

Becker Township Board Meeting
Consent Agenda
August 20, 2018

1. Minutes - May Regular Meeting
2. Upcoming electronic fund transfers/automatic payments approval
 - a. City of Becker – water/sewer – 15.73
 - b. Xcel Energy – gas and electric – 147.00
 - c. Ace Disposal – container for township maintenance – 101.94
 - d. Midco Business – phone and internet – 171.91
 - e. Upcoming EFTS related to payroll: Federal taxes, State taxes and PERA - mandated rates.
3. Correspondence
 - a. Recorded list of minimum maintenance roads in Becker Township
 - b. Photos of paving fixed 168th Str and 174th Ave
 - c. Town Aid Notification
 - d. LUCA material properly destroyed/submission deadline
 - e. Midco Service Interruption Notice
 - f. Water Meter Replacement/Appointment Scheduled
 - g. Truth in Taxation Notice return
 - h. Drainage and Water Class
 - i. Minnesota Association of Townships District 7 Meeting Notice
 - j. Fall Maintenance Classes
 - k. Clean up day reimbursement notice
4. Policy Updates
 - a. Snow and Ice Control
 - b. Resolution – Data Request Policy
5. Request for comment. Approval in consent agenda means no comments to forward
 - a. Sherburne County Alcohol sales ordinance

Becker Township Board Meeting
Regular Agenda
August 20, 2018

1. Call to order and Verification of quorum
2. Approval of Consent Agenda
3. Approval of Regular Agenda
4. Sheriff's report
5. Sherburne County Snake River Estates Trail - Sherburne County Engineer Dan Knappek and Deputy County Engineer/Assistant Public Works Director David Roedel
6. Residential Concerns/open forum
 - a. Ryan Peckskamp – Buck Lake Subdivision
 - b. Randy Bader – 93rd Street Speed limits
 - c. Gun Ordinance Request – Wildwood/Boulder Crossing area
7. TPC/JPB Updates
 - a. Planning Commission vacancies
 - b. Other Updates
8. Engineer's Report - Craig Wensmann for Wes Davis
 - a. John Anderson – secondary access permit request
 - b. 185th Avenue – Paving Motion for Payment
 - c. 185th Ave North Portion – Alternative
 - d. Aspen Ridge Stop Sign Request
 - e. Minimum Maintenance Roads
 - f. Speed limits
 - g. Other items
9. Supervisors
 - a. Fire board
 - b. Sherburne County Parks, Trails & Active Living
 - c. Highway 25 Corridor
 - d. Neighborhood Watch Gatherings
 - e. Road Report
 - i. Signs – update, neighborhood watch, 9 button not required, fire number, building permits required signs
 - ii. Road Improvement status
 1. 107th Street SE
 2. East end of 95th Cul De Sac
 3. Road inspections on gravel roads
 4. Additional Surveys
 - a. North end of 175th Ave SE
 - b. 190th Ave South
 - c. 117th Street SE
 - iii. Misc Road issues
 1. 185th Ave SE Grading
 2. 127th Str SE Speed
 3. Boulder Crossing

Becker Township Board Meeting
Regular Agenda - Continued
August 20, 2018

- 4. Hidden Haven
 - f. 77th/112th motions - Call for Town Meeting
 - g. Planning Commission
 - h. Developers Agreement
 - i. Town Hall – landscaping/gutters
 - j. Policy review - Internal Controls/EFT inclusion
 - k. Garbage/Solid Waste Ordinance
 - 10. Treasurer's Reports
 - a. Treasurer's Report
 - b. Payment of Warrants
 - 11. Other
 - 12. Adjourn
-

**Becker Township Board
Town Board Meeting
July 16, 2018**

Board Members Present: Brian Kolbinger, Brad Wilkening, Gary Gilbert, Joe Danielson, Luke Babler, Lucinda Messman, Tanya Danielson (7:40pm)

Board Members Absent: none

Staff members present: Fran Seeley – Deputy Clerk, Kelli Bourgeois - Township attorney, Wes Davis – Township Engineer

Others present: Sgt. Dan Franks – Sherburne County Sheriff; Tony Wruck – Wruck Excavating; Craig Wensmann – Bogart, Pederson; Marilyn Danielson, Todd Olin – Bogart, Pederson

Meeting called to order and quorum verified by Chair Kolbinger.

Consent Agenda Items –

- a. Minutes - June Regular Meeting
- b. Upcoming electronic fund transfers/automatic payments approval - City of Becker – water/sewer; Xcel Energy – gas and electric; Ace Disposal – container at Jeff’s; Midco Business – phone and internet
- c. Upcoming EFTS related to payroll: Federal and State - mandated rates; PERA – mandated rates.
- d. Correspondence
 - i. Thank you note – Becker All Night Graduation Party
 - ii. Sherburne County Election Officials Letter
 - iii. State Demographer Data

Motion to approve consent agenda items as presented by Wilkening. Second by Danielson.

Motion carried, all voting in favor.

Motion to approve regular agenda by Babler. Second by Danielson. Motion carried, all voting in favor.

Sheriff’s Report

- 202 Calls for Service
- 95 Traffic violations
- 2 ATV. After 8/1 it is ok for ATV’s to be in ditch South of 95
- On waiting list for speed signs. Once data is obtained, will contact clerk to invite the neighborhoods who have requested the speed evaluation. Will add 185th Avenue to the list.

Residential Open Forum - none

PUBLIC HEARING – Building Code Amendments

Craig Wensmann reviewed historical and edits with Supervisors:

- Section 4, Subd. 4, administrative correction
- Section 5, Building code LFE and certificate of survey requirements edited to reflect 1’ of separation rather than three between LFE and mottling. Also adding soil boring submission requirement.

**Becker Township Board
Town Board Meeting
July 16, 2018**

- Section 6, Subd. 1. B. House staking Certificate requirement added for residential buildings on 5 acres or more.
- Section 6, Subd. 3. As-Built Certificate requirement added.
- Full text of the above are on file. Building Code Ordinance REV 6-2018.
- We now match the county in code other than As-built. The county doesn't require them, but we do.

Chair opened up the floor for public comment. No public comment.

Motion to close public hearing by Wilkening. Second by Babler. Motion carried, all voting in favor.

Discussion: with the changes, we will need a motion to approve everything as presented.

Motion to approve Ordinance 2018-02: BUILDING CODE, CONSTRUCTION LICENSING, PERMITS AND REGULATION by Gilbert. Second by Babler. Motion carried, all voting in favor.

Motion to approve Summary Ordinance 2018-02: BUILDING CODE, CONSTRUCTION LICENSING, PERMITS AND REGULATION by Wilkening. Second by Gilbert. Motion carried, Kolbinger – yes, Wilkening – yes, Danielson - yes, Babler – yes, Gilbert – yes.

Planning Commission and Joint Planning Board updates

Planning commission was cancelled for July. At this point, not sure if Joint Planning will be required or not. No other updates.

Engineer's Report – Wes Davis

- 185th Ave SE (CR 73 – 109th) – some punch list items still exist (striping, signs, mailboxes, etc), but should be completed by last week of July.
 - Supervisor Gilbert – it looks good. People are back to flying through there.
- North portion of 185th Ave SE – wetlands are delineated and added to the drawing. Need to finalize impacts and send to the county. There is a homeowner on the corner that Engineer Davis, Supervisor Babler and Supervisor Danielson will talk with in coming weeks.
 - Supervisor Wilkening – time frame for bidding discussed. Goal: Regrade and bituminous base for summer 2019. Goal to have ready to bid in January or February.
 - Need to figure corner configuration. Engineer Davis and Supervisor Danielson to speak to homeowners. In August Town Board will pick a design.
- 77th Street exhibits – Craig Wensmann
 - 77th street is a 3 rod road.
 - Concerns regarding width and issues with corner on the east end were discussed. Exhibit is on file in 77th Street Roads file. Blue shows current ROW 49 ½ ' wide.
 - West end – not sure how to make so a plow can turn around.
 - Road order requirements? Goal here is to get this road to be a 2 lane width rather than single lane width. Road to stay minimum maintenance.

Becker Township Board
Town Board Meeting
July 16, 2018

- 172nd Pavement fix is to be completed the end of this week
- Developers agreement – tabled
- Town Hall ramp – Craig Wensmann presented drawing. Todd Olin engineered it – it currently meets slope requirements for ADA. Reconstruction without demolition would be approximately \$25,000. Costs to put new one in vs. repair old one evaluated.

Motion to recess Becker Town Board meeting to allow the Annual Joint Fire Board Meeting to take place and reconvene immediately following the Joint Fire Board Meeting tonight in this same room. Meeting adjourned at 8:02 p.m..

Meeting Resumed at 8:15 p.m..

- Ramp discussion continued. Rehab surfacing is possible and repair of joints can be done. Plan is to patch for now. **Motion to approve Supervisor Danielson to get the necessary work done and purchase and have installed age appropriate gutters for Town Hall. Work not to exceed \$15,000 in total by Babler. Second by Wilkening. Motion carried, all voting in favor.**

Treasurer's Report

- Billing City of Becker for their portion of Dust Control and grading.
- **Motion to move \$2,511.01 from Scenic Hills fund to the General Fund for bills paid by the Township on behalf of Scenic Hills by Danielson. Second by Babler. Motion carried, all voting in favor.**
- Treasurer's Report
 - Audit email from KDV regarding an additional 7500 for Audit. Treasurer talking with them right now as she would like to see a detailed billing. Treasurer suggested striking check 13914 from payment until this is resolved.
 - Question regarding payment to Busse Septic. Treasurer stated this was from funds escrowed with Township when weather didn't permit work. Work has been completed so septic installer is being paid and there is another check returning leftover funds to the owner who put the money into escrow.
 - **Motion to approve Treasurer's report as distributed by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to approve payment of warrants 13913-13944, except warrant 13914 which is to be voided and EFT's 1031-1037; void EFT 1038 in the amount of \$68,135.75 by Babler. Second Gilbert. Motion carried, 4-0-1. Supervisor Danielson abstained due to submission of claim from his company this month.**

Other

- Clerk received an email from Sherburne County asking to meet with a few members of the board to discuss the Snake River Trail that is a county easement. Board consensus – ask them to attend the August 20th meeting so entire board can discuss.
- Cleaning looks great at town hall. It is not fresh paint in bathrooms, new cleaning person.

Becker Township Board
Town Board Meeting
July 16, 2018

- 107th Street tree trimming, need notices to go out before trimming occurs. Clerk to work with Gary.

Meeting adjourned at 9:09 pm.

Brian Kolbinger, Chair

Lucinda Messman, Clerk

DRAFT

ELECTRONIC FUNDS TRANSFER RECORD

1041

City/Township of: Becker

Today's Date: 8-1-18

FUND TO FUND

BILL PAYMENT

Authorized Date _____

Automatic Check

Credit Card

Reference Receipt No. _____

Other _____

EFT / ACH Occurrence Date 8/20/18

Board Authorization Date 8/20/18

FUND	ACCOUNT	OBJECT CODE	AMOUNT
201			101.94

Funds sent to: Ace Solid Waste

Description: container at Jeff's

Entered into record by: [Signature] Signature



ACE SOLID WASTE, INC
 A WASTE CONNECTIONS COMPANY
 6601 MCKINLEY ST NW
 RAMSEY MN 55303-4302
 DISTRICT NO. 3067

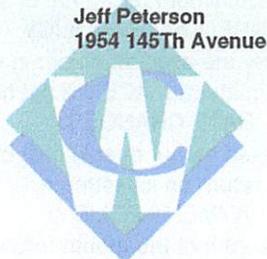
ACCOUNT NO. 3067-210726
 INVOICE NO. 4063983
 STATEMENT DATE 08/01/18
 DUE DATE 08/20/18
 BILLING PERIOD 08/01/18 - 08/31/18

BECKER TOWNSHIP
 P.O. BOX 248
 BECKER MN 55308

FOR ASSISTANCE
 Customer Service 763-427-3110
 Or Toll Free 800-964-4281
 One Time Payments 855-569-2719

INVOICE STATEMENT

Date	Description	Amount
	Previous Balance	\$ 101.94
07/03/18	Payment-Thank You 1807022597085	\$ -101.94
	Total Payments And Credits	\$ -101.94
	Service Location	
	Acct #210726	
	Jeff Peterson	
	1954 145Th Avenue	
08/01/18	1 - 6 Yd Trash	\$ 73.03
	08/01/18-08/31/18	
	Fuel & Materials Sur Taxed	\$ 14.09
	Mn Swm Tax - 17%	\$ 14.82
	Current Charges And Fees	\$ 101.94
	Total Due	\$ 101.94



This invoice is scheduled for automatic payment according to your instructions on our on-line bill pay site at <http://www.wcicustomer.com>.

1,6

Please remit to the address below and return your remit stub with your payment or look on the reverse side to learn about on-line bill pay.



ACE SOLID WASTE, INC
 A WASTE CONNECTIONS COMPANY
 6601 MCKINLEY ST NW
 RAMSEY MN 55303-4302

ACCOUNT NO. 3067-210726
 INVOICE NO. 4063983
 STATEMENT DATE 08/01/18
 DUE DATE 08/20/18
PAY THIS AMOUNT \$101.94

WRITE IN AMOUNT PAID	\$
----------------------	----

TO CHANGE ADDRESS
 Check here and complete the information on the reverse side.

MAIL PAYMENT TO:
 ACE SOLID WASTE, INC
 A WASTE CONNECTIONS COMPANY
 PO BOX 742695
 CINCINNATI OH 45274-2695

AV 01 032736 56034B109 A**5DGT



BECKER TOWNSHIP
 P.O. BOX 248
 BECKER MN 55308-0248



3067 000000000000-2107268 000001019404063983 9

ELECTRONIC FUNDS TRANSFER RECORD

1042

City/Township of: Becker

Today's Date: 8/14/2018

FUND TO FUND

BILL PAYMENT

Authorized Date _____

Automatic Check

Credit Card

Reference Receipt No. _____

Other _____

EFT / ACH Occurrence Date 8/21/2018

Board Authorization Date 8/20/2018

FUND	ACCOUNT	OBJECT CODE	AMOUNT
220			85.95
285			85.95

Funds sent to: Midco

Description: internet / phone / voicemail

Entered into record by: [Signature]

Signature





PO Box 5010
Sioux Falls, SD 57117-5010

Invoice Date
Invoice Number
Account #
Page

08/02/18
1368012019599
136801201
1 of 4

BECKER TOWNSHIP
12165 HANCOCK ST SE
BECKER MN 55308

News from Midco®

This summer we're bolstering Midco network technology in the St. Joseph area. We'll notify you in advance of brief overnight service interruptions that affect you. Reach out at Midco.com/Contact with any questions.

Midco has connected homes and businesses across the upper Midwest since 1931. We're proud to deliver innovative technology and reliable service.

Billing Summary

Account Number	136801201
Total Amount Due	\$171.91

Account Activity

Previous Balance	\$175.37
Payments Received	-\$175.37
Balance Forward	\$0.00

Current Charges

Other Charges & Adjustments	-\$5.00
Data Services	\$85.00
Voice Services	\$53.92
Taxes, Fees & Surcharges	\$37.99

Total Amount Due **\$171.91**

Payment Due Date: 08/21/18

Total Amount Due Do Not Remit
Payment Due Date 08/21/18
Account Number 136801201

Statement Code 001

Make checks payable to:

MIDCONTINENT COMMUNICATIONS
P.O. BOX 5010
SIOUX FALLS, SD 57117-5010



PO Box 5010, Sioux Falls, SD 57117-5010
6485 1 AV 0.378 000000 / 6585

BECKER TOWNSHIP
PO BOX 248
BECKER MN 55308 - 0248



Pay Online: Visit Midco.com/Business. Register for or sign in to My Account.
Pay by EFT: Currently enrolled in Automatic Payment
Pay by Phone: Call 1.800.888.1300 to make an automated payment.
Pay by Mail: Return this stub with payment. Do not send cash.



