

Becker Township Board Meeting
Tentative Agenda –November 20, 2017

1. Call to order and Verification of quorum
 2. Consent Agenda
 - a. Minutes – October Regular Meeting Minutes
 - b. Minutes – November 13, 2017 Special Meeting
 - c. Upcoming electronic fund transfers/automatic payments approval
 - i. City of Becker – water/sewer (only months of Jan/Mar/May/July/Sept/Nov);
 - ii. PERA – based on wages – state mandated rate. Total available at meeting time;
 - iii. Xcel Energy – gas/electric - \$152 reflects change to budget billing;
 - iv. Ace Disposal – trash at Jeff’s - \$94;
 - v. Midco Business – phone/internet - \$180.00
 - d. 2017 Road Mileage Certification
 - e. Sherburne County Notification re: Special Assessments
 - f. Authorize Clerk to sign for Metro West Notice of Designation or Vacancy of Certified Building Official form for MN Dept of Labor
 - g. Authorize Treasurer to sign as representative for yearly Audit Documents
 - h. Road Tour Minutes October 21, 2017
 3. Approval of Regular Agenda
 4. Sheriff’s report
 5. Residential Concerns/open forum.
 - a. Brad Hiltz – 117th Street SE
 - b. Other
 6. TPC/JPB Updates
 - a. CUP(s) coming next month
 7. Engineer's Report
 - a. No Outlet/dead end clarification
 - b. 25 mph sign report
 - c. CIP?
 - d. Partial Payment/change in construction status
 8. Supervisors
 - a. Fire board
 - b. Sherburne County Parks, Trails & Active Living
 - c. Highway 25 Corridor
 - d. Road Report
 - e. Review of General Maintenance Contract for content/length of term
 - f. Right of way Ordinance Revisions (Small Cell)
 - g. 112th Street SE
 9. Treasurer's Reports
 - a. Treasurer’s Report
 - b. Payment of Warrants
 10. Other
 11. Adjourn
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Becker Township Board
Town Board Meeting
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Board Members Present: Brian Kolbinger, Brad Wilkening, Luke Babler, Joe Danielson, Lucinda Messman, Tanya Danielson

Absent: Seat #1 vacancy

Staff members present: Kelli Bourgeois - Township attorney, Wes Davis – Township Engineer (7:30 p.m.), Jacob Sanders – City of Becker Planner

Others present: Sgt. Oachs – Sherburne County Sheriff; Tony Wruck – Wruck Excavating; Dale Kipp, Al Fossen – Hidden Haven HOA, Stacey Kroll – Monticello Youth Hockey, Christine Matten – Monticello Youth Hockey, Scott Bourquin

Meeting called to order by Chair Kolbinger at 7:00 p.m., quorum verified.

Consent agenda presented. **Motion to approve consent agenda by Wilkening. Second by Danielson. Motion carried, unanimous.**

- a. Minutes, September Regular Meeting
- b. Minutes, October 3, 2017 Special Meeting
- c. Minutes, September 19, 2017 Emergency Meeting
- d. Authorization of Chair to sign Sale of Tax Forfeited Land
- e. Snake River Trail Work notice

Motion to approve meeting agenda after striking item 5, oath of office and move item 10f to 7b by Danielson. Second by Babler. Motion carried, unanimous.

Appointment of Supervisor to Vacant Seat #1

- Supervisors Kolbinger and Wilkening presented their review of all applicants. Opinions of all supervisor and clerk requested. Comments – all very good candidates and all four candidates were qualified for the office. It was very nice there was this much interest. Tough choice since all four are good people and all felt any of the applicants would do a fine job. **Motion to appoint Gary Gilbert as Supervisor, Seat #1 for the remainder of that seat's term by Danielson. Second by Babler. Motion amended to read Appoint Gary Gilbert as Supervisor, Seat #1 through the March 2018 election by Danielson. Second by Babler. Motion carried, all voting in favor.**

Sheriff's Report

- 199 Calls
- Approximately ½ were traffic
- Overall a pretty clean month

Residential Open Forum

- Dale Kipp, 19366 95th Street SE, Becker, MN
 - Request to have portion of septic field in the drainage and utility easement.
 - Photos viewed. Unique situation. House currently sits in drainage and utility easement. Current septic and drainfield runs under the road and is not on his property.
 - Plat viewed, location viewed
 - Board directed Engineer to stake the right of way.

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- Attorney advised board that if they wish to have a waiver to allow Mr. Kipp to put the proposed portion of his septic drainage field in the drainage easement, a document could be drawn up. It is important that Mr. Kipp keep all structures out of the Road Right of Way.
- Board directed Attorney to draft waiver.
- Easement Liability Waiver was explained to Mr. Kipp. This document must be recorded at the county to notify everyone that if the drainage and utility easement needs to be used by the Township or other entity, the removal of the septic drainage field would be at the landowners cost.
- **Motion to grant access, allowing Mr. Kipp to use a portion of the drainage and utility easement around 95th street SE after the Engineer has staked the area and waiver of liability has been signed and all building permit requirements met and building permit has been obtained by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- The Hideout/Monticello Youth Hockey Gambling Permit – New owner, Rowan asked if they would like to do charitable gambling. Township just needs to acknowledge. **Motion authorizing Chair to sign acknowledgement on permit by Babler. Second by Wilkening. Motion carried, all voting in favor.**
- Al Fossen – Hidden Haven Home Owners Association Co-President request for 25 mph speed limits in their development. Staff report will not be completed until next month. Table until that time.

Town Planning Commission/Joint Planning Board Update

- The Hideout has several ongoing sign violations. New owner, so this will be first notice that signs are in violation.
- Monroe – boulders are in the Right of Way and need to be moved. Several notices have been sent out. As of 10/13/2017, the boulders are still there. Resolution 2017-17 presented to the board. Discussion of where to locate the boulders, who to have move them, are the boulders on their property. Road contractor indicated he did have the ability to move the boulders.
 - **Motion to approve Resolution 2017-17: A RESOLUTION BY THE BECKER TOWN BOARD DECLARING A RIGHT OF WAY OBSTRUCTION AND NUISANCE AT PROPERTY 15787 103rd STREET SE, BECKER, AND APPROVING EMERGENCY ABATEMENT OF PUBLIC SAFETY HAZARDS AND ORDINANCE VIOLATIONS PURSUANT TO THE BECKER TOWNSHIP RIGHT OF WAY ORDINANCE AND STATE STATUTES §§160.2715 AND 103E by Danielson. Second by Babler. Motion carried, all voting in favor.**
- Memo reviewed building permit process with the board. Enforcement of requirements is now occurring. Requirements have not changed, city is back at full staff.
 - Certificate of Survey is important to be sure building is in the right location/at the right elevation. As Built Certificate of Survey are required on parcels less than 5 acres or if deemed necessary.
 - Discussion of turnaround speed and direction to clerk to request Planner to bring some scenarios to discuss at Joint Planning Commission meeting next week.
- Malmberg Variance presented. County oversees the shoreland ordinance and is looking for comment. Board approved of request and directed clerk to send favorable comments to the County.

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Engineer's Report

- 185th Ave SE
 - Rain delay. River was too high to put aprons on at this time. Hoping dry enough to open Carefree South on Friday
 - Partial Payment **Motion to make partial payment in the amount of \$105,886.93 to Kramer Excavation by Wilkening.** Discussion took place of the finding of an additional road under the current road and change order. **Second by Babler. Motion carried, all voting in favor.**
- Residential Roadways Research is not yet ready. 25 mph review will be ready for the next meeting.

Supervisors Reports

- Fireboard –
 - one more township board member needed. Meetings are Mondays from 5:30-6 pm prior to Town Board. Babler volunteered. **Motion to appoint Supervisor Babler to Fireboard by Kolbinger. Second by Danielson. Motion carried, all voting in favor.**
 - 3rd quarter is tracking well on budget. They have an opportunity to purchase (in plans) training ground of three container boxes for simulations in controlled environments for next year.
- Parks and Trails – no report
- Highway 25 Coalition – no report
- Road Supervisor
 - Overall roads are in good shape
 - Stumps from the cleanup and brushing discussion
 - Should they be ground down so homeowners can take care of the area? Possibly take below surface and put dirt on top
 - Contractor to handle?
 - 169th Ave has quite a few that can be viewed on road Tour Saturday
 - Side Mowing – should we order two passes like last time? Keep things at the same distance. Board decision – yes – two passes and same distance
 - 112th may need more gravel – view on road tour
 - Supervisor Babler received a call about 67th street and if a road west of CR 11 existed. Do they exist? Clerk sent copies of road orders to person requesting. View on Saturday's road tour.
 - 185th/114th – stop sign is down. Clerk to notify Jeff Peterson.
 - Supervisor Danielson will pickup van for road tour.
- General maintenance contract review. Clerk to email to Supervisors Danielson and Wilkening. They will review before bidding. Current contract expires 12/31/2017.

Treasurer's Report

- 2 additional claims so there is an extra form to signs.
- **Motion to approve Treasurers report by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to pay warrants 13650-13669 and purchase orders 875724-875728 in the amount of \$151,429.00 by Danielson. Second by Wilkening. Motion carried, all voting in favor.**

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Other

- Fire Inspection report
 - Electrician needs to be hired. Quotes to be obtained and sent to Supervisors Danielson and Wilkening.
 - Cedar trees will be down by November 1
- Grant funding
 - Possibly phase 3 of 185th? A lot of background work is necessary. Clerk to check with Community Coordinator to see if she would have time to write a grant/processes involved.

Meeting adjourned at 8:21 pm

Brian Kolbinger, Chair

Lucinda Messman, Clerk

DRAFT

MEMO – SMALL CELL WIRELESS ORDINANCE

Meeting Date(s): November 20, 2017 Town Board

Report prepared by Ben Wikstrom, Planning Consultant

Background

With changing technology related to wireless signal dispersion, cities and towns are currently in the process of updating their ordinances to regulate placement of small cell technology within rights-of-way.

The new technology has taken many forms, with the two most currently prevalent being Small Wireless Facilities and Distributed Antenna Systems (DAS), and will continue to evolve. My experience and discussions with infrastructure providers has led to some interesting findings related to potential distribution systems, perhaps in the near future. For instance, one company shared that there is technology being developed that will allow a system to be placed on the underside of manhole covers, completely hidden, but that it is not ready for implementation because of safety testing.

While the town should adopt an ordinance that is as comprehensive as possible, and easily amendable, the focus at this time should be on Small Wireless Facilities. (DAS technology is typically used within enclosed structures (sports arenas, large warehouses or office buildings, etc.), but Small Wireless Facilities are currently being placed on new or existing infrastructure, often within rights-of-way. They are typically about the size of a large suitcase, and like anything, are not exceptionally noticeable after they are in place. But the need for regulation is obvious, and will provide benefit to the town.

Some infrastructure companies have tried to cite federal communications regulations to guarantee approval of their applications, but in Minnesota, the Department of Labor has stepped in and cautioned jurisdictions that they don't need to approve these applications and advised quick implementation of ordinance related to these technologies. The League of Minnesota Cities has provided a model ordinance to be used as a starting point for adoption of new or amendment of current ordinances.

Therefore, it is in the interest of the township to amend its Right-of-Way Ordinance to oversee placement, require permitting, etc. I have provided the current ordinance below, with underlined text showing where language should be inserted to cover the regulation of wireless technology installation. **Highlighted** areas should be discussed or considered for next month. A final draft of the ordinance will be ready for review and possible adoption during next month's meeting cycle, following review and discussion.

SECTION 1. Findings

1. The Town of Becker is bisected by U.S. Hwy. No. 10, County State Aid Hwy. No. 23, and other major traffic-generating corridors, which attract residential, commercial and industrial land uses and development.
2. Commercial, industrial and residential land development within the Town of Becker is being accelerated by similar development in the adjoining cities of Big Lake and Becker, lying to the east and south of the Town.
3. The Town of Becker has prepared and adopted a comprehensive land use plan, zoning ordinance, and other regulations to ensure the orderly and efficient development and maintenance of property and public infrastructure within the Township.

SECTION 2. Purpose

To provide for the health, safety and welfare of its citizens, and to ensure the integrity of its streets and the appropriate use of the rights of way, the Town strives to keep its rights of way in a state of good repair and free from unnecessary encumbrances.

The regulations and management of encumbrances within the Town rights of way is necessary to ensure the safety of the travelling public, allow for property stormwater management and drainage, and allow for proper maintenance of the roadway and public utilities. Minnesota Statute §160.2715, states any obstruction of public right of way is a misdemeanor offense punishable by law. Minnesota Statute §160.27, states that it is within the Town's authority to remove unauthorized advertisements, buildings or structures from the road right of way.

SECTION 3. Intent

The Town hereby enacts this new Ordinance relating to right of way permits and administration to replace Ordinance 2011-02. This Ordinance imposes reasonable regulation on the restriction of obstructions; as well as the placement, and maintenance of facilities and equipment currently within its rights of way or to be placed therein at some future time. It is intended to complement the regulatory roles of state and federal agencies. Under this Ordinance, persons excavating and obstructing the rights of way will bear financial responsibility for their work. Finally, this Ordinance provides for recovery of out of pocket and projected costs from persons using the public rights of way.

This Ordinance shall be interpreted consistently with 1997 Session Laws, Chapter 123, substantially codified in Minnesota Statutes Section 237.16, 237.162, 237.163, 267.79, 237.81, and 238.086 (the "Act") and the other laws governing applicable rights of the Town and users of the right of way. This chapter shall also be interpreted consistent with Minnesota Rules 7819.0050 – 7819.9950 where possible. To the extent any provision of this Ordinance cannot be interpreted consistently with the Minnesota Rules, that interpretation most consistent with the Act and other applicable statutory and case law intended. This Ordinance shall not be interpreted to limit the regulatory and police powers of the Town to adopt and enforce general ordinances necessary to protect the health, safety and welfare of the public.

SECTION 4. Ordinance

Upon the foregoing Findings, Purpose, and Intent, the Becker Town Board of Supervisors does hereby repeal Ordinance Number 2011-02 in its entirety and adopt the following Ordinance:

Subd. 1. Definitions.

Approach: Approach means the area of the Right of Way between the traveled surface of the road and the adjacent property that is intended to provide access for vehicles or equipment from the road to the adjacent property.

Board: Board means the Town Board of Supervisors of Becker Township, Sherburne County, Minnesota.

Collocate or Collocation. To install, mount, maintain, modify, operate, or replace a small wireless facility on, under, within, or adjacent to an existing wireless support structure or utility pole that is owned privately, or by the township or other governmental unit.

Headwall: Headwall means rock, concrete, masonry, metal, timber, or other similar materials placed on the sides of an approach as support, to prevent erosion, or for decorative purposes.

High Density Corridor. A designated portion of the public right of way within which telecommunications right of way users having multiple and competing facilities may be required to build and install facilities in a common conduit system or other common structure.

Junk: Junk means old or scrap hazard signs, copper, brass, rope, rags, batteries, paper, synthetic or organic, trash, garbage, waste materials, rubbish, rubber debris, appliances, waste, or junked, dismantled, or wrecked automobiles or farm or construction machinery or parts thereof, iron, steel, and other old or scrap ferrous or nonferrous material.

Person: Person means an individual, corporation, business trust, partnership or association or any other legal entity.

Registrant. Any person who (1) has or seeks to have its equipment or facilities located in any right of way, or (2) in any way occupies or uses, or seeks to occupy or use, the right of way or place its facilities or equipment in the right of way.

Right of Way: Right of Way means the area on, below, or above the public roadway, bicycle lane, and public sidewalk in which the town has an interest, including for travel purposes and utility, and drainage easement.

Right of Way User. (1) A telecommunications right of way user as defined by Minn. Stat., § 237.162, subd. 4; or (2) a person owning or controlling a facility in the right of way that is used or intended to be used for providing utility service, and who has a right under law, franchise, or ordinance to use the public right of way.

Service or Utility Service. Includes (1) those services provided by a public utility as defined in Minn. Stat. 216B.02, subds. 4 and 6; (2) services of a telecommunications right of way user, including transporting of voice or data information; (3) services of a cable communications systems as defined in Minn. Stat. ch. 238; (4) natural gas or electric energy or telecommunications services provided by the township; (5) services provided by a cooperative electric association organized under Minn. Stat., ch. 308A; and (6) water, and sewer, including service laterals, steam, cooling, or heating services.

Service Lateral. An underground facility that is used to transmit, distribute or furnish 'gas, electricity, communications, or water from a common source to an end-use customer. A service lateral is also an underground facility that is used in the removal of wastewater from a customer's premises.

Small Wireless Facility. A wireless facility that meets both of the following qualifications:

- (i) each antenna is located inside an enclosure of no more than six cubic feet in volume or could fit within such an enclosure; and
- (ii) all other wireless equipment associated with the small wireless facility provided such equipment is, in aggregate, no more than 28 cubic feet in volume, not including electric meters, concealment elements, telecommunications demarcation boxes, battery backup power systems, grounding equipment, power transfer switches, cutoff switches, cable, conduit, vertical cable runs for the connection of power and other services, and any equipment concealed from public view within or behind an existing structure or concealment.

Telecommunications Right of Way User. A person owning or controlling a facility in the right of way, or seeking to own or control a facility in the right of way that is used or is intended to be used for providing wireless service, or transporting telecommunication or

other voice or data information. For purposes of this chapter, a cable communication system defined and regulated under Minn. Stat. ch. 238, and telecommunication activities related to providing natural gas or electric energy services, a public utility as defined in Minn. Stat. § 216B.02, a municipality, a municipal gas or power agency organized under Minn. Stat. ch. 453 and 453A, or a cooperative electric association organized under Minn. Stat. ch. 308A, are not telecommunications right of way users for purposes of this chapter except to the extent such entity is offering wireless service.

Utility Pole. A pole that is used in whole or in part to facilitate telecommunications or electric service.

Wireless Facility. Equipment at a fixed location that enables the provision of wireless services between user equipment and a wireless service network, including equipment associated with wireless service, a radio transceiver, antenna, coaxial or fiber-optic cable, regular and backup power supplies, and a small wireless facility, but not including wireless support structures, wireline backhaul facilities, or cables between utility poles or wireless support structures, or not otherwise immediately adjacent to and directly associated with a specific antenna.

Wireless Service. Any service using licensed or unlicensed wireless spectrum, including the use of Wi-Fi, whether at a fixed location or by means of a mobile device, that is provided using wireless facilities. Wireless service does not include services regulated under Title VI of the Communications Act of 1934, as amended, including cable service.

Wireless Support Structure. A new or existing structure in a right-of-way designed to support or capable of supporting small wireless facilities, as reasonably determined by the township.

Subd. 2. Prohibited Installations and Activities. It shall be unlawful, without written consent of the Town Board, for any person to place within any Township easement or right of way, any construction improvements, buildings, structures, headwalls, rocks or boulders greater than six inches in diameter (MnDOT 3601 Class I Riprap is acceptable), soils, landscaping items, or engage in any activity prohibited by Minnesota Statute §160.2715, or any other installation which may interfere with proper sight distance, vehicular safety, stormwater drainage, road maintenance operations, weed and brush control or in any manner endanger or impede the public use and proper maintenance of the easement or right of way.

