

Becker Township Board
Meeting Minutes
January 21, 2014

Present: Mark Limpert, Gary Hammer, Kyle Johnson, Tanya Danielson, Lucinda Messman

Absent: Brian Kolbinger, Jeff Lambert

Also Present: Richard Schieffer, Amanda Fielder, Dan Franks, Derick Limpert, Jamie Johnson, Joe Danielson

Due to lack of quorum at 7 pm and schedule of guests, some reports were given before the meeting actually took place.

Sheriff's report – Dan Franks

164 calls for service, 57 traffic, 2 snowmobile. Reminder that it is against the law to plow snow across the road (fine up to \$1000). It is a safety issue due to the lines of snow left behind in an already plowed road.

Staff Report – Amanda Fielder

- CUP from SBA Tower upgrades – 15901 97th Street SE, Becker. Adding guidelines/cables/antenna's to repair failure. Failure not structural, only by the numbers on paper. These upgrades will extend the life of the tower. Planning Commission recommended approving the CUP. Joint Planning Board has final action next week (1/28/2014).
- Joint Planning Board will meet next week to review the final version of the Comp Plan. Amanda showed the board the revised zoning map and answered questions.

Supervisors Reports

- Mark Limpert attended the Sherburne County Township Association meeting. Report as follows:
 - John Mentor advised the supervisors that the county is review road turnbacks. Mark asked if there would be notices prior to this occurring. Mentor answered that yes there will be notice and that all improvements needed to the roads will be made before turnbacks would occur.
 - 2014 Capital Improvement projects include 10/24 intersection; 24 ER to Cty 11; CR 50 from 11 to 10; CR 24 Bridge East of Becker
 - Omnibus Road Bill – they would like us to pass it as the county has indicated there will be a 50 billion dollar shortfall in funding for township roads. 46% of roads in the state are Township Roads. Clerk to find and send out information regarding specifics on this prior to next board meeting
 - Short courses in St. Cloud are 3/25

7:23 Meeting called to order by Chair

Becker Township Board
Meeting Minutes
January 21, 2014

Motion by Limpert, second by K. Johnson to pass RES 2014-03 Accepting Jeff Lambert's resignation and declaring a vacant Supervisor seat. See file for full resolution text. Motion carried, all voting for.

Motion by K. Johnson, second by Limpert to pass RES 2014-05 appointing Joe Danielson to vacant Supervisor seat. See file for full resolution text. Motion carried, all voting for.

Oath of Office administered to Joe Danielson

Motion by Limpert, second by Danielson to pass RES 2014-01 accepting Kyle Johnson's resignation and declaring a vacant Supervisor seat. See file for full resolution text. Motion carried, all voting for.

Motion by Danielson, second by Limpert to pass RES 2014-02 appointing Jamie Johnson to vacant Supervisor seat. See file for full resolution text. Motion carried, all voting for.

Oath of Office administered to Jamie Johnson

Snowplow issues

- Barrenburg on 165th St SE, Big Lake – Gary received video of lawn damage.
- Kenny Court/Garden Grove – late plowing of cul-de-sac. They were shorthanded this past weekend and it was missed.

Culvert Replacement (Eyk unable to attend)

- If weather cooperates – Schendzielos is hoping to get it completed the week of February 1st. Everything is ready to go – pipe is out there. Frost ripping won't be an issue. They have checked regarding the high pressure gas line that goes across and have lights, gravel pits and all lined up. Just waiting on the weather. Only possible issue they cannot be sure of until pulling out the current culvert – is it rock or peat/mud around the culvert rather than sand.
- Plan is that the crossing be named in honor of Lester Olson

Motion by Limpert, second by Johnson to approve minutes as distributed. Motion carried, all voting for.

Supervisor Reports Continued

- Fire Board Report – Gary Hammer
 - They are looking for a new fire/light grass truck. Not sure why they want to keep the old one.
 - Gary would like to continue with his Fire Board Appointment this year along with Brian
 - Q: Has anything been done with the trailer yet? A: no, they are still looking for the title
 - Fire Relief Fund wants more than the current \$5,000. No good explanation was given as to why they want more other than good

Becker Township Board
Meeting Minutes
January 21, 2014

retirement fund makes it more desirable to serve as firefighters.
Suggestion that we look at surrounding area rates before we ratify any specific amounts. Also need a better explanation before increasing this amount of funding.

- Our fire district currently has two entities – Becker City and Becker Township. They are trying to add Santiago.

Treasurer's Report – Tanya Danielson

- \$250,000 transferred to Road and Bridge
- End of year numbers were distributed
- Discussion/questions regarding which fund is used to pay various bills and if budget discussions should take place tonight regarding funds.
- Hystten Creek funds are going to the attorney (see letter in file) as they are trying to handle without going to court. Check for \$41,768 will be sent to close out and done.
- Motion to approve Treasurer's report by Limpert, second by Danielson. Motion carried, all voting for.
- Motion to pay warrants 12362-12390 in the amount of \$137,762.14 by Danielson, second by J. Johnson. Motion carried, all voting for.

Board of Appeal and Equalization date has been set for 4/15/2014 at 9:00 a.m.. Jamie Johnson said he could attend.

Motion to pass RES 14-04 appointing absentee ballot board by Limpert, second by Danielson. See file for full resolution text. Motion carried, all voting for.

Question by clerk regarding requests for funding at the annual meeting. A: handle the same as last year. There will be no asking for money at the annual meeting. Requests for money are due by the February 18, 2014 regular board meeting. The Board will set the balance for 'donation' amounts.

Technology budget discussed. No need for large format printer this year, several options exist. Motion for to allow clerk and treasurer to spend up to \$1200 for regular office technology improvements by Limpert, second by Danielson. Motion carried, all voting for.

Board questioned if new bank signatures would be required again this year after updates at bank. Treasurer will check and get back to members if necessary.

Motion to adjourn by J. Johnson, second by Danielson. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Meeting Minutes
February 18, 2014

Present: Gary Hammer, Mark Limpert, Brian Kolbinger, Jamie Johnson, Joe Danielson, Lucinda Messman, Tanya Danielson

Absent: None

Also Present: Richard Schieffer, Sgt. Dan Franks, Todd Schendzielos, Randy Bader, Gregg W. Korin

Note: some items out of standard order due to time issues related to this meeting being held on a Tuesday rather than Monday.

Meeting called to order at 7:02 p.m. by chair.

Sheriff's Report

- 156 service calls – this is down
- 69 traffic stops
- 9 snowmobile – primarily trespass issues

Engineer's Report

- 185th Culvert Replacement started today – lights on and working now
 - Sheriff's office and post office have been advised of status/closures – Eyk will keep them updated
- Seal Coat bids – due March 18. Estimated at \$76,687.58. If these numbers aren't good, we do have a clause to allow us to pull out of the contract with the county.
- Reclaim estimate: \$248,028.50 – no clause for these two
- Mailboxes – both Eyk and Todd had mailbox standards available for all meeting attendees. Clerk will keep copies on file to mail as well as copies on the website. Basically – if a non-standard mailbox is damaged, it is the landowner's issue.
 - Where to Purchase?
 - Todd recommended behind Haven Town hall – cost about \$65
 - Menards
 - Sherburne County Public Works
 - Schendzielos
 - Is the snow/mailbox issue worse this year? Yes and no. Residents are to keep their mailboxes cleaned out from under, but with all the snow coming and not melting, it is becoming a question of where to move all the snow.

Snowplow Issues from Residents

- Randy – grass in the township right of way is ruined because of snowplow blade. Todd said he will mention to the driver and have him try to watch the blade depth.
- Gregg – he is on a cul-de-sac and his driveway is filled. It had been being knocked out until a few weeks ago and he wondered about this. He has urgent health issues in his family and worries at this change.
 - Any way to put a waiver on his house so they could knock out the snow again? 10942 143rd Court (North end of Golf course)

Becker Township Board
Meeting Minutes
February 18, 2014

- Discussion regarding snow policy and what could possibly be done
 - Remind residents of the size of the right of way – this is where the township needs the snow to go. Eyk had to leave early – get this size from him at next meeting.
 - Limpert suggested drafting a policy and that the board could work on one during the road tour this spring. Question regarding emergency vehicle policy

Motion to approve January 2014 minutes by Limpert, second Danielson. Motion carried, all voting for.

Supervisor Reports

Fire Board

- Purchase of new light rescue truck approved
- Old truck discussion on going
- SCBA (Self Contained Breathing Apparatus) compressor approved – this was/is needed. The new one has a 20 year lifetime.

Planning Commission Report (italics = emailed from Amanda, presented by Joe and Gary)

- *We didn't hold a meeting last month because we didn't have a quorum.*
- *Draft Comp Plans were distributed to Joint Planning Board Members at the last meeting for review and corrections to be made. The Comp plan is expected to be adopted at this month's Joint Planning Board meeting.*
- *I received a request from Kevin at Harddrives to amend their current CUP they have in place for hauling operations. Their current CUP indicates that they are allowed 20 days per construction season to haul materials from their Becker location, with the construction season defined as May-November. They were just informed by the prime contractor that they want to move up the start date on the I-94 project to the beginning of April, weather permitting. I informed Kevin, that due to the timing of their project, they would have to request an amendment to their current CUP to include April in their definition of "construction season". I have received their application, and it is on the Town Planning Commission agenda for March 10th and to Joint Planning Board for final action on March 24th.*
- *Kelli hasn't received any new information on Viet as of yet, she is still going round and round with the county on this matter.*
- Meeting discussion – there are some errors noticed – can we hire a professional proofreader for this document as it will be in force for years to come? Yes, clerk will obtain estimates. Have clerk notify staff that it will not be ready to adopt at the February Joint Planning Meeting

Treasurer's Report

- Signature cards – who goes on these? Gary, Mark, Brian, Tanya, Lucinda

Becker Township Board
Meeting Minutes
February 18, 2014

- **Motion to have Gary Hammer, Mark Limpert, Brian Kolbinger, Tanya Danielson and Lucinda Messman the signers on the township's checking account by Limpert, second by Johnson. Motion carried, all voting for.**
- Payroll Reports Tax Prep – cost is \$75 per quarter to be sure we are doing everything correctly. Motion by Limpert, second by Kolbinger to approve hiring a tax professional to handle payroll reports. Motion carried, all voting for.
- Requests for donation due 3/11/2014 by 5 pm... Clerk will notify last year's receivers of the change in procedure due to short time frame.
- Levy Amounts discussed for this year's annual meeting. Proposal as follows:
 - General \$40,000
 - Road and Bridge \$700,000
 - Fire \$75,000
 - Town Hall \$15,000
 - New Fire Hall \$30,000
 - Total: \$ 860,000.
 - This amount includes any donations that will be made as well
- **Motion to approve treasurer's report as presented by Kolbinger, second by Danielson. Motion carried, all voting for.**
- Payment of Warrants – motion to pay warrants 12391-12417 in the amount of \$80,070.84 by Johnson, second by Kolbinger. Motion carried, all voting for.

Omnibus Transportation Bill Resolution RES 2014-06A (as requested by MAT – see file for full resolution text). Discussion regarding if this should be passed or not. **Motion to support this resolution by Limpert, second by Johnson. Motion carried, all voting for.**

Joe asked about Township Right of way permits and if they exist and where to obtain them. Clerk to check with Eyk for blanks and get them on the website and at City Hall.

Motion to adjourn by Kolbinger, second by Limpert. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Meeting Minutes
February 18, 2014

Board of Audit

Meeting called to order.

Clerk and Treasurer Books match.

Q: are we to have audits or do we have them done? Not at this time

Q: Can we have one done to verify monies are tracking into the correct accounts? It would be nice to have someone who does townships review the books. Clerk and Treasurer will get some estimates. Clerk to check with MAT to see if they keep records of accountants.

Motion to approve books as presented by Limpert, second by Kolbinger. Motion carried, all voting for.

Motion to recommend the following numbers be presented at the 2014 Annual Meeting for levy approval to township residents

General	\$40,000
Road and Bridge	\$700,000
Fire	\$75,000
Town Hall	\$15,000
New Fire Hall.....	\$30,000
Total:	\$ 860,000

**This amount includes any donations that will be made as well
By Limpert, second by Johnson. Motion carried, all voting for.**

Motion to adjourn by Danielson, second by Johnson. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

**Becker Township Board
Special Meeting Minutes
February 10, 2014**

Present: Gary Hammer, Brian Kolbinger, Joe Danielson, Jamie Johnson, Lucinda Messman

Absent: Mark Limpert

Meeting called to order at 7:00 p.m..

Agenda – one item, appointment of election judges is required before 2/14/2014.

Motion to pass RES 2014-06 appointing the March 2014 Election Judges (see file for full resolution text) by Danielson, second by Johnson. Motion carried, all voting for.

Motion to adjourn by Kolbinger, second by Danielson. Motion carried all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Meeting Minutes
March 17, 2014

Present: Gary Hammer, Brian Kolbinger, Jamie Johnson, Joe Danielson, Lucinda Messman, Tanya Danielson

Absent: Mark Limpert

Also Present: Richard Schieffer, Sheriff Joel Brott, Kelli Neu, T. VanderEyck

Chair called meeting was called to order at 7:05 p.m..

Motion to approve minutes as distributed by Kolbinger, second by Johnson. Motion carried, all voting for.