PO Box 5010
Sioux Falls, SD 57117-5010

Invoice Date 08/02/18
Invoice Number 1368012019599
Account # 136801201
Page 2 of 4

Payment Detail

Account	Payment Date	Previous Balance	Amount	Balance Forward
136801201 12165 HANCOCK ST SE, BECKER MN 55308	7/24/18	175.37	-175.37	0.00
TOTAL		\$175.37	-\$175.37	\$0.00

Current Charges Detail

Service(s)	Date	Amount
Data:		
Midco Business Xstream 75	08/01-08/31	75.00
Business Static IP Address	08/01-08/31	10.00
Voice:		
Telephone Services	08/01-08/31	52.00
Federal Access		9.98
Federal Excise Tax		2.11
Universal Service Fee		4.15
Local Number Portability		0.86
TAP/TAM/911 Surcharge		2.06
Federal TRS & Administration Fee		0.88
Access Recovery Charge		10.00
Presubscribed Carrier Charge		2.30
State Sales Tax		5.65
Long Distance Charges		1.92
Other Charges & Adjustments:		
Recurring Payment Credit	07/24	-5.00
Total for Account: 136801201		\$171.91

Total Current Charges	
Data Services	\$85.00
Voice Services	\$53.92
Taxes, Fees & Surcharges	\$37.99

Phone Detail

Service(s)	Date	Amount
Line #763-261-5301	08/01-08/31	
Basic Business Line		20.00
Voicemail w/Stutter Tone		5.00

Phone Detail (continued)

Service(s)	Date	Amount
Three-Way Calling		0.00
Call Forward Variable		0.00
eVOICE Service		0.00
Metro Area Calling		7.00
Caller ID-Name & Number		0.00
900 Call Blocking		0.00
Call Transfer		0.00
Total for Line #763-261-5301		\$32.00
Line #763-261-5303	08/01-08/31	
Basic Business Line		20.00
Total for Line #763-261-5303		\$20.00
Long Distance Charges		
Line #763-261-5301		1.92
Total Long Distance Charges		\$1.92
Total for Account: 136801201		\$53.92

Frequently Asked Questions

What are Federal Access Charges?

These charges - proposed and authorized by the Federal Communications Commission (FCC) - provide for access to and maintenance of the local network.

What is the Federal Excise Tax?

The federal government mandates this tax, which is imposed on local and wireless phone services.





PO Box 5010
Sioux Falls, SD 57117-5010

Invoice Date
Invoice Number
Account #
Page

08/02/18
1368012019599
136801201
4 of 4

LONG DISTANCE DETAILS

Account	Number	Destination	Date	Time	Rate	Duration	Amount
136801201							
763-261-5301							
BECKER TOWNSHIP							
	320-260-6630	ST CLOUD, MN	07/16	4:38 pm	DD	16:00	0.80
	320-267-2453	ST CLOUD, MN	07/09	3:37 pm	DD	0:06	0.01
	320-291-7963	ST CLOUD, MN	07/23	12:41 pm	DD	2:30	0.13
	320-293-5081	ST CLOUD, MN	07/02	8:11 am	DD	1:36	0.08
	320-293-7343	ST CLOUD, MN	07/09	3:28 pm	DD	0:54	0.05
	320-333-9461	ST CLOUD, MN	07/30	1:24 pm	DD	8:06	0.41
	320-362-1878	MILACA, MN	07/05	9:25 am	DD	0:06	0.01
	320-362-1878	MILACA, MN	07/06	8:12 am	DD	1:00	0.05
	320-420-5885	ST CLOUD, MN	07/16	3:32 pm	DD	1:48	0.09
	763-415-2252	CAMBRIDGE, MN	07/18	8:59 am	DD	1:36	0.08
	763-415-2252	CAMBRIDGE, MN	07/20	2:06 pm	DD	2:48	0.14
	858-652-0336	LA JOLLA, CA	07/09	8:52 am	DD	1:18	0.07
Long Distance Charges: 763-261-5301						37:48	\$1.92



ELECTRONIC FUNDS TRANSFER RECORD

1044

City/Township of: Becker

Today's Date: 8/14/2018

FUND TO FUND

BILL PAYMENT

Authorized Date _____

Automatic Check Credit Card

Reference Receipt No. _____

Other _____

EFT / ACH Occurrence Date 8/27/2018

Board Authorization Date 8/20/2018

FUND	ACCOUNT	OBJECT CODE	AMOUNT
<u>220</u>			<u>7.87</u>
<u>285</u>			<u>7.86</u>

Funds sent to: City of Becker

Description: water / sewer

Entered into record by: 

Signature

CITY OF BECKER

PO BOX 250
BECKER, MN 55308

763-261-4302

Date 8/7/2018 3
Account 01-00000041-00-4

After 08/27/2018 Pay \$25.93

Balance Due By 08/27/2018

Balance \$15.73

Amount Enclosed _____

BECKER TOWNSHIP HALL
PO BOX 248
BECKER MN 55308



For Service at 12165 HANCOCK ST

Your Direct Payment will be posted to your account on 08-27-18.

Date	Charge	Previous Reading	Current Reading	Usage	Amount
	Prev Bal				\$15.73
7/25/2018	Receipt	Check#ACH			\$15.73
7/19/2018	001 WATER	607	607		\$1.24
7/19/2018	002 SEWER				\$10.62
7/19/2018	004 TESTING FEE				\$0.53
7/19/2018	009 METER CHARGE				\$3.04
7/19/2018	020				\$0.30
	Cur Charges				\$15.73
	Total				\$15.73

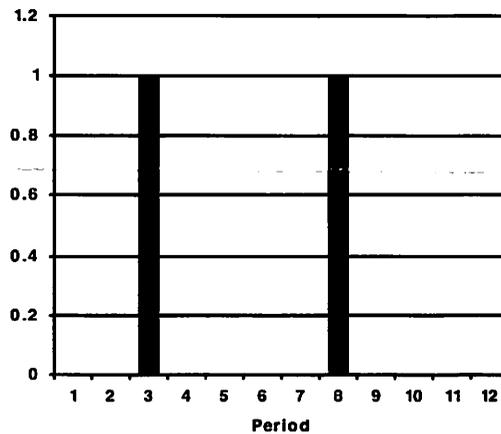
For Service at 12165 HANCOCK ST

Account 01-00000041-00-4

For Service From 6/20/2018 to 7/19/2018

After 8/27/2018 Pay \$ 25.93

WATER



Your Direct Payment will be posted to your account on 08-27-18.

Contact - Becker City Hall - 763-261-4302

Payment Options: Internet, Auto Pymt, Credit Card, Drop Box or Mail
City of Becker, PO Box 250, Becker, MN 55308 www.ci.becker.mn.us

ELECTRONIC FUNDS TRANSFER RECORD

1043

City/Township of: Becker

Today's Date: 8/14/2018

FUND TO FUND

BILL PAYMENT

Authorized Date _____

Automatic Check

Credit Card

Reference Receipt No. _____

Other _____

EFT / ACH Occurrence Date 8/31/2018

Board Authorization Date 8/20/2018

FUND	ACCOUNT	Amount	OBJECT CODE	AMOUNT
<u>280</u>		<u>32.50</u>	1835	
		<u>13.36</u>		
<u>285</u>		<u>32.50</u>	4540	
		<u>13.36</u>		

Funds sent to: Xcel Energy

Description: electric & natural gas

Entered into record by: [Signature]

Signature



SERVICE ADDRESS	ACCOUNT NUMBER	DUE DATE	
BECKER TOWNSHIP TWP HALL 12165 HANCOCK ST SE BECKER, MN 55308-9561	51-5692245-5	08/31/2018	
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	602445211	08/06/2018	\$147.00

YOUR MONTHLY ELECTRICITY USAGE



DAILY AVERAGES	Last Year	This Year
Temperature	69° F	70° F
Electricity kWh	15.3	15.9
Electricity Cost	\$1.94	\$2.10

YOUR MONTHLY NATURAL GAS USAGE



DAILY AVERAGES	Last Year	This Year
Temperature	69° F	70° F
Gas Therms	0.0	0.0
Gas Cost	\$0.92	\$0.86

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Electricity Service	07/05/18 - 08/05/18	494 kWh	\$65.00
Natural Gas Service	07/05/18 - 08/05/18	0 therms	\$26.72
Current Charges			\$91.72

AVERAGED MONTHLY ACCOUNT BALANCE - MONTH 1

		ACTUAL	AMP
Previous Balance	As of 07/05	\$80.48	\$80.48
Payment Received	Auto Pay 08/02	-\$80.48 CR	-\$80.48 CR
Balance Forward		\$0.00	\$0.00
Current Charges		\$91.72	\$147.00
Amount Due		\$91.72	\$147.00

INFORMATION ABOUT YOUR BILL

After reviewing your average use and present rates, we have changed your Averaged Monthly Payment program amount accordingly. Your Averaged Monthly Payment Program is reviewed periodically and may be adjusted to reflect changing circumstances.

Thank you for your payment.

Your current AMP amount is \$147.00.

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-5692245-5	08/31/2018	\$147.00	Automated Bank Payment

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Your bill is paid through an automated bank payment plan.



AV 02 026638 63488B118 A**5DGT



BECKER TOWNSHIP
 PO BOX 248
 BECKER MN 55308-0248



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477



BE PREPARED FOR SEVERE WEATHER.

While storms are unpredictable, you can take a few easy steps to stay updated if an outage occurs — like bookmark our electric outage map or download our mobile app for updates at your fingertips.

For more tips about what to do in an outage or how to prepare visit xcelenergy.com/Outage



ALWAYS delivering.

SERVICE ADDRESS	ACCOUNT NUMBER	DUE DATE
BECKER TOWNSHIP TWP HALL 12165 HANCOCK ST SE BECKER, MN 55308-9561	51-5692245-5	08/31/2018
	STATEMENT NUMBER	STATEMENT DATE
	602445211	08/06/2018
		AMOUNT DUE
		\$147.00

SERVICE ADDRESS: TWP HALL
12165 HANCOCK ST SE BECKER, MN 55308-9561

NEXT READ DATE: 09/06/18

ELECTRICITY SERVICE DETAILS

PREMISES NUMBER: 303021338

INVOICE NUMBER: 0736726283

METER READING INFORMATION

METER 53122625			
Read Dates: 07/05/18 - 08/05/18 (31 Days)			
DESCRIPTION	CURRENT READING	PREVIOUS READING	USAGE
Total Delivered by Xcel	50622 Actual	50128 Actual	494 kWh

ELECTRICITY CHARGES

RATE: Sm Gen Svc (Metered)

DESCRIPTION	USAGE UNITS	RATE	CHARGE
Basic Service Chg			\$10.00
Energy Charge Summer	494 kWh	\$0.095140	\$47.00
Fuel Cost Charge	494 kWh	\$0.027571	\$13.62
Decoupling Adj	494 kWh	\$0.001245	\$0.62
Affordability Chrg			\$1.26
Com Savers Switch AC			-\$15.00 CR
Resource Adjustment			\$3.32
Subtotal			\$60.82
State Tax		6.875%	\$4.18
Total			\$65.00

SERVICE ADDRESS: TWP HALL
12165 HANCOCK ST SE BECKER, MN 55308-9561

NEXT READ DATE: 09/06/18

NATURAL GAS SERVICE DETAILS

PREMISES NUMBER: 303021338

INVOICE NUMBER: 0370592345

METER READING INFORMATION

METER 802811			
Read Dates: 07/05/18 - 08/05/18 (31 Days)			
DESCRIPTION	CURRENT READING	PREVIOUS READING	USAGE
Total Energy	24 Actual	24 Actual	0 ccf

Going paperless has never been easier.

Enroll in eBill now through My Account. Sign-up for eBill and simplify how you get and pay your bill with:

- Text or email payment notifications
- Online bill history and payment options
- Download the new mobile app and view your bill from anywhere

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App Store

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Google Play

To find more billing and payment options visit xcelenergy.com/MyAccount.



SERVICE ADDRESS	ACCOUNT NUMBER	DUE DATE	
BECKER TOWNSHIP TWP HALL 12165 HANCOCK ST SE BECKER, MN 55308-9561	51-5692245-5	08/31/2018	
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	602445211	08/06/2018	\$147.00

THIRSTY FOR WAYS TO CUT ENERGY COSTS AROUND THE OFFICE?

Rather than having your water cooler run 24/7, program it to only work 10 hours a day, Monday through Friday. You'd be surprised at the savings.

And if it's time for an upgrade, make sure to choose an ENERGY STAR®-qualified model to save even more.



ALWAYS delivering.

NATURAL GAS ADJUSTMENTS

DESCRIPTION	VALUE UNITS	CONVERSION	VALUE UNITS
Heat Content Adjustment	0 ccf	x 1.092700	0 therms

NATURAL GAS CHARGES

RATE: Sm Commercial Firm Svc

DESCRIPTION	USAGE UNITS	RATE	CHARGE
Basic Service Chg			\$25.00
Distribution Charge	0 therms	\$0.123310	\$0.00
Cost Of Gas	0 therms	\$0.331820	\$0.00
Gas Affordability	0 therms	\$0.004450	\$0.00
Resource Adjustment			\$0.00
Subtotal			\$25.00
State Tax		6.875%	\$1.72
Total			\$26.72

INFORMATION ABOUT YOUR BILL

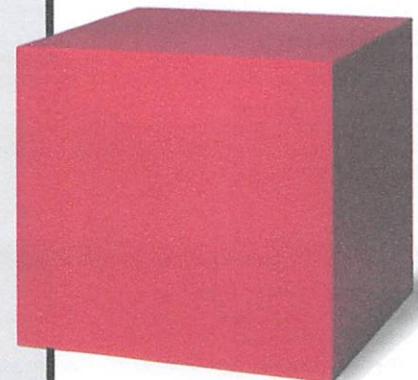
For an average non-demand customer, 69% of your bill refers to power plant costs, 15% to high voltage line costs, and 16% to the cost of local wires connected to your business. For an average demand-billed customer, 79% of your total bill refers to power plant costs, 14% to high voltage lines, and 7% to the cost of local wires connected to your business.

STAY SAFE. CALL 811 BEFORE YOU DIG.

Whether it's a major project or just some gardening, be sure to call 8-1-1 before any digging. It's smart. It's easy.

And it helps keep everyone safe.

For more information visit xcelenergy.com/Safety



ALWAYS delivering.



Becker Township, Sherburne County, Minnesota
July 2018

Official Listing of Minimum Maintenance Roads as recorded at Sherburne County

Road Identification	Legal Description
77 th Street SE	The South three rods of the Southwest Quarter of the Southwest Quarter of Section 6, Township 34, Range 28, Becker Township, Sherburne County, Minnesota. Together with that portion thereof extended easterly and southeasterly to the intersection with the westerly right of way line of County Road #127 (as recorded in Becker Township Road Book, pages 287-288, and on Document No.157045);
95 th Street SE	The East 425 feet of 95th Street Southeast as shown and dedicated on the Plat of BIG OAKS ESTATES, on file in the Office of the Sherburne County Recorder, AND, that portion of 95th Street Southeast as shown and dedicated on the Plat of KIPP ESTATES, on file in said Office of the County Recorder, that lies north of a line being 66 feet south of said East 425 feet of 95th Street dedicated in said BIG OAKS ESTATES (Document No. 157042);
107 th Street SE	107th Street Southeast is described as follows: Commencing at the northwest corner of the Northeast Quarter of Section 29, Township 34, Range 28, Becker Township, Sherburne County, Minnesota; thence easterly on the centerline of a 66 foot road along the north line of said Northeast Quarter for 1588. 9 feet, more or less, to the northwest corner of the duly recorded plat of KNUTSONS CORNER; thence continuing along said north line for 1056. 6 feet, more or less, being the centerline of a road, 33 feet wide to the left and 50 feet to the right, as dedicated in said plat, to the northeast corner of said Northeast Quarter also being the northeast corner of said plat, and said road there terminating.
112 th Street SE	<p>No legal description/road order exist for this road. I was not at the meeting in October of 2016 when this occurred, so can only state what is in the minutes/resolution. I guess there was a discussion of the road and someone was in asking for upgrades to a tarred surface.</p> <p>Excerpts from the resolution <i>"WHEREAS, per the Town Board motion and action, Resolution 16-11 was to have included text indicating 112th Str SE is a minimum maintenance road that will not be vacated nor will it be improved or upgraded.</i></p> <p><i>NOW THEREFORE BE IT RESOLVED that the Becker Town Board hereby amends Resolution 16-11 to conform with the minutes and motion passed at the public meeting on October 17, 2016 to change the approving authority from the Becker Planning Commission to the Becker Town Board; and to clearly state that 112th Street SE is an existing minimum maintenance Town Road which will not be vacated nor improved or upgraded."</i></p>
117 th Street SE	For minimum maintenance purposes, the centerline of 117th Street SE commences at the southeast corner of the Southeast Quarter of the Southeast Quarter of Section 27, Township 34, Range 28, Becker Township, Sherburne County, Minnesota, also being the southeast corner of KA TIE CORNERS according to the duly recorded plat thereof thence westerly along the south line of said Southeast Quarter of the Southeast Quarter for 704.64 feet being 33 feet to the right and 16.5 feet to the left of said south line to the southwest corner of said KATIE CORNERS; thence continuing westerly along said south line for 613.68 feet being 16.5 feet to the right and 16.5 feet to the left of said south line to the southwest corner of said Southeast Quarter of the Southeast Quarter; thence continuing westerly and northwesterly to the intersection with the southeasterly right-of-way of Sherburne County Road No. 51; and said road there terminating (as recorded in Becker Township Road Book, page 205, and on Document No. 169647).

