Regular Town Meeting
Monday, August 19, 2019
12165 Hancock Street

MEETING MINUTES

Attending

☑ Township Chair Brian Kolbinger
☑ Township Vice Chair Brad Wilkening
☑ Township Supervisor Gary Gilbert
☑ Township Supervisor Luke Babler
☑ Township Clerk Lucinda Messman
☑ Township Treasurer Tanya Danielson (7:15)

Absent Board Members: ☑ Township Supervisor Joe Danielson, ☑ Township Deputy Clerk Fran Seeley
Attending Staff: Kelli Bourgeois – Township Attorney, Wes Davis – Township Engineer, Ben Wikstrom – Township Planner
Others Attendees: Tony Wruck – Wruck Excavating, Dan Frank – Sherburne County Sheriff, Karl Schwarzkopf, Craig Schwarzkopf, Dennis Schmidt, Eileen Schmidt, John Cox, Kelly & Johnathon Woods, Tony Wruck, Bonnie Host, Gary Host, Paul Kleinwachter, Bob Imdieke, Steve Bradow, Nicolle & Brandon Hines, Scott & Gayle Dahlke, Bob Pietrowski, Mark Kolbinger – Citizen Tribune, Gavin Bews, Tim Daluge

Meeting called to order and quorum verified by Chair Kolbinger.

CONSENT AGENDA

MOTION TO APPROVE BY WILKENING, SECOND BY DANIELSON – MOTION CARRIED

Consent Agenda Items:

- Regular Town Board Meeting Minutes July 2019
- Upcoming electronic fund transfers/automatic payments approval
  - City of Becker – water/sewer, Xcel Energy – gas/electric, Ace Disposal – Twp maintenance, Advanced Disposal –container at Town Hall, Midco Business – phone and internet, Upcoming EFTS related to payroll: Federal taxes, State taxes and PERA - mandated rates, State of MN for building permit surcharge fees
- Correspondence
  - Final Grant Award Notification – Recycle Days, Retirement party invitation, University of MN Experiment Station Fence Details, 2020 Town Aid Notification

Pledge of Allegiance

REGULAR AGENDA APPROVAL

Motion to approve agenda by Wilkening. Second by Babler. Motion carried, all voting in favor.

SHERBURNE COUNTY SHERIFF'S REPORT – Sgt. Dan Frank

- 100 Calls for service
- 15 traffic stops
- Lots of break ins – cars left unlocked and things that can be carried are taken all over Sherburne County
- Sheet Screws on the road is a big issue – all times of day, Big Lake, Zimmerman – averaging 3-4 cars per day with flat tires right now, squad cars too.

BID OPENING – SNOW AND ICE REMOVAL SERVICES

One bid received – Wruck Excavating.
Brief Summary of pricing: Plow Trucks 72/hour; Salt/Sand Mixture 20%-100% salt varies 70-175/hour while plowing and 80-175/hour without plowing; Motor Grader 95/hour; Loaders 86/hour; other various pieces of equipment 85-90/hour.

Motion to award the Snow Plowing and Sanding September 16, 2019 – July 31, 2021 Contract to Wruck Excavating pending review and approval of documentation by the Road Supervisor by Wilkening. Second by Babler. Motion carried, all voting in favor.

PUBLIC HEARING – Schwarzkopf Metes & Bounds Split Application

Wikstrom reviewed staff memo and application with Town Board Supervisors [full text on file].

- Craig Schwarzkopf has applied for a metes and bounds subdivision to split 20 acres off his property located at 9830 155th Avenue Southeast. The zoning ordinance and state statutes require that each parcel be at least 20 acres (along with other requirements) to qualify for a metes and bounds split.
- Mr. Schwarzkopf submitted a survey along with the application and an aerial photo.
- The proposed parcels both meet all requirements of the zoning ordinance including road frontage requirements and the width to depth rations.
- Staff recommendation is for approval. Resolution 2019-11, recommending approval of the application is before you for consideration.

Chair Kolbinger opened the floor to public comments. None heard.

Motion to close the public hearing by Wilkening, second by Babler. Motion carried, all voting in favor.

Board comments – very straightforward.

Motion to approve Resolution 2019-11: A Resolution providing for a metes and bounds subdivision by Wilkening. Second by Babler. Motion carried, all voting in favor.