1. **Landscaping.** It shall be unlawful for any person to plant trees, shrubbery, crops or other vegetation within the right of way which may obstruct vehicle operator sight distance or lead to soil erosion or impede drainage.
2. **Drainage.** It shall be unlawful for any person to disrupt, dam, impede or slow the drainage of any ditch within an easement or right of way or other public waterways providing stormwater drainage for the roadway system, or cast or direct surface or subsurface waters into road right of way except through natural drainageways.
3. **Permitted Installations.** The following installations are permitted if constructed in accordance with standards approved by the Town Engineer: Side slopes constructed to a slope ratio no steeper than 3:1, (horizontal to vertical). Standard mailbox installations; permitted roadways; properly constructed driveways or field entrance approaches to the public road; roadway appurtenances such as signs or delineators; approved culverts providing drainage for permitted approaches.
4. **Culverts.** All culvert installations shall be approved, in writing, by the Town Engineer prior to construction of the proposed approach. In general, only corrugated metal,

reinforced concrete or dual-walled corrugated polyethylene pipe culvert materials will be approved by the Engineer. All culvert installations are to include apron end sections. The minimum pipe diameter is to be 15 inches.

5. **Abatement Procedure.** Upon discovery of a violation of this Ordinance, the Town Board or Town Engineer may issue an abatement order to the violator advising the person to correct the violation within a reasonable time. If the violator fails to comply with the abatement order by the time indicated, the Board may provide for abatement of the violation by the Town. Issuance of an abatement order does not preclude imposition of the penalty set forth in this ordinance.
6. **Emergency Abatement.** If the Board determines that the violation poses an immediate threat to public safety, the Board shall make a good faith effort to notify the violator to immediately correct the violation. If the Board is not able to promptly reach the violator or if the violator fails to comply with the correction order upon notification, the Board may provide for the abatement of the violation by the Town.
7. **Assessment of Costs.** The Town Board may deem the abatement of any violation of this Ordinance to be a public nuisance or it may initiate a public improvement pursuant to Ch. 429 of Minnesota Statutes, and in either case provide that the cost of abating the violation shall be the responsibility of the violator and owner of the property on which the violation occurs. If the Board provides for the abatement of the violation pursuant to this section, all expenses incurred by the Town, including reasonable attorney's fees and engineering fees, shall be the responsibility of the violator and the owner. If such costs remain unpaid 30 days after billing, the Town Board may certify such costs to the County Auditor for collection in a single installment as a special assessment against the owner's property abutting the site of the violation.
8. **Appeal of Costs.** If the recipient of such billing or the recipient's representative or estate disputes the reasonableness of the charges, the aggrieved party may appeal the reasonableness of the charge to the Town Board; provided notice of appeal in writing is made to the Town Clerk within 15 days after the Town Clerk has mailed a notice of delinquency to the violator and the owner. The Town Board shall then hear and pass on the reasonableness of the costs at its next regularly scheduled or special Town Board meeting.
9. **Persons Notified.** All notices regarding described violations shall be served by U.S. Mail on the violator and on all owners of record as shown in the files of the Sherburne County Recorder.
10. **Penalties.** Any person who violates this Ordinance shall be guilty of a misdemeanor offense and subject to the penalties for such as provided in State law. If convicted, the person may be assessed cost of prosecution as allowed by Minnesota Statute §366.01, Subd. 10.
11. **Shared Liability.** For purposes of this Ordinance, owner means the owner of record of the property abutting the right of way on which the violation of this ordinance occurs, as contained in the records of the Sherburne County Recorder. For purposes of this Ordinance, violator means the person or entity which installs or constructs or maintains a violation of this Ordinance. After service of an abatement order both the owner and the

violation are liable for all criminal and civil costs and penalties associated with the violation and its abatement.

Subd. 3. Prohibited Activities in the Right of Way and Public Property. It is unlawful for any person, except (1) a Town employee acting within the course and scope of his or her employment, (2) a contractor acting within the course and scope of a contract with the Town, or (3) a franchisee acting within the course and scope of its franchise from the Town, to make any excavation, opening or tunnel in, over, across or under a street or other public property, including all Town right of way, without first having obtained a permit from the Township Engineer as herein provided. Provided, however, that a franchisee shall give the Town twenty-four (24) hours' notice prior to commencing any such work on streets or other public property.

1. **Application.** Application for a permit to make an excavation in a Town street, right of way, or other public property shall set forth the name and address of the applicant, the place, purpose and size of the excavation, and such other information as may be required by the Town Engineer for investigation hereinafter provided for, and shall be submitted to the Town Engineer. Telecommunications Right-of-Way Users and Wireless Facility applicants shall refer to Sections _____ for additional requirements.
2. **Guarantee of Performance.** The Applicant will provide the Town with financial guarantee in the amount of \$500 for a single permit, or \$5,000 for unlimited permits in a single year as a guarantee of performance. The guarantee shall be in the form of a Construction Performance Bond or Letter of Credit.
3. **Issuance of Permit.** The Town Engineer shall issue such permit after:
 - A. Completion of plan review and investigation,
 - B. Payment of all applicable application fees and performance guarantees,
 - C. Agreement by the applicant to the conditions of time and manner as aforesaid;
 - D. Agreement in writing by the applicant to pay all actual cost of repairs over and above such estimate, and,
 - E. Agreement in writing by the applicant to be bound by all of the provisions of this Ordinance.
 - F. **Small Wireless Facility Conditions.** In addition to subdivision 2, the erection or installation of a wireless support structure, the collocation of a small wireless facility, or other installation of a small wireless facility in the right-of-way, shall be subject to the following conditions:
 - (a) A small wireless facility shall only be collocated on the particular wireless support structure, under those attachment specifications, and at the height indicated in the applicable permit application.
 - (b) No new wireless support structure installed within the right-of-way shall exceed 50 feet in height without the township's written authorization, provided that the township may impose a lower height limit in the applicable permit to protect the public health, safety and welfare or to protect the right-of-way and its current use, and further provided that a registrant may replace an existing wireless support structure exceeding 50 feet in height with a structure of the same height subject to such conditions or requirements as may be imposed in the applicable permit.
 - (c) No wireless facility may extend more than 10 feet above its wireless support structure.
 - (d) Where an applicant proposes to install a new wireless support structure in the

right-of-way, the township may impose separation requirements between such structure and any existing wireless support structure or other facilities in and around the right-of-way.

(e) Where an applicant proposes collocation on a decorative wireless support structure, sign or other structure not intended to support small wireless facilities, the township may impose reasonable requirements to accommodate the particular design, appearance or intended purpose of such structure.

(f) Where an applicant proposes to replace a wireless support structure, the township may impose reasonable restocking, replacement, or relocation requirements on the replacement of such structure.

4. Protection of the Town and the Public.

A. Non-Completion or Abandonment. Work shall progress expeditiously to completion in accordance with any time limitation placed thereon by the Town so as to avoid unnecessary inconvenience to the public. In the event that work is not performed in accordance therewith, or shall cease or be abandoned without due cause, the Town may, after six hours' notice in writing to the holder of the permit of its intention to do so, correct the work, fill the excavation and repair the public property, and the cost thereof shall be paid by the permit holder.

B. Insurance. Prior to commencement of the work described in the application, the applicant shall furnish the Town satisfactory written evidence that the applicant will keep in effect public liability insurance of not less than \$500,000 for any person, \$500,000 for any occurrence and property damage insurance of not less than \$25,000, issued by an insurance company authorized to do business in the State of Minnesota, and on which the Town is named as a co-insured.

C. Indemnification. Before issuance of a permit, the applicant shall, in writing, agree to indemnify and hold the Town harmless from any liability for injury or damage arising out of the action of the applicant in performance of the work, or any expense whatsoever incurred by the Town incident to a claim or action brought or commenced by any person arising therefrom.

5. Street, Right of Way, or Public Property Patching and Restoration.

A. Timing. The work to be done under the right of way work permit, and the patching and restoration of the right of way as required herein, must be completed within the dates specified in the permit, increased by as many days as work could not be done because of circumstances beyond the control of the permittee or when work was prohibited as unseasonable or unreasonable.

B. Patch and Restoration. Permittee shall patch its own work. The Town may choose either to have the permittee restore the right of way or to restore the right of way itself.

a. Town Restoration. If the Town restores the right of way, permittee shall pay the costs thereof within thirty (30) days of billing. If following such restoration, the pavement settles due to permittee's improper backfilling, the permittee shall pay to the Town, within thirty (30) days of billing, all costs associated with having to correct the defective work.

- b. Permittee Restoration.** If the permittee restores the right of way itself, it shall at the time of application for an excavation permit post a construction performance bond in accordance with the provisions of Minnesota Rules 7819.3000.
 - c. Degradation Fee in Lieu of Restoration.** In lieu of right of way restoration, a right of way user may elect to pay a degradation fee. However, the right of way user shall remain responsible for patching and the degradation fee shall not include the cost to accomplish these responsibilities.
 - c. Standards.** The permittee shall perform patching and restoration according to the standards and with the materials specified by the Town and shall comply with Minnesota Rule 7819.1100.
 - D. Duty to Correct Defects.** The permittee shall correct defects in patching, or restoration performed by permittee or its agents. Permittee upon notification from the Town Engineer, must correct all restoration work to the extent necessary, using the method required by the Town. Said work shall be completed within five (5) calendar days of the receipt of the notice from the Town Engineer, not including days during which work cannot be done because of circumstances constituting force majeure or days when work is prohibited as unseasonable or unreasonable.
 - E. Failure to Restore.** If the permittee fails to restore the right of way in the manner and to the condition required by the Town, or fails to satisfactorily and timely complete all restoration required by the Town, the Town at its option may do such work. In that event the escrow money deposited with the Town at the time of permit application will be used to pay for the work. If the cost of the restoration work exceeds the escrow balance the permittee shall pay to the Town, within thirty (30) days of billing, the cost of restoring the right of way. If permittee fails to pay as required, the Town may exercise its rights under the construction performance bond.
6. **Cost Adjustment.** Within sixty days following completion of such permanent repairs, the Town Engineer shall determine and compare the actual costs of repairs with the estimated costs paid to the Town pursuant to Subdivision 3 of this Section, furnish to the permit holder an itemized statement thereof, and claim additional payment from, or make refund (without interest) to, the permit holder, as the case may be.
7. **Alternate Method of Charging.** In lieu of the above provisions relating to cost and cost adjustment for street openings, the Town may charge on the basis of surface square feet removed, excavated cubic feet, or a combination of surface square feet and excavated cubic feet, on an established unit price uniformly charged.

Subd 4. Registrant and Application Information.

1. Information Required. The information provided to the township at the time of registration shall include, but not be limited to:

- (a) Each registrant's name, Gopher One-Call registration certificate number, address and email address, if applicable, and telephone and facsimile numbers.
- (b) The name, address, and email address, if applicable, and telephone and facsimile numbers of a local representative. The local representative or designee shall be available at all times. Current information regarding how to contact the local representative in an emergency shall be provided at the time of registration.

(c) A certificate of insurance or self-insurance:

- (1) Verifying that an insurance policy has been issued to the registrant by an insurance company licensed to do business in the state of Minnesota, or a form of self-insurance acceptable to the township;
- (2) Verifying that the registrant is insured against claims for personal injury, including death, as well as claims for property damage arising out of the (i) use and occupancy of the right of way by the registrant, its officers, agents, employees, and permittees, and (ii) placement and use of facilities and equipment in the right of way by the registrant, its officers, agents, employees, and permittees, including, but not limited to, protection against liability arising from completed operations, damage of underground facilities, and collapse of property;
- (3) Naming the township as an additional insured as to whom the coverages required herein are in force and applicable and for whom defense will be provided as to all such coverages;
- (4) Requiring that the township be notified thirty (30) days in advance of cancellation of the policy or material modification of a coverage term; and
- (5) Indicating comprehensive liability coverage, automobile liability coverage, workers' compensation and umbrella coverage established by the township in amounts sufficient to protect the township and the public and to carry out the purposes and policies of this chapter.
- (6) The township may require a copy of the actual insurance policies.
- (7) If the person is a corporation, a copy of the certificate is required to be filed under state law as recorded and certified to by the secretary of state.
- (8) A copy of the person's order granting a certificate of authority from the Minnesota Public Utilities Commission or other authorization or approval from the applicable state or federal agency to lawfully operate, where the person is lawfully required to have such authorization or approval from said commission or other state or federal agency.

2. Notice of Changes. The registrant shall keep all of the information listed above current at all times by providing to the township information as to changes within fifteen (15) days following the date on which the registrant has knowledge of any change.

Subd. 5. Deadline for Action. The township shall approve or deny a small wireless facility permit application within 90 days after filing of such application. The small wireless facility permit, and any associated building permit application, shall be deemed approved if the township fails to approve or deny the application within the review periods established in this section. The 90-day deadline for action on a small wireless facility permit application may be tolled if:

- (a) The township receives applications from one or more applicants seeking approval of permits for more than 30 small wireless facilities within a seven-day period. In such case, the township may extend the deadline for all such applications by 30 days by informing the affected applicants in writing of such extension.
- (b) The applicant fails to submit all required documents or information and the township provides written notice of incompleteness to the applicant within 30 days of receipt the application. Upon submission of additional documents or information, the township shall have ten days to notify the applicant in writing of any still-missing information.
- (c) The township and a small wireless facility applicant agree in writing to toll the review period.

Subd. 6. Consolidated Applications. An applicant may file a consolidated small wireless facility permit application addressing the proposed collocation of up to 15 small wireless facilities, or a greater number if agreed to by a local government unit, provided that all small wireless facilities in the application:

- (a) are located within a two-mile radius;
- (b) consist of substantially similar equipment; and
- (c) are to be placed on similar types of wireless support structures.

In rendering a decision on a consolidated permit application, the township may approve some small wireless facilities and deny others, but may not use denial of one or more permits as a basis to deny all small wireless facilities in the application.

Subd. 7. Reasons for Denial. The township may deny a permit for failure to meet the requirements and conditions of this chapter or if the township determines that the denial is necessary to protect the health, safety, and welfare of the public or when necessary to protect the right of way and its current use.

Subd. 8. Small Wireless Facility Agreement. A small wireless facility shall only be collocated on a small wireless support structure owned or controlled by the township, or any other township asset in the right-of-way, after the applicant has executed a standard small wireless facility collocation agreement with the township. The standard collocation agreement may require payment of the following:

- (a) Up to \$150 per year for rent to collocate on the township structure.
- (b) \$25 per year for maintenance associated with the collocation;
- (c) A monthly fee for electrical service as follows:
 - 1. \$73 per radio node less than or equal to 100 maximum watts;
 - 2. \$182 per radio node over 100 maximum watts; or
 - 3. The actual costs of electricity, if the actual cost exceed the foregoing.

The standard collocation agreement shall be in addition to, and not in lieu of, the required small wireless facility permit, provided, however, that the applicant shall not be additionally required to obtain a license or franchise in order to collocate. Issuance of a small wireless facility permit does not supersede, alter or affect any then-existing agreement between the township and applicant.

Subd. 9. Abandoned and Unusable Facilities.

1. Discontinued Operations. A registrant who has determined to discontinue all or a portion of its operations in the township must provide information satisfactory to the township that the registrant's obligations for its facilities in the right of way under this chapter have been lawfully assumed by another registrant.

2. Removal. Any registrant who has abandoned facilities in any right of way shall remove it from that right of way if required in conjunction with other right of way repair, excavation, or construction, unless this requirement is waived by the township.

SECTION 5.

This Ordinance, its rules and regulations shall take effect and be in full force immediately following its adoption and publication by the Becker Town Board of Supervisors.

Fall 2017 Road Tour Notes DRAFT DRAFT DRAFT DRAFT DRAFT

100TH ST SE

From CR 67 To 101st Str

HIDDEN HAVEN

11/8/2017 10/21/2017 patch at gas line looks good. Across from 15861 there is water backing up. Viewed. There are a lot of grass clippings in the ditch blocking drainage. Needs to be cleared out so it doesn't back up. Entire neighborhood to be notified that grass clippings are not allowed in ditches. Community septic area viewed. Rip Rap repair from previous looks good

100TH ST SE

From Cul de Sac To 145th Ave

HYTTSTEN CREEK

11/8/2017 10/21/2017 viewed ok. Trees in curb line - weed killer may be necessary

101ST ST SE

From CR 67 To 100th Str

HIDDEN HAVEN

11/8/2017 10/21/2017 someone messed up side of road as enter

102ND ST SE

From 145th Ave To CR 67

11/8/2017 10/21/2017 viewed ok

103RD ST SE

From 157th Ave To Cul de Sac

HIDDEN HAVEN

11/8/2017 10/21/2017 boulders still in right of way at 10 am - photos taken. Supervisor Kolbinger checked with Johnson Farms to obtain permission to move boulders onto their property rather than moving across town for storage. Clerk to see if deputy can be available on Monday morning when contractor to go out and move boulders from ROW.

103RD ST SE

From City Limits To CSAH 23

11/8/2017 10/21/2017 viewed where it changes to 30 at city limits vs 35 at Twp limits. Jeff to remove 9 button at 13515 - now that road goes clear through it is no longer needed.

107TH ST SE

From CSAH 23 To Dead End

11/8/2017 10/21/2017 viewed Trees to be trimmed this spring.

107TH ST SE

From CR 67 To Dead End

11/8/2017 10/21/2017 need to record as Min. Maint Road - unimproved row is not an acceptable designation.

112TH ST SE

From CR 51 To Dead End

11/8/2017 10/21/2017 viewed. Mattress in ditch near 112th street - Jeff; needs gravel. Washout appears to be caused by a utility here - Wes to double check (photos attached). DNR Approved elevation at culvert replacement. After viewing culvert replacement, it looks like something may be wrong. Wes to double check the elevations and let the board know. Hoping it is just high water. Both sides of culvert are full to top - is culvert too low? Hold retainage payment until verification of elevations. Still a soft spot. 17443 needs "did you know" ROW tree letter as tree is next to fire sign.

117TH AVE SE

From 87th Str To 119th Ave

BOULDER CROSSING

11/8/2017 10/21/2017 viewed - lots of cracks. Wes to check what is the pavement - wear coat vs. base coat. Change Developers Agreement to move off wearing coat and set timing to do closer to when township takes over the roads

Fall 2017 Road Tour Notes DRAFT DRAFT DRAFT DRAFT DRAFT

118TH ST SE

From 180th Ave To 185th Ave SNAKE RIVER ESTATES

11/8/2017 10/21/2017 25 mph sign still up - when is it going to be replaced?

119TH AVE SE

From 87th Str To Cul de Sac BOULDER CROSSING

11/8/2017 10/21/2017 discussion lack of traffic sometimes leads to large cracks in the road surfaces

120TH ST SE

From Dead End To CSAH 24

11/8/2017 viewed. Mowing looks good. View in spring after final cleanup. Noted trailers in row by 14730 - sent notice to move - also tree next to mailbox. In future would cause issue - clerk to send letter.