122 nd Street SE	For minimum maintenance purposes, 122nd Street SE is a three-rod road lying one rod to the north and two rods to the south of the following line: Commencing at the northwest corner of the Northeast Quarter of the Southeast Quarter, Section 33, Township 34, Range 28, Becker Township, Sherburne County, Minnesota; thence easterly along the north line of said Northeast Quarter of the Southeast Quarter to the westerly right-of-way line of Sherburne County State Aid Highway No. 11; and said road there terminating (as recorded in Becker Township Road Book, page 279, and on Document No.157039);
163 rd Avenue SE	For minimum maintenance purposes, 163 ^d Avenue Southeast was surveyed and laid out for Becker Township by John Oliver and Assoc., Inc. on November 30, 1981, as the East 66.00 feet of the West Half of the Southeast Quarter of Section 28, Township 34, Range 28, Becker Township, Sherburne County, Minnesota.
175 th Avenue SE	Commencing at the southeast corner of the Northeast Quarter of Section 3, Township 34, Range 28, Becker Township, Sherburne County, Minnesota; thence northerly along the east line thereof to the northeast corner thereat and said centerline there terminating at the southerly right of way of 6 th Street Southeast 127 (as recorded in Becker Township Road Book, pages 26-27, and on Document No. 169648);
190 th Avenue SE	For minimum maintenance purposes, the centerline of 190th Avenue SE is described as commencing at the southeast corner of said Northeast Quarter of the Southwest Quarter of said section 1; thence northerly along the east line thereof and continuing along the east line of said Northwest Quarter to the northeast corner thereat and said centerline there terminating. Said centerline includes dedicated right of-way in the duly recorded plats of REFUGE ACRES and REFUGE RETREAT (as recorded in Becker Township Road Book, pages 149-150, and on Document No.157043);
190 th Avenue SE	A road extending 1980 feet, more or less, along the westerly side of the north-south quarter line in Section 13-34-28, as shown on the duly recorded Plats of GIARUSH/ ESTATES and BIG OAKS ESTATES. The East 66 feet of the Northeast Quarter of the Southwest Quarter, AND, the East 66 feet of the South Half of the Southeast Quarter of the Northwest Quarter, all in Section 13, Township 34, Range 28, Becker Township, Sherburne County, Minnesota (Document No. 481054);
Unnumbered road/driveway (<i>Bus Garage Road</i>)	westerly of Co. Rd. 50 along SE'ly Railroad right-of-way and along line between section 15 and 22-33-28; 21.04 chains per Becker Township Road Book, pages 135-138, in 1902; said road is listed as-Road No.-7—on the Sherburne County Public Works map with accompanying survey by JH Williams, County Surveyor. The remaining portion was vacated on May, 29, 1970 and is listed as No. 10 on said list. For minimum maintenance purposes, the road commences at the intersection of the westerly right of way line of Sherburne County Road No. 50 and the southeasterly right-of-way line of the BNSF railway line; thence northwesterly to the intersection with the line between Sections 15 and 22, Township 33, Range 28; thence westerly along said section line to the northwest corner of the Northeast Quarter of the Northeast Quarter of said Section 22; and said road there terminating (as recorded in Becker Township Road Book, pages 135-138, listed as Road No. 7 on Sherburne County Public Works Map with accompanying survey by JH Williams; with remaining portion was vacated in 1970 and listed as Road No.10);

Pavement Repair Photos –

168th Street SE

174th Ave SE





Sent by: Property Tax Division (KS)

July 27, 2018

JUDITH SHERMAK - CLERK
BECKER TOWNSHIP
BOX 248
BECKER, MN 55308

BECKER TOWNSHIP 2019 TOWN AID NOTICE

2019 CERTIFIED TOWN AID FOR BECKER TOWNSHIP: \$1,811

All incorporated towns are eligible to receive Town Aid. Town Aid is a general-purpose aid that can be used for any lawful expenditure and is intended to provide property tax relief. Your 2019 Town Aid will be paid in two equal installments on July 20, 2019, and December 26, 2019.

Your payable 2018 Town Aid was certified in 2017. The first installment of the payable 2018 aid was paid July 20, 2018. The second installment will be paid December 26, 2018.

Town Aid is calculated using the following factors:

- Adjusted net tax capacity of agricultural property compared to the adjusted net tax capacity of all other property
- Total land and water acreage
- Population

Go to www.revenue.state.mn.us and search for "Town Aid" to find more information about this aid program.

If you have any questions regarding this certification, please email PropTax.Admin@state.mn.us.

Sincerely,

Kristie Strum
State Program Administrator, Senior
651-556-6074



U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

**DESTRUCTION OR RETURN OF TITLE 13,
UNITED STATES CODE MATERIALS FORM
2020 CENSUS LOCAL UPDATE OF CENSUS
ADDRESSES OPERATION (LUCA)**

Entity ID	MC2714104636
Government Name	Becker township

Please complete this form and return it via email to GEO.2020.LUCA@census.gov or in the enclosed postage paid, preaddressed envelope.

All LUCA liaisons, reviewers, and anyone with access to Title 13, United States Code LUCA materials must sign and date this form at the conclusion of your government's participation in LUCA. Should any liaison, reviewer, or anyone with access to Title 13, U.S.C. LUCA materials leave before the completion of LUCA, they must sign and date this form. If any liaison, reviewer, or anyone with access to Title 13 LUCA materials are unable to sign and date this form, the current liaison must sign and date on their behalf.

A. LUCA Liaison Destruction or Return of Title 13 Materials

I certify by my signature that I have properly destroyed or returned to the U.S. Census Bureau, the original LUCA Title 13 materials and any copies using the security requirements provided to my government by the Census Bureau.

Mark (X) one. Destroyed Title 13, LUCA materials (Preferred method)
 Returned Title 13, LUCA materials

Printed Name of the LUCA Liaison

Lucinda Messman

Signature of the LUCA Liaison

Lucinda S. Messman

Date

Month Day Year

08/07/2018

B. LUCA Reviewers and Anyone With Access to Title 13 Materials

Printed Name

Signature

Date

Month Day Year

Section B continued on the reverse



**2020 CENSUS LOCAL UPDATE OF CENSUS
ADDRESSES OPERATION (LUCA)
SUBMISSION DEADLINE FORM**

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

Entity ID	MC2714104636
Government Name	Becker township

Our records indicate that you did not submit address updates to the 2020 Census Local Update of Census Addresses Operation (LUCA). Your submission deadline has passed. If you have any questions regarding these materials, please contact us via email at GEO.2020.LUCA@census.gov, or by phone at 1-844-344-0169.

To help improve future LUCA operations, we would like to know why you did not return updated LUCA address materials. Please review this form, mark the reason(s) that apply, and mail this form back within two weeks to the U.S. Census Bureau in the enclosed postage-paid envelope.

Section A – Eligible for Feedback

If your government determined the Census Bureau’s address list for LUCA is correct and you have no address updates, check reason A in the box below.

A. No updates or address changes

Because your government reviewed the LUCA addresses, you are eligible to be included in the LUCA feedback phase. After the address validation operation, the Census Bureau will provide the LUCA feedback materials between August–September 2019. The LUCA feedback provides an opportunity to determine if you agree with the results of the Census Bureau validations. If you do not agree with the feedback results, you may file an address appeal with the Office of Management and Budget LUCA Appeals Office.

To INCLUDE your jurisdiction in the LUCA Feedback Process:

1. Check **YES** in the box below.
2. Make a copy of this form.
3. Mail the copy to the Census Bureau in the enclosed, postage-paid envelope. Alternatively, you may scan your completed form and email it to GEO.2020.LUCA@census.gov. Keep the original copy for your records.
4. Retain your initial LUCA materials for reference in your review of the feedback materials.

YES, we would like to receive the LUCA feedback materials.

To EXCLUDE your jurisdiction from the LUCA Feedback Process:

If you do not want to receive the LUCA feedback materials, this concludes your government’s participation in LUCA.

1. Check **NO** in the box below.
2. See the instructions at the bottom of this form to close out LUCA.

NO, we do not want to receive the LUCA feedback materials.

Section B – Not Eligible for Feedback

If you select the following reason(s), you are **NOT** eligible to receive the LUCA feedback materials. *Mark all reasons that apply:*

- B. Participating as part of a consolidated review with another government.**
- C. Insufficient staff.**
- D. Lack of funds.**
- E. No time/too busy.**
- F. No local address list available.**
- G. Other reason (please specify):**

This concludes your government’s participation in LUCA. See the instructions at the bottom of this form to close out LUCA.

If you select “**NO**” in Section A, or any reason(s) in Section B, you are required to either destroy (preferred method), or return to the Census Bureau all Title 13 address list materials (including maps containing map spots and all copies) in accordance with the *Confidentiality and Security Guidelines*. Complete and sign the D-2012, *Destruction or Return of Title 13, United States Code Materials* form. Return the D-2012, *Destruction or Return of Title 13, United States Code Materials* form and this form in the enclosed postage-paid envelope. These forms are also available on our LUCA Web site at <www.census.gov/geo/partnerships/luca.html>. Rather than mailing, you may scan your completed forms, and email them to GEO.2020.LUCA@census.gov.



August 4, 2018

BECKER TOWNSHIP
PO BOX 248
BECKER, MN 55308

Dear Valued Midco® Business Customer:

You may have heard the news. We are updating the Midco® Network in the St. Joseph area, so our residential and business customers can enjoy enhanced service reliability.

Service Interruption Expected

To make that happen, we've been physically moving and reconnecting all of our network connections and associated equipment inside our local operations center. As a result, you'll experience a service interruption during the overnight maintenance period on this date:

- **Thursday, August 30:** All Midco services will be unavailable during part or all of the 12 am-6 am CT maintenance window.
- **Thursday, September 6:** All Midco services will be unavailable during part or all of the 12 am-6 am CT maintenance window.

We apologize for any inconvenience this may cause you. We know it's important that you remain connected to the world. That's why our team is committed to keeping these service interruptions as brief as possible.

Questions?

Reach out to us at Midco.com/Business/Contact or 1.800.888.1300.

Sincerely,

Midco



CUSTOMER NOTIFICATION
Mandatory Water Meter Replacement – Notice to Schedule Appointment

Dear City of Becker Water Services Customer,

The City of Becker is replacing the water meters in your service area and has contracted **Ferguson Waterworks** to complete the installation of these meters.

Please contact Ferguson Waterworks at 1-800-818-0389 or visit: www.fergusonscheduling.com to schedule an appointment to perform this work. Evening and weekend appointments are available upon request. Appointments must be scheduled within 2 weeks of receiving this letter.

There is no cost to the customer for this meter replacement, but you are required to have your water meter replaced.

To install the new water meter:

- Ferguson Waterworks will need to gain access to the water meter inside your home or business
- The water meter area should be clear and accessible.
- An adult 18 years old or older must be present at the time of installation.

You will be asked to schedule an appointment spanning a two-hour block of time. The installer will arrive and complete the meter installation work within the two-hour time frame. The installation should take approximately 30 minutes.

Ferguson Waterworks is an experienced meter installation contractor. All installers will have ID, wear uniforms, travel in marked vehicles and have completed background checks.

The City of Becker and Ferguson Waterworks thank you for your cooperation in making this a successful program.

Please do not throw away, You are required to schedule an appointment

From: noreply@fergusonscheduling.com
Sent: Wednesday, August 15, 2018 2:34 PM
To: clerk@beckertownship.org
Subject: Ferguson Appointment Confirmation

Please [click here](#) to confirm the appointment listed below.

This message is to confirm an appointment scheduled for:
BECKER TOWNSHIP HALL
12165 HANCOCK ST
BECKER, MN 55308

The appointment is scheduled for **Wednesday, August 29, 2018** between **10:00 AM** and **12:00 PM**

If the link above does not work properly, you may copy the following address and paste it into your browser:

<http://app.fergusonscheduling.com/ProjectManager/fsappointments/confirmappointment.aspx?wk=Uttw0zNwha3nG0C&id=260>

Please note:

- * The installer will arrive within the chosen time window
- * Someone over the age of 18 must be present at the time of the appointment
- * The installer will need access to the water meter inside your home or business

Thank you from Ferguson Waterworks!

PLEASE DO NOT REPLY TO THIS EMAIL



SHERBURNE
Auditor-Treasurer

Diane Arnold
Auditor/Treasurer

Sherburne County Government Center
13880 Business Center Drive NW, Suite 100
Elk River, MN 55330-4668
Diane.Arnold@co.sherburne.mn.us
(763) 765-4363

August 9, 2018

To: Township Chairperson and Clerk
From: Diane Arnold
Re: 2019 Budgets and Tax Levies

Enclosed please find a verification form for the Truth In Taxation Notices. This will be the contact information should someone in your taxing jurisdiction have questions regarding the Township's budget and will be printed on the Notices. **You are not required to hold a special Truth In Taxation meeting.**

Please return the enclosed form with contact information to my office by September 30, 2018.

Thank you.

SHERBURNE COUNTY AUDITOR/TREASURER
13880 BUSINESS CENTER DRIVE
ELK RIVER MN 55330

TOWNSHIP: BECKER TOWNSHIP

The following information will be used on the Truth in Taxation Notices:

MEETING DATE: Budget Set at Your Annual
Town Meeting in March 2018

If anyone within the Township should have questions regarding the Township levy:

SEND COMMENTS TO: Lucinda Messman

PO Box 248

Becker, MN 55308

763-261-5301

Website Address www.beckertownship.org

Email Address clerk@beckertownship.org

signature of person reviewing form

**RETURN SIGNED FORM ALONG WITH YOUR LEVY (if you have not already done so) BY
SEPTEMBER 30, 2018**

If you have questions, please contact Property Tax Manager, Amy Rowan 763-765-4361



RINKE NOONAN

attorneys at law

MORE DETAILS TO FOLLOW AT
www.rinkenoonan.com

For more information please contact
Trish Hendrickson at 320.656.3510 or
thendrickson@rinkenoonan.com

- **Drainage Authorities**
- **City, Township, County Officials**
- **Watershed District Officials & Staff**
- **Landowners**
- **Farm Operators**



PO Box 1497
St. Cloud, MN 56302



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Lucinda Messman

PO BOX 248

BECKER, MN 55308-0248



RINKE NOONAN

attorneys at law

**SAVE
THE
DATE**

Drainage and Waters
CONFERENCE

Thursday, February 14, 2019

River's Edge Convention Center
ST. CLOUD MN

Presented by
Rinke Noonan Attorneys at Law

Minnesota Association of Townships



DISTRICT 7 MEETING NOTICE

There will be a District Meeting of all township officials in the 7th District of the Minnesota Association of Townships. The 7th District includes the counties of Anoka, Chisago, Hennepin, Isanti, Kanabec, Pine, Ramsey, Sherburne, Washington, and Wright.

WHEN:	Wednesday, September 5, 2018
TIME:	7:00 pm Registration 7:30 pm Meeting
WHERE:	Anoka Ramsey Community College 300 Spirit River Drive S ~ Room G202 (auditorium) Cambridge Campus, Isanti County

The Tentative Agenda is located on the reverse side of this page.

<p style="text-align: center;">6:00 – 6:30 pm Opportunity to meet with the MAT Staff for questions prior to the district meeting. Bring your legal questions. <i>If quorum of a board meets with staff, proper notice must be posted.</i></p>
--

Please feel free to come early if you would like to talk with any staff prior to the meeting.

The following staff members are scheduled to be at your meeting:

Steve Fenske, Attorney

NOTE: This notice is being sent to Clerks and Chairpersons only. Please notify the other members of your town board so that they may also attend.

This notice is being mailed on or about August 6, 2018.

TENTATIVE AGENDA

Welcome & Pledge to the Flag

➤ Michael Miller, District 7 Director

- Association and Agency update
 - ED and Agency Director searches
- Local issues
- Invited Guest(s) including local legislators

MAT Staff

➤ Steve Fenske, Attorney

- Education update
 - Survey of members
- Legislative Update
 - New laws
 - NATaT Report
- L&R Report
 - Ideas for consideration
 - Calling for resolutions
- New Case Law Update
- Any other news/updates

Door Prizes

Adjourn

Refreshments will be served.

PROGRAM

2018 MN Fall Expo Educational Sessions/Curriculum St. Cloud, Minnesota

Day 1, Wednesday, October 3, 2018

7:00a.m Registration/Check-in, Continental Breakfast, Exhibits

8:30a.m. - 9:15a.m. Concurrent Sessions

Electrical Shop

Spreader Procedures

Kathy Schaefer, MnDOT CTAP Instructor

This session covers various delivery systems, including chutes and skirts. The session will also cover sander controllers and calibration.