RESIDENTIAL OPEN FORUM

DEER RIDGE/OAK CREST ESTATES DOUBLE CUL-DE-SACS

Cul-de-sac's have an existing space in between them, parcel identification 05-422-0010. This parcel was dedicated to the township for use as a road. This road has never been placed. Many residents who live around these cul-de-sac's are present this evening.

Kelly Woods – PID 05-422-0205 requested clarification of the plans for the ROW.

- Since there are trees everywhere, why are the trees at the edges an issue here?
- We purchased partially because of the surrounding trees and beautiful pillars. No one said this wasn't our property and we thought this was ours. Is there an option that would allow a variance or something for the pillars?
- This ROW's original purpose was for a road so having the 66' width makes sense, but it is unique as it isn't being used. Would the Township be willing to sell this portion?
- Would the option of an HOA or purchase of the ROW be allowed in this instance (referencing option presented Woodberry Farms homeowners).
- The 9' fence type barricades would prevent emergency vehicles from passing through, is there another option?

Town Board Response

- The Township has placed permanent green stakes to provide notice to homeowners where the Township property is located. The rocks currently encroaching on the property were placed many years ago.
- These obstructions should be removed.

- We are not sure homeowners are aware this is township property, so the permanent stakes are being placed. The Town Board wants everyone to know the area between the stakes is not private and anything placed in this area creates a liability on the Township.
- This was identified as an unsafe situation while working on our Construction Improvement Plan (CIP) for the township. Part of this process includes assessing the existing right of way (ROW) conditions and current road and signage conditions.
- This area was noted as one needing ROW markers and that has increased liability on the Township due to the placement of unsafe obstructions in the ROW (rocks, trees, pillars).
- We are not currently planning to put the road through. We are not singling anyone out, this is one of over a dozen unsafe ROW locations noted during our review.
- We have to keep ROW clear to eliminate potential issues, we are playing catchup now that this has been overlooked in the past
- Standard practice is to not sell ROW for roads. While we have no intention of putting in a road right now, we need to look to the future and what future plans may be for this area.
- This is a full road ROW. This reason alone is good to retain Township ownership.
- Future planning example: 50 or 100 years from now, this area could be annexed into a city. If that would occur, city water and sewer would need to be put in and the lots would likely be able to be divided. The right of way here is important as it would allow for easy connection. Obtaining right of way from private property owners is expensive and can be difficult. As township property at this point, it should stay that way for the future.
- Key difference between this and Woodberry Farms Cul-de-sac is that these two cul-de-sacs were designed as a natural road ROW rather than cul-de-sac's with obstacles in the center.

Response Attorney Bourgeois

- Agree the beauty of private property can be appreciated and that private property owners may be willing to accept the liability, the Township cannot grant the liability to private property owners. As this is township property, liability cannot be transferred.
- Vacation of this cul-de-sac would likely be difficult. Concern as this cul-de-sac is longer than allowed and is a safety concern if it would be vacated. The original plan was to connect the two subdivisions.
- A variance is not an option as that would be a setback request and this is township property so an encroachment agreement would be the proper vehicle. However, encroachment agreements are usually for items only 1-2' in the right of way. That does not appear to be the case here.
- If the area is cleared, there would be the availability for emergency vehicles to cut through if necessary.

Rochelle Kasper – PID 05-422-0110 Why is it necessary to remove these items now? We have taken care of maintenance and kept it looking nice and welcoming. What is the plan – are you going to remove the trees? This will cause neighbors to loose property. If you take out the rocks, people are just going to drive through.

Town Board Response

- This area is not private property. This is Township Property.
- Plan is to remove obstructions.
- Goal is to remove/limit liability to the township – there are over 5,500 township residents we are responsible to and leaving something that increases our liability is not fair to them.
- Staking is phase 1 to determine where the boundaries of the Town Property are located
- Then it will be cleared of large items for liability reasons.
- There are several large pedestals, rocks and recently more trees have been added to this Township Property area.
- Time frame doesn't matter, we noticed so we need to take action.
- Elimination of owners not knowing this is Township Property is a goal of the green stakes

- Plan is for some orange barricades
- The 9 button signs are no recognized so needed to be removed

Response Attorney Bourgeois

- This is a very unusual situation. This road was never connected. This never should have happened and today it would not occur and is not legal by zoning standards.
- Any obstruction is a potential liability and large obstructions need to be removed.
- Signing requirements – look to your Engineer as there are likely various options.
- Recommendation here: focus on the big issue - removal of structures in the right of way. Then look to the Engineer for signing options.

