

**Becker Township Board
Town Board Meeting
January 28, 2019**

Board Members Present: Supervisors: Brian Kolbinger, Brad Wilkening, Gary Gilbert, Joe Danielson, Luke Babler, Clerk: Lucinda Messman, Deputy Clerk Fran Seeley, Treasurer: Tanya Danielson, Deputy Treasurer: Nancy Friesan (left after start of meeting)

Board Members Absent: none

Staff members present: Damien Toven (7:09 pm) – Township Attorney, Ben Wikstrom – Township Planning Consultant, Wes Davis – Township Engineer; Tony Wruck – Wruck Excavating

Others present: Joel Brott – Sherburne County Sheriff, Craig Wensmann – Bogart Pederson, Susana Kuche – Citizen Newspaper, Nicolle Hines, Marie Pflipsen – City of Becker Community Development Coordinantor, Ryan Bruers Xcel Energy, Dan Pfeiffer – Xcel Energy, Brandon & Nicole Hines; Frank Kasowski – Boulder Crossing.

Meeting called to order and quorum verified by Chair Kolbinger.

Consent Agenda approved.

- 1) Minutes - December Regular meeting
- 2) 2) Upcoming electronic fund transfers/automatic payments approval – documentation will be available at meeting.
 - a. City of Becker – water/sewer
 - b. Xcel Energy – gas and electric
 - c. Ace Disposal – container for township maintenance
 - d. Midco Business – phone and internet
 - e. Just Host – Website host
 - f. Mozy Backups (soon to be Carbonite)
 - g. Upcoming EFTS related to payroll: Federal taxes, State taxes and PERA – mandated rates.
- 3) Correspondence Accepted/Approved/Reviewed
 - a. 2019 Proposed Tax Capacity Values
 - b. County Open House and meetings – CR 93 to be held at Township Hall
 - c. 2018 New Home Permits from Sherburne County
 - d. Sherburne County Data Request for Township Officers
 - e. Telecom Construction Request for procedures
 - f. Orderly Annexation Approved by MN
 - g. Township Facts Article
 - h. 2019 Work Comp Audit
 - i. 2019 Property Tax Levy Report
 - j. LMC 2019 Officer Submission
 - k. Oak Savannah Plat Information
 - l. Land Stewardship Project
 - m. MN Dept of Ag Ag BMP Loan Program information
 - n. MAT Financial Statements
 - o. SWCD Newsletter and Tree Order Form
 - p. Septic Financial Assistance Program Information
- 4) Other
 - a. Clerk authorized to sign Clean Up Day grant application/documentation

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- b. Chair authorized to sign Mn DOT haul Route documentation
- c. Approval of Resolution 2019-01 Appointing Election Judges for March

Regular Agenda Approval

- **Motion to approve agenda as by Danielson. Second by Babler. Motion carried, all voting in favor.**

Sherburne County Sheriff's Annual Report – Joel Brott

- A copy of the report was distributed to those present and one was filed with the clerk.
- Sheriff Brott reviewed the past year of contacts occurring within Becker Township
- Criminal activity was reviewed. Specific questions as narcotics arrests were up for the Township and DUI's were down.
- Sherburne County has its own Drug Task Force.
- There is always at least one deputy assigned to Becker Township on a daily basis – 24/7.
- New Website has been upgraded and social media has been very successful.

Residential Open Forum – no one was here to speak regarding possible Bridgeview Drainage Swale – tabled until February.

Town Planning Commission/Joint Planning Board Updates – Ben Wikstrom – Township Planning Consultant

- Ordinance Amendment work
 - Defining Farm Related Business CUP Benchmarks
 - Defining Occasional Special Events CUP Benchmarks
 - Defining Farm Related Business
 - Final language for the above will go to public hearing in February
 - Still reviewing Architectural Standards.
- Revised fee schedule presented
 - Fee schedule lists a \$50 temporary use permit – board is fine with using for food truck type business and transient merchants. Intent is not to go after kids lemonade stands.
 - Public hearings needs word special added before public. Fee set to 700 to remain consistent with other special meeting costs.
 - Require a deposit with permit discussed; also discussed meaning of 1997 fee schedule.
 - Revise some of our documents to make obtaining a permit simpler/easier to understand for people – need to explain fee information better.
 - **Motion to approve fee schedule with revisions noted by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Engineer's Report – Wes Davis

- 185th Ave North section is going well and plans are getting finished. Quality assurance and control meeting between Supervisor Gilbert, Supervisor Danielson, Engineer Davis and Craig Wensmann from Bogart Pederson to try and avoid the same issues and challenges encountered with the south portion of 185th. Changing engineer's mid-stream

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and trying to accommodate a single parcel's request created several challenges that will be avoided this time.

- Goal is to advertise mid-February and have bid opening at the March meeting.
- Streamlining the pieces/Goals determined at the meeting
 - Asphalt before winter
 - Bid grubbing only
 - Have Jim Free handle tree removal – he does a nice job with care to properties
 - Completion date/timeline to be in the contract
 - Quality control procedures to be established
 - Signing – stop signs and project required ones in the contract
 - Signing – road signs – have Jeff take them down, keep them, then put them back up when project is completed.
 - North ½ will not be realigned, it will be milled in place – no need for a stockpile and there will be less ditchwork.
 - Preliminary estimate - \$600,000
 - Want a single engineer in charge – not three changing like last project and if there is a change order at least two board members must agree.
 - Q: if we bid in March, will everything get done before winter? Can we still get on with County bidding process A: should be fine.
- Engineering Standards/Updating
 - Revamping for more clarity
 - Revamping to be more professional
- Latest CIP Map
 - Now colors are based on age, and need to finish evaluating conditions
 - Lots of work, but a lot of good information here
 - Legend reviewed

Supervisor Reports

- Fire Board – Supervisor Babler
 - Typical month. Centrasota donated funds for some equipment. LPI Had a program for classes to choose an organization to donate funds to – two chose the Fire Department.
- Sherburne County Parks/Recs/Active Living – Supervisor Danielson. No meeting
- Highway 25 Coalition – Supervisor Kolbinger – no meeting
- Road Report – Supervisor Gilbert
 - Shared Road Agreement with City of Becker – distributed this evening and ready for signatures. **Motion to approve chair signing the agreement by Gilbert. Second by Babler. Motion carried, all voting in favor.**
 - Snow & Ice – lots of calls requesting more salt. Discussion regarding Township policy and how to handle
 - Accident, someone stuck, school bus issue – those get first attention
 - People are to use common sense and slow down – board consensus
 - Intersections are to be salted/sanded – board consensus
 - Mailboxes
 - w/out swing away – only repair? Goal?

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- Board consensus is to have all using Swing away mailboxes.
 - Current snow and ice policy reads that people need to follow US Post Office standards. Ordinance reads Township Standards.
 - **Motion to change Snow and Ice Policy to read Township Standards in relation to mailboxes and align with ordinance by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
- Other
 - Tree trimming – going on at 5-6 locations – many interfere with school busses. Also 190th by Reibel, 170th by Messman, Cedar Crest Acres is next. This is time of year to get the oaks so to avoid Oak Wilt. The big oaks at the north end of the golf course were removed with consent of owner.
 - Tree work – if just a single tree is in the ROW, Road Supervisor to speak with owner individually. If multiple, do entire neighborhood at once.
 - Signs on hold until spring
 - County road with street signs – who is responsible? County ROW, but Township is to put up the road name signs. If there are old signs still out there, they will be coming out.
 - Coming this spring – discussion for signs on roads that have shared jurisdiction with City of Becker.
 - Development Agreement – coming along
 - Town Hall
 - Gutters look nice – insurance to be adjusted
 - Lights needed
 - Painting – one estimate received so far

Treasurer's Report

- 1099's/W-2's completed
- Deputy Nancy Friesan appointed prior to meeting. Our Treasurer, Tanya Danielson is their deputy treasurer. Common among townships to have officer be a deputy for neighboring township if no deputy required on routine basis.
- **Motion to accept Treasurer's Report by Danielson. Second by Gilbert. Motion carried, all voting in favor.**
- 2/7/2009 will be budget meeting and board of audit, here at 5:30 – need to finish by 6:30 pm
- **Motion to pay warrants 14116-14148 and pay PO 1079-1096. Total of all items \$141,618.91 by Wilkening. Second by Babler. Motion carried, 4-0-1. Supervisor Danielson abstained as they had submitted bills for services to the Township.**

Other:

- Record Destruction quotes reviewed by board members. Board Consensus to use Iron Mountain.
- Tri-County Humane Society contract reviewed. They can take dogs on evenings/weekends if authorized by Sherburne County Sheriff. **Motion to authorize**

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clerk to sign documents by Babler. Second by Wilkening. Motion carried, all voting in favor.

Meeting Adjourned 8:26 p.m..


Brian Kolbinger, Chair


Lucinda Messman, Clerk