122ND ST SE

From 150th Ave To 153rd Ave Half City

11/8/2017 10/21/2017 viewed looks ok

123RD ST SE

From 173rd Ave To SCENIC HILLS ASPEN RIDGE

11/8/2017 10/21/2017 many of the fire signs have been moved and put too low. Clerk to send letter to entire development regarding using the posts that we put up for the fire signs or include what the proper height is and placement if they choose to move their sign. Many will be buried by snow and create a hazzard in case of emergency by being so low. 2 trees in cul de sac next to road - ROW letter by 17151

123RD ST SE

From ASPEN RIDGE To 177th Ave SCENIC HILLS

11/8/2017 10/21/2017 not viewed

124TH ST SE

From Cul de Sac To 177th Ave SCENIC HILLS

11/8/2017 10/21/2017 viewed ok. North Pine Pet grooming - sign violation notice. Many fire signs in entire development are too low

126TH ST SE

From 177th Ave To Cul de Sac SCENIC HILLS

11/8/2017 10/21/2017 not driven down but looked ok.

127TH ST SE

From 153rd Ave To City Limits Half City

11/8/2017 10/21/2017 viewed looks ok

127TH ST SE

From City Limits To CSAH 11

11/8/2017 10/21/2017 not viewed

128TH AVE SE

From 82nd Str To Dead End

11/8/2017 10/21/2017 road order found connecting to 77th street. Viewed. There is a 9 button there and definitely no road path between 77th and 128th - viewed from both ends.

Fall 2017 Road Tour Notes DRAFT DRAFT DRAFT DRAFT DRAFT

132ND AVE SE

From Cul de Sac To 91st Str

MAJESTIC KNOLL

11/8/2017 10/21/2017 viewed road surface looks ok. Peterson question re: 9 button placement - stake viewed. Board fine with stake placement - homeowner stated coming into next board meeting as they don't want it there. Wes to check if a 9 button can go on same post as fire sign. Basketball hoop appears cemented into the ground adjacent to pavement. Supervisor Gilbert spoke with homeowner as it needs to be removed. Clerk to send ROW letter.

134TH AVE SE

From 94th Str To 91st Str

MAJESTIC KNOLL

11/8/2017 10/21/2017 viewed looks ok

142ND ST SE

From CSAH 11 To Town Line

11/8/2017 10/21/2017 viewed ok

143RD AVE SE

From Cul de Sac To 107th Str

PEBBLE CREEK PINES

11/8/2017 10/21/2017 viewed ok.

11/8/2017 10/21/2017 - Jeff Peterson asked for verification if 9 button should go here. Yes.

146TH AVE SE

From 83rd Str To Cul de Sac

PETERSON FARM

11/8/2017 10/21/2017 viewed road ok. Andersons using cul de sack to get into field - muddy. Ideally should they do a culvert and drive?

148TH AVE SE

From CSAH 23 To 82nd Str

PETERSON FARM

11/8/2017 10/21/2017 viewed road ok

148TH AVE SE

From Cul de Sac To 148th Ave

PETERSON FARM

11/8/2017 10/21/2017 viewed road ok. 148th and 82nd needs to have a tree removed. Notify Wruck to remove.

157TH AVE SE

From CSAH 4 To 92nd Str

11/8/2017 10/21/2017 viewed ok. Needs high brushing this winter

11/8/2017 10/21/2017 viewed mowing looked ok.

162ND AVE SE

From 149th Ave To Dead End

HEGGE INDUSTRIAL PARK

11/8/2017 10/21/2017 Have Wruck dump some mix in the corner where pavement is breaking off. Check county solid waste ordinance on this road - property next to Midwest bus.

163RD AVE SE

From CSAH 24 To Dead End

???

11/8/2017 10/21/2017 min. maint. Remind contractor to mow this spring.

163RD ST SE

From 172nd Ave To Cul de Sac

CEDAR CREST ACRES

11/8/2017 10/21/2017 viewed ok

Fall 2017 Road Tour Notes DRAFT DRAFT DRAFT DRAFT DRAFT

164TH AVE SE

From 149th Str To Cul de Sac SALIDA CROSSING
11/8/2017 10/21/2017 viewed. Pull plat to view at TPC

164TH ST SE

From Dead End To 165th Street CEDAR CREST ACRES
11/8/2017 viewed ok 16728 needs to remove wood from ROW (clerk send letter) stumps viewed. Supervisor Gilbert to help obtain some quotes. Methods for handling tree stump cleanup discussed.

166TH ST SE

From Cul de Sac To 173rd Ave CEDAR CREST ACRES
11/8/2017 10/21/2017 viewed ok

166TH ST SE

From 173rd Ave To CR 50 CEDAR CREST ACRES
11/8/2017 10/21/2017 viewed ok

169TH AVE SE

From CSAH 11 To Cul de Sac CEDAR OAK ESTATES
11/8/2017 10/21/2017 viewed ok

170TH ST SE

From Cul de Sac To CSAH 11 BRIDGEVIEW
11/8/2017 10/21/2017 viewed ok

170TH ST SE

From CSAH 11 To CR 50 OAK CREST ESTATES
11/8/2017 10/21/2017 tree trimming needed

172ND AVE SE

From 173rd Str To Cul de Sac DEER RIDGE
11/8/2017 10/21/2017 viewed. 9 button needed in cul de sac minimum maintenance delcaration discussed and removal of the large rocks

172ND AVE SE

From 85th Str To Cul de Sac EAGLES LANDING
11/8/2017 10/21/2017 viewed ok

172ND AVE SE

From Cul de Sac To 168th Str OAK CREST ESTATES
11/8/2017 10/21/2017 viewed ok
11/8/2017 10/21/2017 viewed. 9 button needed in cul de sac. Discussion regarding moving the rocks between the cul de sacs and possibly declaring that segment a minimum maintenance road rather than putting pavement through as developments originally planned.

172ND ST SE

From Cul de Sac To Riverview Lane BRIDGEVIEW
11/8/2017 10/21/2017 new 9 button needed, check by stop sign for ROW violation; 16837 needs new fire sign

173RD AVE SE

From 85th Str To 82nd Str EAGLES LANDING
11/8/2017 10/21/2017 needs some brushing/shrubs removed.

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173RD AVE SE

From CSAH 4 To 87th Str

11/8/2017 10/21/2017 viewed ok. Photo of washout area attached at end of 9461 drive. Suspect due to mailbox at end of driveway. Discussion of several options. Revisit in spring.

175TH AVE SE

From 87th Str To 77th Str

11/8/2017 10/21/2017 viewed looks ok

176TH AVE SE

From 123rd Str To Cul de Sac

SCENIC HILLS

11/8/2017 10/21/2017 check dam in culvert. No longer dammed up. Clerk sent letter to homeowners back in spring. 12001 needs letter trees in ditch. If needed, Wes to stake. Brushing candidate for next year.

177TH AVE SE

From CR 73 To 123rd Str

SCENIC HILLS

11/8/2017 10/21/2017 viewed ok. Why 2 stop signs - construction?

180TH AVE SE

From CSAH 4 To 87th Str

11/8/2017 10/21/2017 not viewed

182ND AVE SE

From 87th Str To Cul de Sac

11/8/2017 10/21/2017 viewed looks ok. Mowing looks good. High trimming of oak trees to do this winter. 3 big oaks by 8615 are all greater than 6" in diameter in ROW. Leave these for now.

185TH AVE SE

From CR 73 To CSAH 4

11/8/2017 10/21/2017 drove construction area to view. Viewed fabric area fix by bridge.

189TH AVE SE

From 95th Str To Cul de Sac

DEER FOREST

11/8/2017 10/21/2017 needs new 9 button. Trim high - cul de sac has one tree to trim high as well

190TH AVE SE

From CSAH 16 To Town Line

11/8/2017 10/21/2017 viewed. Garbage on right in ditch - clerk to notify Jeff Peterson. Clerk to send letter re: 2 driveways 6936

191ST AVE SE

From 95th Str To 193rd Ave

BIG OAK ESTATES

11/8/2017 10/21/2017 viewed ok.

192ND CT SE

From CSAH 4 To Cul de Sac

BIG OAK ESTATES

11/8/2017 10/21/2017 viewed. Clerk to check letters sent. Three trees at end by transformer, three on side plus one other to be removed. Owners can keep firewood if desired.

193RD AVE SE

From 95th Str To 191st Ave

BIG OAK ESTATES

11/8/2017 10/21/2017 viewed ok

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194TH CT SE

From CSAH 4 To Cul de Sac

BIG OAK ESTATES

11/8/2017 10/21/2017 viewed ok. 9541 end pieces appear to be a headwall

67TH ST SE

From CSAH 11 To CR 93

11/8/2017 Road is falling apart. paint markings on ground - who did this? Contact Santiago and see if they did. (Clerk contacted Santiago, they did not)

11/8/2017 Branch needs trimming near intersection of CR 16 and 67th Street

11/8/2017 10/21/2017 even years Becker, Odd years Santiago. Photos of poor drainage due to grading.

67th Street

From CSAH 11 To West portion

mowed only

11/8/2017 viewed/driven on road tour 10/21/2017 min. maint. Portion to be recorded as such

77TH ST SE

From CR 53 To TH 25

11/8/2017 10/21/2017 Viewed. Schedule for brushing spring of 2018. Brush to bottom of ditch. Stake or not decision to be made next spring.

77TH ST SE

From Dead End To CR 27

11/8/2017 gravel portion needs attention. Joint meeting needs to be set up with Santiago Board. Photos of water buildup added to file

11/8/2017 10/21/2017 viewed looks good

77TH ST SE

From 163rd Ave To CSAH 11

11/1/2017 4/16/2016 - 3, 15 ton loads of gravel added to this segment

11/8/2017 10/21/2017 needs gravel

79TH ST SE

From 173rd Ave To 175th Ave

NATURES CORNER

11/8/2017 10/21/2017 viewed ok. Tree 'did you know' letter to go to owner 17345

80TH ST SE

From Cul de Sac To 146th Ave

PETERSON FARM

11/8/2017 10/21/2017 viewed road ok. 9 button damaged and needs to be replaced. Clerk to notify Jeff Peterson.

82ND ST SE

From 173rd Ave To 175th Ave

EAGLES LANDING

11/8/2017 10/21/2017 noted 25 mph speed limit sign still up. When is scheduled removal?

82ND ST SE

From 148th Ave To Subdivision Line

PETERSON FARM

11/8/2017 10/21/2017 viewed ok. Brushing was done ok.

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82ND ST SE

From TH 25 To CR 127

11/8/2017 10/21/2017 viewed looks ok. All township culverts are clear.

11/8/2017 10/21/2017 viewed. It was raining out and no blocked culverts viewed by 82nd/CR 127. No high water noted in ditches. Drainage appears to be working as it should.

82ND ST SE

From Subdivision Line To 163rd Ave

11/8/2017 10/21/2017 viewed. Rip rap repair viewed and 2 photographs attached. Looks good. 'Cliff' looking edges are outside ROW = leave. Cottonwood - leave

83RD ST SE

From Cul de Sac To CSAH 23

PETERSON FARM

11/8/2017 10/21/2017 viewed - why three separate posts? 14420 and 14408 need letters re: trees to close to road; 14409 needs to move urns from ROW. Clerk to put information regarding clear ROW on website. Courtesy letters notifying people trees are too close.

84TH ST SE

From TH 25 To Oakwood DR

WILDWOOD ACRES 1ST

11/8/2017 10/21/2017 viewed road ok - patch looks good.

85TH ST SE

From 172nd Ave To 175th Ave

EAGLES LANDING

11/8/2017 10/21/2017 viewed ok

87TH ST SE

From 123rd Ave To TH 25

BOULDER CROSSING

11/8/2017 10/21/2017 viewed. Fairly beat up. Needs crack sealing before we accept roads into Township. Boulder is not ours yet.

87TH ST SE

From 175TH Ave To CR 93

11/8/2017 10/21/2017 viewed looks ok

91ST ST SE

From Cul de Sac To CSAH 23

MAJESTIC KNOLL

11/8/2017 10/21/2017 viewed looks ok.

91ST ST SE

From Cul de Sac To CR 93

SAND HILL

11/8/2017 10/21/2017 viewed ok - this is the other cluster septic subdivision

92ND ST SE

From 157th Ave To CSAH 11

11/8/2017 10/21/2017 this spring look at shouldering machine vs gravel to fill. Viewed, ok. There is some puddling by the cottonwood. Stump cleanup to occur this spring.

93RD ST SE

From CR 93 To 189th Ave

DEER FOREST

11/8/2017 10/21/2017 93rd needs trimming high near the intersection with 189th

94TH ST SE

From 131st Ave To 134th Ave

MAJESTIC KNOLL

11/8/2017 10/21/2017 viewed road ok

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95TH ST SE

From CR 93 To Cul de Sac

BIG OAK ESTATES

11/8/2017 10/21/2017 viewed ok. Leave classified as minimum maintenance road and be sure brush is cleared in front of signs. This is the area Mr. Kipp wants to put septic partially in the drainage and utility easement.

95th Street

From minimum maintenance To

11/8/2017 10/21/2017 viewed Jeff to cut down tree and remove excess posts. Keep both 9 buttons in place.

96TH ST SE

From 131st Ave To CSAH 23

GARBRIAN WOODS

11/8/2017 10/21/2017 viewed ok. Drove van at 25 mph - did seem a bit slow. Couldn't drive at 35 mph due to curves.

96TH ST SE

From 180th Ave To CR 93

WOODBERRY FARMS

11/8/2017 10/21/2017 old speed limit sign still up, when will it be replaced?

97TH ST SE

From CR 53 To TH 25

11/8/2017 10/21/2017 viewed ok

97TH ST SE

From TH 25 To City Limits

11/8/2017 viewed ok 10/21/2017

11/8/2017 10/21/2017 viewed looks ok

98TH ST SE

From Cul de Sac To 145th Ave

HYTTSTEN CREEK

11/8/2017 10/21/2017 viewed ok. Trees in curb line - weed killer may be necessary. Check trees too close to ROW

BUCK LAKE BLVD SE

From 142nd Str To Cul de Sac

BUCK LAKE ESTATES

11/8/2017 10/21/2017 viewed ok. 9 button sign needed

11/8/2017 10/21/2017 what is signing time frame for this road? 25 mph sign still exists.

Bv Midwest Bus parts

From CR 50 To Dead end

11/8/2017 10/21/2017 viewed looks ok.

E BEATRICE DR SE

From W Beatrice Dr To 82nd Str

WILDWOOD ACRES 2ND

11/8/2017 10/21/2017 Viewed. Raining out. Test patch has some pooling but is smooth. 2nd patch is ok.

FILLY TRL SE

From CSAH 4 To CSAH 23

11/8/2017 10/21/2017 viewed ok - needs high trimming. Some of the trees are oaks - schedule for winter.

GARDEN GROVE RD SE

From CR 73 To Peggy Place

ELK RIVER GARDENS

11/8/2017 10/21/2017 viewed. Road is higher than some driveways. Better than it was. Look at paving in future. Cheverons are bad and should come down/be replaced?

Fall 2017 Road Tour Notes DRAFT DRAFT DRAFT DRAFT DRAFT

GEORGIA CIR SE

From Garden Grove Rd To Cul de Sac ELK RIVER GARDENS

11/8/2017 10/21/2017 viewed ok

GREENVIEW RD SE

From 107th Str To CSAH 23 PEBBLE CREEK NORTH 2nd

11/8/2017 10/21/2017 viewed ok.

IRONWOOD CIR SE

From Greenview Rd To Cul de Sac PEBBLE CREEK NORTH 2nd

11/8/2017 10/21/2017 not viewed.

OAK LN SE

From Oakwood Dr To Oakwood DR WILDWOOD ACRES 1ST

11/8/2017 10/21/2017 viewed - the three patches look good. When this road needs to be reclaimed, look at digging up to the stumps under the road.

OAKWOOD DR SE

From Cul de Sac To 82nd Str WILDWOOD ACRES 1ST

11/8/2017 10/21/2017 viewed. Patch looks good.

PEGGY PL SE

From Garden Grove Rd To CR 73 ELK RIVER GARDENS

11/8/2017 10/21/2017 viewed ok - 12758 tree needs to be trimmed high. Have Wruck remove the one branch removed

RIVER VIEW CIR SE

From 170th Str To Cul de Sac BRIDGEVIEW

11/8/2017 10/21/2017 viewed where trees were taken down - looks good

WOODLAND LN SE

From W Beatrice Dr To E Beatrice Dr WILDWOOD ACRES 2ND

11/8/2017 10/21/2017 viewed ok. Road sign needs to be replaced. Anticipated timing? Patch looks fine

**Becker Township Board
Special Town Board Meeting
November 13, 2017**

Board Members Present: Brian Kolbinger, Joe Danielson, Luke Babler, Gary Gilbert, Lucinda Messman

Absent: Brad Wilkening, Tanya Danielson

Staff members present: Kelli Bourgeois - Township attorney, Wes Davis – Township Engineer, Nick Anderson – Township Engineer

Others present: Jeff Kramer – Kreamer Excavating; Ron Kramer – Kraemer Excavating, Pat Bourgeois.

Meeting called to order by Chair Kolbinger at 5:30 p.m., quorum verified.

Discussion of 185th Avenue Project

Township Engineer Davis summarized construction dates for the board

- Pre-con meeting 6/29/2017
- Anticipated Start date 9/5/2017-9/11/2017
- Notice to proceed 9/11/2017 (signed 7/14) – original end planned for 11/3/2017.
- 40 working days
 - Definition of a working day – pg 49 of project manual: *‘The term “working day” shall constitute a calendar day, excluding Saturday, Sunday and legally recognized holidays, during which weather and other conditions not controlled by the Contractor will permit normal construction operations to proceed for a minimum of two hours.’*
 - 5 Rain events – 9” of rain during project and 10 days lost
 - Civil disturbance 9/19/2017 – during clearing and grubbing a homeowner chased the contractor off site.
 - Utility conflicts – each contacted three different occasions
 - Windstream told us they wouldn’t be moving their things this year (they were at the pre-con meeting)
 - Xcel said they would but did not
 - Dewatering issues, geogrid
 - With delays, completion would have been 11/17/2017
 - 11/6 they went to resume construction and frost was at 6” in depth. Decision required if continue or halt project
 - If the project would have continued
 - Additional expense for excavation
 - Huge loss of material
 - Loss of material quality
 - MnDOT spec 1103 – Working day: a calendar day, exclusive of Saturday and Sunday and holidays on which weather and other conditions not under the control of the contractor will permit construction operations to proceed for at least 4 hours, with the normal working force engaged in performing the progress-controlling operations.
- At this point
 - 120th and north, the material is peeled back and the contractor brought back the topsoil. The road is passable by two cars at the same time. The most time intensive portion of the project is complete. The bituminous has been milled off, but new material has not been placed and the ditches haven’t been graded.
 - 120th and south, complete to where we had planned. The first mile is done as planned.

