

**Regular Town Meeting
Monday, January 27, 2020
12165 Hancock Street**

Attending

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| <input checked="" type="checkbox"/> Township Chair Brian Kolbinger | <input checked="" type="checkbox"/> Township Supervisor Luke Babler |
| <input checked="" type="checkbox"/> Township Vice Chair Brad Wilkening | <input checked="" type="checkbox"/> Township Clerk Lucinda Messman |
| <input checked="" type="checkbox"/> Township Supervisor Gary Gilbert | <input checked="" type="checkbox"/> Township Treasurer Tanya Danielson |
| <input checked="" type="checkbox"/> Township Supervisor Joe Danielson | <input checked="" type="checkbox"/> Township Deputy Clerk Fran Seeley |

Absent Members: none

Attending Staff: Damien Toven – Township Attorney, Wes Davis – Township Engineer, Ben Wikstrom – Township Planner, Jacob Sanders – City of Becker Planner (7:10 pm)

Others Attendees: Sgt. Frank - Sherburne County Sheriff, Mark Kolbinger, Tony Wruck, Aric Olsen – Vonco II, Ted Meyers, Kevin Tajites Dave Lucas – Sherburne County

Meeting called to order and quorum verified by Chair Kolbinger.

Pledge of Allegiance

CONSENT AGENDA

MOTION TO APPROVE BY WILKENING, SECOND BY DANIELSON – MOTION CARRIED

Consent Agenda Items:

- Regular Town Board Meeting Minutes December 2019
- Upcoming electronic fund transfers/automatic payments approval
 - City of Becker – water/sewer, Xcel Energy – gas/electric, Ace Disposal – Twp maintenance, Advanced Disposal – container at Town Hall, Midco Business – phone and internet, Upcoming EFTS related to payroll: Federal taxes, State taxes and PERA - mandated rates, State of MN for building permit surcharge fees
- Correspondence Acknowledgement: Danish Cemetery Association Contribution Request, Center Point Energy Notice, Records Destruction Report 1/6/2020, MAT Abbreviated Financial Statements, BWSR News Release, Pioneer Tree Service..
- Approval of Resolutions – Full text on file for each resolution.
 - **Resolution 2020-01:** Resolution Appointing Election Judges
 - **Resolution 2020-02:** Resolution Appointing the 2020 Absentee Ballot Board
 - **Resolution 2020-03:** A Resolution Recommending Allowing Existing Shed to Remain on Property while New Shed is Built.

REGULAR AGENDA APPROVAL

Motion to approve agenda after moving Engineer's report to follow the public hearing for right of way ordinance by Danielson. Second by Gilbert. Motion carried, all voting in favor.

SHERBURNE COUNTY SHERIFF'S REPORT

- 85 Calls for service. Mainly vehicles off road during storms.
- Crash this morning
- Snow across road – visited people who have been pushing snow across road to educate that it is illegal. It is working.

OPEN FORUM

- No one present

TOWN PLANNING COMMISSION/JOINT PLANNING BOARD UPDATES – Planner Wikstrom

- Wruck Excavating Plat public hearing at Planning Commission – Joint Planning Board to make final decision tomorrow.
- Started a public hearing for Sunflower Ranch CUP. Sheriff's comments were heard. Sherburne County Highway department has not yet commented and board recessed public hearing to wait on these comments. CUP Application is in good order.
- Reviewing possible ordinance changes in accessory structure sizes allowed.
- Nothing on shipping containers or width/depth ratios at this time – these topics keep coming up and more checking is being done.

ENGINEER'S REPORT – Wes Davis

- Estimate for 185th Ave SE Overlay presented to the board
 - Estimate of approximately \$320,000 includes
 - Class 5 for under concrete driveways with >3' cuts needed
 - Concrete – 6" driveway with rebar
 - Material for tying driveways off to road
 - 1.5" wearing course lift
 - striping
 - To get in with County bid, RFP goes out Wednesday this week, Board could do the concrete work as an add on if desired.
 - 3.3 miles in length. Figure 3-4 days for the paving/on-site inspections
 - Board directive to have Engineer prep necessary paperwork and get things to Sherburne County to add this project to theirs. Make the Class 5/Concrete an ad-alternate.

SUPERVISOR REPORTS

Fire Board – Supervisor Babler

- 4 entities made donations this month. 459 calls in 2019. Down approximately 30 from previous years.

Central Mississippi River Regional Planning Partnership – Supervisor Kolbinger & City Planner Sanders

- Active since last Board meeting (3 meetings for the group)
 - Consultant in town in person – effective and got to know the players
 - Started stakeholder mapping
 - Governance adopted – elected board members. Executive council (Liason group – Planner Sanders is a member of this) puts subjects together for the meetings.
 - Tour cancelled due to weather
 - Data is coming in
 - Branding is important and being done. Important so people know what is going on and who to ask about things.

Roads Report – Supervisor Danielson

- A Snowplowing issues – but with nice weather, most roads have snow off of them.
- A few mailbox issues – handled
- A bit of brushing will be done before spring.

