

Becker Township Board
Regular Board Meeting with Public Hearings
April 17, 2017

Board Members Present: Brian Kolbinger, Brad Wilkening, Luke Babler, Joe Danielson, Jeff Lambert, Lucinda Messman, Tanya Danielson

Staff members present: Kelli Bourgeois - Township attorney, Wes Davis – Township Engineer, Terrance VanderEyck – Township Engineer, Sgt. Andy Oachs - Sherburne County Sheriffs Department, Mark Wimmer, Tony Wruck – Wruck Excavating, Parker Schendzielos, Glen Johnson, Al Fox representing Hidden Haven Subdivision

Meeting called to order by Chair Kolbinger at 7:00 p.m.

Oath of Office issued to Jeff Lambert.

Quorum verified.

Consent agenda presented. No movement of items, consent agenda items approved as follows:

- a. Minutes
 - i. March 20, 2017
 - ii. Local Board of Appeal and Equalization, April 11, 2017
- b. Treasurer's Report
- c. Clean up day revised price list
- d. Sherburne County 5 year CIP
- e. Website Memo

Motion to approve meeting agenda as presented after striking items 9b and 9d by Wilkening. Second by Danielson. Motion carried, all voting in favor.

Sheriff's Report – Sgt. Oachs

- 187 calls for service
- More than ½ were traffic stops
- Nothing stood out as out of the ordinary

Residential Forum

- Mark Wimmer – presented photos regarding retaining walls and other documentation regarding headwalls being illegal. Full text of all documentation on file. Prior to this particular board, he knows that headwall letters were sent out to many area residents. Some were remedied, some were not. Many headwalls exist in Becker Township. He never realized why they were such an issue until a near accident. Mr. Wimmer shared about a near miss accident and realization of why removal of headwalls is so important. Request that the board resume resolving this issue. Board to observe all submissions and will view headwall during road tour on April 29.

Joint Planning Board/Planning Commission Updates – Supervisor Wilkening

- Theco Inc/Brian Dodd will be building a new facility where the greenhouses are currently located near Highway 10 (in front of The Hideout). Variance was requested due to size of building.
- Animal Unit Ordinance meeting drew a large crowd. Current ordinance requires 6 acres for 2 horses. New proposal will change to 3 acres required for 2 horses with a CUP option for

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increased density. Animal Unit calculations were discussed and will be taken up at the next Planning Commission meeting.

Engineer's Report

- Joshua Cox requested secondary approach to residence at 7768 175th Ave Se, Becker.
 - Engineer's comments
 - There is adequate space
 - Display shown (full text on file)
 - Board Q: Can we change this to engineer's approval only? A: At this time that applies to commercial/industrial location only. Not for residents.
 - **Motion to approve secondary approach for the Joshua Cox Residence by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Supervisor Reports

- Fire Board – Supervisor Lambert – New Tanker truck went to Indiana to National Firefighters for work. Existing water truck to be sold.
- Sherburne County Parks/Trails – nothing going on at this time.
- Highway 25 Corridor – Chair Kolbinger – Transportation study going on at this time. Meetings for this month is next week.
- Road Report – Supervisor Danielson
 - 185th Avenue lots of potholes/complaints. Trying to keep up with filling the holes with class 5.
 - Wildwood area patching – Supervisor Danielson – three quotes presented. Recommendation of patching for now and see how it goes. Township to decide after viewing on road tour.
 - Mailbox permit discussion
 - A lot of old mailboxes and headwalls exist in the Township. Is it possible to work with building permits to get these? Or if upgrading
 - Cost expected to be around \$75/mailbox + \$20 to install.
 - Who would install? Suggestion: Township to be sure gopher one calls are made and they are installed properly
 - Q(Mr. Wimmer): What about houses that have driveways without culverts? Would the board consider looking into this in the future as the majority do not seem to be getting replaced and do not appear to be up to standards? Board will observe on road tour and determine if they should be a future consideration.
- Hidden Haven. Al Fossen, Co-president of the Hidden Haven Homeowners Association presented a request to the Town Board to write an ordinance to allow golf carts on Township roads.
 - Mr. Fossen reported that those making the request understood that
 - More insurance
 - Additional permitting
 - Correct lighting/mirrors
 - Slow moving vehicle signs
 - And possibly more requirements would need to be met. \
 - Wondered how this can proceed.
 - Attorney Bourgeois: This required ordinance and permit requirements. Many areas the board will need to have researched: which roads allow them, how much to charge for

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permits based on staff time, insurance requirements, standards, etc. Wikstrom directed to look into this.

Routine Meeting Items halted to allow for bid opening and tentative awarding of contract for 185th Avenue SE.

Engineer comments

- Recommendation for award is tentative, and will not be final until quantities are reviewed.
- Two more ROW easements are pending.

Bids were opened. Results:

Bidder	Bid Bond (√)	Responsible Contractor Form (√)	Bid Amount
New Look Contracting, Inc.	√	√	\$579,076.75
M.L. Schendzielos & Son	√	√	\$629,959.84
Park Construction Company	√	√	\$734,091.26
Kramer Trucking & Excavating	√	√	\$561,834.79

Motion to award contract to Kramer Trucking and Excavation after easements are received and engineer's verification of quantities to contract totaling \$561,834.79 by Wilkening. Second by Lambert.

Discussion regarding what all was included in the estimate. **Motion carried, all voting in favor.**

Board would like it if the grinding of the surface could begin prior to August 1 to get pavement to gravel. Reminder – be sure to invite Mike at Carefree to the pre-construction meeting.

Regular agenda resumed.

Seal Coating – should we tie in with City's project? Not this year.

Reorganization after election of new officers:

- **Motion to elect Brian Kolbinger as Chair of the Town Board and Brad Wilkening as Vice Chair of the Town Board by Danielson. Second by Babler. Motion carried, all voting in favor.**
- **Motion to adopt regular meeting schedule (third Monday of each month unless a federal holiday falls on the third Monday and in that case the regular meeting shall move to the fourth Monday of the month) as posted by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to keep Sherburne County Citizen Tribune as the official newspaper by Wilkening. Second by Lambert. Motion carried, all voting in favor.**
- **Motion to set compensation rates as follows by Wilkening. Second by Babler.**
 - Meeting rate for all employees/board members at \$100 per meeting.
 - Mileage rate at the Federal Standard
 - Hourly Rates:

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- Supervisors: \$20/hour
- Clerk/Deputy Clerk, Treasurer: \$23/hour
- Motion carried, all voting in favor.
- **Motion to accept the following slate of appointments by Lambert. Second by Danielson:**
 - Road Supervisor Joe Danielson & Alternate Road Supervisor Luke Babler via Resolution 2017-10: A resolution designating a road supervisor and alternate road supervisor in conjunction with any road services agreements that the Township holds.
 - Highway 25 Coalition Brian Kolbinger
 - Fire Board Brian Kolbinger and Jeff Lambert
 - Sherburne County Active Living Joe Danielson
 - IT Supervisor Brian Kolbinger
 - Motion carried, all voting in favor.
- **Motion to approve posting locations as Town Hall, Becker City Hall and the Becker Township Website by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to designate Sherburne State Bank as the official depository by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.**
- Clerk and Treasurer verified the following to the board
 - Policies, resolutions, and ordinances are in binders and in order
 - Town Financial Reporting form has been completed and sent to the State Auditor
 - Town Audit has been completed and copy sent to the State Auditor
 - Planning and Zoning is compliant with the 60 day rule
 - Planning and Zoning is compliant with state reporting requirements

Treasurer's Report

- **Motion to allow Treasurer discretion to set up recurring bills on automatic payment as appropriate by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion by Babler to pay Sherburne County on the 4 year payment plan with no interest offered for the new election equipment rather than paying all at once. Second by Danielson. Motion carried, all voting in favor.**
- **Donations**
 - **Motion to make donation in the amount of \$10,000 to the City of Becker Parks and Rec and allow the use of the Town Hall building for Freedom Days by Danielson. Second by Lambert. Motion carried, all voting in favor.**
 - **Motion to donate \$700 to Snake River Cemetery by Lambert. Second by Babler. Motion carried, all voting in favor.**
 - **Motion to donate \$700 to the Danish Cemetery by Lambert. Second by Danielson. Motion carried, all voting in favor.**
 - **Motion to donate \$800 to the Becker Cemetery by Danielson. Second by Babler. Motion carried, all voting in favor.**
 - **Motion to donate \$1,000 to Becker Safety Camp by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
 - **Motion to donate \$1,000 to the All Night Graduation Party by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- Discussion regarding moving donations out of the General fund as it is not in balance at this time. This will require a Town Meeting (all residents invited to vote) in order to get the levy

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changed. Discussion over timing for planning a new budget – when could we plan a budget meeting? Treasurer stated she normally travels for work related training in July but will try and have something prepared by the July meeting.

- **Motion to pay warrants 13500-13527 and purchase orders 875685-875694 in the amount of \$44n741.26 and void purchase order 875687 by Danielson. Second by Wilkening. Motion carried, all voting in favor.**

Other Business

- Clerk to attend legal short course on April 22
- Sherburne County Association of Townships meeting coming up. All officers are invited to attend. Dinner at 6:30, meeting at 7:00.
- Road Tour is scheduled for April 29th at 7 am
- JPB is working through Annexation Agreement. Need for Joint Becker Township Board and Becker City Council meeting. Scheduled for Tuesday, May 23 at 6:00 p.m..

Motion to Adjourn by Danielson. Second by Wilkening. Motion carried, all voting in favor.
Meeting adjourned at 8:16 p.m.

Brian Kolbinger, Chair

Lucinda Messman, Clerk