Response Engineer Davis

- There are various options for signing. He will bring the options to the board next month.

Paul Kleinwachter – PID 05-411-0210

- At issue for homeowners is that people take pride in nice lawns and have a higher standard for maintenance of the area. We want things to look nice. Would like to see something that works for everyone.

Tim Daluge – PID 05-460-0130

- Concern if open the area that people will drive through. No matter what is in the area there is always a liability. Opening it up will invite people to drive through. Boulders there now prevent that.
- Homeowners maintaining the area makes it look nicer. We all do this in the ROW's in front of our homes.

Town Board Response

- The Township does not want private residents maintaining Township property as that also increases our liability.

Attorney Bourgeois

- The Township does not want people working in and clearing Township right of ways

Johnathon Woods – PID 05-422-0205

- Our driveway was placed in 1997. Is the placement an issue?
- Maintenance for this area is confusing – should we do the maintenance or shouldn't we?

Attorney Bourgeois:

- The driveway is not an issue being on township land because the driveway is not an obstruction. All driveways connect to township roads. The pillars are the issue.
- Statute says to remove obstructions.
- Technically, private homeowners should not be maintaining Township property. The Town board should balance this.

Board Responses

- The pillars need to go as they are an obstruction. These are the last two cement pedestals. We cannot put big rocks in this area.
- The board needs to keep the right of way clear/safe as it has done in other areas of the Township
- Need to use the same standard here as in other locations. Discussion regarding rock garden took place – it may be able to stay, it may not, depends on slopes/grade changes. The specific specifications need to be reviewed.

<u>Secondary Access Requests</u>

- Bob Petroski, 124th Street SE Access. Address 12489 173rd Ave SE, Becker
- Aspen Ridge

        - Engineer Davis – proposed design meets engineering standards. Recommendation to approve with condition that final inspection verifies that actual design meets engineering standards and culvert sizes.
    - **Motion to approve the secondary access permit application for Robert Petroski by Wilkening. Second by Gilbert. Motion carried, all voting in favor.**
- Board directive to Engineer and Staff – would like to know what it will take to make secondary access requests administrative permits.

Dennis Schmidt

- Request to have township vacate road in section of 166th Street SE (S22 T33N R28W)
- Believed this to be an easement – would like to purchase from the township
- History discussed/petitions discussed

Board Response:

- No. This is Township Property, not an easement. Like the double cul-de-sac one discussed above, the township will not vacate its interest. Looking to the future, the township plans to keep all right of way property.
- Goal here – stake it so everyone knows where the right of way is located. People move in and do not realize the property lines. Permanent stakes will make it known. Do not plant anything or place anything in the township property.
- We need to retain this area for future utilities.
- Survey stakes get people worked up, however, at this point we do not intend to put the road through, connecting the 168th Street Cul-de-sac to the 166th Street cul-de-sac as designed. Similar to the 172nd Ave Cul-de-sac's, only farther apart.
- The Township wants these in place so current and future property owners are aware this is township land.

Bonnie Host, 17014 168th Street SE

- They removed the trees they planted on township land today and replanted on their own property
- Is landscaping around their mailbox ok?

Board Response:

- It can be checked. No one remembered it being incorrect off hand.
- Biggest concern is that people do not know where the Township property is located in these situations. Marking them makes it clear to all.
- Not intending to clear old oak trees, however there is a lot of trimming that is needed.
- Goal – get these things made clear to all so next board doesn't need to deal with these issues that have been notice by this board.

Issues with residents not knowing property boundaries are an issue. Becker Township is currently working on a Know before you buy page of the website. Town Clerk provides copies of plats (or surveys if on file) when requested. Can ask for copy, pay if not digital, or come in and view/take photographs. Recommend all new buyers know the property lines/boundaries.

Paul Kleinwachter

- 4 years pleading with board regarding water issues in his cul-de-sac
- Water comes down driveway if the bump wasn't there
- Engineer and Supervisor Gilbert checked the elevation of the cul-de-sac and it is correct
- Supervisor Gilbert met with landowner and observed water drain off of CDS during a rain event with the landowner. During the rain event no excessive water was noted running down the owners' driveway as

he claims and the CDS appeared to show radial drainage flow. It was noted that water draining around the outside of the CDS was trapped on the CDS due to the height of the grass which did not allow the water to drain off appropriately. This was discussed with the owner during the observation. Simple solution is to remove the ridge of grass along the edge of the CDS. It was also discussed with landowner that water that drains down from his own driveway is also trapped on his driveway from the ridge of grass along both sides of his driveway.