Annual Sheriff's Report – Sheriff Brott

- Reminder that the Sargent emails him every month with concerns or how things are going after our regular meetings
- Annual Report distributed (see file for copy) - several items noted
 - Calls for service are up since 2012
 - Monthly – nothing significantly different than normal
 - The 20 public assists were mainly related to weather
- Q: would it be possible to have a deputy ride with for the road tour? A: yes, just get us dates. Clerk to send

Planning Commission – Kelli Neu

- Element Arms retention visit was helpful.
- EDA meeting in Sherburne County
 - Kelli and Amanda represented both Becker City and Becker Township.
 - Meeting was earlier today and there was heavy township representation
 - Two more meetings are scheduled
 - Discussed what everyone is looking for from the county in regards to economic development
- Hardrives requested a CUP Amendment to change start date from May to April. Planning Commission recommended approval.
- Sarah Angell Boundary adjustment – no new lots, just asking for the adjustment to be sure both parcels have public road access for now.
- Comprehensive Plan is at the proofreader. Maps have been approved.
- Schendzielos – filling out paperwork for a stockpiling IUP around CR 11

Engineer's Report – Eyk

- 185th culvert was placed in February. It went as well as it could given the weather conditions. This spring there will be more work required. This will be double checked/discussed on the road tour.
 - Are there flare ends on the culverts? No, they will only get added if the road is widened.
- 3/18/2014 bids are scheduled for

Becker Township Board
Meeting Minutes
March 17, 2014

- seal coating - est. 77,000
 - Buck Lake Estates
 - Hillside Hideaway
 - Woodberry Farms
 - 109th Street
 - 87th Street
 - 182nd Ave
- surfacing projects - est. 248,000
 - Oak Crest Estates
 - 102nd Street

Other Road Related Items:

- Todd Schendzielos has found a new machine for a different type of patchwork the township would like to use. Does the township still plan to use this material? If so he will purchase, but wanted to be sure that the township is still planning to use the newer material.
- Road tour dates discussed. April 26th at 7:30 a.m. date set for the road tour. Let fire chief and sheriff's department know to see if they can ride along. **Motion to set 4/26/14 at 7:30 a.m. as the 2014 Spring Road Tour date by Johnson, second by Kolbinger. Motion carried, all voting for.**

Treasurer's Report – Tanya Danielson

- Donation/Special Interest Funding Requests presented. Funding levels for each was discussed. **Motion to approve the entire \$15,000 budget in special interest/donation funding as noted below by Kolbinger, second by Johnson. Motion carried, all voting for.**
 - Special Interest/Donation Funding for 2014
 - Cemetery Funding Totaled \$2,250 (distribution below)
 - Snake River \$750
 - Becker Cemetery Association \$800
 - Becker Danish Cemetery Association \$700
 - Sherburne County History Center – Ox Cart Membership \$500
 - Friends of the Becker Library - \$500
 - Becker All Night Grad Party - \$1,000 (via contract)
 - Becker Safety Camp - \$750
 - City of Becker Parks/Rec totaling \$10,000 (distribution below)
 - Freedom Days \$3,500
 - Parks & Rec \$6,500
- Fire Department Relief Association 'donation' request
 - Ours is a line item within the fire budget
 - \$5,000 is what we provided last year
 - More research is needed to look into this and how things work (level of ratification vs. level of donations to their fund)
 - Transparency of records has been requested
 - Discussion of how this association works

Becker Township Board
Meeting Minutes
March 17, 2014

- Tanya will check the state auditor's website
- Gary recommends we look at providing \$6,000 this year, Brian supports this. Looking at eventually moving to \$7,500 **Motion to provide \$6,000 to the Fire Department Relief Association for 2014 by Kolbinger, second by Johnson. Motion carried, all voting for.**
- New signature cards to be completed next meeting
- **Motion to approve Treasurer's Report as distributed by Kolbinger, second by Danielson. Motion carried, all voting for.**
- **Motion to pay warrants 12418-12447 in the amount of \$72,585.86 by Johnson, second by Kolbinger. Motion carried, all voting for.**

Yearly Appointments

Motion to appoint Brian Kolbinger and Gary Hammer to serve as Town Board representatives on the Fire Board by Johnson, second by Danielson. Motion carried, all voting for.

Motion to appoint Jamie Johnson as alternate to Fire Board by Hammer, second by Kolbinger. Motion carried, all voting for.

Motion to appoint Jamie Johnson to serve as Becker Town Board representative to the Sherburne County Township Association by Kolbinger, second by Danielson. Motion carried, all voting for.

Motion to appoint Mark Limpert to serve as the Becker Town Board representative to the Northstar Corridor Board by Hammer, second by Kolbinger. Motion carried, all voting for.

Other:

- Website items
 - Cleanup days need to be listed (regular and the county hazardous waste cleanup). Publish the forms as well.
 - Snow items – reminders and such as discussed
- **Motion to approve the Special February Board Meeting minutes as distributed by Danielson, second by Johnson. Motion carried, all voting for.**

Motion to adjourn by Danielson, second by Johnson. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Meeting Minutes
April 21, 2014

Present: Gary Hammer, Mark Limpert, Brian Kolbinger, Jamie Johnson, Joe Danielson, Lucinda Messman

Absent: Tanya Danielson

Also Present: Richard Schieffer, Sgt. Franks, Todd Schendzielos, Kelli Neu, T. VanderEyk

Chair called meeting was called to order.

Clerk issued oath of office to Gary Hammer and Jamie Johnson who were elected as supervisors in March.

Annual Sheriff's Report – Sheriff Brott

- 171 calls
- 1 shooting complaint – reminder that township residents are allowed to shoot guns on their own property if they are doing so in a safe manner.
- DNR has burning restrictions in place right now
- On Saturday, Joe Shannon will attend our road tour

Planning Commission/Joint Planning Updates – Kelli Neu

- Angell Boundary adjustment – went through fine and right of way adjusted
- Hardrives CUP Amendment – done, now they have a 4/1 start with 20 days of 24/7 allowed. They will be starting their 20 day period soon.
- Comp Plan is done and final maps should be back soon
- TPC Public Hearings
 - Schendzielos Stockpiling IUP – Gary Gilbert was present and concerned. IUP approved with amendments
 - City of Becker Stockpiling IUP – approved with an end date of 12/2019
 - JPB will take final action on these items tomorrow night.
- Next month, 4 IUP's will come from RL Larsen to the Planning Commission for mining sand from various sites. Possible hearing in May 2014 – waiting on Boring test sample that is going to the county.

Engineer's Report – Eyk

- Additional driveway approach of CSAH 4 – permit was given to Jerry Klapak
- Bid abstracts were handed out regarding seal coat and reclaim/paving projects.
- **Motion to approve the seal coat bid to ASTEC by Limpert, second by Kolbinger. Motion carried, all in favor.**
- **Motion to approve reclaim and surfacing bid to Hardrives by Johnson, second by Danielson. Motion carried, all in favor.**
- Q: are notices sent to each homeowner? A: No
- Q: should we? A: not really – expensive and we don't have exact dates

Becker Township Board
Meeting Minutes
April 21, 2014

- Notices are published on our website. Clerk mentioned some have requested notification of new website information.
- 92nd had significant washout this year. We had to replace a culver and tried to save a tree when doing so. It did not work. The tree is in the right of way. The road has been restored for now, but this will most likely occur again. All options need to be considered. The tree is about 3' in diameter. Will look at this on road tour this Saturday.
- Feasibility study to widen four township roads using possible materials available this summer was completed and distributed. Currently they have a 22' bituminous surface and the material would be used to finish the slopes to match township standards.
 - 4:1 inslopes are preferred
 - 102nd widening – need to coordinate with the reclaim/repave
 - 87th widening – to achieve 4:1, there are wetlands issues – would have to stick to 3:1 in those areas. Also pipe extensions and property acquisition may need to enter the picture to use 4:1 standards.
 - Discussion regarding the how/when/length of time/seed types/etc.
 - Each road to be an individual contract as there is not a clear total at this time, but timing is critical as the first part of May is when the materials become available.
 - Timing will be based on availability of fill/cost savings are huge as the dirt can be taken from direct or very close rather than stockpile first and move into area.
 - Q: how fast can we get this ready? A: will try to get contract documents ready and traffic control plan and on all by Saturday.
 - Clerk to post notice of special board meeting for Saturday, April 26, 2014 at 7:00 a.m. so we can get contracts signed and allow work to begin May 5.

Motion by Kolbinger seconded by Danielson to authorize the Engineer to estimate quantities for proposed embankment widening, and to prepare a contract with Todd Schendzielos to complete the proposed embankment widening with a 4:1 in slope where feasible within existing right-of-way for the west portion of 137th Street (145th Avenue to Trunk Highway 10) based on the following conditions:

- --the timely availability of fill material;
- MN DOT traffic control plan is completed, specifications are finalized and included for contract approval on 4/26/2014.
- All voted in favor, motion carried.

Motion by Limpert seconded by Kolbinger to authorize the Engineer to estimate quantities for proposed embankment widening, and to prepare a contract with Todd Schendzielos to complete the proposed embankment widening with a 4:1 in slope where feasible within existing right-of-way for the east portion of 137th street (Trunk Highway 10 to County State Aid Highway 11) based on the following conditions:

- --the timely availability of fill material;

Becker Township Board
Meeting Minutes
April 21, 2014

- **MN DOT traffic control plan is completed, specifications are finalized and included for contract approval on 4/26/2014.**
- **All voted in favor, motion carried**

Motion by Limpert seconded by Johnson to authorize the Engineer to estimate quantities for proposed embankment widening, and to prepare a contract with Todd Schendzielos to complete the proposed embankment widening with a 4:1 in slope where feasible within existing right-of-way for 102nd Street from CSAH 11 AND CR 51 based on the following conditions:

- **--the timely availability of fill material;**
- **MN DOT traffic control plan is completed, specifications are finalized and included for contract approval on 4/26/2014.**
- **The timing of the work can be worked out so that the embankment widening can be completed prior to the reclamation and surfacing for 102nd Street is to occur**
- **All voted in favor, motion carried.**

Motion by Limpert seconded by Kolbinger to authorize the Engineer to estimate quantities for proposed embankment widening, and to prepare a contract with Todd Schendzielos to complete the proposed embankment widening with a 4:1 in slope where feasible within existing right-of-way for the west mile of 87th street (from CSAH 11, east one mile) based on the following conditions:

- **--the timely availability of fill material;**
- **MN DOT traffic control plan is completed, specifications are finalized and included for contract approval on 4/26/2014.**
- **The timing can be worked out so that the embankment widening can be completed prior to the seal coating scheduled for 87th is to occur.**
- **All voted in favor, motion carried**

Schendzielos asked about crack filling. Supervisors will look at this on road tour. Machine is ready and working well. Township will order what needs to be done after Saturday.

Supervisor Reports

Fire Board – Brian Kolbinger – discussed truck and waiting on outfitting and such.
Association of Townships – Jamie Johnson – meeting rescheduled for May due to weather

Treasurer's Report –

- Road and Bridge fund discussed
- **Motion to approve Treasurer's Report as distributed by Johnson, second by Limpert. Motion carried, all voting for.**
- **Motion to pay warrants 12448-12479 in the amount of \$45,292.69 by Kolbinger, second by Danielson. Motion carried, all voting for.**
- Signature cards to be signed after meeting.

Becker Township Board
Meeting Minutes
April 21, 2014

Other:

**Motion to approve minutes as distributed by Kolbinger, second by Danielson.
Motion carried, all voting in favor.**

County Turn back letter discussed. Deadline for submitting comments is May 1. Clerk to type a letter stating we don't want 127th to be turned back if it is not up to township standards. Draft to be sent to supervisors on Tuesday for edits and signatures at special meeting Saturday.

AV Equipment estimate presented – **Motion to approve hiring and having work completed by Limpert, second by Danielson. Discussion regarding electric work and that it will add some to cost. Gary Hammer to handle electric work. Motion carried, all voting in favor.**

Becker Community Center requested use of Township Hall for Freedom Days again this summer. **Motion to approve by Limpert, second by Kolbinger. Motion carried, all voting for.**

Clerk mentioned ants in the town hall and will obtain necessary items from hardware store.

Van pickup for road tour – Mark Limpert will take care of

Motion to adjourn by Danielson, second by Johnson. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Meeting Minutes for Special Board Meeting
April 26, 2014

Present: Mark Limpert, Brian Kolbinger, Jamie Johnson, Joe Danielson, Lucinda Messman

Absent: Gary Hammer, Tanya Danielson

Also Present: Deputy Shannon, Todd Schendzielos, T. VanderEyk

Chair called meeting was called to order.

Motion to approve contract with M.L. Schendzielos & Son, Inc. for the construction of the 137th Street Shoulder Widening, from trunk highway 10 to CSAH 11 in the amount of \$51,443.50 by Kolbinger, second by Johnson. Motion carried, all voting in favor.

Motion to approve contract with M.L. Schendzielos & Son, Inc. for the construction of the 102nd Street shoulder widening, from CSAH 11 to CR 51 in the amount of \$44,859.50 by Kolbinger, second by Johnson. Motion carried, all voting in favor.

Motion to approve contract with M.L. Schendzielos & Son, Inc. for the construction of the 87th street shoulder widening, from CSAH 11 to 175th Avenue in the amount of \$63,236.50 by Danielson, second by Johnson. Motion carried, all voting in favor.

Motion to approve contract with M.L. Schendzielos & Son, Inc. for the construction of the 137th street shoulder widening, from 145th avenue to trunk highway 10 in the amount of \$52,423.50 by Johnson, second by Danielson. Motion carried, all voting in favor.

Clerk presented draft letter to Sherburne County Public Works regarding road turn backs. After edits, final letter was signed. See file Sherburne County Public Works for text.

Motion to adjourn by Kolbinger, second by Danielson. Motion carried, all voting in favor.

Mark Limpert, Acting chair

Lucinda Messman, Clerk

Becker Township Board
Board Meeting
May 19, 2014

Present: Gary Hammer, Mark Limpert, Joe Danielson, Lucinda Messman, Tanya Danielson

Absent: Brian Kolbinger, Jamie Johnson

Also Present: Sgt. Dan Franks, Richard Schieffer – Township Attorney, Kelli Bourgeois – Planning and Zoning, Todd Schendzielos, T. VanderEyck – Township Engineer, Garden Grove Road residents Mark Scheeler and Kathryn Brisbois

Chair called meeting was called to order.