Becker Township Board
Special Town Board Meeting
November 13, 2017

- Best option – halt now and finish this spring. No additional mobilization costs will be incurred if this is done.
- Yes, the road will hold for winter
- Spring thaw is a concern. Anticipated that 2-3 weeks will be required to finish the north portion of this phase of the project.
- Paving is not included in this phase. That will be bid in February
- Clerk to send a carefree mailing to let them know revised timing.

Motion by Danielson

1. **Issue a change in construction status document to put the job into suspension**
2. **Next spring use a change in construction status document, authorized by the Road Supervisor or Alternate Road Supervisor, to put the job back into progress based on criteria from**
 - a. **MnDOT Guidelines**
 - b. **With a goal of getting Kraemer construction to begin work at the job site approximately 6 weeks after road restrictions are initiated so that when road restrictions are lifted, gravel hauling may commence**
 - c. **Township Engineers**

Second by Gilbert. Discussion: Why are the utilities not working correctly? Engineer stated that the Xcel representative told him that he didn't really look at the ditch gradings. Direction from Supervisors to have Engineer look at utility coordination more closely for future jobs. **Motion carried, all voting in favor.**

Future contract recommendations

- 1) Tighten up the contracts a bit
- 2) Timing with this one is the boards own fault. Consider dates
- 3) Public input is ok, but do not allow it to control a project
- 4) Extras charges (ex: excavating with frost) need to be clearly understood.

Meeting adjourned at 6:06 pm

Brian Kolbinger, Chair

Lucinda Messman, Clerk

2017 Fall Road Tour Road Listing

112TH ST SE From CR 51 To Dead End

Pavement Structure Gravel

Length in Feet	3278	SnowPlow Route	Route 2	Previous Name(s)
Paved:				46th Ave
PLATTED?				

Maintenance History & Road Tour Notes

Viewed this tour? ☐ Yes ☐ No

11/15/2017 7/17/17 graded

11/8/2017 10/21/2017 viewed. Mattress in ditch near 112th street - Jeff; needs gravel. Washout appears to be caused by a utility here - Wes to double check (photos attached). DNR Approved elevation at culvert replacement. After viewing culvert replacement, it looks like something may be wrong. Wes to double check the elevations and let the board know. Hoping it is just high water. Both sides of culvert are full to top - is culvert too low? Hold retainage payment until verification of elevations. Still a soft spot. 17443 needs "did you know" ROW tree letter as tree is next to fire sign.

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9/27/2017 Project went smoothly. Extra class 5 needed to grade.

9/27/2017 Culvert Project Completed August 2017

5/1/2017 Road ends at 9 button. Gravel needed. Culvert/pipe appears to be at end of useful life and getting worse. Board wants design by next meeting from Engineer. Also include gravel estimate and state the road for trimming/brushing. Eyk to make recommendation regarding soft spot - gravel? Fabric? Big oaks in Right of way at 17614 - clerk to send letter. Water high and close to going over top of road by 17614 - water in the yard.

4/17/2017 BTB RES 2016-19 This is a minimum maintenance Township Cartway. 10/17/2016 confirmed it is an existing minimum maintenance Town Road which will not be vacated nor improved or upgraded.

11/2/2015 gravel - need 9 button - Township Road Tour van almost got stuck. Routine blading? Not minimum maintenance road so should be on regular schedule. Right now being bladed every other time or so.

2017 Fall Road Tour Road Listing

B O U L D E R C R O S S I N G

117TH AVE SE From 87th Str To 119th Ave

Pavement Structure 6" CI5, 2" NW, 1-1/2" W

Length in Feet 1643 **SnowPlow Route** Route 3 Previous Name(s)

Paved: '06/'07

PLATTED? 7/28/2006

Maintenance History & Road Tour Notes

Viewed this tour? _____ Yes _____ No

11/8/2017 10/21/2017 viewed - lots of cracks. Wes to check what is the pavement - wear coat vs. base coat. Change Developers Agreement to move off wearing coat and set timing to do closer to when township takes over the roads

4/14/2017 9/24/2016 Large Grassy cracks noted

4/11/2015 Needs crackseal with chips to fill - Todd will check with Frank

117TH ST SE From CR 51 To Dead End

Pavement Structure Gravel

Length in Feet 1285 **SnowPlow Route** Route 3 Previous Name(s)

Paved:

PLATTED?

Maintenance History & Road Tour Notes

Viewed this tour? _____ Yes _____ No

1/24/2011

• Eyk received an inquiry from an individual interested in buying property at the end of 117th Street. There is a minimum maintenance road and he asked if that would be the access or if it would be landlocked. There is a town road order for ¼ mile 3 rod road on file.

11/15/2017 7/17/17 graded

10/13/2017 7/17/2017 Graded

10/11/2017 Graded 9/28/2017

9/27/2017 117th Street SE – 3 rod road order. Off 173rd Ave (sort of). Katey's Corner plat is next to it. Road order runs to the corner where PID 05-126-3300 starts. 05-426-0105 is platted. Receives maintenance once in a while

5/1/2017 Needs a new minimum maintenance sign. Sandy and mucky spot. End of road is end of driveway at 17508. Homeowner has mailbox up driveway by house. Snow issue this year as homeowner didn't keep drive clear. Ideally homeowner should move mailbox to end of road as Township only clears to end of driveway.

4/17/2017 BTB RES 2016-11 Minimum Maintenance Designation

11/5/2015 06/18/2001 Minimum Maintenance Designation

Request for Town Board Action

Meeting Date: 11/20/2017



Agenda Item #/Location: Consent Agenda		Description Authorize Clerk and Treasurer to sign for township	
Support Documentation	<input type="checkbox"/> None <input checked="" type="checkbox"/> As described: Clerk to sign form notifying state that Township knows Loren has retired/new owner Todd Geske is inspector. Treasurer to sign paperwork with KDV as township audit firm for 2017 audit.		
Background/Key Issues			
Board Action Requested	<input type="checkbox"/> Information/Review <input checked="" type="checkbox"/> Motion to approve/disapprove <input type="checkbox"/> Other:		
Deadline Involved? <u>11/20/2017</u>			
Action Taken	<input type="checkbox"/> Approved as Requested <input type="checkbox"/> Report Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other <input type="checkbox"/> Tabled		

Becker Township

2017 Season General Maintenance

Road Contractor Services Agreement

This agreement is made and entered into between Becker Township, Sherburne County, Minnesota, PO Box 248, 12165 Hancock Street, Becker, MN 55308, a public corporation, hereinafter referred to as “Town”, and _____, hereinafter referred to as “Contractor”.

WHEREAS, the Town, as the road authority, is responsible for providing for maintenance of the town roads in the township;

WHEREAS, the Board has determined it to be in the best interests of the Town to have the services listed in this Agreement provided by one contractor instead of incurring the costs and time commitment needed to let and administrate multiple contracts for said services;

WHEREAS, after undertaking the appropriate contracting procedures, the Town has determined that the Contractor appears to have sufficient equipment, skill, and experience to provide the requested road maintenance services to the Town;

WHEREAS, the Contractor desires to perform the needed road maintenance services to the Town;

NOW, THEREFORE, upon adequate consideration, the receipt and sufficiency of which is acknowledged, the parties hereto agree as follows:

1. **SERVICES PROVIDED.** During the term of this agreement the contractor agrees to perform the following services:
 - 1.1 Grading of Town Roads. Contractor shall grade all town aggregate roads as needed to keep such roads in a reasonably passable and safe condition until it is no longer reasonable to grade the roads for the season due to snow cover. Grading shall occur at least as often as indicated in the schedule set out in Exhibit A.
 - 1.2 Gravel Application and Spreading. Contractor shall deliver, apply, and spread gravel as needed to keep all town aggregate roads in a reasonably passable and safe condition. Contractor shall also apply and spread additional gravel as directed by the Town.
 - 1.3 Shoulder Maintenance and Repair. Contractor shall repair and maintain by grading, graveling, and performing such other work as may be required to keep all town road shoulders properly maintained.
 - 1.4 Bituminous Road Repair. At the direction of the Town, Contractor shall seal cracks and perform such road related maintenance and repair work as needed to keep the Town's bituminous roads properly maintained and in good working order.

- 1.5 Road Repair. Contractor shall provide minor road repair services as directed by the Town.
 - 1.6 Roadside Mowing and Weed Control. Contractor shall cut grass and control weeds growing in all town road rights-of-way. Contractor shall perform at least one mowing of up to five (5) feet from road shoulder on both sides of all Town roads before July 31st. Any mowing occurring before July 31st shall not extend beyond the first eight feet from the shoulder of the road unless a greater width must be mowed to maintain sight distances for safety. Contractor shall perform at least one additional mowing to the width of ten (10) feet (two passes where possible for total width of 10 feet) from the shoulder on all town roads between August 1 and August 31.
 - 1.7 Barricades, Detours, and Warning Sign Placement: As required in Minn. Stat.
 - 1.8 § 160.16, Contractor shall, at its own cost, supply and place temporary barricades and warning signs as needed when working in or adjacent to roads. Contractor shall also provide for the establishment of detours as needed. Contractor shall erect other barricades as may be directed by Town.
2. **Specifications and Performance.** Contractor shall perform all services provided for in this Agreement in a good workmanlike manner consistent with industry standards and according to the specifications, performance standards, and performance deadlines set out in the attached **Exhibit A**. All materials used or supplied under this Agreement shall be of first quality and meet the specifications set out in the attached **Exhibit A**.
 - 2.1. **Chemical Use.** No chemicals may be used to control grass, weeds, brush, or other vegetation without prior approval of the Town. Only persons licensed by the state of Minnesota to apply pesticides to public roads may apply pesticides under this Agreement.
 - 2.2. **Work Limited to Right-of-Way.** Contractor shall not perform any work under this Agreement outside of a Town road right-of-way unless specifically and expressly directed to do so by the Town.
3. **Equipment.** Contractor warrants that it has the necessary equipment to perform the work required by this Agreement.
 4. **Independent Contractor.** Contractor acknowledges and agrees that it is an independent contractor of the Town and that nothing herein contained shall be construed to create the relationship of employer—employee or joint venture between the Town and Contractor.
 - 4.1. **Independent Judgment.** Contractor shall at all times be free to exercise initiative, judgment, and discretion in how best to perform or provide the services identified herein.
 - 4.2. **No Benefits or Withholdings.** Contractor acknowledges and agrees that Contractor is not entitled to receive any of the benefits received by Town employees and is not eligible for workers' or unemployment compensation

benefits under the Town. Contractor also acknowledges and agree that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Contractor and that it is Contractor's sole obligation to comply with the applicable provisions of all federal and state laws.

5. **Road Supervisor.** To assist the parties in the day-to-day performance of this Agreement, to ensure compliance, and to maintain open lines of communication, a Road Supervisor and the alternate Road Supervisor shall be designated by the Town. Contact with the alternate Road Supervisor is only permitted after reasonable attempts to communicate with the primary Road Supervisor have failed. The Town shall designate its Road Supervisor and alternate Road Supervisor by Board resolution and said Road Supervisors shall only have those powers expressly conferred in the resolution.
 - 5.1. Road Supervisor – Joe Danielson.
 - 5.2. Alternate Road Supervisor – Jamie Johnson.
 - 5.3. Once contract is awarded, Town Clerk to provide appropriate contact information of named Road Supervisors to Contractor and Contractor's appropriate contact information to Road Supervisors.
6. **Term.** The term of this Agreement shall be from **January 1, 2017** through **December 31, 2017**, unless terminated earlier by law or the provisions in this Agreement.
7. **Bonds.** Before undertaking any work under this Agreement, the Contractor shall provide the Town both a performance bond and a payment bond each for the total estimated amount of the Agreement over its entire term in accordance with the Public Contractors' Performance and Payment Bond Act in Minn. Stat. Chap. 574. The bonds must be provided on forms acceptable to the Town. If the total estimated amount of the contract is under \$100,000, the Town may accept other security in place of the performance bond, the payment bond, or both.
8. **Insurance.** Contractor agrees that it will provide and maintain at all times during the term of this agreement such insurance coverages as are indicated herein and that will otherwise comply with the provisions that follow. Such policy or policies shall apply to the extent of, but not as a limitation upon or in satisfaction of, the indemnity provisions of this agreement. The provisions of this section shall also apply to all subcontractors, other lower tier contractors, and independent contractors engaged by Contractor with respect to this Agreement, and Contractor shall be entirely responsible of securing the compliance of all such persons or parties with these provisions. All policies required by this agreement shall be issued by financially responsible insurers licensed to do business in the State of Minnesota. Contractor shall not commence or perform any work under this Agreement until certificates of insurance are presented to the Town showing the required coverages are in full force and effect with at least the required coverage limit amounts.
 - 8.1. **General Liability.** Commercial General Liability insurance coverage providing coverage on an "occurrence" rather than on a "claims made" basis, which policy shall include, but not be limited to, coverage for bodily injury, property damage, personal injury, contractual liability (applying to this Agreement), independent

contractors, “XC&U” and products- completed operations liability (if applicable). Contractor agrees to maintain at all times during the period of this Agreement a total combined general liability policy limit of at least \$1,500,000 per occurrence and aggregate, applying to liability for bodily injury, personal injury and property damage, which total limit may be satisfied by the limit afforded under its commercial general liability policy, or equivalent policy, or by such policy in combination with the limits afforded by an umbrella or excess liability policy (or policies); provided that the coverage afforded under any such policy in combination with the limits afforded by an umbrella or excess liability policy is at least as broad as that afforded by the underlying commercial general liability policy. The policy shall name the Town as an additional named insured.

- 8.2. **Automobile Liability.** Business automobile liability insurance covering liability for bodily injury and property damage arising out of the ownership, use, maintenance, or operation of all owned, non-owned, and hired automobiles and other motor vehicles utilized by Contractor in connection with its performance under this Agreement. Such policy shall provide total liability limits for combined bodily injury and/or property damage in the amount of at least \$1,500,000 per accident, which total limits may be satisfied by the limits afforded under such policy, or by such policy in combination with the limits afforded by an umbrella or excess liability policy(ies); provided that the coverage afforded under any such umbrella or excess liability policy(ies) shall be at least as broad with respect to such business automobile liability insurance at that afforded by the underlying policy. Unless included within the scope of Contractor’s commercial general liability policy, such business automobile liability policy shall also include coverage for motor vehicle liability assumed under contract. The policy shall name the Town as an additional named insured.
- 8.3. **Workers’ Compensation.** Workers’ compensation insurance in compliance with all applicable statutes including an all-states or universal endorsement where applicable. Such policy shall include employer’s liability coverage in an amount of no less than \$1,500,000. If Contractor is not required by statute to carry workers’ compensation insurance, Contractor agrees: (1) to provide Town with evidence documenting the specific provision under Minn. Stat. § 176.041 which excludes Contractor from the requirement of obtaining workers’ compensation insurance; (2) to provide prior notice to the Town of any change in Contractor’s exemption status under Minn. Stat. § 176.041; and (3) to defend, hold harmless, and indemnify Town from and against any and all claims and losses brought by Contractor or any subcontractor or other person claiming through Contractor for workers’ compensation or employers’ liability benefits for damages arising out of any injury or illness resulting from performance of work under this agreement. If any such change requires Contractor to obtain workers’ compensation insurance, Contractor agrees to promptly provide Town with evidence of such insurance coverage.

9. **Indemnification and Hold Harmless.** Any and all claims that arise or may arise against Contractor, its agents, servants, or employees as a consequence of any act or omission on

the part of the contractor or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of the Town. Contractor shall indemnify, hold harmless, and defend the Town, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which the Town, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Contractor, its agents, servants or employee, in the execution, performance, or failure to adequately perform Contractor's obligations pursuant to this Agreement.

10. **Nonwaiver of Rights.** Nothing in this Agreement shall constitute a waiver by the Town of any statutory limits or immunities from liability.

11. **Payment.**

- 11.1. **Rates.** The Town agrees to pay Contractor for work performed under this Agreement based upon the rates set out in the attached **Exhibit B**.

- 11.2. **Claims for Payment.** Contractor must submit detailed claims for payment in order to be eligible to receive payment from the Town. Claims must satisfy the requirements, including the specificity requirements, established in Minn. Stat. §§ 471.38; 471.391; and other applicable law. Claims must provide a description of the work performed, the location of the work performed, the dates the work was performed, and the number of hours for each type of equipment used to complete the work. Claims, including appropriate detail, must be submitted to the town clerk by the 10th day of each month prior to the regular monthly board meeting. Claims submitted after the 10th day of the month may be held and not considered for payment until the next regular board meeting.

- 11.3. **Proof of Payment.** Any claim for payment that involved the use of materials or labor supplied by someone other than the Contractor shall be accompanied by proof of payment for such materials or labor. The Town has the option of allowing the Contractor to receive payment for a period without submitting proof of payment for materials or services on the condition that such proof shall be submitted before the Town makes any other payments to the Contractor.

- 11.4. **Prompt Payment.** Town will pay undisputed claims promptly submitted under the terms and conditions of this Agreement in accordance with the prompt payment requirements in Minn. Stat. § 471.425.

- 11.4.1. **Payment of Subcontractors.** If the Town permits the use of subcontractors, Contractor shall pay the subcontractors for undisputed services provided by them within 10 days of receiving payment from the Town. Contractor shall pay interest of 1-1/2 percent per month or any part of a month to a subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For an unpaid balance of less than \$100, Contractor shall pay the actual penalty due to the subcontractor.

11.5. **Final Payment.** Town shall withhold final payment consisting of up to 5% of the total price over the entire term of the Agreement until the following conditions are satisfied:

- (1) Town conducts an inspection of the work performed under this Agreement and accepts the work; and
- (2) Contractor provides, if required under Minn. Stat. § 290.97, the Town with an IC-134 form signed by the Minnesota Department of Revenue indicating compliance with the withholding requirements of Minn. Stat. § 290.92.

12. **Warranty**

12.1. Contractor warrants and guarantees all services and materials provided under this Agreement for a period of one year from the date the work is completed and accepted by Town. All materials provided must satisfy any applicable specifications and be of good quality. The warranty must be secured either by the Contractor's performance bond or such other security as is acceptable to Town.

13. **Default.**

13.1. **Force Majeure.** Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances unless the act or occurrence could have been foreseen and reasonable action could have been taken to prevent the delay or failure: fire, flood, epidemic, strikes, wars, acts of God, acts of public authorities, or delays or defaults caused by public carriers; provided the non-performing party gives notice as soon as possible to the other party of the inability to perform. The Town and the Contractor agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable effort to mitigate its effects. If a matter arising under this paragraph is unable to be resolved within thirty (30) days, the party aggrieved by the other party's non-performance may terminate this Agreement upon ten (10) days written notice.

13.2. **Inability to Perform.** Contractor shall make every reasonable effort to maintain staff, facilities, and equipment to deliver the services required by this Agreement. Contractor shall immediately notify Town in writing whenever it is unable to, or reasonably believes it is going to be unable to, provide the agreed upon quality and quantity of services. Upon such notification, Town shall determine whether such inability requires a modification or cancellation of this Agreement.

13.3. **Change in Policy or Staff.** Town reserves the right to terminate this Agreement on ten (10) days written notice if Town, in its sole discretion, does not approve of proposed or actually significant changes in Contractor's policy or staff.

