Becker Township Board
Town Board Meeting
October 16, 2017

Board Members Present: Brian Kolbinger, Brad Wilkening, Luke Babler, Joe Danielson, Lucinda Messman, Tanya Danielson
Absent: Seat #1 vacancy
Staff members present: Kelli Bourgeois - Township attorney, Wes Davis – Township Engineer (7:30 p.m.), Jacob Sanders – City of Becker Planner
Others present: Sgt. Oachs – Sherburne County Sheriff; Tony Wruck – Wruck Excavating; Dale Kipp, Al Fossen – Hidden Haven HOA, Stacey Kroll – Monticello Youth Hockey, Christine Matten – Monticello Youth Hockey, Scott Bourquin

Meeting called to order by Chair Kolbinger at 7:00 p.m., quorum verified.

Consent agenda presented. **Motion to approve consent agenda by Wilkening. Second by Danielson. Motion carried, unanimous.**

a. Minutes, September Regular Meeting
b. Minutes, October 3, 2017 Special Meeting
c. Minutes, September 19, 2017 Emergency Meeting
d. Authorization of Chair to sign Sale of Tax Forfeited Land
e. Snake River Trail Work notice

Motion to approve meeting agenda after striking item 5, oath of office and move item 10f to 7b by Danielson. Second by Babler. Motion carried, unanimous.

Appointment of Supervisor to Vacant Seat #1

- Supervisors Kolbinger and Wilkening presented their review of all applicants. Opinions of all supervisor and clerk requested. Comments – all very good candidates and all four candidates were qualified for the office. It was very nice there was this much interest. Tough choice since all four are good people and all felt any of the applicants would do a fine job. **Motion to appoint Gary Gilbert as Supervisor, Seat #1 for the remainder of that seat's term by Danielson. Second by Babler. Motion amended to read Appoint Gary Gilbert as Supervisor, Seat #1 through the March 2018 election by Danielson. Second by Babler. Motion carried, all voting in favor.**

Sheriff's Report

- 199 Calls
- Approximately ½ were traffic
- Overall a pretty clean month

Residential Open Forum

- Dale Kipp, 19366 95th Street SE, Becker, MN
  - Request to have portion of septic field in the drainage and utility easement.
  - Photos viewed. Unique situation. House currently sits in drainage and utility easement. Current septic and drainfield runs under the road and is not on his property.
  - Plat viewed, location viewed
  - Board directed Engineer to stake the right of way.

- Attorney advised board that if they wish to have a waiver to allow Mr. Kipp to put the proposed portion of his septic drainage field in the drainage easement, a document could be drawn up. It is important that Mr. Kipp keep all structures out of the Road Right of Way.
- Board directed Attorney to draft waiver.
- Easement Liability Waiver was explained to Mr. Kipp. This document must be recorded at the county to notify everyone that if the drainage and utility easement needs to be used by the Township or other entity, the removal of the septic drainage field would be at the landowners cost.
- **Motion to grant access, allowing Mr. Kipp to use a portion of the drainage and utility easement around 95th street SE after the Engineer has staked the area and waiver of liability has been signed and all building permit requirements met and building permit has been obtained by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

- The Hideout/Monticello Youth Hockey Gambling Permit – New owner, Rowan asked if they would like to do charitable gambling. Township just needs to acknowledge. **Motion authorizing Chair to sign acknowledgement on permit by Babler. Second by Wilkening. Motion carried, all voting in favor.**
- Al Fossen – Hidden Haven Home Owners Association Co-President request for 25 mph speed limits in their development. Staff report will not be completed until next month. Table until that time.

Town Planning Commission/Joint Planning Board Update

- The Hideout has several ongoing sign violations. New owner, so this will be first notice that signs are in violation.
- Monroe – boulders are in the Right of Way and need to be moved. Several notices have been sent out. As of 10/13/2017, the boulders are still there. Resolution 2017-17 presented to the board. Discussion of where to locate the boulders, who to have move them, are the boulders on their property. Road contractor indicated he did have the ability to move the boulders.
  - **Motion to approve Resolution 2017-17: A RESOLUTION BY THE BECKER TOWN BOARD DECLARING A RIGHT OF WAY OBSTRUCTION AND NUISAINCE AT PROPERTY 15787 103rd STREET SE, BECKER, AND APPROVING EMERGENCY ABATEMENT OF PUBLIC SAFETY HAZARDS AND ORDINANCE VIOLATIONS PURSUANT TO THE BECKER TOWNSHIP RIGHT OF WAY ORDINANCE AND STATE STATUTES §§160.2715 AND 103E by Danielson. Second by Babler. Motion carried, all voting in favor.**
- Memo reviewed building permit process with the board. Enforcement of requirements is now occurring. Requirements have not changed, city is back at full staff.
  - Certificate of Survey is important to be sure building is in the right location/at the right elevation. As Built Certificate of Survey are required on parcels less than 5 acres or if deemed necessary.
  - Discussion of turnaround speed and direction to clerk to request Planner to bring some scenarios to discuss at Joint Planning Commission meeting next week.
- Malmberg Variance presented. County oversees the shoreland ordinance and is looking for comment. Board approved of request and directed clerk to send favorable comments to the County.

Engineer's Report

- 185th Ave SE
  - Rain delay. River was too high to put aprons on at this time. Hoping dry enough to open Carefree South on Friday
  - Partial Payment **Motion to make partial payment in the amount of $105,886.93 to Kramer Excavation by Wilkening.** Discussion took place of the finding of an additional road under the current road and change order. **Second by Babler. Motion carried, all voting in favor.**
- Residential Roadways Research is not yet ready. 25 mph review will be ready for the next meeting.

Supervisors Reports

- Fireboard –
  - one more township board member needed. Meetings are Mondays from 5:30-6 pm prior to Town Board. Babler volunteered. **Motion to appoint Supervisor Babler to Fireboard by Kolbinger. Second by Danielson. Motion carried, all voting in favor.**
  - 3rd quarter is tracking well on budget. They have an opportunity to purchase (in plans) training ground of three container boxes for simulations in controlled environments for next year.
- Parks and Trails – no report
- Highway 25 Coalition – no report
- Road Supervisor
  - Overall roads are in good shape
  - Stumps from the cleanup and brushing discussion
    - Should they be ground down so homeowners can take care of the area? Possibly take below surface and put dirt on top
    - Contractor to handle?
    - 169th Ave has quite a few that can be viewed on road Tour Saturday
  - Side Mowing – should we order two passes like last time? Keep things at the same distance. Board decision – yes – two passes and same distance
  - 112th may need more gravel – view on road tour
  - Supervisor Babler received a call about 67th street and if a road west of CR 11 existed. Do they exist? Clerk sent copies of road orders to person requesting. View on Saturday's road tour.
  - 185th/114th – stop sign is down. Clerk to notify Jeff Peterson.
  - Supervisor Danielson will pickup van for road tour.
- General maintenance contract review. Clerk to email to Supervisors Danielson and Wilkening. They will review before bidding. Current contract expires 12/31/2017.

Treasurer's Report

- 2 additional claims so there is an extra form to signs.
- **Motion to approve Treasurers report by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to pay warrants 13650-13669 and purchase orders 875724-875728 in the amount of $151,429.00 by Danielson. Second by Wilkening. Motion carried, all voting in favor.**

Other

- Fire Inspection report
  - Electrician needs to be hired. Quotes to be obtained and sent to Supervisors Danielson and Wilkening.
  - Cedar trees will be down by November 1
- Grant funding
  - Possibly phase 3 of 185th? A lot of background work is necessary. Clerk to check with Community Coordinator to see if she would have time to write a grant/processes involved.

Meeting adjourned at 8:21 pm

Brian Kolbinger, Chair

Lucinda Messman, Clerk