Sheriff's Report – Sgt. Franks

- 149 calls
- 61 traffic, 2 burning complaints and 9 thefts
- No additional questions/concerns brought forth

Minutes

- Motion to approve the minutes from the 4/15/2014 Local Board of Appeal and Equalization as distributed by Limpert, second by Danielson. Motion carried, all voting in favor.
- Motion to approve the 4/21/2014 Town Board Minutes as distributed by Danielson, second by Limpert. Motion carried, all voting in favor.
- Motion to approve the 4/26/2014 Board Meeting Minutes with corrected final amounts to 102nd and 137th from 145th to County 10 by Limpert, second by Danielson. Motion carried, all voting in favor.
- Motion to approve the 4/26/2014 Road Tour minutes after moving the comments indicated on 77th street to 67th street (where they were originally supposed to be) by Danielson, second by Limpert. Motion carried, all voting in favor.

Open Forum

- Resident Mark Scheeler asked the board about dust control for Garden Grove Road. Eyk said the cost would run about \$.60 per foot for Magnesium chloride if we have enough places to use an entire load – about \$1,600. Eyk also wanted to be sure that residents understood the best/ideal circumstances for this to be done
 - It takes repetitive years of application for best control
 - Once applied, the road will no longer be bladed the rest of the summer. This material is applied by blading the road one day, soaking it well, then the magnesium chloride is applied.
- Discussion regarding where it has been used before/other possible locations for use and that two of the roads are joint with city so need to look into the city sharing the cost on dirt roads on 153rd off 24 and 122nd in front of Hubbards.
- Discussion regarding Garden Grove road and the rough areas/no more grading. Both residents indicated they wouldn't mind a rough road – most roughness is the curve. They felt it may slow some people down and they would appreciate the

**Becker Township Board
Board Meeting
May 19, 2014**

- dust control measures. Supervisor Limpert stated that the board is open to starting up dust control again if they can get a good price. The Cul-de-sac would be included in this application.
- Cul-de-sac snow plowing was also discussed – Supervisor Hammer reminded residents that it is good to call if there is a problem as we cannot fix it if we are unaware it is happening. Discussion regarding how the snowplowing happened/should happen.
 - Eyk will check prices and work with the city to get the dust control plan completed.
 - Church – board members received letter written by Michael Grismore regarding possibility of renting the Town Hall building for church meetings on Wednesdays and Sundays. Discussion ensued. Request denied as rental of this facility has not been allowed.
 - Street Sweeping – Schendzielos will make sure that the following roads get done
 - Hoagland – 173rd
 - 166th Court SE
 - Bridgeview West End
 - 180th
 - 172nd avenue – resident called regarding crack sealing. At road tour this was not noted as needing to be done. Supervisor Limpert stated he had been in the area and did not feel this particular road needs crack sealing at this time.

Planning Commission – Kelli Bourgeois

- County Geology Atlas meeting with USGS/DNR maps were distributed. The maps are available for viewing at the township – Data-Base Map, Bedrock Geology Map, Surficial Geology Map, Quaternary Stratigraphy and Bedrock Topography, Depth to Bedrock, and Sand Distribution Model. The Groundwater inventory is a few years off.
- Comp Plan is done and going to Joint Planning Board for final approval.
- Planning Commission held four public hearings for IUP's for RL Larson sand mining on four residential properties. All were recommended for approval. These will go to Joint Planning Board for final action.
- Road Tour – noted things at Wruck property. Sherburne County Solid waste has issued a notice of violation to them and will be handling this.
- County road 11 property – an enforcement notice was sent and the resident has asked about changing their location to commercial property. This is not allowed in our comp plan. The resident was told no, this would not be allowed.

Engineering – T. VanderEyck

- 137th – both segments are completed
- 102nd – started this morning, but rain necessitated halting
- Nice material is coming out of the county 11 project – it packs nice and should grow material well.

**Becker Township Board
Board Meeting
May 19, 2014**

- Riverwood Bank has submitted an informal notice that the warranty period expires in August for Turnquist Farms. They will be asking for a return of their deposits.
- Scenic Hills also will be expiring, but nothing has been received at this point. We wait until they initiate contact before anything is done.
- Quotes to patch 185th where the culvert was replaced were distributed
 - Knife River \$7830
 - Hardrives \$5781
 - Hardrives recommended and it could be completed this week if board approves.
 - **Motion to accept the Hardrives bid by Limpert, second by Danielson. Motion carried, all voting in favor.**
- Estimates for Reclaim of 103rd (overlay in 2002) and 175th/77th distress were presented to the board as it was noted on the road tour that these roads appeared to be candidates for future reclaims and board asked for estimates.
 - 103rd estimate \$45,836.84
 - 175th/77th (87th to CR 11) estimate \$ 204,772.48
 - 175th Ave is one mile in length and is in worse shape than 77th Street. 77th street is also one mile long. The Township may opt to reclaim the roads one mile at a time.
 - Consider for next year – discussed traffic flow/how/when/daily traffic rates. Do not do any maintenance for this year – will look at these more later as 175th culvert is needed first
- 175th Culvert
 - Estimate to replace the existing culvert with a 42 “ RCP is \$11,418 (if approved by DNR)
 - Currently 36” corrugated metal
 - Discussion regarding this culvert and others on 87th and 185th
 - Both 87th and 175th need culverts replaced. Both permits will be applied for with the DNR at the same time.
 - Sinkhole is forming – it needs to be cut out, filled and patched. Right now it is about 18” in diameter and has to be fixed ASAP.
 - Discussion regarding the best way to accomplish this
 - Board directed
 - Schendzielos to fix (temporarily for safety)
 - Eyk – work to get permits – 175th is the most urgent as it has failure occurring now.
- 91st Street – letter received from patrol (see file for text) regarding tile and hickenbottom riser. The riser was knocked off and needs to be reset/replaced. Rip rap was removed by land owner. Recommend that outlet be cleaned and put down erosion stabilization mat (TRM)
- Board asked who repairs this? Schendzielos will take care of it

Supervisor Reports

**Becker Township Board
Board Meeting
May 19, 2014**

- Fire Board – New truck has arrived. Rescue II. Old one not sold – still discussing. Updating the operating code and employer manual.

Treasurer's Report

- Finishing the permit reports
- Turnquist farms informal request
- Scenic Hills and Scenic Hills II are all handled through attorney
- Discussion about developers agreement and that it needs to be streamlined now that developments have slowed.
- **Motion to approve treasurer's report as distributed by Limpert, second by Danielson. Motion carried, all voting in favor.**
- **Motion to pay warrants 12480-12507 in the amount of \$45,340.49 by Danielson, second by Limpert. Motion carried, all voting in favor.**

Other Business

- WSB Long Range Transportation Planning Task Force – Supervisor Limpert would like to attend, but will be unable to attend the 6/24 meeting in Big Lake. Board appointed Eyk and Kelli to attend the first meeting. Clerk to get copy of letter to Kelli. Eyk said he can attend. It is important we have representation at this meeting. Clerk to send RSVP.
- Vacuum to be replaced – clerk to order through Becker True Value
- **Motion to adjourn by Limpert, second by Danielson. Motion Carried, all voting in favor.**

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Board Meeting
June 16, 2014

Present: Gary Hammer, Mark Limpert, Brian Kolbinger, Jamie Johnson (7:15), Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: None

Also Present: Sgt. Dan Franks, Richard Schieffer – Township Attorney, Kelli Bourgeois – Planning and Zoning, Todd Schendzielos, T. VanderEyck – Township Engineer, John Riebel - Sherburne County Commissioner, Tammy & Cliff Yuhala, Mike Gunderson, Tina Warwick, Dean & Marla Hietala Michael Nelson – Minnesota Engineering, Troy House, D. Martens

Chair called meeting was called to order.

Motion to approve May 2014 Minutes as distributed by Limpert, second by Danielson. Motion carried, all voting in favor.

Sheriff's Report – Sgt. Dan Franks

- 153 calls
- 72 traffic
- 6 traffic complaints – all county 11 related. Reminder that County 11 is closed to thru traffic and unless individuals have a business or live on the road, they are not to be traveling County 11 while it is under construction. Road crews have nearly been hit and the area is being patrolled. The sheriff's department has and is writing tickets to anyone who attempts to use County 11 as a through route.

Planning Commission Report – Kelli Bourgeois

- Public hearing for CUP for monopole tower and building variance. 180' tall tower and building just over 338 square feet (ordinance is 300 square feet) on Aleckson Property for Verizon. Three residents contacted the Township and were upset, but none of them came to the public hearing. Planning Commission recommended approval of the CUP and variance request to the Joint Planning Board (JPB). JPB will meet 6/24/2014 for final action. Verizon representative was asked, via phone before this meeting, about the stealth type of tower and it is not appropriate for this location. The monopole design is the best option at this time.
- Rezoning request was made for the former auction site property on Highway 10 from AG to IND I that is consistent with our comprehensive plan. Planning Commission has recommended approval of this request to Joint Planning Board. Request goes to JPB for final action.
- Monday, 6/23/2014, special planning commission meeting to amend the IUP issued for the County 4 road project. Due to weather, the dates of this project have changed. Planning Commission will convene a public hearing so the matter can be brought before the JPB in a timely manner.

Becker Township Board
Board Meeting
June 16, 2014

- Regional Planning Workshop – Kelli and Amanda attended, representing both Becker City and Becker Township.
- County 11 enforcement visit to occur this week

Resident Concerns – Flooding

- Eyk showed the original plans of Garbrian Woods and discussed storm water management and history of development in this originally wooded area. Projected rate of run off would increase with housing so ponds were included in the original design.
- Other briefing topics: Elevations and flow design for Garbrain Woods
- Original plan was superimposed with shots from Thursday (6/12/2014) and shown to the board and all present
- Discovered that the wetlands and staging area are at their 100 year capacity. These are within the drainage easement.
- Discovered that silted soil in the drainage swale is about a foot deep
- A resident, made an observation that the north to south alignment of drainage does not line up very well.
- Q: if the 1' of silt is dug out, how much would this help? A by Eyk: The pond on the north side of 96th Street will be lowered approximately 2 feet if the sedimentation in the offtake swale is cleaned out.
- Mottled soil is an indication of seasonal high water table conditions.
- The County okayed these plats when the development was put in. More history discussed. The low floor elevations/low entry elevations were reviewed. The low floor elevations at the time this plat was designed were based on three feet above mottling. The County, at a later date, was considering lowering the separation to one foot. The Township opted to remain with the three foot value.
- Board noted that easements are platted and not easily changed, but we can easily clean out the swale.
- Also, ground water issues were presented: two residents on the south side have water coming in their basement, one of which is east of the plat.
- Original borings were 8' down and when checked, they gave no indication of seasonal high water table.
- Last Thursday (6/12/2014) borings 4' down were made. Ground water elevation on the south side is at 967.6. On North side 971 with a gradient towards the river (0.9%)
- Q: Can water table rise above mottled soil? A: It appears that is what is happening-
- Q: If we dig out the swale of the 1' of silt, will the water go to the culvert? A: yes
- Mike Nelson, MN Engineering & Construction, representing the Hietala's and others on the South side of the development:
 - The outlet pipe is wrong. It is outside the six foot easement and is 2' higher than it was to have been by looking at designs.
 - There is a 20 foot easement along the Lots 1-2, (west side of lot 1), lot line indicating an intent to convey drainage along that line. However, an 18

Becker Township Board
Board Meeting
June 16, 2014

inch by 240 foot storm line was constructed along the east line of lot 1, outside of the dedicated six foot easement.

- Because of where the pipe ends, all the water ends up in the backyard of Heitala's.
- It now goes SE to another property
- His recommendation – work with the landowner to get easement fixed or move the pipe.
- Eyk could not find any recording of a proposed easement over the installed pipe area that was shown on the Heitala's house survey in county records. Mike Nelson could not find any mention of the easement in abstracts.
- At the time this plat was being processed, it was the Township's understanding that the County was the drainage authority and as such reviewed and approved the drainage provisions for the development. The Township has since assumed drainage authority responsibilities.
- Does this easement exist? Unsure – will require more research
- The pipe is not straight or at the right level. Eyk concluded that because of convenience of construction it was decided to put the pipe where it is now. The Developer owned the property at the time of construction. It is not known who decided to move the pipe from its design location, but an easement for the pipe in its constructed location should have been recorded but apparently was not.
- Kelli – If the pipe was for drainage of the development's water, this should be a public easement.
- Mike Gunderson brought additional pictures to show the board of his property.
 - Q: looking at the design and the water level today – his concern is that this level is unprecedented, but in 2011 this happened as well. Water from the hill on the North and his is one of the properties with a lot of drainage. He has no water in his basement at this time and his well is not an issue for him either.
 - He would like to see things fixed for everyone, not just a single property. He currently pumps the water from his backyard out and into the front ditch. Is this ok?
 - If the 1' of silt is removed, it will take care of his issue, but make things worse for those on the south side
- Troy House has sandbags around his well head
- This amount of water seems tough to handle. Ordinary high water level = level in the culvert. 969.5 is the normal high levels – that is where the cat tails are located in the photos.
- Q by Mr. Gunderson: if we correct the ditch and figure the discharge, is it ok for us to pump into the ditch? A: Yes, DNR said fine to pump water out to the ordinary high water level.
- Moving forward – Mr. Gunderson showed a diagram with a red line showing 134,000 square feet are flooded (in a small area) and wondered if this is what it will be, what are my options to get the water moved out or is there a way I can bring up the space in my backyard about 2'? A: County shows it as wetlands and a hydrology study would need to be done. The pond was to be designed to hold

Becker Township Board
Board Meeting
June 16, 2014

9.7 Acre Feet (3' water). Mr. Gunderson asked who he should work with – Kelli said this will be a land use permit request and she will help him coordinate getting things started.