13.4. **Failure to Perform.** Town may, by written notice to the Contractor, immediately terminate this Agreement if it determines any of the following have occurred: failure to adequately perform or deliver the required services; failure to following the specifications or standards established by this Agreement; failure to perform or complete the services in a timely fashion as established by the Town; failure to provide the required bonds or other acceptable security; or failure to correct

deficiencies within ten (10) days. If the Town terminates this Agreement for the Contractor's failure to perform, it shall provide the Contractor written notice that includes the reasons for the Termination.

13.5. **Default by Contractor.** Unless excused by Town's default, the occurrence of an uncontrollable circumstance, or Town issuing a written waiver of default, each of the following shall constitute default on part of the Contractor:

- (1) The written admission by Contractor that it is bankrupt; or filing by Contractor of a voluntary petition under the Federal Bankruptcy Act; or the filing of an involuntary petition under the Federal Bankruptcy Act against the Contractor unless dismissed within ninety (90) days. The Notice of Default and cure provision of this Agreement do not apply to this paragraph.
- (2) The making of any arrangement with or for the benefit of Contractor's creditors involving an assignment to a trustee, receiver or similar fiduciary. The Notice of Default and cure provisions of this Agreement do not apply to this paragraph.
- (3) Making material misrepresentations in the attached exhibits and documents or in any other provisions or conditions relied upon in the making or modification of this Agreement.
- (4) Contractor is found to persistently disregard laws, ordinances, rules, regulations or orders of any public authority having jurisdiction.
- (5) Failure to make satisfactory progress towards completion of this Agreement.
- (6) Failure to perform any other material provision of this Agreement.

13.6. **Default by the Town.** Unless excused by Contractor's default or the occurrence of uncontrollable circumstances or Contractor waiver of default, each of the following shall constitute a default on the part of Town:

- (1) The persistent or repeated failure or refusal by Town to pay or prevent payment of any uncontested amount to the Contractor timely and properly submitted as required by this Agreement.
- (2) Making material misrepresentations either in the attached exhibits and documents or in any other provisions or conditions relied upon in making this Agreement.
- (3) Persistent or repeated failure to perform any other material provision of this Agreement.

13.7. **Written Notice of Default.** Unless otherwise provided, no event shall constitute a default giving rise to the right to terminate unless and until written Notice of Default is given to the defaulting party, specifying the particular event, series of events, or failure constituting the default and the cure period.

- 13.8. **Cure Period.** If the party in default fails to cure the specified circumstances as described by the Notice of Default within ten (10) days or such other time as may be specified under the terms of this Agreement, then this Agreement may be terminated by written notice as stated in this Agreement.
- 13.9. **Withholding of Payment.** Notwithstanding any other provision of this Agreement, the Town may, after giving Notice of Default, withhold, without penalty or interest, any payment which becomes due after Notice of Default is given, until the default is excused, waived in writing, cured, or the Agreement is terminated.
- 13.10. **Preservation of Other Remedies.** The rights and remedies of Town provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.
14. **Liquidated Damages.**
- 14.1. **Duty to Mitigate.** Both parties shall use their best efforts to mitigate any damages that might be suffered by reason of any event giving rise to a remedy hereunder.
- 14.2. **Cost of Termination.** In the event this Agreement is terminated by reason of default by Contractor, Town may recover the necessary costs of termination, including but not limited to, administrative, attorney's fees and legal costs, from Contractor.
- 14.3. **Set-Off.** Notwithstanding any other provision of this Agreement to the contrary, upon breach of this Agreement by Contractor Town may withhold any payment due Contractor for purposes of set-off until such time as the exact amount of damages due is determined. Such withholding shall not constitute default or failure to perform on the part of Town.
- 14.4. **Damages.** Time is an essential element of this Agreement. If Contractor fails to meet the performance deadline as set forth as part of this Agreement, or fails to supply in accordance with the specification, terms, and conditions of the Agreement documents, for any reason, excepting delays caused by uncontrollable circumstances, Town shall have the right to purchase the services and materials from other sources on the open market or to purchase those items necessary to continue functioning until deliver from Contractor is complete. Town may deduct as damages from any money due or coming due to Contractor the differences between Contractor's price and the higher price or the costs of temporary items.
- 14.5. **Re-performance.** Town may require Contractor, at Contractor's sole expense, to re-perform any items of work provided for in this Agreement that do not meet the established specifications, standards, or Town directives.
- 14.6. **Liquidated Damages.** Time is an essential element of the Agreement. If the Contractor fails for any reason, excepting delays caused by uncontrollable circumstances, to provide services or complete a project before the date as set forth in the Agreement documents, it is hereby agreed that Town shall have the right to deduct as liquidated damages from any money or monies due or coming due to the Contractor an amount equal to \$200 per day for each and every calendar day after the Agreement completion date during which the particular item of the

Agreement remains unfulfilled. Any monies deducted are not to be construed as a penalty, but as liquidated damages to compensate for the additional costs and inconvenience incurred by Town.

14.6.1. In any lawsuit involving the assessment or recovery of liquidated damages, the reasonableness of the charge therefore shall be presumed.

14.6.2. The amount assessed as liquidated shall be in addition to every other remedy now or hereinafter enforceable at law, in equity, by statute, or under this Agreement.

14.7. **Remedies Cumulative.** Any remedies available to Town are cumulative and not exclusive. The seeking or exercising by Town of a remedy does not waive its right to seek or exercise any other remedy available to it at law, in equity, by statute, or under this Agreement.

14.8. **Delays and Extension of Time.** It shall be understood that the Contractor will not undertake to hold the Town responsible in any manner for:

(1) any damages for delays by Town; or

(2) for damages for delays caused by the Contractor during the Agreement period.

14.9. **Cost of Defense.** In the event Contractor fails to perform the services in compliance with all applicable local, state, and federal laws, permits, rules, and regulations, the Contractor shall reimburse Town for any civil or criminal penalties or costs of defense incurred due to such violations.

15. **Prevailing Wage.** To the extent the “Prevailing Wage Act” applies to this Agreement under Minn. Stat. § 177.41, et. seq., Contractor shall compensate employees at the prevailing wage rate for similarly situated employees. Contractor shall also compensate Jobs Training Program participants at the federal, state, or local minimum wage or the prevailing wage rate of similarly situated employees, whichever is highest.

16. **Conflict of Interest.** Contractor agrees that it will not, during the term of this Agreement, enter into a contract or otherwise accept employment for the performance of any work or service with any individual, business, partnership, corporation, government, governmental unit, or any other organization that would create a conflict of interest in the performance of its obligations under this Agreement.

17. **Non-Exclusivity.** This Agreement is not exclusive between Town and Contractor. Town may retain additional Contractors or subcontractors to perform any or all of the services listed in this Agreement.

18. **Subcontracting and Assignment.** Contractor shall not enter into any subcontract for performance of any services contemplated under this Agreement nor assign any interest in the Agreement without the prior written approval of the Town and subject to such conditions and provisions as Town may deem necessary or desirable in its sole discretion. Contractor shall be responsible for the performance of all subcontractors.

19. **Modifications.** Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by the authorized representatives of Town and Contractor.
20. **Termination.** Town may terminate this agreement, with or without cause, upon 30 days written notice to Contractor.
21. **Document Ownership and Privacy.** Any reports, studies, photographs, negatives, or other documents prepared by the Contractor in the performance of its obligations under this Agreement shall be the exclusive property of Town, and all such documents shall be remitted to Town by Contractor upon completion, termination, or cancellation of this Agreement. Any documents or other materials the Contractor may possess that are subject to the data privacy act as established in Minn. Stat. Chap. 13, shall not be released or used in a way that violates the act.
22. **Legal Compliance.** Contractor shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which Contractor is responsible.
 - 22.1. **Permits.** Contractor shall procure, at its own expense, all permits, licenses, or other rights required for the provision of the services contemplated by this Agreement. Contractor shall inform Town of any changes in any of the above permits, licenses, or other rights issued within five days of occurrence. If a permit or permission must be obtained by Town before Contractor can perform services under this Agreement, Contractor shall immediately notify Town of this need and shall assist Town as needed to obtain the permit or permission.
 - 22.2. **Violations.** Any violation of federal, state, or local laws, statutes, ordinances, rules or regulations, as well as loss of any applicable license, permit, or certification by Contractor shall constitute a material breach of this Agreement, regardless of the reason and whether or not intentional, and shall entitle Town to terminate this Agreement upon delivery of written notice of termination to Contractor. Notwithstanding any other provision of this Agreement, such termination shall be effective as of the date of such violation, failure, or loss.
23. **Minnesota Law Governs.** This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of laws. All proceedings related to this Agreement shall be venued in the State of Minnesota.
24. **Severability.** The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Agreement unless the part or parts that are void, invalid, or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to either party.
25. **Town Obligation.** All covenants, promises, agreements, and obligations of the Town contained herein shall be deemed to be the covenants, stipulations, promises, agreements,

and obligations of the Town, and not of any governing body member, officer, agent, servant, or employee of the Town in the individual capacity thereof.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year first written above.

TOWN

CONTRACTOR

By: _____
Chair, Brian Kolbinger

Company Name (printed):

Date: _____

By: _____
Signature

ATTEST:

Printed
Name: _____

Lucinda Messman, Town Clerk

Title: _____

Date: _____

Specification, Standards, and Performance Deadlines

The following are the specifications, standards, and performance deadlines that the Contractor must comply with when providing the contracted for services in addition to the requirements established in the primary Agreement form. This and all other exhibits are a part of the Agreement and may not be modified except as provided in section 19 of the Agreement.

1. GRADING TOWN ROADS

Class 5 gravel shall be placed, spread and rolled as necessary or directed by the Town Board or Town Liaison.

2. GRAVEL APPLICATION AND SPREADING

Township gravel roads have varying volumes of traffic. Grading shall be provided as needed, depending on the weather conditions, moisture and surface condition of the roadway.

Rates for Services Performed	
1. Professional fee	\$100.00
2. Hospital fee	\$50.00
3. Anesthesia fee	\$25.00
4. Radiology fee	\$15.00
5. Laboratory fee	\$10.00
6. Pharmacy fee	\$5.00
7. Other fee	\$0.00
Total	\$195.00

If additional materials, equipment or services are determined to be necessary, expenses must be negotiated prior to performing work.

1. **Grading of Town Roads** \$ _____ per hour with operator
Grader Make: _____ Model: _____ Horsepower: _____

Attach additional sheet if necessary.

Town of Becker General Maintenance Contract 11.2016 | Page 13 of 14

Skid Steer			
Make/Model/Year	Horsepower	Bucket Size	Hourly Rate with Operator
Water Truck			
Make/Model/Year	Capacity (tons)		Hourly Rate with Operator

3. **Roadside Mowing and Weed Control Equipment Listing:**

Attach additional sheet if necessary.

Tractor with Mower and Operator		
Type of Tractor	Width of Mower	Rate per Swath Mile

4. **Miscellaneous Equipment for roadway maintenance and repair.**

Attach additional sheet if necessary.

Description:		
Make/Model/Year	Horsepower or Capacity	Hourly Rate with Operator
Description:		
Make/Model/Year	Horsepower or Capacity	Hourly Rate with Operator
Description:		
Make/Model/Year	Horsepower or Capacity	Hourly Rate with Operator

5. **General Labor for man hours not included in equipment operations**

\$ _____ per hour

As on 10/31/2017

General Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Green Acres Payback Payments	31005	0.00	3.21	(3.21)	0.0	3.21	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Current Ad Valorem Taxes	31010	33,333.32	24,004.72	9,328.60	72.0	2,981.92	0.00	0.00	0.00	0.00	14,407.80
						6,615.00	0.00	0.00	0.00	0.00	0.00
Delinquent Ad Valorem Taxes	31020	0.00	10.75	(10.75)	0.0	10.75	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Mobile Home Tax	31030	0.00	135.95	(135.95)	0.0	125.47	0.00	0.00	0.00	0.00	0.00
						10.48	0.00	0.00	0.00	0.00	0.00
Total Acct 310		33,333.32	24,154.63	9,178.69	72.5	3,121.35	0.00	0.00	0.00	0.00	14,407.80
						6,625.48	0.00	0.00	0.00	0.00	0.00
Franchise Taxes	31810	0.00	1,149.99	(1,149.99)	0.0	546.28	483.13	0.00	0.00	0.00	120.58
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 318		0.00	1,149.99	(1,149.99)	0.0	546.28	483.13	0.00	0.00	0.00	120.58
						0.00	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Ad valorem Taxes	31910	125.00	4.71	120.29	3.8	0.00	0.00	0.00	0.00	0.00	0.00
						4.71	0.00	0.00	0.00	0.00	0.00
Forfeited Tax Sale Apportionments	31920	0.00	3,578.21	(3,578.21)	0.0	3,578.21	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 319		125.00	3,582.92	(3,457.92)	2,866.3	3,578.21	0.00	0.00	0.00	0.00	0.00
						4.71	0.00	0.00	0.00	0.00	0.00
Agricultural Market Value Credit	33426	5,416.66	3,253.44	2,163.22	60.1	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	3,253.44	0.00	0.00
State - Payments in Lieu of Taxes	33428	0.00	12.39	(12.39)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	12.39	0.00	0.00	0.00	0.00
Town Aid	33460	1,250.00	873.50	376.50	69.9	0.00	0.00	0.00	0.00	0.00	0.00
						873.50	0.00	0.00	0.00	0.00	0.00
Total Acct 334		6,666.66	4,139.33	2,527.33	62.1	0.00	0.00	0.00	0.00	0.00	0.00
						873.50	12.39	0.00	3,253.44	0.00	0.00
Other County Grants and Aids	33620	3,750.00	6,504.07	(2,754.07)	173.4	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	358.41	0.00	6,145.66	0.00	0.00
Gopher Bounty	33640	1,166.67	744.00	422.67	63.8	744.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 336		4,916.67	7,248.07	(2,331.40)	147.4	744.00	0.00	0.00	0.00	0.00	0.00
						0.00	358.41	0.00	6,145.66	0.00	0.00
Assessment Searches	34107	208.33	160.00	48.33	76.8	10.00	10.00	10.00	35.00	20.00	10.00
						0.00	45.00	0.00	20.00	0.00	0.00
Filing Fee	34109	0.00	4.00	(4.00)	0.0	2.00	1.00	1.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Misc Services (Copies, Research..)	34110	0.00	5.25	(5.25)	0.0	0.00	5.00	0.00	0.00	0.00	0.25
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

General Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Total Acct 341		208.33	169.25	39.08	81.2	12.00	16.00	11.00	35.00	20.00	10.25
						0.00	45.00	0.00	20.00	0.00	0.00
Mailbox	34960	0.00	65.00	(65.00)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	65.00	0.00	0.00
Total Acct 349		0.00	65.00	(65.00)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	65.00	0.00	0.00
Interest Earning	36210	750.00	684.85	65.15	91.3	89.24	86.78	75.30	62.32	68.60	56.11
						74.11	59.30	56.61	56.48	0.00	0.00
Work Comp Dividend	36260	833.33	1,150.00	(316.67)	138.0	0.00	0.00	0.00	330.00	0.00	0.00
						0.00	820.00	0.00	0.00	0.00	0.00
Total Acct 362		1,583.33	1,834.85	(251.52)	115.9	89.24	86.78	75.30	392.32	68.60	56.11
						74.11	879.30	56.61	56.48	0.00	0.00
Rembursement	39601	0.00	289.62	(289.62)	0.0	0.00	0.00	218.61	71.01	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 396		0.00	289.62	(289.62)	0.0	0.00	0.00	218.61	71.01	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Receipts		46,833.31	42,633.66	4,199.65	91.0	8,091.08	585.91	304.91	498.33	88.60	14,594.74
						7,577.80	1,295.10	56.61	9,540.58	0.00	0.00

As on 10/31/2017

General Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Council/Town Board	41110	4,583.33	5,891.39	(1,308.06)	128.5	619.55	303.17	489.40	591.37	388.14	1,140.05
						394.41	694.94	572.56	697.80	0.00	0.00
Planning Commission (Wages)	41121	0.00	69.26	(69.26)	0.0	69.26	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Ordinances and Proceedings	41130	0.00	592.61	(592.61)	0.0	0.00	0.00	69.40	394.58	65.93	0.00
						0.00	62.70	0.00	0.00	0.00	0.00
Total Acct 411		4,583.33	6,553.26	(1,969.93)	143.0	688.81	303.17	558.80	985.95	454.07	1,140.05
						394.41	757.64	572.56	697.80	0.00	0.00
Elections	41410	166.67	2,301.68	(2,135.01)	1,381.0	110.67	0.00	0.00	272.32	1,918.69	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Education	41411	166.67	0.00	166.67	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Recording and Reporting	41420	0.00	366.70	(366.70)	0.0	0.00	0.00	0.00	49.00	26.70	141.00
						58.00	0.00	0.00	92.00	0.00	0.00
Clerk	41425	8,333.33	8,262.64	70.69	99.2	1,869.46	908.63	775.62	775.88	774.73	781.29
						686.77	601.91	470.42	617.93	0.00	0.00
Deputy Clerk	41426	2,500.00	7,428.66	(4,928.66)	297.1	611.72	844.77	623.38	1,089.13	759.42	755.91
						722.91	701.44	569.29	750.69	0.00	0.00
Federal Withholding	41428	8,333.33	13,319.01	(4,985.68)	159.8	3,376.60	0.00	2,599.16	1,040.84	1,027.22	805.30
						1,779.58	850.72	987.15	852.44	0.00	0.00
State Withholding	41430	1,666.67	2,197.10	(530.43)	131.8	574.52	0.00	0.00	603.22	0.00	0.00
						570.35	0.00	0.00	449.01	0.00	0.00
Total Acct 414		21,166.67	33,875.79	(12,709.12)	160.0	6,542.97	1,753.40	3,998.16	3,830.39	4,506.76	2,483.50
						3,817.61	2,154.07	2,026.86	2,762.07	0.00	0.00
Treasurer	41510	583.33	601.40	(18.07)	103.1	105.86	137.73	67.42	44.80	63.85	39.95
						32.79	56.69	24.83	27.48	0.00	0.00
Accounting	41530	1,916.67	3,694.20	(1,777.53)	192.7	0.00	34.60	3,659.60	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 415		2,500.00	4,295.60	(1,795.60)	171.8	105.86	172.33	3,727.02	44.80	63.85	39.95
						32.79	56.69	24.83	27.48	0.00	0.00
City/Town Attorney	41610	5,166.66	4,740.00	426.66	91.7	1,067.00	145.25	0.00	86.25	345.00	795.00
						373.75	59.00	1,063.75	805.00	0.00	0.00
Engineering Fees	41611	3,750.00	6,297.50	(2,547.50)	167.9	1,240.00	0.00	275.00	735.00	0.00	1,035.00
						615.00	530.00	1,787.50	80.00	0.00	0.00
Total Acct 416		8,916.66	11,037.50	(2,120.84)	123.8	2,307.00	145.25	275.00	821.25	345.00	1,830.00
						988.75	589.00	2,851.25	885.00	0.00	0.00
Safe Deposit Box	41742	10.42	12.50	(2.08)	120.0	0.00	0.00	12.50	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 417		10.42	12.50	(2.08)	120.0	0.00	0.00	12.50	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

General Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Employee Recognition	41802	416.67	200.00	216.67	48.0	0.00	0.00	0.00	0.00	200.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 418		416.67	200.00	216.67	48.0	0.00	0.00	0.00	0.00	200.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Planner	41915	0.00	3,660.00	(3,660.00)	0.0	0.00	0.00	2,985.00	93.75	0.00	431.25
						150.00	0.00	0.00	0.00	0.00	0.00
Data Processing	41920	0.00	387.54	(387.54)	0.0	387.54	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
General Government Buildings and Plant	41940	1,833.33	4,608.41	(2,775.08)	251.4	502.79	1,203.42	510.88	1,196.46	102.01	263.60
						202.11	116.91	235.29	274.94	0.00	0.00
General Supplies: Town Hall	41941	833.33	29.47	803.86	3.5	0.00	0.00	0.00	15.57	13.90	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Assessing - County or other outside source	41950	13,749.99	19,045.45	(5,295.46)	138.5	0.00	0.00	0.00	0.00	16,440.00	0.00
						0.00	0.00	2,605.45	0.00	0.00	0.00
Elections (Not Clerk or Treas)	41960	416.67	230.00	186.67	55.2	0.00	0.00	0.00	230.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Township Memberships/Dues	41970	1,416.67	2,827.84	(1,411.17)	199.6	2,827.84	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 419		18,249.99	30,788.71	(12,538.72)	168.7	3,718.17	1,203.42	3,495.88	1,535.78	16,555.91	694.85
						352.11	116.91	2,840.74	274.94	0.00	0.00
Animal Control Expenditures	42701	3,750.00	4,998.00	(1,248.00)	133.3	352.00	554.00	304.00	504.00	456.00	756.00
						456.00	606.00	456.00	554.00	0.00	0.00
Gopher Feet	42702	3,333.33	3,431.00	(97.67)	102.9	0.00	2,020.00	132.00	0.00	527.00	398.00
						0.00	0.00	0.00	354.00	0.00	0.00
Total Acct 427		7,083.33	8,429.00	(1,345.67)	119.0	352.00	2,574.00	436.00	504.00	983.00	1,154.00
						456.00	606.00	456.00	908.00	0.00	0.00
Misc Road and Bridge Items	43117	0.00	770.00	(770.00)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	770.00	0.00	0.00	0.00	0.00
Total Acct 431		0.00	770.00	(770.00)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	770.00	0.00	0.00	0.00	0.00
Waste (Refuse) Collection	43230	0.00	6,800.63	(6,800.63)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	6,800.63	0.00	0.00
Waste (Refuse) Disposal	43240	5,416.66	0.00	5,416.66	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 432		5,416.66	6,800.63	(1,383.97)	125.6	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	6,800.63	0.00	0.00
Participant Recreation	45120	9,166.66	10,000.00	(833.34)	109.1	0.00	0.00	0.00	0.00	10,000.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 451		9,166.66	10,000.00	(833.34)	109.1	0.00	0.00	0.00	0.00	10,000.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

General Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Cemetery	49010	2,083.33	2,200.00	(116.67)	105.6	0.00	0.00	0.00	0.00	2,200.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Community Education	49020	625.00	1,000.00	(375.00)	160.0	0.00	0.00	0.00	0.00	1,000.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Donations	49022	0.00	1,000.00	(1,000.00)	0.0	0.00	0.00	0.00	0.00	1,000.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 490		2,708.33	4,200.00	(1,491.67)	155.1	0.00	0.00	0.00	0.00	4,200.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Worker's Compensation - Unallocated	49220	83.33	330.00	(246.67)	396.0	165.00	165.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Insurance - Unallocated	49240	1,666.67	1,764.00	(97.33)	105.8	0.00	1,724.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	40.00	0.00	0.00
Contributions to Community Organizations	49242	2,083.33	0.00	2,083.33	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 492		3,833.33	2,094.00	1,739.33	54.6	165.00	1,889.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	40.00	0.00	0.00
Total Disbursements		84,052.05	119,056.99	(35,004.94)	141.6	13,879.81	8,040.57	12,503.36	7,722.17	37,308.59	7,342.35
						6,041.67	5,050.31	8,772.24	12,395.92	0.00	0.00

As on 10/31/2017

Road and Bridge

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Green Acres Payback Payments	31005	0.00	46.33	(46.33)	0.0	46.33	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Current Ad Valorem Taxes	31010	624,999.75	449,762.13	175,237.62	72.0	55,639.92	0.00	0.00	0.00	0.00	270,205.48
						123,916.73	0.00	0.00	0.00	0.00	0.00
Delinquent Ad Valorem Taxes	31020	2,500.00	200.90	2,299.10	8.0	200.90	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Mobile Home Tax	31030	10,416.66	2,546.09	7,870.57	24.4	2,351.80	0.00	0.00	0.00	0.00	0.00
						194.29	0.00	0.00	0.00	0.00	0.00
Total Acct 310		637,916.41	452,555.45	185,360.96	70.9	58,238.95	0.00	0.00	0.00	0.00	270,205.48
						124,111.02	0.00	0.00	0.00	0.00	0.00
Gravel Tax	31701	6,666.66	4,282.45	2,384.21	64.2	811.73	0.00	0.00	438.95	0.00	0.00
						2,018.74	0.00	0.00	1,013.03	0.00	0.00
Total Acct 317		6,666.66	4,282.45	2,384.21	64.2	811.73	0.00	0.00	438.95	0.00	0.00
						2,018.74	0.00	0.00	1,013.03	0.00	0.00
Penalties and Interest on Ad valorem Taxes	31910	1,666.67	88.32	1,578.35	5.3	0.00	0.00	0.00	0.00	0.00	0.00
						88.32	0.00	0.00	0.00	0.00	0.00
Total Acct 319		1,666.67	88.32	1,578.35	5.3	0.00	0.00	0.00	0.00	0.00	0.00
						88.32	0.00	0.00	0.00	0.00	0.00
Interest Earning	36210	1,666.67	3,005.62	(1,338.95)	180.3	273.55	296.87	264.39	235.51	269.17	260.90
						408.44	360.75	318.60	317.44	0.00	0.00
Total Acct 362		1,666.67	3,005.62	(1,338.95)	180.3	273.55	296.87	264.39	235.51	269.17	260.90
						408.44	360.75	318.60	317.44	0.00	0.00
Road Allotment	36621	29,166.66	36,805.86	(7,639.20)	126.2	0.00	36,805.86	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 366		29,166.66	36,805.86	(7,639.20)	126.2	0.00	36,805.86	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Rembursement	39601	0.00	5,023.25	(5,023.25)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	5,023.25	0.00	0.00
Total Acct 396		0.00	5,023.25	(5,023.25)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	5,023.25	0.00	0.00
Total Receipts		677,083.07	501,760.95	175,322.12	74.1	59,324.23	37,102.73	264.39	674.46	269.17	270,466.38
						126,626.52	360.75	318.60	6,353.72	0.00	0.00

As on 10/31/2017

Road and Bridge

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Council/Town Board	41110	0.00	83.72	(83.72)	0.0	0.00	83.72	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Legislative Committees and Special Bodies	41120	0.00	15,000.00	(15,000.00)	0.0	0.00	0.00	0.00	15,000.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Ordinances and Proceedings	41130	0.00	627.44	(627.44)	0.0	0.00	0.00	0.00	0.00	321.47	0.00
						0.00	305.97	0.00	0.00	0.00	0.00
Total Acct 411		0.00	15,711.16	(15,711.16)	0.0	0.00	83.72	0.00	15,000.00	321.47	0.00
						0.00	305.97	0.00	0.00	0.00	0.00
Recording and Reporting	41420	541.67	0.00	541.67	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Legal Publications	41445	0.00	522.60	(522.60)	0.0	138.80	0.00	0.00	0.00	0.00	0.00
						304.00	0.00	79.80	0.00	0.00	0.00
Total Acct 414		541.67	522.60	19.07	96.5	138.80	0.00	0.00	0.00	0.00	0.00
						304.00	0.00	79.80	0.00	0.00	0.00
City/Town Attorney	41610	1,250.00	605.15	644.85	48.4	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	605.15	0.00	0.00	0.00	0.00
Engineering Fees	41611	62,499.98	101,027.50	(38,527.52)	161.6	18,365.00	13,387.50	6,120.00	7,840.00	690.00	9,878.75
						15,695.00	5,777.50	6,112.50	17,161.25	0.00	0.00
Total Acct 416		63,749.98	101,632.65	(37,882.67)	159.4	18,365.00	13,387.50	6,120.00	7,840.00	690.00	9,878.75
						15,695.00	6,382.65	6,112.50	17,161.25	0.00	0.00

As on 10/31/2017

Road and Bridge

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Gravel/Class 5	43101	12,500.00	0.00	12,500.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Mowing	43104	1,666.67	20,159.88	(18,493.21)	1,209.6	5,060.00	0.00	0.00	0.00	0.00	0.00
						2,478.88	12,005.00	0.00	616.00	0.00	0.00
Tree and Stump Removal	43106	4,166.67	1,415.85	2,750.82	34.0	0.00	0.00	230.85	0.00	0.00	1,135.00
						0.00	0.00	0.00	50.00	0.00	0.00
Crackfilling/SealCoat	43107	41,666.65	0.00	41,666.65	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Dust Control	43110	5,833.33	21,215.30	(15,381.97)	363.7	0.00	0.00	0.00	0.00	0.00	7,738.55
						0.00	13,476.75	0.00	0.00	0.00	0.00
Old Seal Coating - combined with crackfilling	43111	20,833.33	0.00	20,833.33	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Pavement Striping	43112	0.00	521.16	(521.16)	0.0	521.16	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Patching	43113	0.00	17,526.69	(17,526.69)	0.0	0.00	0.00	0.00	0.00	0.00	2,387.63
						13,046.00	1,722.60	0.00	370.46	0.00	0.00
Grading/Summer Road Work	43116	20,833.33	14,050.00	6,783.33	67.4	0.00	0.00	0.00	0.00	0.00	5,000.00
						1,550.00	2,300.00	0.00	5,200.00	0.00	0.00
Paved Streets	43121	687,499.73	117,612.49	569,887.24	17.1	0.00	0.00	0.00	0.00	0.00	430.00
						0.00	0.00	10,295.56	106,886.93	0.00	0.00
Unpaved Streets	43122	0.00	14,158.75	(14,158.75)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						14,158.75	0.00	0.00	0.00	0.00	0.00
Ice and Snow Removal	43125	62,499.98	43,228.39	19,271.59	69.2	28,198.25	15,030.14	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Erosion Control	43128	4,166.67	0.00	4,166.67	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Road Standards	43155	0.00	138.15	(138.15)	0.0	0.00	0.00	0.00	0.00	138.15	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Culvert Repair/Replacement	43171	0.00	76,030.91	(76,030.91)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	76,030.91	0.00	0.00	0.00
Total Acct 431		861,666.36	326,057.57	535,608.79	37.8	33,779.41	15,030.14	230.85	0.00	138.15	16,691.18
						31,233.63	29,504.35	86,326.47	113,123.39	0.00	0.00
Waste (Refuse) Collection	43230	1,250.00	1,694.99	(444.99)	135.6	93.67	0.00	379.13	93.67	93.67	93.67
						93.67	586.80	93.67	167.04	0.00	0.00
Waste (Refuse) Disposal	43240	0.00	93.67	(93.67)	0.0	0.00	93.67	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 432		1,250.00	1,788.66	(538.66)	143.1	93.67	93.67	379.13	93.67	93.67	93.67
						93.67	586.80	93.67	167.04	0.00	0.00

As on 10/31/2017

Road and Bridge

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Total Disbursements		927,208.01	445,712.64	481,495.37	48.1	52,376.88 47,326.30	28,595.03 36,779.77	6,729.98 92,612.44	22,933.67 130,451.68	1,243.29 0.00	26,663.60 0.00

As on 10/31/2017

Town Hall Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Green Acres Payback Payments	31005	0.00	1.01	(1.01)	0.0	1.01	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Current Ad Valorem Taxes	31010	12,500.00	9,012.55	3,487.45	72.1	1,118.51	0.00	0.00	0.00	0.00	5,411.50
						2,482.54	0.00	0.00	0.00	0.00	0.00
Delinquent Ad Valorem Taxes	31020	83.33	4.03	79.30	4.8	4.03	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Mobile Home Tax	31030	166.67	50.93	115.74	30.6	47.01	0.00	0.00	0.00	0.00	0.00
						3.92	0.00	0.00	0.00	0.00	0.00
Total Acct 310		12,750.00	9,068.52	3,681.48	71.1	1,170.56	0.00	0.00	0.00	0.00	5,411.50
						2,486.46	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Ad valorem Taxes	31910	0.00	1.77	(1.77)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						1.77	0.00	0.00	0.00	0.00	0.00
Total Acct 319		0.00	1.77	(1.77)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						1.77	0.00	0.00	0.00	0.00	0.00
Interest Earning	36210	166.67	221.43	(54.76)	132.9	22.07	24.65	20.98	18.62	21.81	21.09
						27.10	22.51	20.29	22.31	0.00	0.00
Total Acct 362		166.67	221.43	(54.76)	132.9	22.07	24.65	20.98	18.62	21.81	21.09
						27.10	22.51	20.29	22.31	0.00	0.00
Total Receipts		12,916.67	9,291.72	3,624.95	71.9	1,192.63	24.65	20.98	18.62	21.81	5,432.59
						2,515.33	22.51	20.29	22.31	0.00	0.00

As on 10/31/2017

Town Hall Fund

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Outside Maintenance	41803	8,333.33	1,825.00	6,508.33	21.9	90.00	30.00	0.00	0.00	195.00	0.00
						1,510.00	0.00	0.00	0.00	0.00	0.00
Total Acct 418		8,333.33	1,825.00	6,508.33	21.9	90.00	30.00	0.00	0.00	195.00	0.00
						1,510.00	0.00	0.00	0.00	0.00	0.00
General Government Buildings and Plant	41940	8,333.33	3,040.48	5,292.85	36.5	235.42	392.40	800.87	193.65	122.89	808.48
						110.50	91.48	101.00	183.79	0.00	0.00
General Supplies: Town Hall	41941	1,000.00	127.89	872.11	12.8	4.80	0.00	0.00	0.00	0.00	0.00
						82.33	31.15	0.00	9.61	0.00	0.00
Total Acct 419		9,333.33	3,168.37	6,164.96	34.0	240.22	392.40	800.87	193.65	122.89	808.48
						192.83	122.63	101.00	193.40	0.00	0.00
Mowing	43104	1,666.67	0.00	1,666.67	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Ice and Snow Removal	43125	416.67	0.00	416.67	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 431		2,083.34	0.00	2,083.34	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Disbursements		19,750.00	4,993.37	14,756.63	25.3	330.22	422.40	800.87	193.65	317.89	808.48
						1,702.83	122.63	101.00	193.40	0.00	0.00

As on 10/31/2017

Fire Fund (Joint with city)

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Green Acres Payback Payments	31005	0.00	5.91	(5.91)	0.0	5.91	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Current Ad Valorem Taxes	31010	60,833.31	45,047.37	15,785.94	74.1	5,604.10	0.00	0.00	0.00	0.00	27,021.77
						12,421.50	0.00	0.00	0.00	0.00	0.00
Delinquent Ad Valorem Taxes	31020	833.33	0.00	833.33	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Mobile Home Tax	31030	1,000.00	254.87	745.13	25.5	235.22	0.00	0.00	0.00	0.00	0.00
						19.65	0.00	0.00	0.00	0.00	0.00
Total Acct 310		62,666.64	45,308.15	17,358.49	72.3	5,845.23	0.00	0.00	0.00	0.00	27,021.77
						12,441.15	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Ad valorem Taxes	31910	125.00	29.03	95.97	23.2	20.22	0.00	0.00	0.00	0.00	0.00
						8.81	0.00	0.00	0.00	0.00	0.00
Total Acct 319		125.00	29.03	95.97	23.2	20.22	0.00	0.00	0.00	0.00	0.00
						8.81	0.00	0.00	0.00	0.00	0.00
Interest Earning	36210	750.00	856.08	(106.08)	114.1	89.10	100.17	85.27	76.57	87.96	85.39
						94.46	81.58	74.48	81.10	0.00	0.00
Total Acct 362		750.00	856.08	(106.08)	114.1	89.10	100.17	85.27	76.57	87.96	85.39
						94.46	81.58	74.48	81.10	0.00	0.00
Total Receipts		63,541.64	46,193.26	17,348.38	72.7	5,954.55	100.17	85.27	76.57	87.96	27,107.16
						12,544.42	81.58	74.48	81.10	0.00	0.00
Disbursements:											
Fire Fighting	42220	81,666.63	47,811.50	33,855.13	58.5	0.00	0.00	0.00	0.00	0.00	47,811.50
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 422		81,666.63	47,811.50	33,855.13	58.5	0.00	0.00	0.00	0.00	0.00	47,811.50
						0.00	0.00	0.00	0.00	0.00	0.00
Contributions to Community Organizations	49242	5,000.00	6,000.00	(1,000.00)	120.0	0.00	0.00	0.00	6,000.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 492		5,000.00	6,000.00	(1,000.00)	120.0	0.00	0.00	0.00	6,000.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Disbursements		86,666.63	53,811.50	32,855.13	62.1	0.00	0.00	0.00	6,000.00	0.00	47,811.50
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

Fines and Fees

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Building Permits (Excludes surcharge)	32210	0.00	658.06	(658.06)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	658.06	0.00	0.00	0.00	0.00
CUP Permits	32211	0.00	325.00	(325.00)	0.0	0.00	0.00	0.00	0.00	0.00	325.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 322		0.00	983.06	(983.06)	0.0	0.00	0.00	0.00	0.00	0.00	325.00
						0.00	658.06	0.00	0.00	0.00	0.00
Court Fines	35101	17,499.99	14,420.08	3,079.91	82.4	783.99	1,019.80	583.22	2,076.35	1,806.36	2,447.95
						916.52	1,186.41	2,016.12	1,583.36	0.00	0.00
Total Acct 351		17,499.99	14,420.08	3,079.91	82.4	783.99	1,019.80	583.22	2,076.35	1,806.36	2,447.95
						916.52	1,186.41	2,016.12	1,583.36	0.00	0.00
Interest Earning	36210	125.00	212.12	(87.12)	169.7	20.90	23.49	20.32	18.07	21.92	21.47
						26.62	21.48	18.05	19.80	0.00	0.00
Total Acct 362		125.00	212.12	(87.12)	169.7	20.90	23.49	20.32	18.07	21.92	21.47
						26.62	21.48	18.05	19.80	0.00	0.00
Total Receipts		17,624.99	15,615.26	2,009.73	88.6	804.89	1,043.29	603.54	2,094.42	1,828.28	2,794.42
						943.14	1,865.95	2,034.17	1,603.16	0.00	0.00
Disbursements:											
Engineering Fees	41611	0.00	4,007.50	(4,007.50)	0.0	230.00	0.00	115.00	0.00	0.00	330.00
						830.00	1,602.50	900.00	0.00	0.00	0.00
Total Acct 416		0.00	4,007.50	(4,007.50)	0.0	230.00	0.00	115.00	0.00	0.00	330.00
						830.00	1,602.50	900.00	0.00	0.00	0.00
Traffic Engineering Expenditures (Signs and Signing Maint)	42601	8,333.33	12,123.39	(3,790.06)	145.5	882.50	0.00	1,108.59	0.00	1,213.93	329.44
						1,305.87	4,687.14	651.16	1,944.76	0.00	0.00
Signs and Signing Fire Signs	42602	0.00	869.72	(869.72)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	869.72	0.00	0.00	0.00	0.00
Total Acct 426		8,333.33	12,993.11	(4,659.78)	155.9	882.50	0.00	1,108.59	0.00	1,213.93	329.44
						1,305.87	5,556.86	651.16	1,944.76	0.00	0.00
Total Disbursements		8,333.33	17,000.61	(8,667.28)	204.0	1,112.50	0.00	1,223.59	0.00	1,213.93	659.44
						2,135.87	7,159.36	1,551.16	1,944.76	0.00	0.00

As on 10/31/2017

Permits - (Internal Break Out from General Fund)

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Building Permits (Excludes surcharge)	32210	124,999.95	110,073.32	14,926.63	88.1	5,344.80	2,279.52	2,546.57	1,300.92	17,112.19	29,376.41
						0.00	23,513.33	0.00	28,599.58	0.00	0.00
CUP Permits	32211	416.67	1,300.00	(883.33)	312.0	0.00	650.00	325.00	325.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Platting Permits	32225	416.67	625.00	(208.33)	150.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	625.00	0.00	0.00	0.00	0.00
Utility Permits	32251	2,083.33	1,600.00	483.33	76.8	200.00	100.00	0.00	500.00	100.00	100.00
						0.00	400.00	0.00	200.00	0.00	0.00
Variance	32254	270.83	650.00	(379.17)	240.0	0.00	325.00	0.00	325.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Permits	32256	0.00	1,160.00	(1,160.00)	0.0	0.00	610.00	0.00	110.00	110.00	110.00
						0.00	220.00	0.00	0.00	0.00	0.00
Subdivision Permits	32275	0.00	300.00	(300.00)	0.0	300.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Driveway Permit	32278	0.00	110.00	(110.00)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	110.00	0.00	0.00
Total Acct 322		128,187.45	115,818.32	12,369.13	90.4	5,844.80	3,964.52	2,871.57	2,560.92	17,322.19	29,586.41
						0.00	24,758.33	0.00	28,909.58	0.00	0.00
Total Receipts		128,187.45	115,818.32	12,369.13	90.4	5,844.80	3,964.52	2,871.57	2,560.92	17,322.19	29,586.41
						0.00	24,758.33	0.00	28,909.58	0.00	0.00

As on 10/31/2017

Permits - (Internal Break Out from General Fund)

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Council/Town Board	41110	5,000.00	3,106.27	1,893.73	62.1	137.56	75.80	646.50	114.72	87.84	824.81
						92.83	177.70	765.81	182.70	0.00	0.00
Planning Commission (Wages)	41121	416.67	1,165.92	(749.25)	279.8	69.26	69.26	51.95	207.79	144.30	207.79
						69.26	69.26	184.70	92.35	0.00	0.00
Joint Planning (Wages)	41122	416.67	0.00	416.67	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Ordinances and Proceedings	41130	833.33	898.97	(65.64)	107.9	0.00	0.00	0.00	152.68	274.13	409.46
						0.00	62.70	0.00	0.00	0.00	0.00
Total Acct 411		6,666.67	5,171.16	1,495.51	77.6	206.82	145.06	698.45	475.19	506.27	1,442.06
						162.09	309.66	950.51	275.05	0.00	0.00
Recording and Reporting	41420	0.00	688.29	(688.29)	0.0	0.00	0.00	0.00	49.00	26.29	279.00
						104.00	138.00	0.00	92.00	0.00	0.00
Clerk	41425	16,666.66	16,403.98	262.68	98.4	1,993.20	2,261.52	1,620.08	1,241.54	2,052.31	1,765.76
						1,401.79	1,476.03	1,075.58	1,516.17	0.00	0.00
Deputy Clerk	41426	5,000.00	7,137.13	(2,137.13)	142.7	581.72	844.77	623.38	886.19	759.41	705.97
						714.27	701.44	569.29	750.69	0.00	0.00
Legal Publications	41445	0.00	187.38	(187.38)	0.0	83.28	104.10	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 414		21,666.66	24,416.78	(2,750.12)	112.7	2,658.20	3,210.39	2,243.46	2,176.73	2,838.01	2,750.73
						2,220.06	2,315.47	1,644.87	2,358.86	0.00	0.00
Treasurer	41510	2,083.33	1,804.17	279.16	86.6	317.59	413.18	202.27	134.39	191.54	119.84
						98.38	170.06	74.48	82.44	0.00	0.00
Accounting	41530	4,291.66	3,625.00	666.66	84.5	0.00	0.00	3,625.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 415		6,374.99	5,429.17	945.82	85.2	317.59	413.18	3,827.27	134.39	191.54	119.84
						98.38	170.06	74.48	82.44	0.00	0.00
City/Town Attorney	41610	16,666.66	9,234.60	7,432.06	55.4	287.50	1,035.00	1,596.25	1,460.00	1,529.10	792.55
						690.50	806.50	546.25	490.95	0.00	0.00
Engineering Fees	41611	12,500.00	10,595.00	1,905.00	84.8	345.00	0.00	570.00	345.00	725.00	1,650.00
						782.50	2,000.00	2,937.50	1,240.00	0.00	0.00
Total Acct 416		29,166.66	19,829.60	9,337.06	68.0	632.50	1,035.00	2,166.25	1,805.00	2,254.10	2,442.55
						1,473.00	2,806.50	3,483.75	1,730.95	0.00	0.00
Safe Deposit Box	41742	10.42	12.50	(2.08)	120.0	0.00	0.00	12.50	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 417		10.42	12.50	(2.08)	120.0	0.00	0.00	12.50	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

Permits - (Internal Break Out from General Fund)

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Disbursements:											
Planning and Zoning	41910	15,833.33	17,097.76	(1,264.43)	108.0	346.31	11,456.44	69.26	69.26	92.35	2,658.26
						92.35	2,128.83	0.00	184.70	0.00	0.00
Planner	41915	0.00	8,460.00	(8,460.00)	0.0	0.00	0.00	0.00	2,126.25	0.00	3,258.75
						1,200.00	487.50	0.00	1,387.50	0.00	0.00
General Government Buildings and Plant	41940	7,916.66	6,636.91	1,279.75	83.8	728.98	1,501.00	1,308.52	1,104.95	224.90	340.07
						312.62	208.43	483.70	423.74	0.00	0.00
General Supplies: Town Hall	41941	1,250.00	0.00	1,250.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Township Memberships/Dues	41970	1,250.00	0.00	1,250.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 419		26,249.99	32,194.67	(5,944.68)	122.7	1,075.29	12,957.44	1,377.78	3,300.46	317.25	6,257.08
						1,604.97	2,824.76	483.70	1,995.94	0.00	0.00
Building Inspections	42401	62,499.98	40,902.87	21,597.11	65.4	17,651.45	8,578.12	0.00	0.00	6,977.73	2,576.19
Administration						2,922.25	2,197.13	0.00	0.00	0.00	0.00
Admin Fees to City of Becker	42408	4,166.67	1,165.00	3,001.67	28.0	230.00	0.00	0.00	0.00	235.00	0.00
						0.00	700.00	0.00	0.00	0.00	0.00
State Surcharge for Permits	42409	5,833.33	2,722.91	3,110.42	46.7	413.31	0.00	0.00	0.00	293.33	0.00
						0.00	2,016.27	0.00	0.00	0.00	0.00
Total Acct 424		72,499.98	44,790.78	27,709.20	61.8	18,294.76	8,578.12	0.00	0.00	7,506.06	2,576.19
						2,922.25	4,913.40	0.00	0.00	0.00	0.00
Tree and Stump Removal	43106	0.00	600.00	(600.00)	0.0	0.00	0.00	0.00	0.00	600.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 431		0.00	600.00	(600.00)	0.0	0.00	0.00	0.00	0.00	600.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Worker's Compensation - Unallocated	49220	166.67	330.00	(163.33)	198.0	165.00	165.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Insurance - Unallocated	49240	1,416.67	1,724.00	(307.33)	121.7	0.00	1,724.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 492		1,583.34	2,054.00	(470.66)	129.7	165.00	1,889.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Disbursements		164,218.71	134,498.66	29,720.05	81.9	23,350.16	28,228.19	10,325.71	7,891.77	14,213.23	15,588.45
						8,480.75	13,339.85	6,637.31	6,443.24	0.00	0.00

As on 10/31/2017

Fire Hall Bond (Joint with City)

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Current Ad Valorem Taxes	31010	24,999.99	16,994.53	8,005.46	68.0	1,244.33	0.00	0.00	0.00	0.00	10,883.19
						4,867.01	0.00	0.00	0.00	0.00	0.00
Delinquent Ad Valorem Taxes	31020	0.00	5.22	(5.22)	0.0	5.22	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Mobile Home Tax	31030	0.00	8.29	(8.29)	0.0	6.49	0.00	0.00	0.00	0.00	0.00
						1.80	0.00	0.00	0.00	0.00	0.00
Total Acct 310		24,999.99	17,008.04	7,991.95	68.0	1,256.04	0.00	0.00	0.00	0.00	10,883.19
						4,868.81	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Ad valorem Taxes	31910	0.00	0.05	(0.05)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.05	0.00	0.00	0.00	0.00	0.00
Total Acct 319		0.00	0.05	(0.05)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.05	0.00	0.00	0.00	0.00	0.00
Interest Earning	36210	62.50	41.70	20.80	66.7	14.60	1.07	0.91	0.80	0.96	0.93
						5.36	5.96	5.44	5.67	0.00	0.00
Total Acct 362		62.50	41.70	20.80	66.7	14.60	1.07	0.91	0.80	0.96	0.93
						5.36	5.96	5.44	5.67	0.00	0.00
Total Receipts		25,062.49	17,049.79	8,012.70	68.0	1,270.64	1.07	0.91	0.80	0.96	10,884.12
						4,874.22	5.96	5.44	5.67	0.00	0.00
Disbursements:											
Fire Stations and Buildings	42280	0.00	41,950.00	(41,950.00)	0.0	0.00	41,140.00	0.00	0.00	0.00	0.00
						0.00	0.00	810.00	0.00	0.00	0.00
Total Acct 422		0.00	41,950.00	(41,950.00)	0.0	0.00	41,140.00	0.00	0.00	0.00	0.00
						0.00	0.00	810.00	0.00	0.00	0.00
Bond Principal	47110	33,333.32	0.00	33,333.32	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 471		33,333.32	0.00	33,333.32	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Interest - Bonds	47210	2,125.00	0.00	2,125.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 472		2,125.00	0.00	2,125.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00
Total Disbursements		35,458.32	41,950.00	(6,491.68)	118.3	0.00	41,140.00	0.00	0.00	0.00	0.00
						0.00	0.00	810.00	0.00	0.00	0.00

As on 10/31/2017

Scenic Hills

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Interest Earning	36210	0.00	148.32	(148.32)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	148.32	0.00	0.00	0.00	0.00
Total Acct 362		0.00	148.32	(148.32)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	148.32	0.00	0.00	0.00	0.00
<hr/>											
Total Receipts		0.00	148.32	(148.32)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	148.32	0.00	0.00	0.00	0.00
Disbursements:											
<hr/>											
Total Disbursements		0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

Scenic Hills 2nd Addition

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Interest Earning	36210	0.00	56.58	(56.58)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	56.58	0.00	0.00	0.00	0.00
Total Acct 362		0.00	56.58	(56.58)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	56.58	0.00	0.00	0.00	0.00
<hr/>											
Total Receipts		0.00	56.58	(56.58)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	56.58	0.00	0.00	0.00	0.00
Disbursements:											
<hr/>											
Total Disbursements		0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00

As on 10/31/2017

Boulder Croosing

<u>Account Name</u>	<u>Acct No</u>	<u>Budget</u>	<u>Year to Date</u>	<u>Balance</u>	<u>% of Budget</u>	<u>January/ July</u>	<u>February/ August</u>	<u>March/ September</u>	<u>April/ October</u>	<u>May/ November</u>	<u>June/ December</u>
Receipts:											
Interest Earning	36210	0.00	8.65	(8.65)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	8.65	0.00	0.00	0.00	0.00
Total Acct 362		0.00	8.65	(8.65)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	8.65	0.00	0.00	0.00	0.00
<hr/>											
Total Receipts		0.00	8.65	(8.65)	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	8.65	0.00	0.00	0.00	0.00
Disbursements:											
<hr/>											
Total Disbursements		0.00	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00	0.00	0.00

As of 11/18/2017

Fiscal Year : 2017

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursements</u>	<u>Ending Balance</u>
General Fund	\$124,508.87	\$42,633.66	\$119,056.99	\$48,085.54
Road and Bridge	\$817,294.21	\$501,760.95	\$445,712.64	\$873,342.52
Town Hall Fund	\$65,629.17	\$9,291.72	\$4,993.37	\$69,927.52
Fire Fund (Joint with city)	\$262,520.33	\$46,193.26	\$53,811.50	\$254,902.09
Fines and Fees	\$63,272.51	\$15,615.26	\$17,000.61	\$61,887.16
Permits - (Internal Break Out from General Fund)	\$167,677.51	\$115,818.32	\$134,498.66	\$148,997.17
Fire Hall Bond (Joint with City)	\$42,723.28	\$17,049.79	\$41,950.00	\$17,823.07
Park Acquisition and Development	\$4,800.00	\$0.00	\$0.00	\$4,800.00
Scenic Hills	\$148,668.21	\$148.32	\$0.00	\$148,816.53
Snake River Estates	\$0.00	\$0.00	\$0.00	\$0.00
Scenic Hills 2nd Addition	\$56,714.77	\$56.58	\$0.00	\$56,771.35
Boulder Croosing	\$8,674.91	\$8.65	\$0.00	\$8,683.56
Total :	\$1,762,483.77	\$748,576.51	\$817,023.77	\$1,694,036.51

For the Period : 10/1/2017 To 10/31/2017

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$50,940.88	\$9,540.58	\$12,395.92	\$48,085.54	\$0.00	\$1,349.75	\$49,435.29
Road and Bridge	\$997,440.48	\$6,353.72	\$130,451.68	\$873,342.52	\$0.00	\$106,886.93	\$980,229.45
Town Hall Fund	\$70,098.61	\$22.31	\$193.40	\$69,927.52	\$0.00	\$0.00	\$69,927.52
Fire Fund (Joint with city)	\$254,820.99	\$81.10	\$0.00	\$254,902.09	\$0.00	\$0.00	\$254,902.09
Fines and Fees	\$62,228.76	\$1,603.16	\$1,944.76	\$61,887.16	\$0.00	\$651.16	\$62,538.32
Permits - (Internal Break Out from General Fund)	\$126,530.83	\$28,909.58	\$6,443.24	\$148,997.17	\$0.00	\$149.86	\$149,147.03
Fire Hall Bond (Joint with City)	\$17,817.40	\$5.67	\$0.00	\$17,823.07	\$0.00	\$0.00	\$17,823.07
Park Acquisition and Development	\$4,800.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00
Scenic Hills	\$148,816.53	\$0.00	\$0.00	\$148,816.53	\$0.00	\$0.00	\$148,816.53
Snake River Estates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Scenic Hills 2nd Addition	\$56,771.35	\$0.00	\$0.00	\$56,771.35	\$0.00	\$0.00	\$56,771.35
Boulder Croosing	\$8,683.56	\$0.00	\$0.00	\$8,683.56	\$0.00	\$0.00	\$8,683.56
Total	\$1,798,949.39	\$46,516.12	\$151,429.00	\$1,694,036.51	\$0.00	\$109,037.70	\$1,803,074.21

Date Range : 11/1/2017 To 11/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/20/2017	Metro West Inspection Services Inc	Building Permits - Inv 1186, 1214 & 1265	13697	\$9,024.13			
					285-42401-313-	Building Inspections Administration	\$3,216.18
					285-42401-313-	Building Inspections Administration	\$1,177.64
					285-42401-313-	Building Inspections Administration	\$4,630.31
11/20/2017	Joe's Bobcat & More...	Inv 1122	13698	\$450.00			
					220-41803-403-	Outside Maintenance	\$450.00
11/20/2017	Connie May	Cleaning	13699	\$100.00			
					220-41940-403-	General Government Buildings and Plant	\$50.00
					285-41940-403-	General Government Buildings and Plant	\$50.00
11/20/2017	Innovative Office Solutions LLC	Acct # 9993037	13700	\$56.03			
					285-41940-201-	General Government Buildings and Plant	\$28.02
					100-41940-201-	General Government Buildings and Plant	\$28.01
11/20/2017	U-Save Car & Truck Rental	Van for Road Tour	13701	\$115.00			
					201-43155-331-	Road Standards	\$115.00
11/20/2017	Citizen - Tribune Inc	Monthly Statement	13702	\$31.35			
					201-41445-351-	Legal Publications	\$31.35
11/20/2017	City of Monticello	Inv 20893	13703	\$304.00			
					100-42701-314-	Animal Control Expenditures	\$304.00
11/20/2017	City of Becker - Planning	3rd Qtr 2017 Billing	13704	\$4,467.73			
					285-41910-302-	Planning and Zoning	\$4,467.73
11/20/2017	Bogart, Pederson & Associates, Inc	October Invoice	13705	\$14,722.50			
					201-41611-303-302	Engineering Fees	\$13,197.50
					285-41611-303-	Engineering Fees	\$400.00

Date Range : 11/1/2017 To 11/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					285-41611-303-	Engineering Fees	\$640.00
					100-41611-303-	Engineering Fees	\$160.00
					285-41611-303-	Engineering Fees	\$325.00
11/20/2017	J & L Services, LLC	Invoice	13706	\$651.16			
					280-42601-403-	Traffic Engineering Expenditures (Signs and Signing Maint)	\$290.00
					280-42601-331-	Traffic Engineering Expenditures (Signs and Signing Maint)	\$43.46
					201-43230-384-	Waste (Refuse) Collection	\$30.00
					201-43230-331-	Waste (Refuse) Collection	\$7.95
					280-42602-403-	Signs and Signing Fire Signs	\$240.00
					280-42602-331-	Signs and Signing Fire Signs	\$39.75
11/20/2017	Wruck Excavating Inc	Inv 6492, 6541 & 6494	13707	\$12,235.00			
					201-43103-403-	Trucks (Cats, Dozer, Loader)	\$255.00
					220-41803-403-	Outside Maintenance	\$1,500.00
					201-43116-403-	Grading/Summer Road Work	\$1,500.00
					201-43104-403-	Mowing	\$6,077.50
					201-43125-405-	Ice and Snow Removal	\$1,275.00
					201-43125-406-	Ice and Snow Removal	\$1,627.50
11/20/2017	Becker True Value	Acct #17	13708	\$76.15			
					220-41941-201-	General Supplies: Town Hall	\$76.15
11/20/2017	Harddrives	Project # 14-0202.00 Final Payment	13709	\$12,533.18			
					201-43121-408-301	Paved Streets	\$12,533.18
11/20/2017	Kelli Bourgeois	November Invoice - Legal Fees	13710	\$1,150.00			
					100-41610-304-	City/Town Attorney	\$575.00
					285-41610-304-	City/Town Attorney	\$575.00
11/20/2017	Summit Companies	Annual Fire Ext Maintenance	13711	\$198.00			
					220-41941-217-	General Supplies: Town Hall	\$198.00
11/20/2017	Lucinda Messman	Reimbursement	13712	\$26.50			
					100-41425-331-	Clerk	\$26.50