- **Motion to award General Maintenance contract to Wruck Excavating for 2020 by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Town Hall –

- Porch light diode needs repair – Hubbard ordered
- Picking up trash and delivering to dumpster at Jeff’s is adding mileage. Can it be relocated to Town Hall? What are the requirements to have here and locked? Type of enclosure required? It would be more accessible and reduce trash to one vendor. City Planner Sanders will get information to Clerk regarding requirements. Comments regarding trash: 80% of the trash comes from the North part of Becker – 175th tends to produce most of the trash. Decision will be made next month.

Weed Inspection Report

- Supervisor Kolbinger and Supervisor Gilbert will sign. Clerk to file with county.

Recycling Day 2020 – keep as it has been for now

- **Motion authorizing clerk to sign paperwork as needed for the SCORE Grant by Wilkening. Second by Babler. Motion carried, all voting in favor.**

Other –

- Tri County Humane Society – Clerk unable to reach appropriate people at this time for clarification on language regarding shots/veterinary care at their discretion charged to township. No animals taken there last year. Board – wait until clarification obtained – bring back next month.

Board of Audit

- Hold with the next meeting as budgeting is done in October now.

Boundary Validation Paperwork – Supervisor Kolbinger will handle

Fee Schedule 2020 Supervisor Wilkening

- Reviewed several sections and updated
- **Motion to approve Resolution 2020-04: A Resolution Setting Fees and Charges for the Town of Becker after additional change of altering research fee to \$100 per hour by Wilkening. Second Babler. Motion carried, all voting in favor.**

PUBLIC HEARING – Right of Way Ordinance: Utility Ordinance

Utility ordinance pulled out of regular right of way ordinance at request of board.

Standard review – all looked fine. Chair asked for any public comments. Hearing none, **Motion to close public hearing by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Discussion – none

- **Motion to approve Ordinance 2020-01: Utilities Ordinance, Ordinance for the Management of Utilities in the Public Rights-of-Way under Becker Township’s Jurisdiction by Babler. Second by Gilbert. Motion carried, all voting in favor.**

- **Motion to approve Summary Ordinance 2020-01: Utilities Ordinance, Ordinance for the Management of Utilities in the Public Rights-of-Way under Becker Township’s Jurisdiction by Wilkening. Second by Danielson. Motion carried. Vote 5 in favor-0 against.**

PUBLIC HEARING – Right of Way Ordinance – Amended

Cleanup after removing utility portion. Emergency abatement correction. No questions/comments by board members. Chair asked for public comment. Hearing none: **Motion to close public hearing by Danielson. Second by Babler. Motion carried, all voting in favor.**

Discussion – None

- **Motion to approve Ordinance 2020-02: Right-Of-Way Ordinance, Ordinance for the Management of the Public Right-of-Way under Becker Township’s Jurisdiction by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to approve Summary Ordinance 2020-02: Right-Of-Way Ordinance, Ordinance for the Management of the Public Right-of-Way under Becker Township’s Jurisdiction by Danielson. Second by Babler. Motion carried. Vote 5 in favor – 0 against.**

Comments for Vonco Application

- Dave Lucas, Sherburne County Solid Waste Administrator handed out map [full text on file: Vonco] showing the buffer area to be used for leachate tanks
- CUP is held by Becker’s Joint Planning Board
- Aric Olsen discussed locations with board
- Damien – no, this activity does not require the amending/opening of the CUP. Sherburne County has the authority to issue the waiver. Township can provide comment to the county. It would be ideal if the Joint Planning Board agreed with this comment.
- Board consensus for comment: *“The Becker Town Board [and if in agreement Becker Joint Planning Board] acknowledge Sherburne County Board has jurisdiction/authority to grant the waiver as no amendment of the existing CUP is required. The Boards do request Sherburne County hold firm to the ordinance language specifically restricting fill from being located within that buffer area.*
- Clerk to email comments after Joint Planning Board meets.

TREASURER’S REPORT - TANYA DANIELSON

- Engagement letter from Bergan KDV received. Audit has again gone up in price. Variation in pricing from year to year is difficult to budget. Requested clerk check for other firms. Quote received from Schlenner Wenner.
 - Clerk called all references to question on their opinion and found a few others who have used their services and questioned them as well. Some use the CTAS software, others use Quickbooks, others use Banyon software. The company handles information from all three well.
 - Treasurer likes that quote gives pricing for the next three years. It is higher, but all references like them. Constant change in who we deal with at current firm is an issue and lack of feeling able to call and question. Changing prices without consulting or letting us know ahead there will be a higher fee is an issue encountered in past years.
 - Recommendation to change firms. Clerk and Treasurer will make sure the state reports get filed.
 - **Motion to accept proposal from Schlenner Wenner by Gilbert. Second by Babler. Motion carried, all voting in favor.**

- **Motion to approve treasurer's report as distributed by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to pay warrants 14484-14513, and PO 1199-1208 in the amount of \$131,497.47 by Wilkening. Second by Babler. Motion carried, 4-0-1. Supervisor Danielson abstained as his company had submitted an invoice.**


CLERK'S ITEMS – LUCINDA MESSMAN

- Reminder: Local Board of Appeal and Equalization is set for April 7 at 9 A.M..
- PNP March 3, 2020 7 am – 8 pm voting
- Annual Election March 10th – 10 am – 8 pm voting

Meeting Adjourned 8:12 p.m.



Brian Kolbinger, Chair



Lucinda Messman, Clerk