- A lot more discussion regarding moving forward from this point took place.
- When Gunderson and House pump out their yards and into the ditch, the water moves into the Heitala's yard at this time. Cleaning out the ditch and culvert can happen quickly and will remedy the North side, but could make the water levels in Heitala's yard and others on the south side of the development worse.
- South side needs help as well – the pipe that is not on the easement needs to be addressed.
- Historically, the township did not want the structure, but the county allowed it. The town board prefers to have open swales instead of pipes and structures.
- Q: can this be drained to the river? Would this work? Can we do this?
- Discussion of who lives where and more photos and a video from the Yuhala property were shown.
- Q: Is there a feasible engineering solution? It was also noted that Accurate is getting water as well. A by Eyk: a swale could be put in and let the water flow.
- Q: what about a culvert? A: the township tries to avoid culverts due to maintenance.
- Discussion of the items and history of when Becker Township took over drainage authority (2001)
- In order to work with the pipe, the township would need an easement.
- Determine if the pipe is private or township (if township, easement needed)
- Options – if the pipe stays where it is – the township needs an easement
- If we pull the pipe out and put it where it goes – is it feasible? Is it a good idea? A culvert would likely be installed instead of another pipe.
- Township will look at drainage easement for Lot 1 Blk 2 and the property east of the plat.
- Concerns were presented about how much water is being pumped out of the Gunderson and House properties. Per Eyk and Limpert – their pumping water out of their yards could affect the groundwater. This was then explained.
- Eyk informed the Board that in just under a month, he should be able to figure out drainage improvements.
- See file: *Garbrian Woods: 2014 Flooding Issues* for all submitted documents

Becker Township Board
Board Meeting
June 16, 2014

- Actions taken:
 - Agreement/verbal permission was given by the following homeowners to allow Eyk and his crew out and about on their property to shoot areas and determine the best solution for all involved:
 - Heitala, Dean and Marla
 - Gunderson, Mike
 - Warwick, Tina
 - Yuhala, Cliff and Tammy
 - House, Mike
 - All Board members reached a consensus to have Eyk go out and do more research for the best solution as soon as possible.
 - Once the area is more fully researched, a decision regarding the pipe will need to be made, then feasible solutions presented and decided upon.
- Tina Warwick also mentioned she had well issues in 2001 (contamination) and suspects that the water is not moving correctly around her property. She asked if pumping water into culverts was ok or not. The Board is not speaking to this issue as they were unsure of correct answer at this time. Also not speaking to the water movement. Eyk will go out and look at her property as she is in an area not shot on 6/12/2014.

Residential Concerns – Not present

- Jan Ashley – culvert. High water due to the large amount of rain recently
- Joel & Jennifer Muelhberg – tar on tires – would have been avoided by waiting a few minutes. Issues with people driving too quickly around the road crews was discussed. New tar polymer sets up within about 30 seconds. How it sets was discussed including tissue vs soapy water.

Engineer's Report – Eyk

- Shoulder widening - \$157,319.23 partial payment due
 - 102nd complete with seeding. Had to extend culverts for 94th into Hidden Treasurers as they needed additional.
 - 137th West is done and seeded
 - 137th East – slope dressing – rain is slowing things down as of today
 - 87th will be shouldered on Wednesday
 - **Motion to approve partial payment in the amount of \$157,319.23 on total of \$214,185 to M.L. Schendzielos by Limpert, second by Kolbinger. Motion carried, all voting in favor.**
- Speed zones on East/West Beatrice – request received regarding possibility of lowering speed limits.
 - MN Statute 169.011 – MnDOT does speed zoning based on this statute
 - Residential road - A township can speed zone at 25 mph if ½ mile or less
 - Rural Residential zone: greater than ½ mile – township can speed zone at 35 mph if there is 300' or less between drives
 - Urban district- drives at intervals of 100 feet or less – statutory 30 mph

Becker Township Board
Board Meeting
June 16, 2014

- East/West Beatrice is posted at 30 mph with additional Slow Children signs placed by a local resident. They were never authorized and need to be addressed. Recommendations? Mr. Schieffer: follow Eyk's definitions as described above.
- Beatrice will be 35 mph and other unauthorized signs will be removed.
- Q: Can we fit multiple developments into this resolution? Discussion ensued regarding pros/cons of taking this action in one fell swoop. Determined that an all-encompassing resolution like that would not be in the best interest of the township.
- **Motion to make complete a sign inventory of East and West Beatrice, removing unauthorized signs and put in regular, 35 mph, upgraded signs as per statute for a Rural Residential District. By Limpert, second by Johnson. Motion carried, all voting in favor.**
- Pothole on 175th over culvert. Culvert is old corrugated metal pipe. A 4"x6' hole opened up and the outlet at the end of the pipe was hit with something and nearly pinched shut. The pipe has been patched for now and the end opened up more.
 - We are working for a permit through the DNR for the pipe replacement here and on 87th Ave
 - We can get some pipes from Cretex or from Schendzielos's
 - Too wet to shoot last week. Once a bit drier will take care of it
- Hickenbottom riser on 91st repaired
- Seal coats for the county will start next week. The County projects will be completed first, ours will come after theirs.
- Dust control is planned for 6/26/2014 (tentative). Plan is for a tandem distributor truck. This is going to be completed as a joint project with the City.
- Harddrives will let us know when they are ready to complete the reclaim and surfacing projects.

Supervisor Reports

- Fire Board – Kolbinger – wrong fire truck delivered, it is being rebuilt to specs ordered

Treasurer's Report – Tanya Danielson

- Motion to approve report by Limpert, second by Kolbinger. Motion carried all voting in favor.
- Motion to pay warrants 12508-12536 in the amount of \$259,036.30 by Johnson, second by Danielson. Motion carried, all voting in favor.

Other Business

- Request for comment regarding Tobacco license applications (Holiday on 165th and SAFE Discount Liquor) were received from the county. **Motion to recommend approval of these licenses by Limpert, second by Johnson. Motion carried, all voting in favor.**
- Economic Development Partnerships – Amanda and Kelli go and represent both city and township. The county is looking into funding some projects to help out

Becker Township Board
Board Meeting
June 16, 2014

cities townships with bringing in businesses. Next meeting noted. They will attend.

- AV Update – equipment not ordered yet, but it has started.
- **Motion to approve Resolution 2014-07, appointing election judges by Kolbinger, second by Danielson. Motion carried, all voting in favor.**
- Updates – audit update by treasurer – still in process of finding an appropriate individual/company to complete a government entity audit that is knowledgeable of townships.
- **Motion to approve purchase of 7 iPad tablets with cases (one with more capacity and keyboard) by Limpert, second by Johnson. Motion carried, all voting in favor.**

Motion to adjourn by Kolbinger, second by Johnson. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Board Meeting
July 21, 2014

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: Mark Limpert, Jamie Johnson

Also Present: Sgt. Dan Franks, Richard Schieffer – Township Attorney, Kelli Bourgeois, Amanda Othoudt - Planning and Zoning, Todd Schendzielos, T. VanderEyck – Township Engineer, Mark Wimmer, Mark Rask, Ben Farr, Jim Angell, Dawn Gulbrandson, Dick Gulbrandson, John Basol, Amanda Haugen, Mark Haugen, Mark Scheller, Mike Gunderson, Jenny Goth, Jim Newberger – State Representative, Cliff Yuhala, Richard Maday, Kris Levanduski, Tina Warwick, Dean Hietala, Greg Pruszasky, Doug Kolbinger, Lynette Brannan, Adam Oliver, Jerome Kleis – Becker City Mayor, Rick Hendrickson

Meeting called to order at 7:00 p.m. by Chair Hammer.

Supervisor Limpert notified the Town Board July 16, 2014 by letter that he will be unavailable to perform Supervisor duties due to demands of his employment requiring him to be out of state for an extended period of time, exceeding 90 days. **Motion to approve Resolution 2014-08: Resolution Declaring a Vacancy in the Office of Supervisor by Kolbinger, second by Danielson. Motion carried, all voting in favor.**

Brad Wilkening has agreed to serve as Town Supervisor during Limpert's absence. **Motion to approve Resolution 2014-09: Resolution appointing a town board supervisor to fill a vacancy on the town board by Kolbinger, second by Danielson. Motion carried, all voting in favor.**

Clerk issued Oath of Office to Brad Wilkening.

Motion to approve minutes as distributed by Danielson, second by Kolbinger. Motion carried, all voting in favor.

Sheriff's Report

- 195 calls – this is up a bit
- 114 traffic
- 3 fraud. These have been in the form of cashier's checks that come in the mail. The checks are written for too much and the individual is asked to cash the check and send the extra to an address. Do not do this. The checks do not clear and the individual asked to cash the check is then on the hook for the entire amount.
- 3 Shooting complaints. It is legal to shoot on private property in the township as long as it is being done in a safe manner with a proper backstop materials.
- Mark Haugen – Neighbor issue. Three surveys were completed and now a temporary structure sits 3 ½ feet on their property. Neighbor originally agreed to move the structure, then changed his mind and has removed the survey stakes. Planning and zoning staff indicated that they visited the site on 7/18/2014 and

Becker Township Board
Board Meeting
July 21, 2014

found a fence that is 11 feet tall. This is a violation of our ordinance. Letter to be sent by building official regarding ordinance and that the fence needs to be brought into compliance. The letter will also indicate to Mr. Smith that he needs to submit a survey that shows the fence is in the correct location.

- Mr. Schieffer
 - If the neighbor was seen moving the stakes, it can be prosecuted and this information should be directed to the Sheriff's department.
 - A threat of assault is assault. This information needs to be given to law enforcement.
 - If threat to public safety – this needs to go to law enforcement.
- Sgt. Franks indicated that the survey can be done with the Sheriff's department present to assure safety of all involved.
- Mr. Haugen and Sgt. Franks left the meeting to discuss.
- Kris Levanduski and her husband would like to put together a National Night Out neighborhood gathering. Though this is only a few weeks away, she asked if the township had any guidance. Clerk provided name/phone number of Deputy Roxanne Schreder who had contacted the township office wondering if any events were occurring within the township. The Town Board indicated they would assist by making sure the event is publicized on the website. www.beckertownship.org

Angell Metes & Bounds

- Request to subdivide the property located at 17700 112th Street, Becker Township into two separate parcels.
- Property is zoned General Rural
- Original documentation in file by PID
- Survey was submitted to the County – the county had no comments
- New lots will follow township standards and regulations
- Planning Commission and Staff recommend approval
- **Motion to approve RES 2014-10: A resolution providing for a metes and bounds subdivision creating two lots from one existing parcel by Wilkening, second by Kolbinger. Motion carried, all voting in favor.**
- Planning and Zoning staff will file required paperwork with the county.

Planning Commission and Joint Planning Board Updates

- Farr 2nd Notice of Violation issued by Joint Planning Board. Site inspection today showed all was cleaned and fenced in. Mr. Farr also provided written notification detailing vehicle information. He has satisfied the requirements of the violation notice. No further action required.
- Schmidt South Acres (off 137th) has requested that the township consider adopting a roadway to allow for a single parcel (that is not attached) to be split into two separate parcels.
 - Township adoption of the road would provide the 200' road frontage required so the parcels could be sold.
 - Children of the original owner wish to sell, but cannot sell the property as two parcels as it currently exists.

Becker Township Board
Board Meeting
July 21, 2014

- Public easement was granted to neighboring owners, but not to the public. The easement is 66'. The owner of the property would need to obtain prior to any possible roadway adoption could be considered.
- The road would also need to be built up to township standards, including pavement, before the township could consider adopting the roadway.
- The road would serve three or four properties
- Town Board prefers: once road is built, then accept for township maintenance. Note: original owner promised the homeowners a road, but it never happened (built in 1993); Schendzielos plows if more than 4" snowfall and blades in summer at homeowners expense
- Considerations:
 - Standard procedure is special assessment preceding road building to connect to somewhere
 - Assess owners for expense
 - If this is done, the township would need to be given easements of 66' all the way through
 - The closest street is across the river – cul-de-sac more feasible? It would exceed the maximum cul-de-sac length (1400 ft) allowed by township ordinance. It is about 3 miles to get the road to County 11.
 - Safety issue? Not really
 - Short term would serve four properties
 - Goal (property owner's standpoint): obtain a split into two parcels so they can sell the property. The can sell as one parcel, not as two at this time as there is only 66 feet of frontage. Today's standards require 200 feet of frontage per property.
 - Estimate to get the road to township standards was provided in 1999/2000 and cost was too high.
 - No opinion given as more information required

Residential concerns:

- Mark Wimmer
 - First – thank you for redoing the road.
 - Distributed letter to board members.
 - Historical context reviewed regarding culvert on 170th, secondary driveway and headwalls.
 - Comments with his concerns regarding driveway matching. His original driveway is done in concrete to alleviate need of resurfacing. His driveway was cut to allow for new road, but he was informed that his concrete will not be replaced with concrete but asphalt.
 - He also stated that the homeowners had no idea this would occur. 11 of the houses have concrete, 18 are asphalt, 5 are class five.
 - The grade is going up 2 ¼", so all driveways were cut out. The county replaces whatever they take out with like materials. Why is the township not the same?
 - Why is nothing written that notifies homeowners this will occur?