Date Range : 11/1/2017 To 11/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/20/2017	Kraemer Trucking & Excavating Inc	Contract 15-0107.00	13713	\$263,872.70			
					201-43121-408-302	Paved Streets	\$263,872.70
11/20/2017	PERA	September PERA	PO 875737	\$615.91			
					100-41425-121-	Clerk	\$174.28
					285-41425-121-	Clerk	\$174.28
					100-41426-121-	Deputy Clerk	\$217.35
					100-41110-121-	Council/Town Board	\$50.00
11/20/2017	ACE Disposal	Container at Jeff's	PO 875738	\$93.67			
					201-43230-384-	Waste (Refuse) Collection	\$93.67
11/20/2017	Xcel Energy	Gas and Electric Acct# 51-5692245-5	PO 875739	\$149.26			
					220-41940-381-	General Government Buildings and Plant	\$30.90
					285-41940-381-	General Government Buildings and Plant	\$30.90
					220-41940-383-	General Government Buildings and Plant	\$43.73
					285-41940-383-	General Government Buildings and Plant	\$43.73
11/20/2017	Midco Business	Monthly Internet and Phone	PO 875740	\$175.05			
					100-41940-321-	General Government Buildings and Plant	\$87.52
					285-41940-321-	General Government Buildings and Plant	\$87.53
11/20/2017	IRS	Federal Withholding	PO 875741	\$1,058.87			
					100-41428-171-	Federal Withholding	\$1,058.87
Total For Selected Claims				\$322,106.19			\$322,106.19

Date Range : 11/1/2017 To 11/30/2017

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
<hr/>						<hr/>	
Bradley C Wilkening			Town Supervisor			Date	
<hr/>						<hr/>	
Brian Kolbinger			Town Supervisor			Date	
<hr/>						<hr/>	
Jeff Lambert			Town Supervisor			Date	
<hr/>						<hr/>	
Joseph E Danielson			Town Supervisor			Date	
<hr/>						<hr/>	
Luke H Babler			Town Supervisor			Date	

Fund Name: All Funds

Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
10/16/2017	City of Becker - Clean Up Day	13670	Clean Up Day	N	Waste (Refuse) Collection	100-43230-306-	\$ 6,800.63
	Total For Check	13670					\$ 6,800.63
10/16/2017	Lucinda Messman	13671	Reimbursement	N	Clerk	100-41425-331-	\$ 28.35
	Total For Check	13671					\$ 28.35
10/16/2017	Benjamin J Wikstrom	13672	Planning Consultant - Aug and Sept	N	Planner	285-41915-302-	\$ 881.25
		13672				285-41915-302-	\$ 506.25
	Total For Check	13672					\$ 1,387.50
10/16/2017	Kraemer	13673	Partial Pay 185th Ave	N	Paved Streets	201-43121-408-302	\$ 106,886.93
	Total For Check	13673					\$ 106,886.93
10/16/2017	M.M. Sudie	13674	Furniture Moving	N	General Government Buildings and Plant	220-41940-221-	\$ 35.00
	Total For Check	13674					\$ 35.00
10/16/2017	J & L Services, LLC	13675	***VOID\$1556.26***Invoice	Y	Waste (Refuse) Collection	201-43230-331-	\$ -
		13675				201-43230-384-	\$ -
		13675			Traffic Engineering Expenditures (Signs and Signing Maint)	280-42601-331-	\$ -
		13675				280-42601-403-	\$ -
		13675				280-42601-403-	\$ -
		13675			Signs and Signing Fire Signs	280-42602-331-	\$ -
		13675				280-42602-403-	\$ -
	Total For Check	13675					\$ -
10/16/2017	Wruck Excavating Inc	13676	Inv 6467	N	Mowing	201-43104-403-	\$ 616.00
		13676			Patching	201-43113-403-	\$ 370.46
		13676			Grading/Summer Road Work	201-43116-403-	\$ 5,200.00
	Total For Check	13676					\$ 6,186.46
10/16/2017	Kelli Bourgeois	13677	October Invoice - Legal Fees	N	City/Town Attorney	100-41610-304-	\$ 805.00
		13677				285-41610-304-	\$ 490.95
	Total For Check	13677					\$ 1,295.95
10/16/2017	Bogart, Pederson & Associates, Inc	13678	October Invoice	N	Engineering Fees	100-41611-303-	\$ 80.00
		13678				201-41611-303-	\$ 960.00

Fund Name: All Funds

Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		13678				201-41611-303-	\$ 230.00
		13678				201-41611-303-302	\$ 15,971.25
		13678				285-41611-303-	\$ 1,240.00
	Total For Check	13678					\$ 18,481.25
10/16/2017	Becker True Value	13679	Acct #17	N	General Supplies: Town Hall	220-41941-201-	\$ 9.61
	Total For Check	13679					\$ 9.61
10/16/2017	Sherburne County	13680	Recording Fees	N	Recording and Reporting	100-41420-351-	\$ 92.00
		13680				285-41420-312-	\$ 92.00
	Total For Check	13680					\$ 184.00
10/16/2017	Innovative Office Solutions LLC	13681	Acct # 9993037	N	General Government Buildings and Plant	100-41940-201-	\$ 187.42
		13681				285-41940-201-	\$ 187.43
	Total For Check	13681					\$ 374.85
10/16/2017	Newman Traffic Signs Inc	13682	Signs - Inv TI-0314251	N	Traffic Engineering Expenditures (Signs and Signing Maint)	280-42601-226-	\$ 1,163.03
	Total For Check	13682					\$ 1,163.03
10/16/2017	City of Monticello	13683	Inv 20171	N	Animal Control Expenditures	100-42701-314-	\$ 304.00
	Total For Check	13683					\$ 304.00
10/16/2017	Monticello Animal Control	13684	Inv 884	N	Animal Control Expenditures	100-42701-314-	\$ 250.00
	Total For Check	13684					\$ 250.00
10/16/2017	Minnesota Association of Townships	13685	Comm Pkg	N	Insurance - Unallocated	100-49240-308-	\$ 40.00
	Total For Check	13685					\$ 40.00
10/16/2017	Ronald Kolbinger	13686	Gopher Feet	N	Gopher Feet	100-42702-314-	\$ 334.00
	Total For Check	13686					\$ 334.00
10/16/2017	Johnathan L Boecker	13687	Gopher Feet	N	Gopher Feet	100-42702-314-	\$ 20.00
	Total For Check	13687					\$ 20.00
10/16/2017	Payroll Period Ending 10/16/2017	13688		N	Council/Town Board	100-41110-103-	\$ 209.64
		13688				285-41110-103-	\$ 52.41
	Total For Check	13688					\$ 262.05
10/16/2017	Payroll Period Ending 10/16/2017	13689		N	Council/Town Board	100-41110-103-	\$ 107.76
		13689				285-41110-103-	\$ 26.94

Fund Name: All Funds

Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
	Total For Check	13689					\$ 134.70
10/16/2017	Payroll Period Ending 10/16/2017	13690		N	Treasurer	100-41510-103-	\$ 27.48
		13690				285-41510-103-	\$ 82.44
	Total For Check	13690					\$ 109.92
10/16/2017	Payroll Period Ending 10/16/2017	13691		N	Council/Town Board	100-41110-103-	\$ 369.40
		13691				285-41110-103-	\$ 92.35
	Total For Check	13691					\$ 461.75
10/16/2017	Payroll Period Ending 10/16/2017	13692		N	Planning Commission (Wages)	285-41121-103-	\$ 92.35
	Total For Check	13692					\$ 92.35
10/16/2017	Payroll Period Ending 10/16/2017	13693		N	Clerk	100-41425-103-	\$ 463.28
		13693				285-41425-103-	\$ 1,389.85
	Total For Check	13693					\$ 1,853.13
10/16/2017	Payroll Period Ending 10/16/2017	13694		N	Planning and Zoning	285-41910-103-	\$ 184.70
	Total For Check	13694					\$ 184.70
10/16/2017	Payroll Period Ending 10/16/2017	13695		N	Deputy Clerk	100-41426-103-	\$ 666.41
		13695				285-41426-103-	\$ 666.41
	Total For Check	13695					\$ 1,332.82
10/16/2017	J & L Services, LLC	13696	Invoice	N	Tree and Stump Removal	201-43106-103-	\$ 50.00
		13696			Waste (Refuse) Collection	201-43230-331-	\$ 13.37
		13696				201-43230-384-	\$ 60.00
		13696			Traffic Engineering Expenditures (Signs and Signing Maint)	280-42601-331-	\$ 41.73
		13696				280-42601-403-	\$ 740.00
	Total For Check	13696					\$ 905.10
10/16/2017	PERA	PO 8757192	Add'l July PERA	N	Council/Town Board	100-41110-121-	\$ 1.00
		PO 8757192			Clerk	100-41425-121-	\$ 15.21
		PO 8757192			Deputy Clerk	100-41426-121-	\$ 7.00
		PO 8757192			Council/Town Board	285-41110-121-	\$ 1.00
		PO 8757192			Clerk	285-41425-121-	\$ 15.22
		PO 8757192			Deputy Clerk	285-41426-121-	\$ 7.00
	Total For Check	PO 8757192					\$ 46.43
10/16/2017	PERA	PO 875729	August PERA	N	Council/Town Board	100-41110-121-	\$ 10.00
		PO 875729			Clerk	100-41425-121-	\$ 111.09
		PO 875729			Deputy Clerk	100-41426-121-	\$ 77.28

Fund Name: All Funds

Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		PO 875729			Council/Town Board	285-41110-121-	\$ 10.00
		PO 875729			Clerk	285-41425-121-	\$ 111.10
		PO 875729			Deputy Clerk	285-41426-121-	\$ 77.28
		Total For Check	PO 875729				\$ 396.75
10/16/2017	City of Becker - Water & Sewer	PO 875730	Water & Sewer	N	General Government Buildings and Plant	220-41940-382-	\$ 2.44
		PO 875730				220-41940-385-	\$ 14.36
		PO 875730				285-41940-382-	\$ 2.44
		PO 875730				285-41940-385-	\$ 14.36
		Total For Check	PO 875730				\$ 33.60
10/16/2017	ACE Disposal	PO 875731	Container at Jeff's	N	Waste (Refuse) Collection	201-43230-384-	\$ 93.67
		Total For Check	PO 875731				\$ 93.67
10/16/2017	Xcel Energy	PO 875732	Gas and Electric Acct# 51-5692245-5	N	General Government Buildings and Plant	220-41940-381-	\$ 38.00
		PO 875732				220-41940-383-	\$ 38.00
		PO 875732				285-41940-381-	\$ 38.00
		PO 875732				285-41940-383-	\$ 38.00
		Total For Check	PO 875732				\$ 152.00
10/16/2017	Advanced Disposal	PO 875733	Acct #G2011933	N	General Government Buildings and Plant	220-41940-384-	\$ 55.99
		PO 875733				285-41940-384-	\$ 55.99
		Total For Check	PO 875733				\$ 111.98
10/16/2017	Midco Business	PO 875734	Monthly Internet and Phone	N	General Government Buildings and Plant	100-41940-321-	\$ 87.52
		PO 875734				285-41940-321-	\$ 87.52
		Total For Check	PO 875734				\$ 175.04
10/16/2017	IRS	PO 875735	Federal Withholding	N	Federal Withholding	100-41428-171-	\$ 852.44
		Total For Check	PO 875735				\$ 852.44
10/16/2017	Mn Dept of Revenue	PO 875736	Quarterly Payroll Taxes	N	State Withholding	100-41430-103-	\$ 449.01
		Total For Check	PO 875736				\$ 449.01
Total For Selected Checks							\$ 151,429.00

Fund Name:

All Funds

Date Range:

10/01/2017 To 10/31/2017

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
10/14/2017	Sherburne County - Score Grant	240302	Clean Up Day Grant	(10/14/2017) -	N	Other County Grants and Aids	100-33620-	\$ 6,145.66
								\$ 6,145.66
10/15/2017	Mn Mgmt & Budget	240278	September Fines	(10/15/2017) -	N	Court Fines	280-35101-	\$ 1,583.36
								\$ 1,583.36
10/20/2017	Matt Graham	240254	mailbox	(10/20/2017) -	N	Mailbox	100-34960-	\$ 65.00
								\$ 65.00
10/20/2017	Matt Graham	240255	Permit D17 - 06	(10/20/2017) -	N	Driveway Permit	285-32278-	\$ 110.00
								\$ 110.00
10/20/2017	City of Becker	240256	Permits and reimbursement	(10/20/2017) -	N	Remibursement Building Permits (Excludes surcharge)	201-39601- 285-32210-	\$ 5,023.25 \$ 1,025.32
								\$ 6,048.57
10/20/2017	Windstream - Permits	240257	Permits	(10/20/2017) -	N	Utility Permits	285-32251-	\$ 100.00
								\$ 100.00
10/20/2017	Connexus Energy	240258	Permit	(10/20/2017) -	N	Utility Permits	285-32251-	\$ 100.00
								\$ 100.00
10/20/2017	Heartland Title	240259	Assessment Search	(10/20/2017) -	N	Assessment Searches	100-34107-	\$ 5.00
								\$ 5.00
10/20/2017	Epic Property Services Inc	240260	Assessment Search	(10/20/2017) -	N	Assessment Searches	100-34107-	\$ 10.00
								\$ 10.00
10/20/2017	Preferred Title	240261	Assessment Search	(10/20/2017) -	N	Assessment Searches	100-34107-	\$ 5.00
								\$ 5.00
10/20/2017	Haus Construction	240262	Permit 17-157 & 158	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 4,090.69

Fund Name: All Funds

Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
								\$ 4,090.69
10/20/2017	Josh Otto	240263	Permit 17-161	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 298.46
								\$ 298.46
10/20/2017	Wruck Excavating	240264	Permit 17-160	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 250.00
								\$ 250.00
10/20/2017	Brian Janssen	240265	Permit 17-162	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 558.06
								\$ 558.06
10/20/2017	Melissa Schauer	240266	Permit 17-165	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 575.23
								\$ 575.23
10/20/2017	Ziegler Custom Homes	240267	Permit 17-166 & 167	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 4,592.69
								\$ 4,592.69
10/20/2017	Ken Geroux Const	240268	Permit 17-170	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 1,304.09
								\$ 1,304.09
10/20/2017	Ken Geroux Construction	240269	Permit 17-171	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 41.00
								\$ 41.00
10/20/2017	JJJ Const Inc	240270	Permit 17-177	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 304.06
								\$ 304.06
10/20/2017	Stanley Nordin	240271	Permit 17-178	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 627.11
								\$ 627.11

Fund Name: All Funds

Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
10/20/2017	Perfect Exteriors	240272	Permit 17-179	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 41.00
								\$ 41.00
10/20/2017	Eric McCalla	240273	Permit 17-180	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 592.39
								\$ 592.39
10/20/2017	Theco Inc	240274	Permit 17-175 & 176	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 12,752.18
								\$ 12,752.18
10/20/2017	Dan Proell	240275	Permit 17-185	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 1,243.84
								\$ 1,243.84
10/20/2017	Perfect Exteriors	240276	Permit 17-187	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 41.00
								\$ 41.00
10/20/2017	Permit	240305	Permit	(10/20/2017) -	N	Building Permits (Excludes surcharge)	285-32210-	\$ 262.46
								\$ 262.46
10/27/2017	Sherburne County - Gravel Tax	240303	Gravel Tax	(10/27/2017) -	N	Gravel Tax	201-31701-	\$ 1,013.03
								\$ 1,013.03
10/28/2017	Mn Mgmt & Budget - MV Credit	240304	Ag MV Credit	(10/28/2017) -	N	Agricultural Market Value Credit	100-33426-	\$ 3,253.44
								\$ 3,253.44
10/31/2017	Sherburne State Bank	240277	Intererst	(10/31/2017) -	N	Interest Earning	100-36210-	\$ 16.21
						Interest Earning	100-36210-	\$ 40.27
						Interest Earning	201-36210-	\$ 317.44
						Interest Earning	220-36210-	\$ 22.31
						Interest Earning	225-36210-	\$ 81.10
						Interest Earning	280-36210-	\$ 19.80
						Interest Earning	302-36210-	\$ 5.67

Fund Name: All Funds
Date Range: 10/01/2017 To 10/31/2017

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
								\$ 502.80
Total for Selected Receipts								\$ 46,516.12

Overview of the Planning & Zoning Process

Application Submission

- 24 days prior to Public Hearing. If your application is incomplete, you will be notified.

Planning Commission Meeting

- Public Hearings are conducted at these meetings.

Joint Planning Board Meeting

- This is the board of final action for all applications.

Planner Assigned

- Your assigned planner will be your main contact and help you through the process.

Town Board Meeting

- Township Supervisors receive updates, but unless directed by Planner, no need to attend.

Project Start

Application Submission		Planning Commission	Town Board	Joint Planning Board
December 11, 2017		November 17, 2017	December 18, 2017	December 26, 2017
January 8, 2018		December 15, 2017	January 22, 2018	January 23, 2018
February 12, 2018		January 19, 2018	February 26, 2018	February 27, 2018
March 12, 2018		February 16, 2018	March 19, 2018	March 27, 2018
April 9, 2018		March 16, 2018	April 16, 2018	April 24, 2018
May 14, 2018		April 20, 2018	May 21, 2018	May 22, 2018
June 22, 2018		May 18, 2018	June 18, 2018	June 26, 2018
July 9, 2018		June 15, 2018	July 16, 2018	July 24, 2018
August 13, 2018		July 20, 2018	August 20, 2018	August 28, 2018
September 10, 2018		August 17, 2018	September 17, 2018	September 25, 2018
October 8, 2018		September 14, 2018	October 15, 2018	October 23, 2018
November 12, 2018		October 19, 2018	November 19, 2018	November 27, 2018
December 10, 2018		November 16, 2018	December 17, 2018	December 11, 2018



12165 Hancock Street
Becker, MN 55308

Meetings begin at 7:00 p.m.
Beckertownship.org

Township Clerk: 763-261-5301
Zoning Admin: 763-200-4245

2018 Planning Calendar