Lunchroom

To Be Announced

Mechanics Bay

Unmanned Aircraft Systems (UAS) – Bridge Inspection Implementation

Jennifer Wells, MnDOT Bridge Inspection Engineer/Barritt Lovelace, Consultant, Collin Engineers

The ability to collect and process large amounts of data are transforming our world. Many industries including healthcare, finance, energy, communication and transportation are finding ways to utilize data to improve people's lives. The Minnesota Department of Transportation (MnDOT) and Collins Engineers, Inc. are utilizing drones to collect and process large amounts of data from bridge inspections with the goal of improving inspection quality, reducing safety risks and minimizing inspection costs. MnDOT and Collins Engineers are currently finishing their third phase of research and have learned much after utilizing drones on over 50 bridge inspections in Minnesota. The DOT plans to further integrate drones into their inspection program to continue to take advantage of this transformative technology.

9:30a.m. – 11:00a.m.

General Session

Transitioning to Leadership

Mechanics Bay

Mike Colestock, Manager-Field Support, City of Minneapolis-Public Works

11:15a.m.-12:00p.m.

Concurrent Sessions

Electrical Shop

How to Effectively Communicate

Eric Johnson, LTAP Instructor

Lunchroom

PERA

Amy Collins, PERA Programs Administrator

An overview of how PERA is funded; how retirement, disability and survivor benefits are calculated; how members apply for association benefits; and how our services are offered

Mechanics Bay

Trees in the Right of Way – The Right Way of Pruning Public Right of Way

Mark Riverblood, Park Superintendent, City of Ramsey

Managers and maintenance practitioners are charged with protecting assets and preventing liability every day. Trees can be either liabilities or assets for your jurisdiction, depending on what you do, or do not do. Branch out your understanding on the value of correct pruning in this session. You'll learn about: tree structure and physics, how trees grow and respond to pruning, when and when not to prune, and understand basic but critical aspects on the right way to prune your trees—young or old.

12:00 p.m.

Lunch & Expo Door Prize Drawings

PROGRAM

2018 MN Fall Expo Educational Sessions/Curriculum St. Cloud, Minnesota

Day 2, Thursday, October 4, 2018

7:00a.m Registration/Check-in, Continental Breakfast, Exhibits

8:30a.m. - 9:15a.m. Concurrent Sessions

Electrical Shop **Trees in the Right of Way - The Right Way of Pruning Public Right of Way**
Mark Riverblood, Park Superintendent, City of Ramsey
Managers and maintenance practitioners are charged with protecting assets and preventing liability every day. Trees can be either liabilities or assets for your jurisdiction, depending on what you do, or do not do. Branch out your understanding on the value of correct pruning in this session. You'll learn about: tree structure and physics, how trees grow and respond to pruning, when and when not to prune, and understand basic but critical aspects on the right way to prune your trees—young or old.

Lunchroom **Material Use**
Kathy Schaefer, MnDOT CTAP Instructor
This session will focus on the 4R's, Right material, Right amount, Right place and Right time.

Mechanics Bay **The Future of Automated and Connected Vehicles**
Jay Hietpas, MnDOT Connected and Automated Vehicles Director
Automated and connected vehicle technology is here. This presentation will cover what is occurring in Minnesota, how this may impact operation and maintenance of our transportation system.

9:30a.m. - 11:00a.m. General Session
Transitioning to Leadership
Mechanics Bay **Ann Johnson, MN LTAP Instructor**

11:15a.m.-12:00p.m. Concurrent Sessions

Electrical Shop **Communicating with the Public While Performing Maintenance Activities**
Panel discussion - Moderator Steven Groen, Construction Division Manager, Hennepin County Public Works:
Christopher McKenzie, Advanced Engineering and Environmental Services, Inc.
Tim Kieffer, Public Works Maintenance Manager, City of Golden Valley
Dave Bramwell, Hennepin County Road & Bridge Maintenance Supervisor
Jeffrey Booker

Lunchroom **Drones**
Joe Campbell, FHWA

Mechanics Bay **PERA**
Amy Collins, PERA Programs Administrator
An overview of how PERA is funded; how retirement, disability and survivor benefits are calculated; how members apply for association benefits; and how our services are offered

12:00 p.m. **Lunch, Expo Door Prize Drawings, Rodeo and Skid Steer Results.**

**2018 Minnesota Fall Maintenance Expo
GENERAL Attendee Registration**

NUMBER ATTENDING:

_____ 2-day registration (Wednesday/Thursday, October 3 & 4) \$50/person
_____ 1-day registration (Wednesday, October 3) \$30/person
_____ 1 day registration (Thursday, October 4) \$30/person

NAME(S) OF ATTENDEES:
(Please print clearly for name tags)

NAME

DAY(S) ATTENDING
(Both, Wednesday, or Thursday)

(Attach a separate sheet for additional names)

NAME OF SUPERVISOR: _____

ORGANIZATION _____

STREET ADDRESS _____

CITY, STATE, ZIP _____

PHONE NUMBER WITH AREA CODE _____

EMAIL ADDRESS (information is NOT shared) _____

Make payable to MN FALL EXPO and return to:

Katelyn Warren

6421 207th St North

Forest Lake, MN 55025

Scan & email: mnfallexpo@gmail.com

Submit registration by September 30th or bring
PO/payment to Expo for walk-in registration

No refunds after September 14, 2018

Secure credit card payment can be made via PayPal on
www.mnfallexpo.com - Click on General Registration

**2018 Minnesota Fall Maintenance Expo
'ROADEO' DRIVER COMPETITION **DRIVERS ONLY**
\$25/Driver (do not list as a General Attendee)**

NAME(S) OF DRIVER(S)

PREFERRED DRIVING TIME

1. _____

Wednesday A.M. (October 3)

2. _____

Wednesday P.M. (October 3)

3. _____

Thursday A.M. (October 4)

4. _____

Submit early for best placement

5. _____

Driving times are not guaranteed

NAME OF SUPERVISOR: _____

ORGANIZATION _____

STREET ADDRESS _____

CITY, STATE, ZIP _____

PHONE NUMBER WITH AREA CODE _____

EMAIL ADDRESS (information is NOT shared) _____

Supervisors will be notified of their drivers' drive times.

Registered drivers are responsible for checking in to verify their drive time at the Information Desk and getting out to the course on time.

2018 Minnesota Fall Maintenance Expo
METHOD OF PAYMENT

Name of Registering Agency: _____

Please check method of payment:

_____ PO (PO # _____)

Secure credit card payment can be made via PayPal on www.mnfallexpo.com - Click on General Registration OR complete information below:

_____ Credit Card

CREDIT CARD PAYMENT INFORMATION

Check appropriate box:

_____ VISA _____ MASTERCARD _____ DISCOVER _____ American Express

REQUIRED INFORMATION:

Credit Card Number: _____

Expiration Date: _____

CVV Code (3 digits on back of card) _____

Name as it appears on credit card _____

Street Address/PO Box _____

City/State/Zip _____

(A receipt will be mailed to you)

Include this page with Credit Card or PO registration. Not necessary if payment is enclosed.

Katelyn Warren
6421 207th Street North
Forest Lake, MN 55025
Scan & Email: mnfallexpo@gmail.com

No refunds after September 14th, 2018

DIRECTIONS TO EXPO

From the Twin Cities: West on I-94 to North CT 75 to Clearwater Road (go right) to University Drive (go right) across the Mississippi River to 15th Avenue SE (go left 2 blocks). Building is on the right side of the road.

If traveling East on I-94: follow the same directions as above.

From the Twin Cities on Highway 10: Turn left at first stoplight (15th Avenue SE) and go across RR tracks. Building is on the left side of the road.

From North on Highway 10: Turn right at second stoplight (15th Avenue SE), go across RR tracks. Building is on the left side of the road.

HOTEL ACCOMMODATIONS

A block of rooms for "Fall Expo" general attendees has been reserved at the

Best Western Kelly Inn

100 4th Street, Saint Cloud MN 56301
(320) 253-0606

OTHER HOTELS

Gateway Motel

310 Lincoln Ave Se, St Cloud, MN · (320) 252-4050

Country Inn & Suites by Carlson, St Cloud West

235 Park Ave S, St Cloud, MN · (320) 259-8999

Homewood Suites by Hilton St Cloud

115 37th Ave N, St Cloud, MN · (320) 252-5900

Days Inn St Cloud

70 37th Ave S, St Cloud, MN · (320) 253-4444

Country Inn & Suites by Carlson, St Cloud East

120 7th Ave Se, St Cloud, MN · (320) 252-8282

Americas Best Value Inn & Suites

520 Highway 10 S, St Cloud, MN · (800) 950-8701

Hampton Inn & Suites St Cloud

145 37th Ave N, St Cloud, MN · (320) 252-4448

GrandStay Residential Suites Hotel St Cloud

213 6th Ave S, St Cloud, MN · (320) 251-5400



Sherburne County Government Center
PLANNING AND ZONING ADMINISTRATION

13880 Business Center Drive
Elk River, MN 55330
1-800-438-0578

August 8, 2018

Chris Lisson
PO Box 250
Becker MN 55308

Lucinda Messman
PO Box 248
Becker MN 55308

RE: 2018 Clean Up Day Event Reimbursement

Below, please find a cost breakdown of the combined Cleanup Day Event conducted by the City of Becker and Becker Township.

Recycling, MSW Processing, Advertisements (Eligible Reimbursement Items)	
Electronics/Appliances	\$4,846.20
Tires	\$300.00
Florescent Bulbs	\$0.00
Processed MSW (Waste to Energy)	\$15,727.83
Advertisements	\$465.00
Mattresses	\$1,630.00
Total (A)	\$20,837.68

Demo Debris/Payroll/Supplies (Items that are not eligible for reimbursement)	
Supplies	\$2,422.20
Total (B)	\$2,422.20

Total Cost of Event (A+B) = \$23,259.88
 Collected Amount (Gate Receipts) = \$13,142.70
 Loss Amount = \$10,117.18

The following reimbursement amounts will be distributed to each municipality based on the percentage of residents that participated in the combined Clean-Up Day Event. Please allow several weeks for delivery of payment:

- City of Becker (53%) = \$5,665.62
- Becker Township (47%) = \$4,451.56
- Total Reimbursement = \$10,117.18

After reimbursements are distributed, the following amounts are the overall loss amounts by municipality:

- City of Becker = \$5,665.62 - \$5,665.62 = \$0
- Becker Township = \$4,451.56 - \$4,451.56 = \$0
- Total Overall Loss Amount = \$10,117.18 - \$10,117.18 = \$0
 (Loss Amount) – (Reimbursement) = (Total Overall Loss)

As always, thanks so much for your efforts in providing area residents with a convenient recycling & disposal option. If you have any questions and/or comments regarding your reimbursement amount, please contact me at 763-765-4457.

Sincerely,



Gabrielle Holman
Environmental Specialist

Staff Memo

TO: Becker Town Board Supervisors
From: Clerk, Lucinda Messman
RE: Consent Agenda Policy Updates
Date: 8/3/2018

Attached are several policies requiring updates. They are in ~~strikeout~~ so you can see what was there. If you prefer to see a 'clean' version, let me know and I will send.

The Snow and Ice Policy updates are administrative - aligning the dates correctly with the Winter Parking ordinance.

The Data Practices Policy is updated for clarity. By statute, the City of Becker is subject to data practices and the Township is not. Due to this, it is more clearly defines that all data requests, no matter where submitted, need to come through this office. This policy must be passed by resolution, so the resolution is included in the consent agenda.

Legal has reviewed both policies. Other policies for this evening are in initial draft form only so not included in the consent agenda. Any questions, just ask Chair to remove from consent agenda and things can be discussed during the meeting.

Policy: Snow and Ice Control

Revision Date: ~~May 16, 2016~~ August 1, 2018

PURPOSE

In developing this policy for how to best undertake snow and ice control activities in the Town, the Board has to balance a number of factors including, but not limited to public safety, the cost effective allocation of resources, maintaining an efficient transportation system, facilitating the delivery of emergency services, protecting the environment and minimizing damage to real and personal property.

POLICY

I. TOWN ROADS THAT ARE SNOWPLOWED

Unless closed because of a snow emergency, or unless subsequently identified as a town road that will be closed during the winter months or when such roads are reasonably impassible, all town roads will normally be snowplowed by the Town.

II. TOWN ROAD SNOWPLOWING PRIORITIES

The Contractor(s) hired by the Town to plow the town roads shall have the authority to determine, in said Contractor's sole discretion, the order in which the town roads will be plowed, and will determine such order and priority in such a manner as to provide for the most efficient and effective snowplowing as possible, in order to preserve the Town's limited resources. This priority order of plowing may vary from time to time, as determined to be appropriate by the Contractor.

III. EMERGENCY RESPONSE VEHICLE ASSISTANCE

If emergency services agencies request snow removal to assist response to an emergency situation, reasonable efforts will be made to accommodate the request.

IV. WHEN SNOWPLOWING BEGINS

Snow and ice control operations are expensive and involve the use of limited resources. Consequently, operations will normally not begin until the snow has stopped falling or until such a volume of snow has accumulated. The Contractor, with input from the Road Supervisor as needed, shall use the following criteria when determining when to begin snow and ice control operations:

- An evaluation of the immediate and anticipated weather conditions.
- The likely effectiveness of operations.
- Safety of employees.
- The likelihood of unreasonable risk of damage to equipment.
- Severe ice or snow conditions that seriously affect travel.
- Time of snowfall in relation to heavy use of the roads.
- Snow accumulation of two (2) or more inches.

V. WHEN SNOWPLOWING WILL BE DELAYED OR SUSPENDED

Snow and ice control operations will be conducted only when weather conditions do not endanger the safety of operators and pose an unreasonable risk of damaging equipment. Once initiated, operations will be suspended if conditions deteriorate to the point that operations become unsafe for operators because of factors including, but not limited to, severe cold, significant winds, limited visibility, accumulation of ice, or rapid accumulation of snow. Operations will also be delayed or suspended if existing or anticipated conditions indicate the operations will not be effective.

Except in emergencies, snowplow operators shall not work more than twelve hour shifts and shall not operate equipment for more than twelve hours during a shift.

VI. HOW SNOW WILL BE PLOWED

Snow will be plowed in a manner which is the most efficient for the Contractor and the least costly to the Town. The Contractor will endeavor to plow in a manner as to minimize traffic obstructions. Snow will normally be plowed from the center of the road first. Then snow will be pushed from left to right until at least the main traveled portion of the road has been cleared. On narrow roads, snow may be plowed from one side to the other. Snow will normally be discharged to the sides of the road unless it is determined that the snow should be hauled to another location for storage. Because of limited resources and restrictions on the use of salt, blacktopped roads will not usually be cleared down to bare blacktop.

In the event of equipment failure, extreme snowfall, or other unanticipated events including the availability or need to rest snowplow crews, deviation from these standards may be appropriate.

Snow will be plowed as close as practicable to mailboxes located in the road right-of-way. It shall be the responsibility of property owners to clear snow from and around their mailboxes to enable mail delivery.

Snowplowing unavoidably results in snow being deposited on driveways and approaches. Because the Town does not have the resources available for it to clear the ends of driveways and approaches, it is the responsibility of land owners to remove snow from their driveways and approaches. It is unlawful for property owners to plow snow across or deposit snow upon public rights-of-way. Minn. Stat. §§ 160.2715; 169.42, subd. 1.

VII. SANDING AND SALTING

The Town must consider the cost, environmental impact, public safety, and availability of staff and equipment when deciding if, when, and to what extent to apply sand and/or salt. Furthermore, the state legislature has imposed the following limitations on the use of salt by road authorities:

“In order to: (1) minimize the harmful or corrosive effects of salt or other chemicals upon vehicles, roadways, and vegetation; (2) reduce the pollution of waters; and (3) reduce the driving hazards resulting from chemicals on windshields; road authorities, including road authorities of cities, responsible for the maintenance of highways or streets during periods when snow and ice are prevalent, shall utilize such salt or other chemicals only at such places as upon hills, at intersections, or upon high speed or arterial roadways where vehicle traction is particularly critical, and only if, in the opinion of the road authorities, removal of snow and ice or reduction of hazardous conditions by blading, plowing, sanding, including chemicals needed for free flow of

sand, or natural elements cannot be accomplished within a reasonable time.” Minn. Stat. § 160.215.

To the extent sand and salt is applied, priority will be given to the following areas in the order listed:

- 1.) Hills, controlled intersections, bridges, and curves
- 2.) Major arterial and collector streets
- 3.) School zones
- 4.) Bus routes
- 5.) Commercial areas
- 6.) Residential areas
- 7.) Rural areas.

VIII. SNOW STORAGE

Collecting, hauling, and storing snow is expensive, requires special equipment, is labor intensive, and interferes with traffic while it is being performed. As such, snow will only be hauled and stored elsewhere when it is necessary to keep a road reasonably open and passable. If snow is hauled, it will only be stored on public land or on private property with the expressed written permission of the owners. To the extent possible, when snow containing salt is hauled it will be stored away from public waters.

IX. SNOWPLOWING OF PRIVATE PROPERTY

The Town will not provide for the snowplowing or sanding of private property except when requested to do so by law enforcement to provide access for emergency vehicles responding to an emergency. If private property is used with the written permission of the owner to turn around equipment or to store snow, the Town may snowplow the private property as needed to accommodate the Town’s use of the land.

X. OBJECTS WITHIN TOWN ROAD RIGHTS-OF-WAY

Town road rights-of-way are governed under the authority of the Town, and for the benefit of the public. It is the policy of the Town to place the highest priority upon keeping the roadways reasonably clear of snow and ice, and to hold property owners primarily responsible for placing their private property out of harm’s way. The Town’s snow and ice control operations are performed by independent contractors upon the rights-of-way in furtherance of the public’s interest in maintaining clear roads for travel. It is unlawful for any person to place within the right-of-way any personal property that may obstruct the Town’s snow removal efforts. It is the responsibility of owners to keep the road rights-of-way clear of vehicles, trailers, trash cans and other items of personal property in order to facilitate the proper snow and ice control operations. **No vehicles, trailers or other items of personal property shall be parked or stored in a public right-of-way from ~~November 1 through May 1~~ November 15 to December 31, inclusive and from January 1 to April 1, inclusive, of each calendar year.** If an owner fails to keep the road clear of personal property, the Board or the Contractor may have the item towed or removed from the right-of-way at the owner’s expense. Neither the Town nor the Contractor shall be responsible for damage to any personal property that is left in the right-of-way during snow removal operations. Nor shall the Town or the Contractor be responsible for damage resulting from snow removal operations to any lawn, landscaping, sod, plantings, buildings or other real property improvements that are located in the right-of-way. While reasonable efforts will be made to avoid damaging private property, snow and ice control operations may result in damage to the property of others.

If a property owner's mailbox is damaged as a result of snowplowing equipment, such damages will only be considered for compensation if the mailbox was physically struck by the snowplowing equipment, and if the mailbox was properly installed and was of a type in conformity with the standards specified by the United States Postal Services.

XI. PARKING DURING AND AFTER SNOW EVENTS

After a snowfall of two (2) inches or more, all roads in the Town shall be cleared of all motor vehicles, trailers and parts thereof, for the purpose of snow plowing and/or removal, until the roads are plowed. Any motor vehicle or parts thereof left on any road or within improved right-of-way in the Town in such a way as to impede the performance of the City, County, and/or State snowplows shall be subject to penalty, as described in Subd. 3. of the Winter Parking Ordinance.

XI.XII. COMPLAINTS AND REQUESTS FOR FURTHER SERVICES

Complaints and requests for further services regarding snow and ice control should be directed to the Town Clerk. If the Contractor is aware of complaints or requests for additional services, it shall forward such complaints or requests to the Town Clerk for Town Board for consideration.

XI.XIII. REVIEW OF POLICY

The Board may periodically review and amend this policy, taking into consideration any changed conditions, new circumstances any complaints or comments received, and the experience learned from undertaking snow and ice control procedures.

Prepared by: Lucinda Messman

Reviewed by:

Township Attorney
Kelli Bourgeois, Esq.

Approved this 20th day of August, ~~2016~~2018

Becker Town Board

Brian Kolbinger, Chair

Gary ~~Hammer~~Gilbert

Brad Wilkening, Vice Chair

Jamie JohnsonLuke Babler

Joe Danielson

ATTEST

DRAFT

**Becker Township,
Sherburne County, Minnesota**

RESOLUTION REVISING THE DATA REQUEST POLICY

WHEREAS, the town board is the governing body of Becker Township, Sherburne County, Minnesota and charged by law with certain powers and duties to conduct the affairs of the Town;

WHEREAS, the Board determines the revision of the data request policy to establish uniform procedures for the Board in how it conducts its business in relation to data requests;

WHEREAS, this policy takes into consideration the particular circumstances of the Town, which include, but are not limited to, the following: the Town has a limited budget which is set by the town electors at the annual town meeting and does not employ any full-time administrative personnel; and holds only one regular town board meeting a month;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Becker Township, Sherburne County, Minnesota hereby adopts the following data request policy:

PURPOSE AND DEFINITIONS

~~Becker Township recognizes that data requests are a natural part of a democratic society. This policy also takes into consideration the particular circumstances of the Town of Becker, which include, but are not limited to, the following:~~

~~The Board Town of Becker is not bound by the requirements of the Minnesota Data Practices Act and nothing herein is intended to adopt, or shall be interpreted as adopting, the restrictions or requirements of the data practices act. Without limiting the foregoing, to the extent the Board is aware it has information that would be classified by the data practices act as something other than public data, it will take reasonable steps to limit its release.~~

~~However, Becker Township recognizes that data requests are a natural part of a democratic society. This policy also takes into consideration the particular circumstances of the Town of Becker, which include, but are not limited to, the following:~~

- a limited budget set by the town electors at the annual town meeting;
- only one regular town board meeting a month;
- Town does not maintain full time office hours;
- ~~The Board is not bound by the requirements of the Minnesota Data Practices Act and nothing herein is intended to adopt, or shall be interpreted as adopting, the restrictions or requirements of the data practices act. Without limiting the foregoing, to the extent the Board is aware it has information that would be classified by the data practices act as something other than public data, it will take reasonable steps to limit its release.~~

Access to Information. It is the intent of the Board to provide reasonable means of access to public information held by the Town. Information in the possession of the Town shall be

considered public unless it is determined to be non-public. Access to information determined by the Board to be non-public shall be limited to Town officers and those who have a right to access the information by law.

Amending the Policy. The Board may amend this policy by resolution.

Designated Responsible Authority. Becker Township's Designated Responsible Authority (RA) is the Town Clerk. All data requests are to be made to the RA. While data requests may be submitted to city staff at City of Becker Town City Hall, only the RA is the only authorized party to fill Township data requests. (verify verbiage)

POLICY

Access to Information. Anyone may request, either verbally or in writing, to inspect ~~or to receive photocopies of~~ public information held by the Town. Those wishing to inspect public records should contact the RA to make arrangements to view the information either during posted office hours or by appointment. Those wishing to obtain photocopies of public documents shall complete an Information Request Form (Appendix B) detailing the information requested. This action will also establish knowledge of anticipated fees in advance.

- **Audio or Video Taping.** Those attending meetings may use sound or video recording devices provided their use does not interfere or disrupt the meeting and does not violate the constitutional rights of others.
- **Written Materials.** Citizens may submit written comments or materials to the Board before or at a meeting and may ask that they be added to the record. The Board shall enter the information into the record as requested unless doing so would be unduly burdensome.

Fees for Data Requests. The following fees shall be charged to persons requesting public information from the Town. All amounts in excess of \$15.00 must be paid in full before receiving the information:

- (1) **Labor:** The time spent by those acting on behalf of the Town to satisfy the request for photocopies, including the time to search for, compile, and photocopy the information, shall be charged at the current rate published in the Town fee schedule for every period of time exceeding ¼ of an hour (15 minutes).
- (2) **Photocopying:** The fee for photocopying shall be charged at the rate published in the current Town fee schedule.
- (3) **Mailing:** The fee for mailing photocopies shall be the postal rates in effect at the time together with the actual cost of envelopes or other packaging materials.
- (4) **Other Costs:** Any other actual costs the Town incurs to provide the photocopies shall be charged to the person making the request including, but not limited to, mileage, office supplies or other items that need to be used to satisfy the request.
- (5) **Other mediums:** Other data transfer media, such as flash drives, cassette tape recording, cd-r, dvd, or other media types not specifically mentioned here may also be available.

These alternative data media types will be at the cost of the data media at that time. The Township does not allow individuals to bring in their own electronic media for transfer unless specifically listed below. Media types individuals may bring in for use include:

- a. Cassette tapes with their own player
 - b. Cameras to take photographs, not to be attached to any Township property
 - c. Paper to write down data viewed
 - d. Video recording equipment, not to be attached to any Township property
 - e. Other equipment such as ipad or tablet that can be used for audio/video recording. Such equipment use shall not be used in such a manner as to impede the sight lines or ability to hear of any meeting attendees
- (6) **Electronic Copies:** Routine information such as minutes and policies can often be provided with no additional fees. If there will be fees incurred with your request, you will be notified of them prior to filling your request.
- (7) **Prepayment of Fees.** If the total estimated amount of the fees to satisfy a request exceeds \$15, the person requesting the data must pay the total estimated amount of the fees to the Town before the RA will undertake to provide the data. If the actual fees incurred to provide the data is less than the estimated fee amount, the Town shall reimburse the difference at the time of providing the data. If the actual fees incurred to provide the data is more than the estimated fee amount, the person making the request must pay the Town the difference before receiving the data. Currently, the Township only accepts cash or checks.

Severability. If any part or portion of this policy is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of the policy.

TIMING

Official Becker Township Board meeting minutes are available on ~~this~~ [the official Township website](#) **after approval**. [Generally, Minutes-minutes](#) are approved at the meeting following when they were taken and then uploaded to our website at www.beckertownship.org. Sometimes there is a lag between meeting approval and upload. Feel free to email the clerk to obtain a copy of approved minutes if this is the case.

[Data requests are responded to within a reasonable timeframe. Once a data request has been submitted, RA will provide an estimated timeline for completion. RA will then notify requester when the request has been completed and the data is available for pickup or has been mailed.](#)

FINANCIAL DATA REQUEST

If you wish to obtain financial data, please contact the RA. Current period financial documents are available at the monthly Town Board meeting. Other than the Annual Meeting Packet, financial data is not published online. Copies of the most recent audit report are also available upon request.

METHODS OF DATA REQUEST:

Public information not currently available on the website is available by request. Methods of data request:

Email: If emailed data is adequate, please email requests to clerk@beckertownship.org. Information requested in email format needs to be requested *by the same* email address where the data is to be sent. This step is an important verification so we know the email we use is correct. ~~A return receipt will be included with the information, please select yes so we know the information was delivered. Phoned or mailed in requests for emailed information will be directed to email the clerk in order to be fulfilled.~~

On-site: Come to the township hall during office hours to request data. All public information is available for viewing during [posted](#) township hours, however, it is preferred that you provide prior notice for any data [requests, especially those](#) that ~~are~~ [are](#) more than one year old, to allow the clerk time to obtain the data. You will be told prior to research if there will be fees involved.

Verbal/Phone:

~~Verbal/Phoned in requests to pickup copies of current ordinance or other routine printed materials are allowed. Phoned in requests for other materials may not be accepted. Due to the nature of verbal requests for non-routinely printed items, we ask that you use a form of written communication for all other requests. Single page requests are sometimes available with this method. It is not the preferred method for data requests and will not be allowed for data requests that involve fees or more than a single sheet of paper that will be picked up on site. Individuals can call to ask about data available and arrange for copies. Town Hall hours can be obtained by contacting the Town Clerk or viewing the Tentative Agenda and Office Hours Page of the Township website located at www.beckertownship.org.~~

Approved this 20th day of August, ~~2016~~[2018](#).

Becker Town Board

Brian Kolbinger, Chair

Brad Wilkening, Vice Chair

Joe Danielson

~~Jamie Johnson~~[Luke Babler](#)

Gary ~~Hammer~~[Gilbert](#)

ATTEST

Lucinda Messman, Clerk



Diane Arnold
Auditor-Treasurer

Sherburne County Government Center
13880 Business Center Drive NW Suite 100
Elk River, MN 55330-1692
auditor@co.sherburne.mn.us
(763) 765-4351
1-800-438-0576

July 24, 2018

Dear License Holder:

I am enclosing a copy of the proposed ordinance for those business establishments that sell on sale and off sale liquor in the unincorporated areas of the county and the City of Zimmerman. A copy of the ordinance is also on line at www.co.sherburne.mn.us under proposed ordinance on the home page.

The County Board will be holding a public hearing on the proposed ordinance on the 21st of August, 2018 at 9 a.m. or as soon thereafter in the Sherburne County Government Center County Board Room. 13880 Business Center Dr. NW Elk River, MN 55330. As this ordinance has an impact on you and your business, this office seeks to ensure you are knowing of what is happening.

If you are unable to attend the public hearing, you may send me an email or letter with any information you want to have placed in the public record. My email address is auditor@co.sherburne.mn.us . My street address is: Sherburne County Auditor/Treasurer, 13880 Business Center Drive NW, Suite 100, Elk River, MN 55330.

If you have any questions regarding the proposed ordinance, please let us know.

Sincerely,

Diane Arnold
Sherburne County Auditor/Treasurer

CC Mayor Earenfight City of Zimmerman,
City Administrator Randy Piasecki City of Zimmerman
Sherburne County Townships

via – e-mail

Kathleen Heaney – County Attorney
Jennifer Pim – Assistant County Attorney
Joel Brott – County Sheriff
Dan Andren – Administrative Captain Sheriff
MaryJo Cobb – Health and Human Services
Mark Lees – Community Health Coordinator
Steve Taylor – County Administrator
Dan Weber – Assistant County Administrator
J Hancuch – Community Corrections Director

5 – County Commissioners

SHERBURNE COUNTY

ORDINANCE NUMBER _____

AN ORDINANCE RELATING TO LICENSING AND REGULATING THE SALE OF ALCOHOLIC BEVERAGES, INTOXICATING LIQUOR, MALT LIQUOR, 3.2 PERCENT MALT LIQUOR, AND WINE IN THE UNORGANIZED AREAS OF SHERBURNE COUNTY, MINNESOTA

Drafted May 2018

Adopted by the Sherburne County Board of Commissioners on the _____ day of _____, 20____.

SHERBURNE COUNTY LIQUOR LICENSE REGULATIONS

AN ORDINANCE RELATING TO LICENSING AND REGULATING THE SALE OF ALCOHOLIC BEVERAGES, INTOXICATING LIQUOR, MALT LIQUOR, 3.2 PERCENT MALT LIQUOR, AND WINE IN THE UNORGANIZED AREAS OF SHERBURNE COUNTY, MINNESOTA

The Board of Commissioners for the County of Sherburne, State of Minnesota, does hereby ordain and adopt this Ordinance establishing requirements and restrictions regarding the licensing for the sale of alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, and wine.

SECTION 1 – TITLE

This Ordinance shall be known as, and may be cited and referenced as, the “Sherburne County Liquor License Ordinance;” and, when referenced herein, shall be referenced as “this Ordinance.”

SECTION 2 – INCORPORATION

The provisions of Minnesota Statutes Chapter 340A, as amended, relating to the definition of terms, as well as the regulation, licensing, sales, distribution, and consumption of alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine; are adopted, incorporated into, and made a part of this Ordinance as if set out in full herein.

Definitions are those that are found in Minnesota Statutes Chapter 340A; unless otherwise specified in this Ordinance.

SECTION 3 – INTERPRETATION

The provisions of this Ordinance shall be controlling pursuant to Minnesota Statute 340A.509, unless a provision provided under Minnesota State Statutes or other ordinance, rule, or regulation imposes more stringent requirements in which case the more stringent requirement shall be controlling. Words and phrases contained within this Ordinance are to be construed according to the rules of grammar and common and ordinary usage. Singular words include the plural, and the plural include the singular.

SECTION 4 - VALIDITY

All sections and provisions of this Ordinance are deemed severable in nature. Should a court of competent jurisdiction declare any section or provision of this Ordinance to be void, invalid, unenforceable or unconstitutional, such finding shall not affect the validity of the Ordinance as a whole, or any part thereof, other than the part found to be void, invalid, unenforceable, or unconstitutional.

SECTION 5 – JURISDICTION

This Ordinance shall apply to all unincorporated areas within the County of Sherburne, State of Minnesota, and those incorporated areas that do not regulate liquor licensing.

SECTION 6 - LICENSES

Subsection 1: License Required

- (1) No person may directly or indirectly deal in, sell, barter, exchange, give away, or keep for sale any alcoholic beverage, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine without having obtained a license from Sherburne County and the State of Minnesota. Any exceptions to this requirement for a State license or permit as set forth in Minnesota Statute Chapter 340A shall also apply as an exception to the requirement for a license or permit from Sherburne County.
- (2) The License shall be posted in a conspicuous place in the licensed establishment at all times, which is viewable by the public.
- (3) The Sherburne County Auditor-Treasurer is designated as the License Authority for all licenses applied for, issued, or renewed under this Ordinance.