Becker Township Board
Board Meeting
July 21, 2014

- 42” was cut out of his driveway.
- He understands there is no policy regarding this written anywhere. He wants to work with township to get concrete back to where it was.
- Sample/drive by of 32 neighbors – 14% are concrete.
- Suggested changing rules to let people know that if roads are redone – what is removed from driveways will be replaced with asphalt.
- Board Response:
 - It would need to be assessed back to property owners to do like for like and they do not feel the board should be encumbered with having to figure out how to redo
 - The old policy was to put asphalt back – covering the concrete until there was just a thin layer.
 - Bid was not like for like – we received different pricing than the county.
 - Mr. Wimmer replied that not knowing is the biggest issue he has. There are no guidelines saying that if you have a concrete drive and the road is redone that the concrete will be cut out and replaced with asphalt.
 - Mr. Wimmer asked if there is any way that the \$110 permit fee for driveways (\$100 bond is returned after drive passes inspection) could be used to pay to achieve like for like replacement for drives.
 - Board: square footage – concrete – 83 square yards to replace. Estimate was \$45-60 per yard for concrete drives. This project, bid price was \$74 per square yard for concrete vs. \$5.61 per square yard of 2” bituminous.
 - Clerk will issue letters or postcards to residents in the future when roads will be replaced.
 - Board agrees that Mr. Wimmer brought up a good point regarding permits not having all pertinent information and will have a letter drawn up to distribute with driveway permits stating that if the township repaves the road in front of the driveway the cut out portions will be replaced with asphalt.
- John Basol, Dawn & Dick Gulbrandson, other neighbors and Representative Newberger (Commissioner Riebel was unable to attend the meeting but supports fixing this situation)
 - Drainage on 175th Street SE (was 173rd Circle) is poor
 - 2007 there was a feasibility study regarding drainage competed
 - Petition delivered to the board to correct the problem as outlined in the 2007 feasibility study. Board noted that this cannot be done as outlined. The board had assumed that the county would grant the drainage/utility easement required to correct this situation, but the County denied the easement in 2007.
 - Numerous studies have been done since
 - Maps were viewed and discussed.
 - Previous feasibility studies discussed as well as reasons why they were not completed or would not work properly.

Becker Township Board
Board Meeting
July 21, 2014

- Issue is groundwater. Swales are flat and water ran back when flood issue occurred July 4, 2014. Fire department came out and pumped water out, but it ran back.
- Board had no control over zoning at that time – county allowed this subdivision to be built as it is today.
- Resident stated that the culvert is higher than it is supposed to be. Nancy Riddle at the County told him what the elevation is and said it isn't at the design.
- Regardless – how can we fix this?
- Mr. Basol suggestion to raise cul-de-sac 1 foot higher and lower culvert one foot to have water filter.
- One homeowner is pumping out 7,000 gallons of water per hour. Their electric bills have skyrocketed (before rain - \$140 per month, last two months are \$507 and \$682 respectively). They cannot leave for fear of one of their four, continuously running sump pumps giving out and flooding their house.
- Request for someone to help figure this out. As it is, they cannot sell their houses and their homes values are being decreased by the county due to flooding.
- Chair Hammer mentioned we need to recess for another meeting, but will resume this discussion after. Eyk mentioned he had another idea he would like to discuss.

Motion to recess meeting to allow Annual Joint Fire Board meeting of Becker City and Becker Township to occur by Wilkening, second by Kolbinger. Motion carried, all voting in favor.

8:19 p.m.. Chair Hammer reconvened the Town Board Meeting.

- Eyk presented an idea using a 6" perforated pipe running from the 175th Str cul de sac swale to the river.
- Representative Newberger indicated he will do all in his power to get whatever plan we select past the county levels and DNR as necessary to alleviate the drainage issues these property owners are having.
- The drainage is just discharging ground water so there is no treatment necessary.
- If we can get this plan approved, the pipe would need to be designed to convey runoff generated by 56 acres of watershed area. The intent would be to draw down the seasonal high water table to elevation 911, the approximate elevations of the basements in that vicinity.
- Representative Newberger stated his intent is to fix this.
- Town Board will direct Eyk on a new plan – if we can get through the county portion, with Representative Newberger's help, we can get things fixed.
- County keeps putting off fixing this mess. Residents have letters that their property values are decreasing due to drainage issues.

Becker Township Board
Board Meeting
July 21, 2014

- Supervisor Wilkening described how developments are designed now vs. how they were designed relating to the poor design of flat ditches and ground floors for this particular development.
- Eyk will draw up a plan that should work best (either pipe or DNR land) and get it to Representative Newberger.
- Supervisor Hammer stated he wanted to be sure that the residents understand the issues – while we will see what we can do to help with drainage, it may be that basements need to be filled in if this is a groundwater issue. The township is going to try to help with surface water movement. If this works, great, but that is all we can assist with.
- Discussion of previous land use of property discussed.

Engineer's Report

- Regional Planning Group – they have been brainstorming transportation issues/topics
 - Railroad
 - I 94/Highway 10 connection
 - City of Monticello is funding the group coordinator.
 - Group members include representatives from City of Becker, Township of Becker, City of Big Lake, Township of Big Lake, City of Monticello, Township of Monticello.
- Seal Coats and Fog Seal
 - Project went well
 - **Motion to approve payment to county in the amount of \$65,628.21 by Kolbinger, second by Danielson. Motion carried, all voting in favor.**
- Striping for 77th Str, 109th Str should occur later this month. Striping of 102nd will be scheduled after the bituminous surfacing is complete.
- 102nd bituminous later this week
- Garden Grove Road Dust control happened 6/26/2014
 - Shared with city
 - Bladed after it was placed – yes, it did affect it. Now there are spots where the gravel is untreated and exposed. Material was thrown to edges
 - Recommendations
 - Not too dusty yet
 - Only blade after heavy rainfall
 - Was bladed after rain, but was to have worked anyway
 - Mr. Scheeler had some questions - Q: will this CaCl₂ be annual to get a good depth? A: not exact science. At one point township did annual applications (127th Str, 150th Ave & two segments of 122nd Str) – prior to 127th being paved. MgCl was used in the past
 - Q: this was testing the mix this year – correct? A: Yes
 - Q by Supervisor Kolbinger: Washboard road is a safety concern – right? A: Yes
 - Currently there are no normal procedures – Supervisor Hammer suggested to Mr. Scheeler that it would be a good idea to come in next spring and

Becker Township Board
Board Meeting
July 21, 2014

- ask that it be done. It will be reviewed where it is at and check to see how the dry spots are doing.
- Q: by Mr. Scheeler: What was the cost to do this? A: approximately \$1,400 for ELK RIVER GARDENS.
 - Shoulder widening – estimate was off due to lack of opportunity to stake 137th (overrun). Original estimate was approximately \$212,000 and actual is approximately \$252,000. 5000 yards of dirt – overrun was negotiated
 - Partial payment of approximately \$83,000 due
 - Q: Supervisor Hammer: Why are the 137th slopes wavy? A: Mr. Schendzielos: due to water in ditches. There was a lot of water causing issues with the slopes. The east side does look rough.
 - **Motion to pay \$83,022.78 by Wilkening, second by Kolbinger. Motion carried, all voting in favor.**
 - Hidden Haven has a drainage issue. This is the townships only cluster development (German town hill)
 - Wetlands area is taking the water and is super saturated. Water is backing up into yards
 - Water is in the common area, therefore the homeowners association is responsible for this
 - We can draw down the wetland some if it gets delineated – will see
 - Wetlands show on the preliminary plat but not on the final plat
 - Erosion problems at Majestic Knoll – shoulder wash outs. Working with Schendzielos to fix
 - GARBRIAN WOODS
 - Eyk presented designed swale to board. The swale has been staked
 - Are the land owners ok with this design? A: No, not completely. Discussion regarding design – this was to try and avoid removing larger trees. Homeowners indicated they don't care if trees are removed, they would like swale to move water to drainage area sooner. Request to tighten the angle a bit to get swale out of yard.
 - Area was staked based on preserving all 20" plus trees. Eyk will modify and make alignment (still limiting trees to remove) – owners need to agree to loose trees necessary to complete this action.
 - Estimate: \$12,870, quote: \$13,695 plus legal fees for easements
 - Mr. Schieffer:
 - This sounds like something that may require a developers agreement that all parties involved signed and agree upon.
 - Township will pay for the work and legal fees and the easements will be granted by the homeowners
 - 45' easement from Heitala
 - 60' easement from Yuhala
 - Mr. Yuhala asked if it would be possible to have some trees put in as screening where all the brush will be removed.

Becker Township Board
Board Meeting
July 21, 2014

- Estimate on trees is \$500 for Norway pine, planted, but there are cheaper trees. Mr. Yuhula doesn't mind what kind, just something to screen where the large open space will be.
 - Board agreed a reasonable amount will be budgeted to plant trees.
 - Quote includes cleaning out the swale – will use small equipment when possible
- Tina Warwick presented concerns about the swamp in her front yard.
 - Eyk mentioned things are draining how they are supposed to
 - One of the drainage areas is dry – her side is wet and overflowing. The areas were wetlands when the development was created – those are the edges – just the way the land is
 - Supervisor Wilkening explained that those drainage area's were 'named' drainage areas and were wetlands. They were not built, they existed.
 - Ms. Warwick asked if this can be filled? A: We will be discussing something similar next with Mr. Gunderson.
 - Ms. Warwick is concerned that the drainage was not properly designed because she gets water tracks in her yard when she mows. Supervisor Wilkening mentioned he is getting those this year as well. He lives in a nearby area. Discussion regarding how water is working and where water pools.
 - The swale cleanout should help lower water between 6" and 18" depending on location.
 - Idea is to have standing water get into the pipe. Once the culvert is cleaned out it should help more. There is a root ball in the culvert now. Eyk will check into it.
 - Shallow ditch in front of her property is as it was designed/should be. Q: why can't ditch be changed? A: it is the low spot on the easement. Q: can ditch be made deeper? A: unless the town board has a petition/reason to change the easement from how it is originally designed– no. We can't dredge out a ditch without a reason or petition. This ditch is operating as it should. If Ms. Warwick wants the ditch changed, she will need to have it drawn up and proposed changed presented.
- **Motion to spend \$13,695 plus legal fees plus \$1,500 for tree replacement after all easements are drawn up and signed to correct the drainage by Kolbinger, second by Danielson. Motion carried, all voting in favor.**
- Mr. Schieffer re-iterated that NO WORK is to commence before easements are in place and completely signed.
- Oak Crest bituminous is to start tomorrow
- Mike Gunderson request:

Becker Township Board
Board Meeting
July 21, 2014

- County will qualify for wetlands encroachment – up to 2500 square feet but they require a letter from the township engineer stating that this won't affect other properties.
- Eyk will not do at this time
 - Need to vacate easement fill and re-allocate another portion
 - 2450 square foot fill in – where will that volume be replaced
 - Needs calculations – displace times number of cubic foot of water with patio
- Area needs to be filled in an acceptable way
- No yard now – it is flooded and Mr. Gunderson's goal is to keep one area dry.
- Patio is ½ in easement and the other ½ is not
- Mr. Gunderson's goal tonight is to understand what the town board needs so he can proceed. He stated the original delineation is there (Type 2) therefore he can apply for up to 2,500 square foot of fill.
- Board response – the project needs to maintain equilibrium. The volume of water displaced resulting from 2,450 square feet of fill must be allocated somewhere outside of and adjacent to the existing easement. By statute, the drainage easements will need to be altered to reflect changes resulting from the proposed fill and the additional required capacity.
- Q: dig out behind and use the material for fill? A: unsure – concerns regarding lateral water storage
- Board wants to see lateral area/cubic footage of water planned somewhere else. Lateral storage/redraw easements. This would make the board more comfortable
- Mr. Gunderson wants to understand his path to achieving this
 - 3D Model with volume calculations proposed
 - 3D model with volume calculations where expand to wetlands
 - Sketch existing easement
 - Sketch proposed easement
- Q: how define county easement line exactly? Is the overhead shot from the county good? A: no, needs a graphic rendering – safe way is to hire a surveyor to do this for you. Be sure a soil and water expert agrees with what you plan
- Ms. Warwick asked if any of these constructions would cause her to end up with more water. Will Mr. Gunderson's alterations, along with the swale and cleaning the gully between her property and Mr. Gunderson's lead to more water in front of her house? A: No, but groundwater runoff from area's higher than hers will raise water at her house. Getting rid of the high spots in the swale should get the water moving towards the river.

Supervisor Reports

- Fire Board Meeting went well. Budget passed

Treasurer's report

**Becker Township Board
Board Meeting
July 21, 2014**

- Bill received for \$5,000 from Fireman’s relief association. In March the Town Board voted to send \$6,000 in the minutes. \$6,000 was sent.
- **Motion to approve treasurer’s report as presented by Kolbinger, second by Danielson. Motion carried, all voting in favor.**
- **Motion to pay warrants 12537-12565 plus payroll in the amount of \$140,759.11 by Wilkening, second by Kolbinger. Motion carried, all voting in favor.**

Other Business

- Forfeited land sale by county needs approval. **Motion to approve forfeited land sale by county by Wilkening, second by Kolbinger. Motion carried, all voting in favor.**
- Population estimates have been released. As of April 1, 2013 population estimate is 5,054. Households 1,561
- SWCD Grant for manure management – brochures on table and website.
- Hospital Board – one seat open for Becker Township resident – affidavit for candidacy available in our office. Must reside in Becker Township. Filing opens 7/29 and closes 8/12

Motion to adjourn by Kolbinger, second by Danielson. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

**Becker Township Board
Board Meeting
August 18, 2014**

Present: Gary Hammer, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: Brian Kolbinger

Also Present: Sgt. Dan Franks, Richard Schieffer – Township Attorney, Kelli Bourgeois, Amanda Othoudt - Planning and Zoning, T. VanderEyck – Township Engineer, Mark Wimmer, Aliah Stenberg -The Citizen Newspaper, Brian Levanduski, Terry Busse – Busse Septic, Pat & Don Peterson

Meeting called to order at 7:00 p.m. by Chair Hammer.

Motion to approve minutes as distributed by Johnson, second by Danielson. Motion carried, all voting in favor.

Sheriff's Report

- 213 calls for service
- 111 traffic stops
- Mr. Levanduski brought up speeding issue on 166/173rd. Sgt. Franks discussed matter with Mr. Levanduski and stated he will be sure the area is better patrolled and will check into getting a speed trailer into the area to be sure drivers realize how fast they are traveling.