- Water issue could be fixed by removing the edge of grass down driveway. Clerk checked minutes and found notation that this was discussed with you. [after meeting reference added: 5/1/2017 Road Tour Minutes; May 15, 2017 Minutes]

TOWN PLANNING COMMISSION/JOINT PLANNING BOARD UPDATES – Planner Wikstrum

- Meetings cancelled for August – no report

PUBLIC HEARING: Building Code Ordinance Amendment – Pools

Planner Wikstrom reviewed memo and ordinance amendment with Town Supervisors. [full text on file]

- 2018 new international code for pools and spas approved – recommended Supervisors take time to review what was sent as there may be a few things that should be included here.
- International code allows for pool covers meeting ASTM 1346
- Catching up to County Code Revisions.
- New covers can support up to 4,000 pounds

Supervisor Kolbinger opened up the floor to public comment:

- Tim Dalgue – insurance companies are ok with the locking pool covers. Prefer using covers rather than just a fence.
- Gavin Bews – code requires pool base to be above mottled soils, can this be added? It makes no sense to require in-ground pools to be at this level.

Motion to close public hearing by Wilkening. Second by Babler. Motion carried, all voting in favor.

Discussion

- Other questions related to this – mottled soils depth vs. base of in-ground pool. This is outside of the ordinance amendments for public hearing now. Discuss after ordinance amendment decision.
- **Motion to approve Ordinance 2019-01: An Ordinance amending ordinance 2018-02, Adopting the State Building Code, Construction Licensing, Permits and Regulations by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to approve publication Summary Ordinance 2019-01: An Ordinance amending ordinance 2018-02, Adopting the State Building Code, Construction Licensing, Permits and Regulations by Wilkening. Second by Gilbert. Motion carried, 4-0. Voting for: Babler, Gilbert, Kolbinger, Wilkening. Voting against: none.**

Discussion of mottled soils

- Question was asked about in-ground pools needing to be above mottled soils according to current building code ordinance. Is this necessary? This restriction holds up in-ground pool permitting.
- Supervisor Wilkening explained mottled soils and why this 1' above mottled soils may not be appropriate as many things can change where this sits.
- Engineer Davis – would need to check vertical steel structure vs. concrete. Curious how other communities handle. Need to do a bit of research and want to check how other communities handle in-ground pools before making any recommendation.

- Board directive to Engineer – check into this to see how other communities handle and make a recommendation to staff if a change should be made.

ENGINEER'S REPORT – Wes Davis

- 185th Ave punch list
  - Touch up class 5
  - Fix washouts
  - Erosion control, utility flags and construction stakes removal
  - Forced some shoulders down – should be fine once wearing course is added next year.
  - Concern for intersection at CR 4 and 185th as there is some ponding of water. Knife River is aware and will patch it to be as presentable as possible. No charge for this part. Should be fine as it will be completely surfaced over next spring/summer.
  - Recommend holding off on retainage payment until the skid patch is fixed.
  - Southbound 90^0 curve – people are cutting a lot. Trying to figure out the best way to prevent as gravel is spitting onto the road.
    - **Motion by Wilkening to withhold payments to Knife River until patch has been completed. Second by Babler. Motion carried, all voting in favor.**
- Driveway construction for Single Family Residences (SFR)
  - Currently, builder/owner is to call Engineer for inspection & approval before Certificate of Occupancy (CO) is issued. This isn't working
  - Contacted City of Becker staff to discuss options. Plan is to pull in Metro West (building inspection company) and have them include reminder/sticker/stamp on paperwork that they must contact Township Engineer for final inspection/approval before concrete or pavement is placed or a CO will not be issued.
- Becker Meadows Preliminary Plat to be reviewed for next planning commission meeting.

SUPERVISOR REPORTS

Fire Board – Supervisor Babler

- Regular meeting
- CC Financial donated $750 to Fire department.

Highway 25 Coalition – new name Central Mississippi River Regional Planning Partnership – Supervisor Kolbinger

- A lot has happened – facilitator has been hired and this has really increased the pace of meetings and work being completed by the group.
- Nearing completion of the economic & land use partnership. RFP to go out in October
- More active membership with framework complete. Multiple monthly meetings.
- Name change caries weight outside this area of our state. Otherwise old name seemed small and didn't carry weight.

Roads Report – Supervisor Gilbert

- Projects:
  - 190th Avenue is complete. Large Gravel construction project (2,800 tons). School to verify bus can turn around. It is 24' wide.
  - 112th Street east end mostly done. Going well – taking good shape.
  - 157th Street SE (bus garage road) needs 5-6 loads of gravel before it will be graded
  - 107th Street SE – 2-3 loads of gravel before grading
  - Bridgeview (North End) – near 16990 River View Circle SE project complete

        - Needed large culvert. Added 300' of 18" plastic. Area was cleared.
        - Drainage ditch was full
        - Team effort – we cut drive to lower, the owner is seeding
    - 17065 Kenny Court – ROW cleared – met with Engineer to discuss plan. Need to discuss with landowner. Landowner has been good to deal with.
    - Bridgeview (South End) – near 16998 175th Street SE – met with Engineer & Owner on site to come up with plan. Legal opinion required here before anything can move forward. Question: is the township responsible for this? It appears that the drainage areas (where water is standing, photos are on file) are working as they were designed.
        - Attorney Bourgeois
            - There is a lengthy history here that dates back to the original plat.
            - Township has consistently said there are drainage issues in this plat, including this area specifically, but that they are the County's issues to resolve as the drainage as installed was not approved by the Township during platting. She recommended the Township hold to this stance. Even if there are improvements that can be made, if the Township would make them, it could be accepting liability for an issue it did not create.
            - Recommendations
                1. Unless the Township wants to take on the full responsibility for the drainage issues within this area – do not design or make corrections to this property.
                2. The Town Board can recommend the property owners take copies of information history to the county and request they correct the issues. There are new county commissioners and staff in place now so they may be interested in fixing the problem.
                3. Make sure the history of drainage problems is known to new buyers. She will do a letter and the Town Board can act upon it via resolution and have it recorded so information is available to future buyers.
                4. She also reviewed the drainage and utility easements along this lot, noting they are larger than standard, and that those easements often hold standing water which is an acceptable design.
    - 17001 168th street SE – met with owner and Engineer on site. Previous recommendation not completed.
    - Projects that may not occur this year due to budgetary overruns in other areas and costs omitted from current budget (retainage)
        - 77th Street road rebuild (west side of section line between S6 and S7, T34N, R28). Project ready to go.
        - 164th Ave SE (Salida gravel road CDS) – project ready to go.
        - Woodberry Farms Cul-de-sac tree/rock removal – project ready to go.
- Road Damage/Issues – repairs needed – board consensus fix now
    - 77th Street –done photos in file
    - 114th Street Cul-de-sac – done photos in file
    - Hidden Haven Pothole – fixed – photos in file
- Tree Trimming
    - Jim Free – finished 10 more locations
        - 102nd
        - 150th
        - 107th
        - Autumn Ridge

        - 192nd Court CDS large poplars
        - Garden Grove Poplars and Elms
        - Elm Clump Enchanted Thicket
        - Kenny Court
        - 112th Street road project trees
        - Elm Clump in Southern part of Township
        - Dead Tree on 169th
    - 82nd Street/Anderson's Road – tree fell across cleared fallen tree.
    - Work complete for year unless emergency.
- Garbage/Vandalism
    - None reported
- Signs
    - Jeff is doing a great job for the township
    - Continued focus on updating general street signs
    - Double CDS in Deer Ridge/Oak Crest has had the green right of way stakes added
    - In right of way/Township property areas – meeting with homeowners to determine best placement area.
    - Need to rename 4 signs along county road 11 that say Park Blvd to CR 11 SE
    - Barricade & Safety signs ordered
    - Installing fire numbers along North portion of 185th Ave SE
    - Fire number signs need overhaul – working on these now
- Right of way issues/Violations
    - Generic ROW Violation letter – sent to three residents. So far two have fixed the issues, one was just sent today. Includes letter, photo, and statute.
- Miscellaneous
    - TS Dirtworks sent in information to become approved vendor
    - Looking for a few other people to work if Maintenance Contractor is busy – how to handle the small odd stuff (ex: picking up flags after project, etc.)
        - Board members are to be used when possible – Supervisor Babler said he can help out some, Planning Commissioner Peckskamp said he can help out some, Supervisor Danielson had told clerk the previous week we is willing to help out as time allows.
        - Board consensus – unless contract exists – more fiscally responsible to stick with using current staff for these small items rather than contracting with an outside source. We have three board members willing to pick up the small things and hourly rates are already set. Clerk to verify paperwork is in order.
    - Budget 80,000 short – 4 projects under consideration once final numbers are in – likely to leave a lot off. Won't decide until all numbers have been submitted.
    - Tony Wruck, Township Maintenance Contractor, said patches that were placed on sinkholes on Beatrice are sinking. To be viewed on road review.

Town Hall – Supervisor Babler

- Landscaping – looks nice
    - Supervisor Danielson suggested sprinkler system should be installed. Found quote for $3,500.
    - Clerk had someone contact office to ask about giving quote for sprinkler system. Pass name/number onto Supervisor Danielson
    - Basement needs plumber - & spigot outside building needs to be fixed.
    - Wait until next budget to do things and leave as is or add sprinkler system?
    - Board consensus –
        - get additional estimates and none in excess of $3,500 will be considered.

        - No more plants until next year
- Exterior repairs complete – woodpecker hole has been filled in
    - Shakes on roof – some were repaired, but it appears a lot more are soon going to need to be repaired. Staples are giving out/not holding up. Plan roof repairs for future.
    - Interior of Town Hall painting will wait until next year.
    - Gazebo Maintenance is needed. Too bad no one thought to use with/as the Veterans memorial. – wait until next budget cycle.
    - Exterminator – first application worked well. Need more info for timing of future applications.

Other

- Traffic Signals – consider next summer
- Night to Unite – Supervisor Babler and Supervisor Gilbert attended – good talks with people
- Fall Road Tour – necessary? Board Consensus – fall one not needed this year as Supervisor Babler and Supervisor Gilbert along with Engineer Davis will be doing an inventory of the roads and condition scoring them. Reporting back will be sufficient.
- General Maintenance Contract expires 12/31/2019. Can do an auto-renew clause if total is less than 175,000 required for sealed bids. Supervisor Wilkening will review documents and make recommendations next month.
- Developers Agreement – Edits are complete. Engineer Davis is reviewing. Plan to talk through in depth next month.
    - Discussion of cash escrow determination.
    - Discussion – no letter of credit or alternative
- Excel transition email and Hybridge Plant Tour that Supervisors have been invited to discussed. Supervisor Kolbinger requested the emails be forwarded to Board members so they have details.
- An invitation to a Veterans event was sent to two of the Supervisors at City of Becker address. Arrived to them tonight. Taking place on 8/24/2019. Supervisor Babler to see if RSVP would still be accepted.

TREASURER'S REPORT - TANYA DANIELSON

- Discussion of Road budget – right now there is enough left for mowing, grading and snowplowing in November.
- Treasurer presented budget with circles around amounts for which entire budget has been spent.
- **Motion to approve treasurer's report as distributed by Babler. Second by Gilbert. Motion carried, all voting in favor.**
- **Motion to pay warrants 14366-14372, 8399-8422 and PO 1157-1167, void checks 14335-14365, in the amount of $143,768.23 by Wilkening. Second by Gilbert. Motion carried, all voting in favor.**
- Treasurer recommendation to add a line to the Fund Balance Policy regarding a separate fund for Retainage money so it is more defined in the budget.
    - **Motion to change fund balance policy text as suggested by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- Indemnification Document presented by Attorney Bourgeois & discussed in association with Craig and Jody Johnson/Scenic Hills and other developments. This will indemnify the Township, Town Attorney and Bank and will be recorded. **Motion to authorize Town Board Chair to sign the Indemnification Document as Township's Representative by Wilkening. Second by Gilbert. Motion carried. All voting in favor.**

CLERK'S ITEMS – LUCINDA MESSMAN

- Training request

- Minnesota Association of Townships is offering a planning and zoning class in St. Michael. This is designed for townships. Request for clerk and deputy clerk to attend training. Board consensus – yes.

- Arcasearch almost completed with records.

No other business

Meeting Adjourned 9:43 p.m.

Brian Kolbinger, Chair

Lucinda Messman, Clerk