suggested striking check 13914 from payment until this is resolved.
 - Question regarding payment to Busse Septic. Treasurer stated this was from funds escrowed with Township when weather didn't permit work. Work has been completed so septic installer is being paid and there is another check returning leftover funds to the owner who put the money into escrow.
 - **Motion to approve Treasurer's report as distributed by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to approve payment of warrants 13913-13944, except warrant 13914 which is to be voided and EFT's 1031-1037; void EFT 1038 in the amount of \$68,135.75 by Babler. Second Gilbert. Motion carried, 4-0-1. Supervisor Danielson abstained due to submission of claim from his company this month.**

Other

- Clerk received an email from Sherburne County asking to meet with a few members of the board to discuss the Snake River Trail that is a county easement. Board consensus – ask them to attend the August 20th meeting so entire board can discuss.
- Cleaning looks great at town hall. It is not fresh paint in bathrooms, new cleaning person.

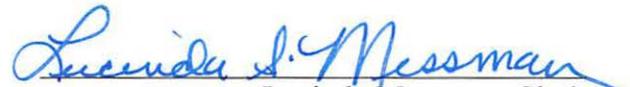
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- 107th Street tree trimming, need notices to go out before trimming occurs. Clerk to work with Gary.

Meeting adjourned at 9:09 pm.



Brian Kolbinger, Chair



Lucinda Messman, Clerk