Residential Concerns

- Mark Wimmer – first, thanked board for a good job on the street, however, there are shoulder issues.
 - From last month – minutes recorded 83 yards of concrete required to concrete driveways rather than bituminous. He calculated all driveways in the area to the first joint and reached a number of 16.1 yards required to concrete driveways.
 - Discussion regarding how township and Mr. Wimmer arrived at their numbers.
 - Shoulders. Mr. Wimmer presented two photos to the board (see file). The road is now about 2 ¼” higher than it was before. However, the shoulders are much higher than that – nearly a foot on some sides. Homeowners in the area are not happy with the randomness of the shoulders and the job has not been well done.
 - One neighbor, Jan Ashley, has a 10½ inch drop – she popped a tire mowing and nearly rolled her mower. This new drop off is dangerous.
 - Mr. Wimmer stated that he and several neighbors discussed this waste of tax payer money. He wanted the board to know what has happened in this area. The residents are ticked off and disgusted about how this looks.
 - The shoulder is now higher than the road in some locations.

Becker Township Board
Board Meeting
August 18, 2014

- Board asked Eyk how the job went and if the quantities were more or less than estimated. A: Contract quantity of 520 tons aggregate shoulder (522.8t) was used. Original design plans discussed, including in-slopes and contractor trying to avoid hitting irrigation heads.
- Mr. Wimmer pointed out that 80% of the s curve has a drop off from the shoulder. Worry that someone will get hurt and roll a car if they get off the road. Discussion of the S curve and use of sand to fill in an area.
- Board question: Is there a steep drop? Can we fix this or something? Discussion regarding proposed shoulder and in-slopes and design and now large, dangerous, drop-off.
- Discussion of equipment used to build shoulders and possible solutions.
- Mr. Wimmer feels that the township spent money without need and asked if Eyk could talk to the homeowners before any more work is done. Mr. Wimmer stated he would be willing to contact the other homeowners if Eyk will contact him.
- Eyk will double check with the construction company to see about fixing and will contact Mr. Wimmer before work begins.
- Park Request – Brian Levanduski
 - Host of night to Unite Party
 - Discussed a particular, abandoned property (bank owned right now that needs to be destroyed) and possibility of putting up a park.
 - Asked if township would be willing to purchase, take the house down, and clean up the area.
 - Board mentioned that the township hasn't done any parks other than Oak Savannah Park (Bridgeview development – it is a county park).
 - The township participates with city park programs. Issues to hold up the township putting in parks – no staff who can maintain. The board is not sure that the township owning parks is within the future vision of the township.
 - Board was asked for other comments regarding parks
 - Significant creation costs
 - Significant maintenance costs
 - Going from no parks to any parks means the creation of a budget
 - No line item at this time to create a park
 - Trails, buildings, equipment all required as parks are not very useful without amenities
 - Mr. Levanduski asked about maintenance – he and his neighbors would be willing to mow and such. He would be willing to go to Jaycees or Lions to see about getting funding for equipment. He mentioned that the Jaycees or Lions usually do amenities but the land is owned by a city/county/township.
 - Board indicated that while his willingness to do mowing and such is appreciated, it is something that needs to be looked at long term. The next person in his house may not be willing to care for the park. The board needs to consider that if a park is established, it would always be there and always require maintenance and liability worries also enter the picture.

**Becker Township Board
Board Meeting
August 18, 2014**

- The township would need to do a study to see if we could do parks, but at this time, this board doesn't see this as feasible. This location is probably not a best spot for a first park as it would need to be one that would allow for entire township participation. The board is unsure that even if parks were part of the township, the location discussed may not be selected.
- More discussion – ending with Becker Township does not do parks at this time.
- Mr. Levanduski asked what would be the first step in the process to start parks in the township.
- Board responded that for his particular location – probably not a good site, however, the township may eventually consider parks.
- Mr. Levanduski asked if petitions would help. Board indicated that while it would indicate a desire, there would be a significant tax increase involved.
- Attorney Bourgeois presented some data from the 2011 comp plan indicating that the township residents liked the idea of trails, but were not at all receptive to the idea of tax increases for parks. This data is what the board is currently using when considering future plans.
- Board members directed Mr. Levanduski that the county may be a better option for his request as they have parks and they do have one near his area.

Planning Commission

- SSTS (Sub-Surface Treatment System) ordinance reviewed – only adjustment was correcting an administrative typo on a section number. That is the only change from the current ordinance.
 - Why was it noticed? Because the county requested copies of the current ordinance and it was noted when preparing copies for the county.
 - Discussion of septic permits and their history
 - Mr. Busey indicated that 75% of homeowners pass inspection, but they are not happy that there is an inspection required when they are putting on a new roof or something unrelated to their septic system.
 - **Motion to approve Ordinance 2014-03: An ordinance amending the subsurface treatment system regulations by Wilkening, second by Johnson. Motion carried, all voting in favor. See file for full ordinance text.**
- House on 165th without building permit (file PID 05-133-1106)
 - 1988 foundation permit – house not complete
 - Sherburne County Assessor brought this to our attention and wants to bring this property into compliance.
 - History of this property discussed.
 - Board asked what the counties idea is with this property? A: Metro west has dealt with similar situations before.
 - Board stated that this can't be the first one of these, so their process should be used. Staff was instructed to have Metro West take steps to follow up and get electrical inspection completed as well.

Becker Township Board
Board Meeting
August 18, 2014

- Staff will check into property lines and any easement issues.
- Riverview Drive fence dispute
 - Basically the fence is considered a non-permanent structure by our building inspector
 - Attorney Schieffer stated this is a civil issue
 - Discussion regarding a homeowners association. If there is one, they would be the authority here. Eyk will check to see if there is one. The township doesn't track these and does not enforce covenants.
 - Police have been to the area
 - Nothing that the township board can do at this time
 - Q: what is the township's definition of a temporary fence? A: Attorney Schieffer responded that Metro West indicated that they cannot call a tarp a fence.
 - Attorney Schieffer also reminded the board that this is a matter for either a homeowners association (if there is one) or it needs to go to court. The township does not govern property line disputes and does not govern things not related to permits.
- Last Planning Commission Meeting
 - Public hearing for zoning map amendment – basically need to add Industrial 2 to the map legend. Town Planning Commission (TPC) recommended approval.
 - Daniel Foquette will be selling firearms and doing gunsmithing out of his home and online. TPC recommended approval to Joint Planning Board that will meet next week.
 - Clarifications made (questions received prior to meeting)
 - Nothing is allowed in any detached structure
 - Private shooting is fine, but commercial range is impossible by our zoning code.
 - Mr. Foquette does not plan a shooting range and does not intend to place signage either. All customers are by appointment only.

Engineer's Report

- Road construction
 - Eyk presented letter recommending the township accept roads in Turnquist Farms development
 - No major deficiencies
 - Recommends release of security funds
 - At inspection, bumps in road were noticed. The bumps are due to directional drilling for gas lines by Xcel
 - They will verify and repair before winter (goal)
 - Xcel is getting permits now
 - Eyk will check this tomorrow

Becker Township Board
Board Meeting
August 18, 2014

- **Motion to release Turnquist Farms Security deposits by Johnson, second by Danielson. Motion carried, all voting in favor.**
- July 19th a revised site plan was received on the Gustafson IUP. There are still items missing. A letter was sent to all parties involved (see file)
- Shoulder widening
 - 102nd – washouts are still occurring
 - Striping on 77th, 109th and 102nd – invoice will be coming from the county for around \$1500
 - Partial payment certification required. We did overrun estimate. **Motion to approve \$70,661.70 certifying quantities payment by Wilkening, second by Danielson.**
 - Discussion regarding if we should hold funds to solve the issue near Mr. Wimmer. Eyk mentioned that warranty is for one year.
 - **Motion carried, all voting in favor.**
- Water resources seminar was distributed to the board. Non-point Education for Municipal Officials (NEMO). This went over well last year, but poor township attendance due to worry regarding open meeting law. This is not an issue if nothing is discussed. Eyk encouraged the board to attend.
- Garbrian Woods Update
 - Easements pending
 - Mr. Heitala wants a new description of easements. Eyk is working on a new legal description and will get to Attorney Schieffer to do the new easement.
 - Mr. Yuhala's are signed but no subordination signed by the Mortgage company at this time.
 - Attorney Schieffer feels this is not a great risk in these two cases. Problems arise as one mortgage was sold to Fannie Mae and no one from the mortgage company will sign. The bank that originally issued the mortgage has agreed to honor the easement agreement. Often, if the property is sold, the paperwork is returned to the bank that issued the mortgage for work and this is the protection we can do at this time.
 - Mr. Yuhala is looking for his abstract and Attorney Schieffer will try to get a consent.
 - Once the owners sign, work can start.
- Bridgeview
 - Mr. Newberger's email was passed for board to read – right now we are awaiting a response from the County
 - DNR Hydrologist said it would be ok
 - Eyk showed the plan (see development file) with 8" pipe
 - The pipe will go through the Natural Environment Park
 - Permitting process is beginning, but will be long and involved.
 - Discussion of process and maintenance of the pipes as there will need to be clean outs and who will be responsible.
 - Mr. Newberger has been invited to see what all we have done/plans.
 - MPCA & DNR will not allow direct discharge into river

**Becker Township Board
Board Meeting
August 18, 2014**

- Even with this fix, it may still require that residents fill in their basements that are below the water level.

Supervisor reports

- Fire board - New fire truck arrived today! Now lights and graphics will be added

Treasurer's report

- Turnquist Farms – about \$140,000 will be written out tonight, leaving about \$2,100 in the account for other outstanding bills.
- **Motion to accept the treasurer's report by Johnson, second by Wilkening. Motion carried, all voting in favor.**
- **Motion to pay warrants 12566-12604 in the amount of \$197,380.62 by Wilkening, second by Danielson. Motion carried, all voting in favor.**

Other business

- Kelli Bourgeois – contract for services presented for review. Fees are listed on page two with a contract execution amount to cover items prior to last month. Attorney Schieffer reviewed to be sure insurance pieces are covered. Treasurer stated she needs a copy of the certificate of insurance. This formalizes the arrangement between Attorney Bourgeois and Becker Township. **Motion to approve the contract and contract administration fee by Wilkening, second by Johnson. Motion carried, all voting in favor. See Contracts file for text**
- Possible storage of voting equipment at American Legion discussed
- Clerk asked regarding use of Township Hall for election judge training, granted.
- An easement issue brought up by Treasurer. It is an item that will need to go before the town board after all title work is complete.

Motion to adjourn by Wilkening, second by Danielson. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Board Meeting
September 15, 2014

Present: Gary Hammer, Brad Wilkening, Jamie Johnson, Joe Danielson, Brian Kolbinger, Tanya Danielson, Lucinda Messman

Absent: none

Also Present: Sgt. Beom, Richard Schieffer – Township Attorney, Kelli Bourgeois, J.D. – Township Planning Associate, Amanda Othoudt - Planning and Zoning, T. VanderEyck – Township Engineer, Brian Levanduski, Larry Gallus – Sherburne County Snowmobile Trail Association, Dan Weber and Kathy Heaney - Sherburne County Economic Development Presentation, Todd Schendzielos

Meeting called to order by Chair Hammer.

**Motion to approve minutes as distributed by Johnson, second by Wilkening.
Motion carried, all voting in favor.**

Sheriff's Report

- 103 Calls
- 90 Traffic Stops
- Discussion regarding speeding in neighborhood – what has been done, what can be done and how the process works. The data collected shows average speed, number of vehicles and how many were speeding.
 - It is good to call dispatch every time there is a problem noted. Video would also help.
 - Sheriff's department will look for problem times and vehicles and see what else they can do.
 - Discussion with all present, including Kathy Heaney regarding the correct way to or not to proceed.
- Parking issue – Wilkening will drive by to see when cars are there and call
- Noise issue – resolved by neighbors speaking to each other

Sherburne County Economic Development presentation by Kathy Heany and Dan Weber. History of the Economic Development Authority given. This year they have a strategic plan for the county as a whole and an economic development strategic plan to bring new business in, help existing business grow and collaborate with other partners. They requested the board approve Resolution 2014-11.