Subsection 2: License Availability

- (1) The provisions relating to availability of licenses for on-sale and off-sale licenses, including those for microdistilleries, brew pubs, brewer taprooms, small brewers, and farm wineries, for the sale, consumption, or display of alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine, as found in Minnesota Statutes 340A.22 to 340A.28, 340A.315, 340A.401 to 340A.407, and 340A.414 as amended, are adopted, incorporated into, and made a part of this Ordinance as if set out in full herein.
- (2) The County Board may also with the approval of the Commissioner of Public Safety issue up to ten seasonal on-sale licenses to restaurants and clubs for the sale of intoxicating liquor within the area of the county that is unorganized or unincorporated. Notwithstanding Minnesota Statute 340A.412, subdivision 8, a seasonal license is valid for a period specified by the board, not to exceed nine months. Not more than one license may be issued for any one premises during any consecutive 12-month period.

Subsection 3: License Restrictions

- (1) Restrictions: The provisions relating to license restrictions for on-sale and off-sale licenses for the sale of alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine, as found in Minnesota Statutes 340A.410 to 340A.414,

as amended, are adopted, incorporated into, and made a part of this Ordinance as if set out in full herein.

- (2) Hours: The hours and days of sale of alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine, shall be the same as those set forth in Minnesota Statutes Section 340A.504, or those as set forth in the Township or City in which the premises are located, whichever is more stringent.

Subsection 4: Licensee Responsibility

The act of any employee of the licensed premises authorized to sell or serve alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine shall be deemed the act of the licensee as well, and the licensee shall be liable for all penalties provided by the Ordinance equally as well as the employee.

SECTION 7 – LICENSE APPLICATION

Subsection 1: Application requirements

- (1) The application for either on- or off-sale of alcoholic beverages, intoxicating liquor, malt liquor, wine, and/or 3.2 percent malt liquor shall be obtained from the License Authority, and shall consist of an Application to Sell, License Application Information Form, Minnesota Worker's Compensation Form, and certificate of liability insurance required pursuant to Section 11 of this Ordinance. Failure to provide any required form or information is a basis for automatic denial of the license application.
- (2) At the time of filing an application for either an initial or renewed license the applicant shall submit the completed application, all required forms, authorization for a background study for each owner/principal for the applicant, and shall pay an investigation background fee and all other applicable fees as set by the County Board, and limited by Minnesota Statute 340A.408(3). All fees are considered the minimum amounts necessary to reimburse the County for costs incurred in processing the application and investigating the applicant and the proposed premises and are, therefore, non-refundable.

A county sheriff is responsible for the background checks prior to the county issuing a retail liquor license for a premise in the unincorporated areas within the County, and for those incorporated areas without a liquor license ordinance or those cities that do not have a police department. The commissioner is responsible for the background checks prior to the state issuing a retail liquor license.

The appropriate authority shall conduct the background check as set forth in Minnesota Statute 340A.402.

- (3) Applicant must submit as part of the application for either an initial or renewed license Town Board or City Board comments on the issuance of a license from the Town Board in which the proposed license premise is to be located.
- (4) Every applicant, at the time of filing an application for a license, shall also submit a drawing of the property on which the premise is located, showing and identifying all adjacent streets, buildings and residences, parking, road accesses, and entry and exit into the building; as well as a floor plan of the interior of the premise and any outdoor areas in which the applicant intends to serve alcoholic beverages, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine. No outdoor on-sales or service is permitted unless the applicant clearly indicates on an application for a new or renewed license of the intent to conduct outdoor on-sales. *For additional requirements, see Section 12 below.*
- (5) Applicant must provide documentation that the premises are lawfully zoned for the type of liquor license sought.

NOTE: The submittal of an application for a liquor license IS NOT considered an application for the purposes of the applicable jurisdiction's Zoning Ordinance.

- (6) An application is not considered submitted unless completed in full; all required forms, attachments and/or additional information is attached or otherwise provided in a form acceptable to the Licensing Authority; the certificate or binder for liability insurance is provided; and all required fees are paid in full.
- (7) The applicant shall also sign a verification, under oath, attesting that all information set forth on the application is true and correct. No person shall knowingly make a false statement in any application. Any knowing false statement or information shall be grounds for rejection of an initial application, rejection of an application for license renewal, revocation of an existing license, and/or criminal prosecution.
- (8) A completed application for a renewed license must be presented at least 60 days prior to the expiration date of the current license. Late renewal applications for existing licenses shall pay an additional late fee as determined by the County Board, which must accompany the completed application. Late renewal applications may result in a period of time when the applicant may not display, provide, or sell alcoholic beverages if their current license expires and a renewal license has not yet been issued.

Subsection 2: Consideration

- (1) The Licensing Authority must obtain the written comments of the County Sheriff or applicable Chief Law Enforcement Officer, the County Attorney, Sherburne County Health and Human Services, Sherburne County Public Works, the township or city, and the Zoning Authority with regards to the application. This requirement pertains to both original and renewal applications. The comments of the County Sheriff and Health and Human Services Department should include the applicant's performance

with regards to past law enforcement activities and alcohol sales compliance checks. The Zoning Authority's comments should include whether the proposed or continued use of the premises is a permitted, non-permitted, or conditional or interim use with regards to the designated zoning and land use restrictions for the property.

- (2) All applications for liquor licenses will be considered by the County Board. The County Board shall decide whether to deny or grant an application. The County Board may, as a condition of granting a license application, impose reasonable restrictions on the nature and/or operation of the business. These restrictions, with regards to conducting on-sales in outdoor areas adjacent to the licensed premise include, without limitation, reasonable restrictions on parking, lighting, noise abatement, restroom facilities, hours of operation, and whether amplified entertainment is permitted.
- (3) The County Board must consider an application within sixty (60) days days after a completed application is considered submitted. The License Authority may extend this period by an additional thirty (30) days provided the applicant is notified, in writing, of the reason for the extension. The applicant may also consent to an extension of this period, in writing, for any period as agreed to by the applicant and the License Authority.
- (4) Hearing: When a public hearing is required by Minnesota Statute Chapter 340A, no license may be issued under this Ordinance unless a public hearing is held on the issuance of the license.
- (5) Notice: When required by Minnesota Statute Chapter 340A, notice must be given to all property owners within a half-mile radius of the premises, and to any city located within three miles of the premises proposed to be licensed.
- (6) The State of Minnesota may issue the license if the application is approved by the County Board and all other State requirements are satisfied.
- (7) The License Authority shall notify the Minnesota Commissioner of Public Safety within 10 days of the issuance of a County liquor license, or a license transfer, cancellation, suspension, or revocation.

Subsection 3: Criterion

In deciding whether to grant a particular license, the County Board shall consider all relevant factors bearing on both the applicant and the premises including but not limited to:

- (1) All eligibility requirements set forth in Minnesota Statute 340A.402.
- (2) Provision of required liability insurance.

- (3) Conviction of the applicant for a felony level crime, or crime of dishonesty within the preceding 10 years.
- (4) Any evidence of illegal activities occurring on the premises, including but not limited to controlled substance crimes, assaults, or prostitution.
- (5) Any Dram Shop actions against the applicant or the premises.
- (6) The written comments of the Town Board; the Sherburne County Sheriff, Sherburne County Health and Human Services, Zoning Authority, and County Attorney.
- (7) Past record of compliance, including sale compliance checks, or past violations, if the application is for a license renewal.
- (8) Compatibility of the premises with surrounding land uses, including but not limited to whether the establishment is a prohibited, conditional, interim, or permitted use under current zoning restrictions.
- (9) Characteristics of the proposed licensed premises, including but not limited to size, setbacks, parking, screening, lighting, security, garbage removal, access, and rest room facilities.
- (10) Verification of applicant's compliance with all Department of Revenue requirements.
- (11) Any testimony and exhibits presented by interested parties at the public hearing.

Subsection 4: Delinquent taxes and fees

No on- or off-sale license shall be granted or renewed for any premises on which Federal, State, County, or local taxes, assessments, or other financial claims of any kind are delinquent and unpaid by the license applicant, including any administrative penalty fees.

Subsection 5: License Denials

- (1) The County Board may deny a license for a premise in an area where such a land use is prohibited by zoning ordinances or other land use controls, except licenses may be issued to restaurants in areas which were restricted against commercial uses after the establishment of the restaurant.
- (2) The County Board may deny any application on the sole basis the applicant failed to comply with any provision of this Ordinance, State statutes, or other applicable ordinance, law, rule or regulation in the application process including but not limited to the failure to pay past administrative penalties.
- (3) If a license is denied, the License Authority shall send written notice to the license applicant within 10 days of the determination. Any person denied either an original

or renewed license may request reconsideration by the County Board or its designee by serving, within 15 days of the date of the denial, a written request for reconsideration upon the License Authority. The Board, or its designee, shall then hear the request within 45 days after the License Authority is served with the request for reconsideration. The Applicant and the License Authority may be represented by counsel, and both may submit all relevant evidence or arguments. The County Board or the Board's designee shall make written findings within a reasonable time after the close of said hearing. If the Board reconsiders the applicant and again denies it, the Applicant may appeal to the Court of Appeals pursuant to a writ of certiorari.

SECTION 8 – LICENSE PERIOD

All license applications, if approved, are for a period not to exceed one (1) year. A license may be issued subject to a shorter expiration date if issued for the purpose of coordinating a common expiration date of multiple licenses, in which case a *pro rata* license fee may be assessed. The license period for 3.2 percent malt liquor licenses shall be January 1 through December 31 of the same calendar year, and for all alcoholic beverages, intoxicating liquor, malt liquor or wine shall be August 19 through August 18 of the subsequent calendar year.

SECTION 9 - FEES

The fees for licenses shall be established by the County Board pursuant to Minnesota Statutes 340A.22, 340A.26, 340A.28, 340A.408, and 373.41.

A fee for a license may only be increased after notice and hearing on the proposed increase; which must be mailed to all affected licensees at least 15 days before the date set for the hearing.

SECTION 10 - TRANSFERABILITY

Any license issued under this Ordinance is granted solely to the applicant and the business entity named in the application, and for the premises named in the license application. No license of any sort granted pursuant to this Ordinance is transferable to any other person or premises. If a change of ownership, control, or location of any licensed premises occurs, whether pursuant to move, sale, transfer, assignment, or otherwise, the owner or proposed new owner must complete a new application subject to approval pursuant to this Ordinance. A change of ownership or control includes, but is not limited to:

- (1) The sale of all or substantially all of the company assets;
- (2) Sale or acquisition of forty (40) percent or more of the controlling interest (voting) stock if the company stock is publicly traded;

- (3) Sale of fifty-one (51) percent of the voting stock if a non—publicly traded stock or closely held corporation;
- (4) Execution of a management agreement; or
- (5) The change of any officer or majority stockholder if the company is a closely-held corporation.

SECTION 11 – INSURANCE

Subsection 1: Requirement

- (1) Prior to the issuance or renewal of any license for the on- or off-sale sale of alcoholic beverage, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine, the applicant shall file with the Licensing Authority a certificate for a liability insurance policy that meets all requirements as set forth in Minnesota Statute 340A.409, and which covers the license period.
- (2) For outdoor on-sale, the license holder’s liability insurance shall specifically include the outdoor area where sales will take place.
- (3) A certificate of liability insurance is not required for those licensees who are exempt pursuant to Minnesota Statute 340A.409, subd. 4.

Subsection 2: Lapse

Lapse, cancellation, or the failure to renew a policy of the insurance required pursuant to Subsection 1 of this Section shall result in an immediate suspension of any license issued pursuant to this Ordinance, without further action of the County Board.

SECTION 12 - GENERAL

- (1) No alcoholic beverage, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine shall be consumed by any person in the outdoor areas adjacent to any licensed premises at any time unless outdoor on-sales was included in the permit application.
- (2) Any outdoor area in which the Licensee shall conduct on-sales shall be enclosed by a physical barrier that provides reasonable security sufficient to control access to and from the area of sale. If the outdoor area is used more than 10 days throughout the license period, then a permanent fence shall be required which must be a minimum of four feet in height, and such area and fence shall be identified on the applicant’s license application.

- (3) Any applicant or license holder wanting to add an outdoor area must, in addition to complying with all other requirements, obtain all required permits and approvals from the Zoning Authority.
- (4) No Licensee shall knowingly cause or permit any public nudity or sexual conduct on the premises. In this regard, "sexual conduct" is defined as any act of masturbation, sexual intercourse, or physical contact with a person's clothed or unclothed genitals, pubic area, buttock, or, if such person be female, her breast and includes any of the following acts:
 - a) the touching by a person of another's intimate parts; or
 - b) the touching of the clothing covering the immediate area of intimate parts; or
 - c) sexual intercourse, cunnilingus, fellatio, or anal intercourse; or
 - d) any intrusion, however slight, into the genital or anal openings; or
 - e) of a person's body by any part of another's body or any object used by a person for this purpose.
- (5) No Licensee shall allow or permit any violation of Minnesota Statute Section 340A.503, Illegal Acts for Persons Under 21.
- (6) No Licensee shall allow or permit any alcoholic beverage to be sold, given, furnished, or in any way procured for the use of an obviously intoxicated person, in violation of Minnesota Statute Section 340A.502.
- (7) A Licensee shall allow any law enforcement official, Auditor/Treasurer or Health and Human Services designee to enter the premises for the purpose of investigating possible violations of this Ordinance, Minnesota Statute Chapter 340A, and/or any other applicable law, regulation, or ordinance

SECTION 13 - ENFORCEMENT

Subsection 1: Enforcement

The applicable law enforcement agency and/or their designees, and/or any state or federal law enforcement or administrative agency, may conduct inspections as needed to ensure compliance with the terms of this Ordinance, state law, state administrative rules, federal law, other regulations, as well as the terms and conditions of individual licenses. All premises that are licensed shall be open to inspection by any law enforcement officer or other designated office or employee of the County, at any time there are persons within the Licensed Premises.

Violations of the Ordinance may be enforced through criminal, civil, and/or administrative sanctions.

Subsection 2: Penalty

Any person, firm, organization, partnership or corporation who violates any provision of this Ordinance, fails to comply with any provision of this Ordinance, or who makes a knowing false statement in any application hereunder, shall be guilty of a misdemeanor and, upon conviction, shall be punished according to law.

A violation of state law under Minnesota Statute Chapter 340A is deemed a violation for purposes of license suspension, revocation, civil penalty, criminal sanction, or other civil actions.

A separate offense shall be deemed committed upon each day during or on which any violation occurs or continues.

Subsection 3: License Suspension or Revocation

- (1) The County Board may revoke a license, suspend a license for up to 60 days, or impose a civil penalty up to \$2,000 for each violation, or any combination of these sanctions may be imposed under this Ordinance pursuant to Minnesota Statute 340A.415. No suspension or revocation takes effect until the license or permit holder has been given an opportunity for a hearing under sections 14.57 to 14.69 of the Administrative Procedure Act; except the County is not required to conduct the hearing before the Office of Administrative Hearings.
- (2) Notice: The License Authority shall send written notice of a suspension, revocation, or civil penalty, by mail to the license holder at the address provided in the license application, or personally serve the license holder. A suspension or revocation will be implemented on the 16th day after the date the notice was issued, and the Licensing Authority shall identify the dates of closure. The written notice shall identify the alleged violation and advise the recipient of their appeal rights.
- (3) Appeal Rights: A license holder who received notice of a suspension or revocation of their license, or a civil penalty, must submit a request for a hearing to challenge the allegation within 15 days of the date of the notice. Failure to submit a timely request for a hearing shall result in a waiver of all appeal rights, and the suspension, revocation, or civil penalty will be implemented 16 days after the date the notice was issued. If there is a timely request for a hearing the suspension, revocation, or civil penalty shall be stayed pending the resolution of the appeal process.
- (4) Appeal Hearing: A person accused of violating this Ordinance may request a hearing on the alleged violation within 15 days of the date of the notice. If a person timely requests a hearing, a hearing shall be scheduled, the time and place of which shall be provided to the person requesting the hearing. The hearing shall be held within 45 days of the date the request for hearing was received, when practicable.
 - a) The records of the County, any police reports relating to the violation, and all reliable hearsay shall be admissible for consideration by the hearing officer without further foundation.

- b) The County may be represented by the Sherburne County Attorney's Office. The alleged violator may be represented by private legal counsel. The alleged violator does not have the right to an attorney at public expense.
 - c) At the hearing, both the alleged violator and the County may present the testimony of witnesses, cross-examine witnesses, and present documentary evidence.
 - d) The burden of proof shall be upon the County. The standard of proof shall be a preponderance of the evidence.
- (5) Hearing Officer: The County Board shall appoint a Hearing Officer.
- (6) Decision: The Hearing Officer shall prepare written findings and submit them to the County Board within 30 days of the close of the hearing stating whether or not a violation occurred and what, if any, recommended penalty is to be imposed under this Ordinance, including the identification of dates of closure. The findings shall be served by mail on the license holder and the License Authority. The County Board must offer the license holder an opportunity to file exceptions and present argument to a majority of members of the County Board at the next available County Board meeting after the findings are served. The County Board must then issue a final decision in writing within 5 working days, and serve a copy on the license holder by mail, and serve a copy on the License Authority.
- (7) Appeals: Appeals of any decision made by the County Board shall be filed by a petition for a writ of certiorari to the Court of Appeals and served on all parties not more than 30 days after the date of the final decision.

Subsection 4: Criminal Prosecution

Nothing in this Section shall prohibit the County from seeking a criminal prosecution for any violation of this Ordinance, or from enforcing any other applicant state or federal law or regulation in addition to or instead of any civil enforcement remedy that may be sought under this Ordinance.

Subsection 5: Presumptive Civil Penalties

This subsection establishes standards by which the County Board may determine appropriate penalties, including fines, suspensions, and revocations, for violations of this Ordinance or other laws or regulations. The standards set forth herein shall apply to all licenses granted under this Ordinance. The penalties set forth herein are presumed to be appropriate for every case; however, the Board may deviate from these penalties in any case in which the Board finds substantial and compelling reasons for such a deviation. Any penalty as set forth herein may be reduced on proactive measures undertaken by the license holder in response to a violation, including but not limited to requiring employees complete appropriate alcohol service training or if the server working

for the Licensee has been charged and convicted of violation of state laws on service of alcohol. The Board shall provide written findings in support of every penalty imposed.

(1) The following minimum penalties shall be presumed appropriate:

- a) The license may be revoked upon a finding that the Licensee has committed one of the following violations:
 - (i) Commission of a felony-level criminal offense related to the licensed activities;
 - (ii) Sale of any alcoholic beverage, intoxicating liquor, malt liquor, 3.2 percent malt liquor, or wine while an existing license is under suspension;
 - (iii) Sale of any alcoholic beverages, intoxicating liquor, or malt liquor where the license is restricted to sales of only 3.2 percent malt liquor; or
 - (iv) Four (4) violations of this Ordinance or Minnesota Statute Chapter 340A within any 24-month period.

- b) Other violations of this Ordinance or of Minnesota Statute Chapter 340A shall presumptively be penalized according to the violation grid below:

<i>Number of violations During any 24-month period</i>	<i>Presumptive Penalty</i>
First violation	\$500.00 civil penalty
Second violation	Consecutive 2 working-day suspension and \$1,000.00 civil penalty
Third violation	Consecutive 4 working-day suspension and \$2,000.00 civil penalty to be paid before expiration of suspension
Fourth violation	License revocation

(2) Prior violations may be used by the County Board when considering subsequent applications.

(3) Nothing in this Subsection shall restrict the discretion of the Board with regards to determining the appropriate penalty for any violation.

Subsection 6: Other Civil Actions

In addition to license suspension, revocation, or civil penalty in the event of a violation or threatened violation of this Ordinance, state law, state regulations, or the terms and conditions of any individual license, the Sherburne County Attorney may institute any or all appropriate actions or procedures, in law or equity, to enjoin, prevent, restrain, correct, or abate such violations or threatened violations.

SECTION 14 – DATE OF EFFECT

This Ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law. The effective date of the Ordinance shall be the ___ day of _____, 20__.

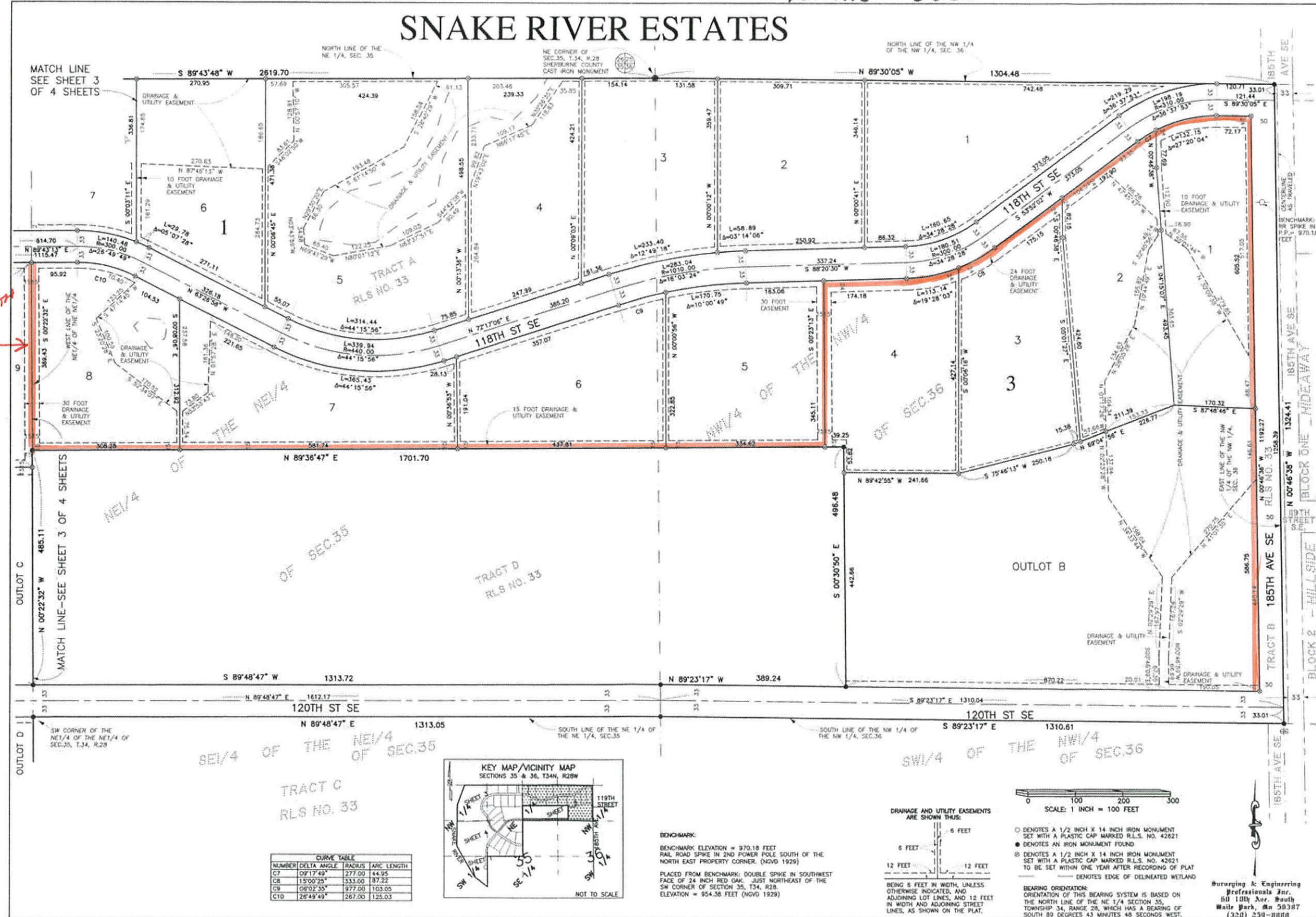
Passed and approved this ___ day of _____, 20__.

Chair, Sherburne County Board of Commissioners

Attest: _____ Effective Date: _____
Sherburne County Administrator

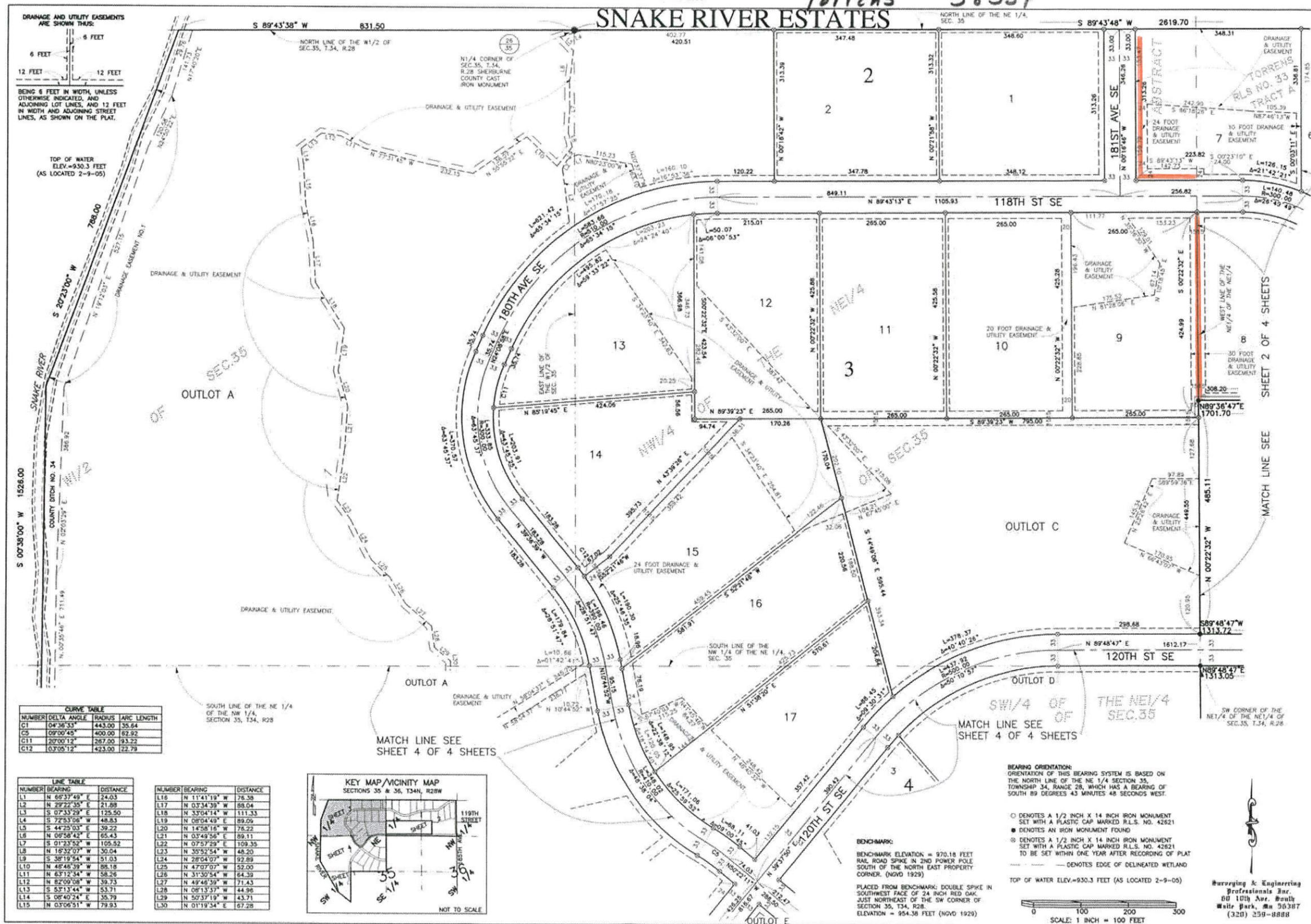
SNAKE RIVER ESTATES

ESTIMATE \$9,000 TO RAISE THIS NORTH/SOUTH PORTION



Surveying & Engineering Professionals Inc. 60 10th Ave. South, Suite 200, Denver, CO 80202 (303) 239-8888

SNAKE RIVER ESTATES



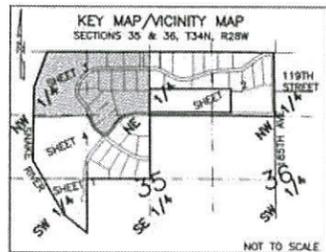
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
 6 FEET
 12 FEET
 BEING 6 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AND 12 FEET IN WIDTH AND ADJOINING STREET LINES, AS SHOWN ON THE PLAT.

TOP OF WATER ELEV.=930.3 FEET (AS LOCATED 2-9-05)

NUMBER	DELTA ANGLE	RADIUS	ARC LENGTH
C1	04°36'33"	443.00	35.54
C5	09°00'45"	400.00	62.92
C11	20°00'12"	267.00	93.22
C12	03°05'12"	423.00	22.79

NUMBER	BEARING	DISTANCE
L1	N 65°37'49" E	24.03
L2	N 29°22'35" E	21.88
L3	S 07°33'29" E	125.50
L4	S 72°53'09" W	48.83
L5	S 44°25'03" E	39.22
L6	N 09°28'42" E	65.43
L7	S 01°13'52" W	105.52
L8	N 15°32'07" W	30.04
L9	S 38°19'54" W	51.03
L10	N 45°46'39" W	88.18
L11	N 63°12'34" W	58.26
L12	N 82°09'08" W	39.73
L13	S 53°13'44" W	53.71
L14	S 08°40'24" E	35.79
L15	N 03°06'51" W	79.93

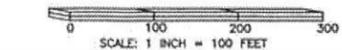
NUMBER	BEARING	DISTANCE
L16	N 11°41'19" W	78.38
L17	N 03°34'39" W	88.04
L18	N 33°04'14" W	111.33
L19	N 08°04'49" E	89.09
L20	N 14°58'16" W	76.22
L21	N 03°49'56" E	89.11
L22	N 07°57'29" E	109.35
L23	N 35°52'54" W	48.20
L24	N 28°04'07" W	92.89
L25	N 47°07'07" W	52.00
L26	N 31°30'54" W	64.39
L27	N 49°46'39" W	71.43
L28	N 08°13'57" W	44.96
L29	N 50°37'19" W	43.71
L30	N 01°19'34" E	67.28



BEARING ORIENTATION:
 ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF THE NE 1/4 SECTION 35, TOWNSHIP 34, RANGE 28, WHICH HAS A BEARING OF SOUTH 89 DEGREES 43 MINUTES 48 SECONDS WEST.

- DENOTES A 1/2 INCH X 14 INCH IRON MONUMENT SET WITH A PLASTIC CAP MARKED R.L.S. NO. 42521
- DENOTES AN IRON MONUMENT FOUND
- ⊗ DENOTES A 1/2 INCH X 14 INCH IRON MONUMENT SET WITH A PLASTIC CAP MARKED R.L.S. NO. 42621 TO BE SET WITHIN ONE YEAR AFTER RECORDING OF PLAT
- DENOTES EDGE OF DELINEATED WETLAND

TOP OF WATER ELEV.=930.3 FEET (AS LOCATED 2-9-05)



BENCHMARK:
 BENCHMARK ELEVATION = 970.18 FEET
 RAIL ROAD SPIKE IN 2ND POWER POLE SOUTH OF THE NORTH EAST PROPERTY CORNER. (NGVD 1929)

PLACED FROM BENCHMARK: DOUBLE SPIKE IN SOUTHWEST FACE OF 24 INCH RED OAK JUST NORTHEAST OF THE SW CORNER OF SECTION 35, T34, R28. ELEVATION = 954.38 FEET (NGVD 1929)

Surveying & Engineering Professionals Inc.
 80 10th Ave. South
 Maitry Park, MN 56387
 (320) 259-8888

Gun ordinance request information as of 7/30/2018 9:47 am.

1. Phone message came in 7/20/2018 regarding excessive shooting in the township. Clerk returned message to let caller know we do not have a gun ordinance. If issues, call the Sherburne County Sheriff. Clerk also suggested speaking with neighbor. Caller stated this was done and neighbor told him they have a second amendment right to shoot so now way would they stop.
2. 7/23/2018 a different caller - shooter is shooting multiple times per week between 6 and 7 pm. Also shoots Saturdays 10 am – 4 pm so cannot enjoy being outside. No ordinance wanted, but would like to figure out how to have some time without shooting. Clerk suggested speaking with neighbor or calling Sheriff.
3. Someone sent a letter around to the area residents at some point. Calls to town hall increased. Clerk missed writing a few of them down.
4. 7/23/2018 – different caller stating there was a letter in their mailbox saying call the clerk if they are upset with neighborhood shooting. Clerk asked about the letter and what it said, stated not sent out by township, but went through the things listed above. Talk to neighbor or call Sheriff.
5. 7/23/2018 – Call from someone against a gun ordinance (thinks he is the one they are upset with, but believes he is following all laws properly).
6. 7/24/2018 – Someone else gave a copy of the letter to Fran and stated she and her husband would be against gun ordinance as they like to sight guns in when needed.
7. 7/25/2018 same caller from 7/20/2018 asked if a resolution or something can be passed to stop gun shooting as it is excessive. Again, mentioned call the Sheriff. Also, will put on agenda for board decision. This is not a decision the clerk makes, so it will go to the board.
8. Message sent to Sgt. Frank who stated if the person called, to have them call the Sheriff's office.
9. 7/30/2018 – Another caller and his wife are very much against a gun ordinance – Fran typed up.

Are you tired of listening to your neighbor shoot his guns.

Of so call the township hall (763 261 5301) and talk to the clerk.

261-5301 - Lucinda

M W F
8-5



PERMIT APPLICATION FOR ACCESS TO TOWNSHIP ROAD

BECKER TOWNSHIP, SHERBURNE COUNTY, MINNESOTA

12165 Hancock Street, PO Box 248, Becker, MN 55308

T: 763.261.5301 F: 763.261.5303 Web: Beckertownship.org Email: clerk@beckertownship.org

For Office Use Only		<input type="checkbox"/> Driveway Permit	<input type="checkbox"/> Other Permit _____
Permit Number _____		Township Road _____	
Inspection fee required	\$ 110.00	Paid by: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ Date: _____
Construction Deposit	\$ 500.00	Paid by: _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____ Date: _____

Inspection Fee and Construction Deposit Due at time of application

If the work is not completed as outlined, costs incurred by the Township to remove or complete the construction will be deducted from the Construction Deposit.

PLEASE PRINT

Applicant Name: JOHN ANDERSON Phone: 763-443-3525 Fax: _____

Address (Street, City, Zip): 3921 194th Lane Oak Grove MN (HOME ADDRESS)

Property Owner: JOHN ANDERSON Phone: 763-443-3525

Address (Street, City, Zip): 10704 185th AVE SE. Becker 55309

Proposed Access Location (Street Name) 10704 185th AVE SE Miles/feet N-E-S-W of
Intersecting Street (Name): _____

Legal Description: Located in _____ Quarter of Section _____ Township _____ Range _____ or Located in Plat (name): _____

Parcel Identification Number 05-123-4400

Property Address: 10704 185th

Access Purpose Residential _____ Commercial _____

Number of present accesses: ONE Date access will be installed: _____

More than one driveway access per property requires Township Board Approval

Attach a sketch of the property, present & proposed accesses in relation to intersecting roads

I (we) the undersigned, herewith make application for permission to construct the access at the above location, said access to be constructed to conform to current Township Engineering Standards. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the Township Road to its original condition.

Further, I (we) the undersigned, have received a copy of the current Township Engineering Standards and Minnesota Statute 160.2715 Right of Way Use, Misdemeanors.

Signed: [Signature]

Name (print): JOHN ANDERSON

Date: _____

Address: 3921 194th Lane Oak Grove MN 55303



Proposed
Driveway



Bogart, Pederson & Associates, Inc.

LAND SURVEYING
CIVIL ENGINEERING
MAPPING

DATE: August 15, 2018

TO: Honorable Chair and Town Board
Becker Township
12165 Hancock Street
Becker, MN 55309

Attn: Lucinda Messman, Clerk

SUBJECT: Minimum Maintenance/Stop Sign in Aspen Ridge/Speed Limit Signs/End of Road Markers/Certificate of payment for 185th Ave SE Paving.

Minimum Maintenance Roads

Minnesota Statute 160.095 Designation of Minimum Maintenance Roads states that if a road or road segment is used only occasionally or intermittently for passenger and commercial travel, through subdivision 1 Resolution and subdivision 2 Signs, a road may be a minimum maintenance road. On a minimum maintenance road, the township is exempt from any liability for any tort claim for injury to person or property arising from travel on a minimum maintenance road related to its maintenance or condition.

In support of maintaining a sign inventory and correlating to the Township's Standards. A description of why the Township deems various roads minimum maintenance (i.e. open 8 months out of the year, may not plow during winter, minimally maintain section of roadway for possession) could be beneficial to verify that the roads that are currently minimum maintenance support the requirements of such set by the Township Board. Some roads currently designated minimum maintenance are being maintained as much as a non-minimum maintenance road. Roads that are being maintained minimally are:

- 67th St West of CR 11
- 175th Ave SE
- 163rd Ave SE

Other minimum maintenance roads that are being regularly maintained are using Township resources unnecessarily. This process will help to make sure that the Township's resources towards maintaining the gravel roads are being utilized more effectively and efficiently.

Stop Sign in Aspen Ridge

A guideline that I like to use for recommendations on sign maintenance and management is the *Minnesota's Best Practices for Traffic Sign Maintenance/Management Handbook* that is published by MNDOT.

This handbook states that a common misuse of stops signs is to arbitrarily interrupt through traffic especially as a "speed breaker" in cases such as school crossings. It further states that a vehicle poses a problem for typically 3 seconds (the time for the vehicle to approach, pass through and exit) and a stop sign prolongs this problem increasing the risk and higher potential for intentional violation.

Given the Average Daily Traffic, Location and reason for stop sign request, it is my recommendation to not install an additional stop sign.

Lower Speed Limits

Also stated in the *Minnesota's Best Practices for Traffic Sign Maintenance/Management Handbook*, potential speed limit signs of 30 mph may be placed by the State Commissioner of Transportation. In this case the Commissioner would establish the speed limit based on an engineering and traffic investigation. The risk however is that the speed limit is influenced by the current travelling speed of traffic and therefore a speed limit sign posted could range from 30mph – 55mph which may not be favorable for residents requesting 30mph signs. This is another option that may be explored in an attempt to legally place 30mph signs.

End of Road Markers

Upon further research and investigation, the use of end of roadway markers (9-button) signs are standard according to the MUTCD but not required. Conditions that pose a safety or liability risk could warrant a larger marker with or without a Type 3 Barricade may be used. In an effort to reduce maintenance/assessing/inventory and long-term costs it may be an option to remove these signs with the exception of 120th St SE where the road ends at a downward slope to a river.

Certificate of Payment for 185th Ave SE

Provided is a pay voucher for the paving of 185th Ave SE. A motion is required to approve payment of \$236,531.06 (two hundred thirty-six thousand five hundred thirty-one dollars and 06/100 cents) to Sherburne County. An amount of \$12,449.00 is being retained until final approval. The overall cost is over by an amount of \$802.63. Although costs were saved by using less bituminous material and eliminating the curb item, there were some additional costs with the higher amount of class 5 and class 1 material to get the road into paving condition after the high ADT usage of traffic and maintenance grading over the spring and early summer.

Respectfully,
Bogart, Pederson & Associates, Inc.

BOGART, PEDERSON & ASSOCIATES, INC.

PARTIAL PAYMENT CERTIFICATION

CONTRACT NO: 15-0107.00
 OWNER: Becker Township

PROJECT: 185TH Ave SE
 CONTRACTOR: Knife River

PARTIAL PAYMENT: 1
 PERIOD OF ESTIMATE: 6/30/18-7/30/18

CONTRACT CHANGE ORDER SUMMARY

No.	Deduction	Additions
1		\$236,531.06
Totals		\$236,531.06
Net Change to Contract		\$236,531.06

CONTRACT TIME

Original Days

Days Remaining:

Revisions:

On Schedule (y/n):

Starting Date:

Projected Completion:

ESTIMATE

Original Contract Amount.....	\$ 248,177.43
Change Orders.....	\$ -8,120.00
Revised Contract Amount.....	\$ 240,057.43
Completed to Date Amount.....	\$ 236,531.06
Materials On-Site.....	\$
Subtotal.....	\$
Retainage.....	\$ 12,449.00
Previous Payments.....	\$
Amount Due This Payment.....	\$ 236,531.06

(see attached breakdown)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of their knowledge, information and belief, the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and for which payments were received from the Owner, and that current payment shown herein is now due.

Contractor:

By:

Date:

ENGINEER'S CERTIFICATION

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Engineer: Bogart Pederson & Associates

By: *W. K.*

Date: *8/15/18*

OWNER'S APPROVAL

Owner: Becker Township

By:

Date:

SHERBURNE CO PUBLIC WORKS

425 Jackson Avenue
Elk River, MN 55330

Project TWP 05-2018-01 - 2018-Becker Township -185th Avenue
Pay Request No. 3



Contractor:	Knife River Corporation 4787 SHADOW WOOD DR NE SAUK RAPIDS, MN 56379
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Contract No.	17003
Vendor No.	5800
For Period:	6/30/2018 - 7/30/2018
Warrant # _____	Date _____

Contract Amounts

Original Contract	\$248,177.43
Contract Changes	(\$8,120.00)
Revised Contract	\$240,057.43

Work Certified To Date

Base Bid Items	\$248,980.06
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$248,980.06

Funds Encumbered

Original	\$248,177.43
Additional	N/A
Total	\$248,177.43

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
TWP 05-2018-01	\$248,980.06	\$248,980.06	\$12,449.00	\$0.00	\$236,531.06	\$236,531.06
Percent Retained: 5.0000%			Percent Complete: 103.7169%			
Amount Paid This Pay Request					\$236,531.06	

SHERBURNE CO PUBLIC WORKS
 425 Jackson Avenue
 Elk River, MN 55330
 Project No. TWP 05-2018-01
 Pay Request No. 3

TWP 05-2018-01 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	05/08/2018	06/01/2018	\$0.00	\$0.00	\$0.00
2	06/02/2018	06/29/2018	\$0.00	\$0.00	\$0.00
3	06/30/2018	07/30/2018	\$248,980.06	\$12,449.00	\$236,531.06
Totals:			\$248,980.06	\$12,449.00	\$236,531.06

TWP 05-2018-01 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	248,980.06	12,449.00	0.00	236,531.06	236,531.06	
Totals:		\$248,980.06	\$12,449.00	\$0.00	\$236,531.06	\$236,531.06

TWP 05-2018-01 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
4039	z_Twp Becker	236,531.06	240,057.43	248,177.43	236,531.06
Totals:		\$236,531.06	\$240,057.43	\$248,177.43	\$236,531.06

SHERBURNE CO PUBLIC WORKS
 425 Jackson Avenue
 Elk River, MN 55330
 Project No. TWP 01-2018-01
 Pay Request No. 3

TWP 01-2018-01 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
TWP 01-2018-01 Baldwin Township-136th Street									
1	2021.501	MOBILIZATION	LS	\$1,800.00	1	0	\$0.00	0	\$0.00
2	2221.501	AGGREGATE SHOULDERING CLASS 5	TON	\$16.35	835	0	\$0.00	0	\$0.00
3	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2,B)	TON	\$44.00	3335	3107.46	\$136,728.24	3107.46	\$136,728.24
4	2563.601	TRAFFIC CONTROL	LS	\$800.00	1	0	\$0.00	0	\$0.00
5	2582.502	4" SOLID LINE-PAINT	LF	\$0.05	26158	0	\$0.00	0	\$0.00
6	2582.502	4" DOUBLE SOLID LINE-PAINT	LF	\$0.10	13079	0	\$0.00	0	\$0.00
Totals For TWP 01-2018-01 Baldwin Township-136th Street:							\$136,728.24		\$136,728.24
Project Totals:							\$136,728.24		\$136,728.24

TOWNSHIP
OF
BECKER
BUILDING
PERMITS
REQUIRED



M...ANCE

TRAVEL...ONT...SK



**STATEMENT OF THE BECKER TOWN BOARD
CALLING FOR A SPECIAL TOWN MEETING**

(Minn. Stat. § 365.52, subd. 1)

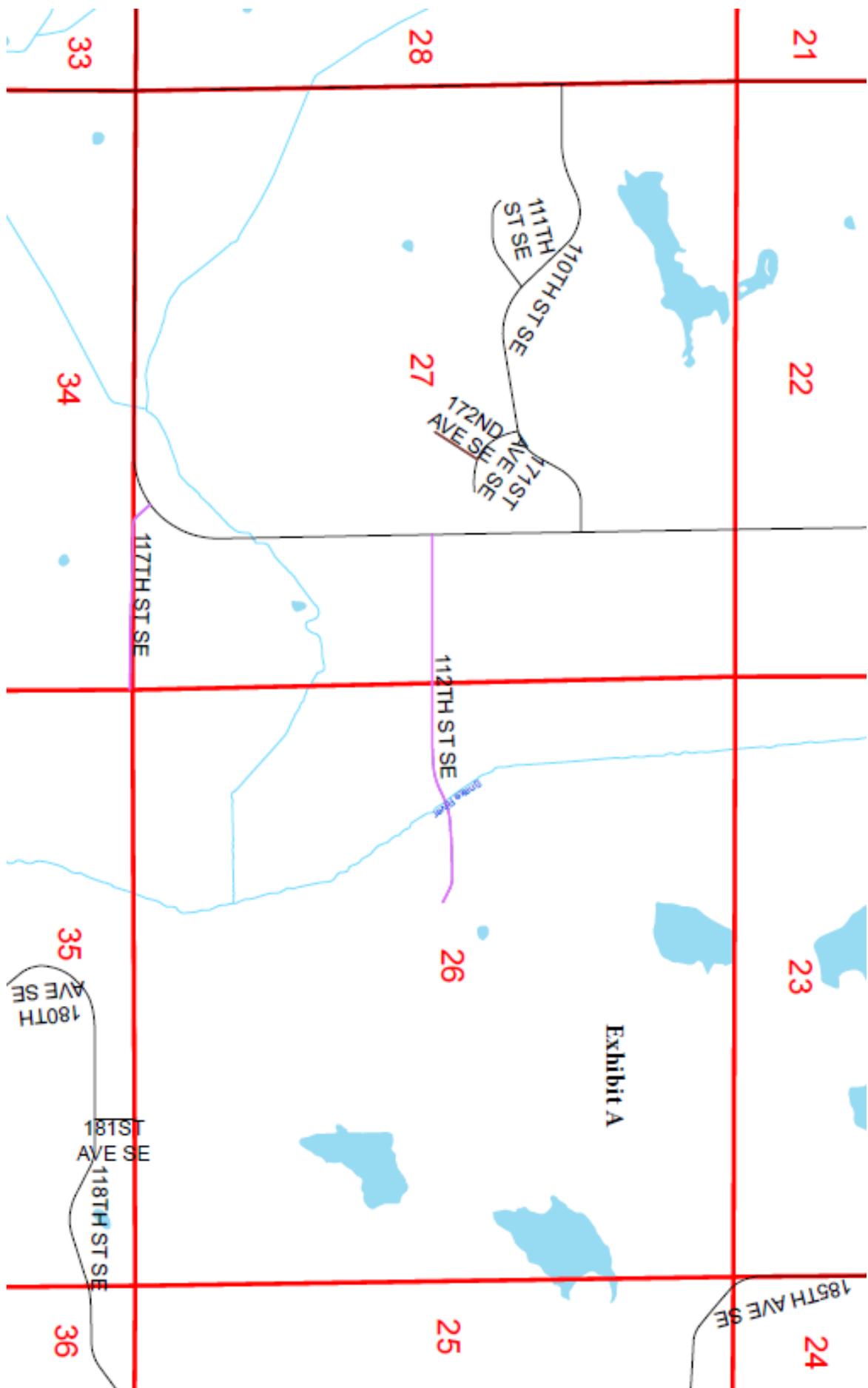
We, the undersigned town supervisors and the town clerk of Becker Township, Sherburne County, Minnesota, do hereby declare that the interests of the town require a special town meeting to be held to consider the initiation of the alteration of town roads procedure pursuant to Minn. Stat. §164.06:

- Alter existing right of way to be a full 66' wide right of way on the section of 77th Street SE from CR 127(137th Avenue SE) to west end of 77th Street SE located at west edge of Range 28, Section 7, Township 34
- Alter existing right of way to be a 66' wide right of way on the section of 112th Street SE that runs west of CR 51. This section is approximately ½ mile in length and ends part way through Range 28, Section 26, Township 34. See Exhibit A

The meeting is to be held on the _____ day of _____, 20____, at _____ a.m./p.m., at the following place: Becker Town Hall, 12165 Hancock Street, Becker, MN 55308.

This statement shall be filed in the town clerk's office. After the statement is filed, the clerk shall record this statement of need and provide ten days' published notice of the time, place, and purpose of the meeting in a qualified newspaper having general circulation in the town.

Dated this _____ day of _____, 20____.



TOWN OF BECKER

RESOLUTION 2018-15

RESOLUTION APPOINTING MEMBERS TO THE TOWN PLANNING COMMISSION

WHEREAS, on September 17, 2007 the Town Board appointed five members to the Town Planning Commission to serve terms of 3 years or until their successors are appointed and qualified; and

WHEREAS, the said Planning Commission Ordinance provides for a three (3)-year term for Planning Commission members or until their replacements are appointed and qualified provided however, that in order to provide continuity of membership all terms of service shall not expire within the same year; and

WHEREAS, James Mecklenburg (appointed 7/18/2016; term expiring 12/31/2018) and Tim Peterson (appointed 7/17/2017; term expiring 12/31/2019) have resigned their positions from the Planning Commission; and

? MORE?

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Becker as follows:

The following persons are hereby appointed to the Becker Planning Commission:

Cole Petroski for a term to continue until December 31, 2018

and

Ryan Peckskamp for a term to continue until December 31, 2019

Commented [L1]: Not sure who gets which seat

Approved by the Town of Becker this 20th day of August, 2018.

TOWN OF BECKER

BY: _____
Brian Kolbinger, Town Board Vice-Chair

BY: _____
Lucinda Messman, Town Board Clerk