Board comments:

- Seems like it will be beneficial
- Partnerships are a good idea – help provide opportunities
- Basis for grants? A: Job creation and tax base are some of the criteria used before money is given
- **Motion to adopt Resolution 2014-11:Resolution authorizing the Township of Becker to participate in the Sherburne County Economic Development Authority by Kolbinger, second by Danielson. Motion carried, all voting in favor.**

Becker Township Board
Board Meeting
September 15, 2014

Residential concerns

- Speed bumps and additional 25 mph speed limit signs requested for 166/173rd.
 - state statute requires signs change to 35 mph from the current 25 mph (§169.011) Note: at the time the 25 mph were put up, the board incorrectly thought they were legally able to do that. We have now learned otherwise.
 - higher speed negates speed bumps
 - also will be removing slow, children at play signs - The Minnesota Manual of Uniform Traffic Control Devices no longer recognizes the “Watch for Children” signs as valid traffic control signs.
 - much discussion regarding this and why the area is 35 mph
 - Board suggested several items
 - Contact State Representative to see if they can help to give Townships the ability to set 25 mph speed limits. Have neighbors do this as well
 - Contact Dispatch every time speeding/unsafe driving noted
 - Trees to be cut back on 166/173rd. Clerk directed to contact brushing contractor.
- Snowmobile trail association – wants a right of way to use areas.
 - This needs to be done by resolution
 - Resolution to be renewed each year
 - Association to carry \$1,000,000 liability policy
 - Why here this year? Facility burned to ground in 2011 – fireproof cabinets melted and so no permits on file.
 - Any incident on trail – township is not liable (same for private land owners)
 - Some resolutions are permanent, some are yearly. Association is fine with either direction.
 - **Motion to accept Resolution 14-13: Resolution permitting use of certain town road rights-of-way by Sherburne County Snowmobile Trail Association by Wilkening, second by Johnson. Motion carried, all voting in favor.**

Planning Commission

- 11900 165th Ave SE – property without permits (PID 05-133-1106) discussed. Mr. Schieffer recommend (and Board directed) that a second notice of violation be sent. This notice should be recorded at the county so it can help protect any future buyers that search. Staff will do.
- Smith Boundary Line adjustment – no new property, just changing a 5 and a 30 to a 15 and a 20. Family member purchase. Going to JPB 9/23/2014
- Intersection by Highway 10 and 137th – City discussion regarding potential quiet zone. Previously the Town Board said no.
 - BNSF considering 2nd line
 - Sparse population right now

**Becker Township Board
Board Meeting
September 15, 2014**

- Board felt – if not driven by a citizen – why should we wish for quiet zone? It is in our industrial/commercial zone. Cost was questioned – really varies
- This would require re-alignment and signals and such
- History of this process discussed
- Board wants to look at alignment as now would be better than after a 2nd line is installed, but not concerned regarding quiet zone.
- **Motion made to have Eyk look at realignment by Wilkening, second by Danielson. Motion carried 4 voting for, 1 abstaining. (Johnson voting yes, Kolbinger voting yes, Hammer abstained from voting citing conflict of interest as it is by his brother's property).**

Engineer's Report

- GARBRIAN WOODS – contract is in place and easements are all completed. Schendzielos indicated work would begin this week.
- Insurance Claim on damages made by a homeowner's insurance against the township. Eyk will meet with our adjustor on Wednesday, 9/17/2014.
- Oak Crest Shoulders – repaired to lot owners satisfaction
- Turnquist Farms Warranty inspection – noted 3 lateral bumps on 110th caused by Xcel gas lines – initially denied. Bumps have diminished with traffic, so it may be ok. Xcel agreed to this and Eyk will keep an eye on it this winter.
- 87th Shoulder widening
 - Washout 87th/175th – waiting on DNR permit for the 175th Ave culvert replacement before repair will occur
 - Knife River needed 87th for a day and a half, in exchange they agreed to patch. They have patched and we need to haul in shouldering. It will be done will washout is repaired.
- 102nd – Far west end shallow drive. Kolbinger viewed. To repair, the drive should be raised. Is this the township's responsibility? No – there should have been a culvert put in when the driveway was put in. Owner should fix with permit and culvert. It is not the primary driveway
- 87th street landowner concerns – Kolbinger viewed and responded via email, explaining the situation. No further contact
- Striping completed on 109th, 102nd, 77th. County will bill us approx. \$800.
- Reminder of Rural Runoff Seminar – no fee for township personnel
- Revisions to driveway ordinance planned for next month. Eyk will draft and include language for joint/saw cut/relief joint and reference that if the township needs to replace the material, choice of material is at township's discretion.

Fire Board – Fire on 11 and 16 – service time was 13 minutes

- Lucas device grant of \$16,000 by Liberty Paper (portable CPR machine)
- Xcel donated \$2,000 for equipment

**Becker Township Board
Board Meeting
September 15, 2014**

Treasurer's Report

- New, easy to read Cash Control report distributed. Board preference – this or the old spreadsheet. Board is fine with the easier to read cash control report
- Question regarding when developments without funds are removed from report – after closeout
- **Motion to approve treasurer's report as distributed by Kolbinger, second by Johnson. Motion carried, all voting in favor.**
- **Motion to pay warrants 12605-12631 in the amount of \$91,814.16 by Kolbinger, second by Danielson. Motion carried, all voting in favor.**
- Audit cost will be approximately 6,000-7,500.

Other Business

- **Motion to accept Resolution 2014-12: Resolution of the Town of Becker Appointing Election Judges by Danielson, second by Kolbinger. Motion carried, all voting in favor.**
- Trapping permission form reviewed. City history discussed. Direct trappers to let Mitch Sladek know if they trap any beaver
- Fall Road tour – Saturday, October 18, 2014, at 7:30 a.m.. Jamie to pickup/return van. Brian will get fire department representative to attend. Amanda will attend. Tanya will take notes as Lucinda cannot attend.
- Clerk requested that supervisors remember that copies of their training certificates need to be kept on file in Township office.
- Thank you regarding new fire sign passed down
- Preliminary 2015 Net Tax Capacity values released by County
- Certified to Assessor that we have at least one trained supervisor so Becker Township can conduct its Local Board of Appeal and Equalization meeting
- Old signs – resident asked what happens to them. They become property of the sign contractor.
- 2 Snow plow quotes needed this year due to anticipated contract value. Clerk to work with Eyk
- 137th – City detour to County 11 – road is breaking up. Joe and Eyk will look at it in the morning
- Tree trimming on 130th Avenue is needed – will let Jeff know.
- Election judge training Tuesday, October 7, 2014, 6-8 pm at Township Hall.

Motion to adjourn by Danielson, second by Wilkening. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Board Meeting
October 20, 2014

Present: Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Lucinda Messman

Absent: Gary Hammer, Tanya Danielson

Also Present: Sgt. Franks – Sherburne County Sheriff’s Department, Richard Schieffer – Township Attorney, Kelli Bourgeois, J.D. – Township Planning Associate, T. VanderEyck – Township Engineer, Mike Schendzielos

Chair called meeting to order at 7:00 p.m..

Motion to approve September Minutes as distributed by Wilkening, second by Johnson. Motion carried, all voting in favor.

Motion to approve Road Tour Minutes as distributed by Johnson, second by Danielson. Motion carried, all voting in favor.

Sheriff’s Report

- 196 calls
- 86 traffic
- Increase in shooting complaints (expected – hunting season)
- No trespassing complaints
- Other township complaints updated

Planning Commission/Joint Planning Board Update

- No PC in October
- Grant application distributed to the board. \$5,000 grant application for 2014 Local Government Innovation Awards that invited Becker Township to apply. Does the board wish to submit the grant application or drop it? Discussion regarding if any similarities to the 1000 Friends grant or is this different. This grant is not like the 1000 Friends grant. Board consensus reached. Board directed Kelli Bourgeois to submit the grant application.

Engineer’s Report

- Garbrian Woods drainage work took place 9/30/2014-10/2/2014. Partial payment certification in the amount of \$11,908.25 submitted to the board. Approval recommended. Eyk hasn’t spoken to Mr. Yuhala yet regarding trees and screening. Original contract price \$13,705.00. 5% retainage until next spring to be sure it is green. **Motion to approve partial payment of \$11,908.25 by Wilkening, second by Danielson. Motion carried, all voting in favor.**
- Fall Road Tour
 - Seal coat estimates handed out. Eyk recommends we work with the county again to save money. Seal coats should get 6-7 years more. They do nothing structurally. Seal coat areas are grouped to minimize mobilization costs. Sand hill is exception to this. The county wants

Becker Township Board
Board Meeting
October 20, 2014

numbers by December, so a final decision is required next month.
Recommended 2015 Seal Coat Projects Estimate total \$59,6758.09

- Cedar Crest Acres
 - 163rd St SE from 172nd Ave to Cul de Sac
 - 164th St SE from Dead end to 165th St
 - 165th St SE from 166th St to 173rd Ave
 - 166th St SE from Cul de Sac to 173rd Ave
 - 166th St SE from 173rd Ave to CR 50
 - 171st Ave SE from 165th St to Cul de Sac
 - 172nd Ave SE from 163rd St to Cul de Sac
 - 173rd Ave SE from 166th St to 165th St
- Cedar Oak Estates
 - 169th Ave SE from CSAH 11 to Cul de Sac
- Crestview
 - 163rd St SE from Cul De Sac to CR 50
 - 165th St SE from Cul de Sac to CR 50
- Sand Hill
 - 91st St SE from Cul de Sac to CR 93
- Reclaim and Resurface Project Estimates for 2015. Again, partner with the county as economies of scale come into play. We run into higher costs if we bid these out on our own. With mobilization, total estimated cost is \$366,154.21.
 - 103rd from Autumn Ridge to CSAH 23 – overlay in 04/05. About the end of surface life. 4-5 years left - \$45,836.84
 - 87th – west mile was widened. Now it is good for a 24’ reclaim, 24’ surface and 2-3’ shoulders – from CSAH 11 to 175th Ave: \$112,544.89
 - 175th/77th – not sure when it was paved. Seal Coat won’t help. Significant pavement distress. From 87th Street to CSAH 11: \$204,772.48
 - Usually the township spends around \$250,000 for surface projects and \$70-80,000 for other projects. No decision is needed now, but next month.
 - Before any decision, there is realignment to consider.
- Realignment of 137th/Highway 10 intersection. BNSF is to add a 2nd rail and this intersection would be a good candidate to realign for safety reasons. Two alignment options presented:
 - 1) Southwest Tee Alignment (preferred) \$235,175
 - 2) Northeast Tee Alignment \$235,520
 - These were sent to MN DOT for comment – more legal comments received than anything (already known).
 - Coordinate with BNSF
 - Right of way issues on Township side
 - BNSF May charge the Township for resurfacing and signal (could be \$30,000)
 - Q: Accidents? A: No – this was brought up in 2000. Possibility of a quiet zone triggered this
 - Q: with SW one – any power line easement issues?

Becker Township Board
Board Meeting
October 20, 2014

- Much discussion regarding alignments and maps handed out
 - HSIP (Highway Safety Improvement Programs) money may be available. However – distribution date is 2017 and 2016 is application date. This would all be on Township dime until we find out if this would be granted. BNSF wants to have complete in 2015. This intersection was considered in 2000, but higher cost at that time.
 - T intersection logic = anticipate service roads, eventually, along highway 10
 - No landowners have been spoken with at this point.
 - Q: Traffic? A: West of highway 10 is increasing and it will continue to increase significantly. Traffic analysis was done last year – will bring numbers next month.
 - This would impact overlay projects. Realignment is nothing to do with quiet crossings. Quiet crossings are not conducive to farm equipment and not being considered at this location. Consideration is for safety only.
 - Discussion regarding pros and cons and easements
 - Next step – more discussion is needed
- 137th Unpermitted approach. When shoulders were widened the approach was moved 900 feet east, opposite to a south side platted approach. The landowner has put the approach/driveway back where it was – only 100' from highway 10. This is a hazard. Notice of violation letter drafted and approved by board. Clerk to send via certified mail.
 - 107th Street – East end off 167 – originally Town Road/right of way. Will look with Schendzilos and estimate a cost. It is fine with landowner – will determine next month
 - Mileage certification/road invent completed for county. Boulder Crossing (7/60) and Snake River Estates (18/59) are not 50% occupied so not included in inventory at this time as the township doesn't maintain yet. County had 69.29 miles, Township has 69.28 miles. 64.75 miles is what was submitted as the two developments are not being maintained at this time.
 - 175th Ave Culvert – factory seconds are available in Shakopee. Eyk will go and pick out 7, 8' lengths of pipe and have them shipped up here.
 - Q: Street materials with county – is striping included with the quote? A: Yes

No supervisor reports at this time

Treasurer's Report

- **Motion to approve treasurer's report as distributed by Johnson, second by Wilkening. Motion carried, all voting in favor.**
- **Motion to pay warrants 12632-12663 in the amount of \$45,595.61 by Danielson, second by Johnson. Motion carried, all voting in favor.**

**Becker Township Board
Board Meeting
October 20, 2014**

Driveway Ordinance and Engineering Standards review

- Ordinance presented. After discussion, clerk noted that incorrect ordinance was distributed to the board. Discussed changes and tabled the ordinance review until next month.

Discussed Township snow policy and noted that a resolution is not needed for the policy.

Clerk directed to send out invitations to quote for snow removal/sanding to two companies so we are in compliance with state guidelines. Changes in wording of invitation noted. Clerk will change and mail out.

New Gazebo light shown to board. Board consensus – good one.

Technology update: if all goes as planned, the new screen should be in place by our next meeting.

Discussion regarding gravel needed on roads that was noted on the road tour. Clerk directed to email and give copy of road tour notes with highlighted roads to Mike Schendzielos so the graveling and grading can be completed.

Motion to adjourn by Wilkening, second by Johnson. Motion carried, all voting in favor.

Brian Kolbinger, Acting Chair

Lucinda Messman, Clerk

Becker Township Board
Board Meeting
November 17, 2014

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: None

Also Present: Sgt. Franks – Sherburne County Sheriff’s Department, Richard Schieffer – Township Attorney, Kelli Bourgeois, J.D. – Township Planning Associate, T. VanderEyck – Township Engineer, Todd Schendzielos, Amanda Othoudt (7:30) – Planning and Zoning, Mark Wimmer, Tom Boone, Kelly Schuldtwerner

Chair called meeting to order at 7:00 p.m..

Motion to approve October minutes as distributed by Johnson, second by Kolbinger. Motion carried, all voting in favor.

Sheriff’s Report

- 192 calls for service
- 96 traffic
- 4 dog complaints. Usually warnings are issued for first occurrence.
- Snowmobile issues are expected to increase – let them know as soon as things blocking right of ways are noticed

Snowplow Contract – quotes opened. One quote received (four requested by clerk). Contract awarded to ML Schendzielos and Sons. Salt price increase discussed. If necessary (in future) it is possible for township to purchase salt through the county, but this is not the preferred method at this time.

Motion to accept the quote as presented by Kolbinger, second by Danielson. Motion carried, all voting in favor.

Planning Commission Update

- Weather required cancellation of 11/10/2014 Planning Commission meeting. One public hearing for a family cemetery and a mini storage issue were on the agenda, both are being rescheduled. The public hearing for 12/8/2014, the mini storage issue for January 2015.
- Mining ordinance still being worked on – moratorium is still in effect
- Gustafson trailers – stop work orders have been issued and additional steps as necessary
- Awards application was denied

Joint Planning Board

- Scheduled for Tuesday, November 25, but it may not happen as Planning Commission was cancelled.

**Becker Township Board
Board Meeting
November 17, 2014**

Engineer's Report

- 175th Culvert Replacement – now finished. Hardrives sent invoice for the patch (\$6080), Schendzielos for the pipe replacement (\$14,027), and Cretex for pipe, aprons and gaskets (\$3548). Joints wrapped.
- Garbrian Woods Drainage improvements – trees for screening were requested by Mr. Yuhala during easement agreement. 6 Blue Spruce trees were planted in the area the last week of October
- 107th Street
 - Road tour wash out was looked at. There is a road order #1891
 - In 1979, part was vacated
 - Mr. Knutson and Mr. H. Johnson may come before board regarding improvements
- Road projects for 2015 – for those that will be worked on through the county, those numbers are due in January 2015. Looking for board commitment to improvement projects (several possibilities outlined in October) in December.
- Utility and Access permits – need to develop an SOP as there are currently 4-5 different individuals dealing with these. Some are most likely being missed. Meeting to occur in December.
- 137th Realignment – talking. There have been accidents at this intersection, so it is a very good candidate. Tuesday is a meeting with the railroad (11/25). Discussion of many possibilities, maps looked at again. Board requested if Joe Danielson and Eyk would ask further to see about savings there may be by acting at this time (while railroad is considering putting in the second rail). Eyk and Kelli will look into various funds/grants that may be available to help with costs. HIPSP funds may be available, but won't know if we would get the funds until 2017. Until that time, the township would need to foot the bill. Other places for funding discussed as well as preliminary discussions with landowners on either side of the intersection. Also, as this would be a safety enhancement, other possible funding sources discussed.
- Driveway Ordinance and Engineering Standards
 - Verification of what was discussed and re-drafted. Chair asked if the language is ok here as board just received the new version. Asked regarding public hearing/procedure
 - Input from Mr. Wimmer – 11 of us were impacted this summer when portions of our concrete driveways were removed and replaced with asphalt. It appears that the board is being heavy-handed in this ordinance amendment and asked for delay to allow people time to see prior to passage. Please provide more transparency.
 - People put a lot of money into concrete because that is what they want for driveway – is there any way that people who currently own concrete driveways could be grand-fathered in and have their drives replaced like for like? There is more maintenance with asphalt than with concrete.
 - Board tabled this to allow for citizen response – look at this for next month. Clerk will publish draft online so all public can access.

**Becker Township Board
Board Meeting
November 17, 2014**

- Question came up regarding publishing minutes right after meeting online – no, it cannot be done; even with the words draft across, it is considered published once it goes online and cannot be published until the board approved.
- Can agenda be published online? Yes, it will change up to meeting time, but a tentative one can be placed online.

Supervisor Reports

- Fire Board – standard meeting – discussion around potential fire inspections, more information to come after research
- Snow
 - Cul de sac snow removal explained to clerk to aid in explaining to residents that larger snowfalls (4-6”) require that the snowplow pass through once to clear road and return to finish. Sometimes it may be two days between these passes.
 - 174th Damage discussed
 - Other snow issues discussed.
 - ground was not frozen when the 14” of snow arrived
 - dangerous road conditions mean that snow plow drivers are not to be out
 - Drivers plowed from 2:30 in the afternoon until the following morning to clear roads.
- Website
 - Add above items plus
 - Information regarding serving on Joint Planning Board and Planning Commission. Obtain a listing of people who are interested on serving.
 - Increase transparency to let the people we serve know what items are coming up on agendas and what we do/have scheduled
- **Motion to approve Resolution 2014-15: Resolution appointing members to the Becker Joint Planning Board by Kolbinger, second by Johnson. Motion carried, all voting in favor.**
- **Motion to approve Resolution 2014-16: Resolution appointing members to the Town Planning Commission by Wilkening, second by Danielson. Motion carried, all voting in favor**
- **Motion to designate Township Hall as the location for absentee voting for the March 10, 2015 Annual Election by Danielson, second by Johnson. Motion carried, all voting in favor.**

Treasurer’s Report

- \$15,177.50 will be transferred back to road and bridge fund. This amount was for engineering fees that were deducted from this fund when they should have been deducted from the permit funds.
- **Motion to approve treasurer’s report as distributed by Johnson, second by Kolbinger. Motion carried, all voting in favor.**

Becker Township Board
Board Meeting
November 17, 2014

- **Motion to pay warrants 12664 thru 12711 in the amount of \$55,891.38 by Kolbinger, second by Wilkening. Motion carried, all voting in favor.**

Suggestion received from gallery regarding possibility of pushing snow a different direction for cul de sac on 174th. Chair will look into it.

Sherburne County Attorney's letter regarding fines/fees for township – Mr. Schieffer will respond.

Motion to adjourn by Danielson, second by Wilkening. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

**Becker Township Board
Board Meeting
November 17, 2014**

Present: Gary Hammer, Brian Kolbinger, Jamie Johnson, Tanya Danielson, Lucinda Messman

Absent: Brad Wilkening, Joe Danielson

Also Present: Sgt. Franks – Sherburne County Sheriff's Department, Kelli Bourgeois, J.D. – Township Planning Associate, T. VanderEyck – Township Engineer, Todd Schendzielos, Mark Wimmer, Duane

Chair called meeting to order at 7:00 p.m..

Motion to approve minutes as distributed by Johnson, second by Kolbinger. Minutes vary from those emailed as the adjourn motion was listed twice. That has been corrected in the distributed set. Motion carried, all voting in favor.

Sheriff's Report

149 calls for service, 57 traffic stops. It has been a fairly quiet month.

Driveway and Road Approach Public Hearing Opened

Ordinance reviewed, no changes from last month were made. Proposed revisions/additions indicated in red.

Q: Question submitted to board member regarding concrete curbs. Would the new curbing be concrete or pavement? Example: Hystten Creek – would it be an overlay and feather out? A: By Township Engineer – at that location, the developer requested concrete curbing. The board allowed it in this instance as there was no need for a ditch. Any road replacement would be just the road, the curb would not be removed, so the residents in this development are not going to be affected by this ordinance.

No other board questions at this time. Chair asked for public comment.

Mr. Wimmer:

- asked to clarified that Hysten Creek would be exempt because of curb? A: Yes.
- Last summer he wanted his concrete replaced when the road in front of his house was replaced. It was saw cut and bituminous was put in. He stated that some homes have put in nice concrete driveways (that increase the homes' value) and having them replaced with bituminous (which requires maintenance) is not acceptable.
- 36" joint as a standard makes sense. Concrete driveways increase the tax base for the township. His example – his taxes went up 22.5% the year after his concrete driveway went in. Concrete driveways have a longer life span than bituminous and lower maintenance.
- In his development, ½ the houses were sawcut incorrectly the first time. Because of this, his driveway lost more than the 36" joint standard. This replacement of

Becker Township Board
Board Meeting
November 17, 2014

bituminous rather than concrete decreases the aesthetics of driveways, increases maintenance cost for owners, and decreases the valuation of the driveways.

- Ordinance is bad for people with current concrete driveways. Is there anyway for the township to grandfather these in?
- State and County policy is to replace like for like.
- Money is not huge. 10' wide driveway, in his estimate would cost approximately \$250 per driveway to put concrete back.
- One person called him to ask why the board was doing this. Mr. Wimmer suggested that they call a board member to ask or at least attend this meeting to voice their concern.
- Please reconsider – can we do like for like?

Mr. Gates:

- Many similar points
- County replaces like for like. He would like to see the same standard in the township.
- Feels it is fair and reasonable for residents to expect like for like. Would bring standard to follow along with State and County standards.

Chair asked for any other public comments

Motion to close public hearing by Kolbinger, second by Johnson. Motion carried, all voting in favor.

Discussion:

- Q: how long is the tape recording of the public hearing kept? A: as long as the tape lasts. Clerk maintains on file. They are not erased or disposed of with our current records retention schedule.
- A few comments from the board
 - 15 years ago, we were not maintaining/upgrading roads as we do now, so this was never an issue. We are improving our care of roads. A few years ago, we tried feathering bituminous onto the concrete. That ended up being a worse solution than our current of replacing with bituminous.
 - Board is trying to figure this out
 - @ some point it may be that the township will need to assess road upgrades to taxpayers
- Mr. Wimmer: Becker City Engineer couldn't believe township did not replace like for like. Is there a valid reason for not doing this? Taking out part of the driveway is not a miniscule thing to the homeowners who paid for these driveways.
- Other board comments
 - Two items: Grandfather in and Setting as standard to avoid this issue in the future – few will benefit while many pay.
 - Discussion regarding grandfathering in
 - Trying to follow majority desire who don't want to see an increase in cost

Becker Township Board
Board Meeting
November 17, 2014

- Played by the rules (or lack of rules) and didn't see this coming – it is reactionary
- Mr. Gates: Did you check with the county why they do like for like? What was/is their rationale? Why do they do it the way they do.
- Mr. Wimmer: Stated he checked with the county and they don't want to deal with the mess that the township board has before it now.
- Board canvased for other ideas – motion needed.

Chair made first call for a motion to approve the ordinance as presented to the board.

Motion to approve Ordinance governing private and public driveway road approaches to Becker Township Roads by Kolbinger, second by Johnson. Motion carried, all voting in favor.

Board commented that they appreciate the comments from residents and asked to please continue to let the board members know and thanked them for speaking on behalf of the many homeowners they will not see.

Mr. Wimmer stated he is disappointed with the board's action, but he isn't done. He appreciates the new road – it is nice.

Residential Comment:

Mr. Wimmer wanted to be sure the board received several comments:

- Thank you for putting a tentative agenda on the website
- Is there a possibility of a ytd report of income/expense at each meeting? A: Clerk: individual request, yes. Currently the report is approximately 36 pages, so printing quantity doesn't make sense. Hoping the new, required software will make this easier. Install date is 1/1/2015. Treasurer provided a copy of warrants paid this evening
- Clerk to look into publishing or making available treasurer's reports online.

Planning Commission/Joint Planning Board Updates

- Clerk - Thomas Hammer Family Cemetery CUP being recommended to JPB for approval in January
- Kelli - BNSF realignment already bidding project – this is moving very quickly. Contractor wants to know about stockpiling materials already so those may come up before the planning commission soon.
 - Eyk – initial meetings, but not getting return calls for guidance as far as what they need to see from us. Surfacing for grade process cost will be about \$30,000 more than estimate (if we pay for the entire thing). Cost is between \$1,200 and \$1,400 per linear foot. It will run around \$300,000 to do the realignment, there may be funds available to help with cost.
- Kelli – Large Solar Farms. Some large corporations want to establish large solar farms on large portions of land. These provide no tax base and no employees. The city is looking into a moratorium until they have a chance to update their ordinance. She is recommending that the township do the same
 - Wind power is allowed

Becker Township Board
Board Meeting
November 17, 2014

- Current zoning allows solar in our commercial but not in ag – opposite of board intent
- Asked for a consensus from the board to give direction to the Planning Commission and Joint Planning boards to institute a moratorium on these large farms. Thinking 6 months should be adequate time. We need to identify where large scale solar farms would make sense.
- **Board reached consensus and directed the Town Planning Commission to look into this matter to allow us to update our ordinance and zoning. Request to Joint Planning Board to request Town Planning Commission to write a moratorium.**
- Q: does board know if solar farms interested in farm land? A: yes, offering at minimum the same as cash rent for lease

Engineer's Report

- Sign inventory complete. By 2019, most signs need to be replaced with the new, required font. He will meet with Jeff and provide estimate next month. We are complying with FHWA with regulatory signs.
- Need to coordinate with staff a standard operating procedure for utility permits. Housing market is picking up – so are utility permits.

Supervisors Reports

- Fire Board – normal operations meeting, service calls are down
- Northstar Corridor Development Authority
 - They would like us to get off the board if we are not going to be there as they are having issues with quorum
 - Limpert: it is a mistake if we get off the board, someone could take my place
 - Kelli: with the addition of the 2nd rail in the area, it would be a big mistake on the economic development side to get out of the NCDA now. She offered to help step in as a staff member to go vote if board member is not available. She has done this for city in past.
 - Kolbinger volunteered to be representative – change will be made now with official appointment at January meeting via resolution.
 - Clerk to call and find out meeting dates/update representative and staff alternate as needed
- Becker City Wellhead Protection Plan – 130 pages – Kelli to review
- Local Board of Appeal and Equalization meeting 4/14/15. Please let clerk know ASAP if cannot attend.

Treasurer's Report

- Transfer of money from engineering to permits as it should have been allocated originally has been completed
- **Motion to approve treasurer's report by Kolbinger, second by Johnson. Motion carried, all voting in favor.**

Becker Township Board
Board Meeting
November 17, 2014

- **Motion to approve payment of warrants 12713-12740 (warrant 12739 void due to technical issues) in the amount of \$115,514.95 by Kolbinger, second by Johnson. Motion carried, all voting in favor.**

Other

- Resolution 2014-18 – Fee Schedule for 2015
 - Amendments needed – include utility permit fees for single and multiple locations
 - Kelli: remember – these are to be break-even fees.
 - Amend special meeting fee to be \$525.00 – our actual cost for holding a special meeting
 - Q: do these balance yearly? A: Yes, that is why they need to adjust a bit
 - **Motion to accept Resolution 2014-18: A resolution setting fees and charges for 2015 for the Town of Becker, including amendments of adding single and multiple location utility fees and increasing the cost of special meeting fee to \$525 by Johnson. Second by Kolbinger. Motion carried, all voting in favor.**
- Honeywell wifi thermostat quote presented. Hammer will take care of being sure this gets replaced.
- SSTS Talking Tour – clerk to check with Metro West to see if they are going
- **Motion to approve clerk purchasing a new printer if needed by Kolbinger, second by Johnson. Motion carried, all voting in favor.**

Motion to adjourn by Johnson, second by Kolbinger. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk