



Becker Township Annual Meeting

Agenda

March 10, 2020

1. **Call to order**
2. **Election of Moderator**

Moderator needs to be available to meet with clerk by Thursday, March 12, 2020 to sign minutes.
3. **Approval of [Agenda](#)**

Motion to approve as distributed or corrected.
4. **[Minutes](#)**

Motion to dispense with reading of 2019 Meeting Minutes and approve as distributed or corrected.
5. **Centra Care Health Update**

Jason Weaver – CentraCare-Monticello Director of Finance
6. **Central Mississippi River Regional Planning Partnership Presentation/Survey**

Liaison Team Member - Jacob Sanders
7. **[Board of Audit Report](#)**

Clerk Lucinda Messman
8. **[Treasurer's Report, Fund Balances & Depository Recommendation](#)**

Treasurer Tanya Danielson
9. **Open Forum**

Any other considerations prior to setting the levy
10. **[Permits Report](#)**

Supervisor Brad Wilkening, Chair Joint Planning Board
11. **[Road Report](#)**

Township Road Supervisor Joe Danielson
12. **Newspaper Recommendation**

Motion required to recommend: Official Newspaper
13. **Set Next Annual Meeting**

Motion required to set: Time: 8:01 p.m., Date: 3/9/2021, Location: Becker Township Hall, 12165 Hancock Street, Becker, MN
14. **Set Posting Location(s)**

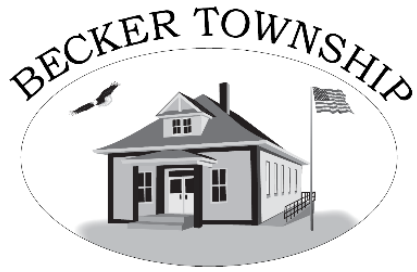
Motion required to recommend location(s):
Currently posting locations:
Becker Township Hall, 12165 Hancock Street
Becker City Hall, 12060 Sherburne Avenue
Becker Township Website, www.beckertownship.org
15. **[Town Board Report](#)**

Town Board Chair, Brian Kolbinger
16. **Township Levies**

Motion by category as listed in Board of Audit Report
17. **Report of Annual Election**

Moderator to read unofficial results. Final results available after canvassing has been

completed.
18. Adjourn



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Clerk Lucinda Messman
8. **Treasurer's Report & Depository Recommendation**
Treasurer Tanya Danielson
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Any other considerations prior to setting the levy
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Becker Township Board Annual Meeting | 2019

Meeting took place following township elections on March 12, 2019.

Clerk Lucinda Messman called the meeting to order at 8:01 p.m..

Nominations for moderator opened. **Brian Kolbinger was nominated for moderator by Gary Gilbert. Second by Brad Wilkening. Motion carried, all voting for.**

Brian Kolbinger, elected moderator for the 2019 Becker Township Board Annual Meeting took a seat up front and conducted the meeting.

Motion to accept agenda after changing #11 to Item #5 to allow Centra Care to speak earlier in the meeting by Joe Danielson. Second by Gary Gilbert. Motion carried, all voting in favor.

CentraCare's Co-Administrator Brian Balk was present to update those in attendance with the latest at the hospital and answer any questions.

Motion to dispense with reading of the minutes and approve as distributed by Brad Wilkening. Second by Joe Danielson. Motion carried, all voting in favor.

Board of Audit Report read by Clerk Lucinda Messman.

2018 Treasurer's report presented in the evening packet. Treasurer Tanya Danielson asked if there were any questions relating to the report presented. No questions. Tanya also recommended that the Township continue to utilize Sherburne State Bank as the depository. In full disclosure, she is an employee of the bank.

Open Forum portion of the meeting brought two comments:

- Question regarding width of township right of way – 66' is standard.
- Question if the Township would consider petitioning to take back County Road 93 (185th Ave North of County Road 4).

Permit Report Data distributed in packet was reviewed Supervisor Brad Wilkening.

Road Report presented by Road Supervisor Gary Gilbert. Information distributed could be read by those in attendance

- Working to implement a construction improvement program and condition scoring roads this year.
- 2018 focused on gravel roads
- 2019 will work with another 1/3 of the roads to condition score them
- Several roads changed from minimum maintenance to regular roads as people now live on them and the busses need to utilize the roads.
- Replacing the asphalt on 185th Avenue North section for 2019. This is a 2-3 year project.
- A lot of right of way tree trimming is being done.

- One elector in attendance mentioned the snow plowing has improved in his area this year. He appreciates the shoulders being cleared.
- Electors/Voters asked about initiation of changes for several roads. It was explained that the Town Board does not have the authority to even look into improvement of these roads due to lack of a good road order without authorization by the town electors.
 - **Motion to approve Resolution 2019-01: A Resolution of the Town Electors Authorizing the Becker Town Board to Initiate the Alteration of Town Road 117th Street SE by Joe Danielson. Second by Rick Olson. Motion carried, all voting in favor.**
 - **Motion to approve Resolution 2019-02: A Resolution of the Town Electors Authorizing the Becker Town Board to Initiate the Alteration of Town Road Bus Garage Road by Joe Danielson. Then seconded. Motion carried, all voting in favor.**

Motion by Mark Swanson recommending the Sherburne Citizen Tribune as the official newspaper. Second by Gary Gilbert. Motion carried, all voting in favor.

Motion by Brad Wilkening to set next year's annual meeting for Tuesday, March 10, 2020 at 8:01 pm at this location, 12165 Hancock Street. Seconded. Motion carried, all voting in favor.

Motion to set official posting locations as Becker Town Hall, Becker City Hall and the Becker Township Website [www.beckertownship.org] by Joe Danielson. Second by Brad Wilkening. Motion carried, all voting in favor.

Town Board report was presented by Town Board Chair Brian Kolbinger.

- Town Board is recommending an increase in the levy, both General Fund and Road and Bridge.
- Township roads – 185th Avenue SE road replacement is a 2.5 million dollar project being spread over 3 years – so no assessments need to be done to improve this road.
- Financial budgeting/audits are occurring
- Implementation of a CIP program and ranking roads from best/worst
- Basic services are continuing
- Most areas have an increased costs.
- Proposing a \$1,195,000 levy

Township Levy -

- **9:14 pm General Fund – motion to approve at \$150,000 by Mark Swanson. Second by Brad Wilkening. Motion carried, all voting in favor.**
- **9:24 Motion to approve Road & Bridge levy at \$950,000 by Mark Swanson. Second by Tanya Danielson.** Discussion of paved road life and miles within township. 56 miles of road, 20 or 30 year life dependent upon ADT, should plan to do 2 miles of road per year to maintain roads. Cost about \$500,000 per year without

mowing/snowplowing/maintenance/gravel. That is why the increase. **Motion carried, all voting in favor.**

- **9:25 Motion to approve Town Hall Fund Levy in the amount of \$15,000 by Joe Danielson. Second by Gary Gilbert. Motion carried, all voting in favor.**
- **9:27 Motion to approve Fire Hall Fund Levy in the amount of \$80,000 by Brad Wilkening. Second by resident in front row.** Discussion – currently using reserves from when we had to levy for a full time chief. Once those are used up, this fund will need to increase. **Motion carried, all voting in favor.**
- Bond is now 1 payment left in 2019, so no longer a levy for that item. Township will be debt free after this final payment.
- 9:30 Discussion of Donations as additional part of levy. **Motion to add a maximum of \$15,000 to the total Township Levy, bringing total overall levy maximum to \$1,210,000 in order to make donations if the board chooses by Gary Gilbert. Second by Rick Olson. Motion carried, all voting in favor.**

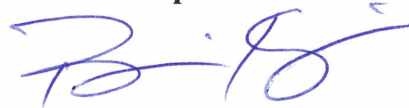
Report of Election

Brad Wilkening 17 votes

Tim Erickson 15 votes

Congratulations to Brad Wilkening who will retain his seat.

Becker Township 2019 Annual Meeting was adjourned at 9:34 pm..



Brian Kolbinger, Moderator



Lucinda Messman, Clerk

Town of Becker

Board of Audit Worksheet, February 24, 2020

Township Supervisors reviewed both the Treasurer and Clerk's financial records. Supervisors verify claims and receipts at every meeting, so only a sampling needs to be verified at the time of the Board of Audit.

The following sampling of Claims/Receipts were verified as accurate:

Claim #	Receipt #
14165	241061
14288	241027
14420	241174

The following reports were also reviewed for the year ending 12/31/2019:

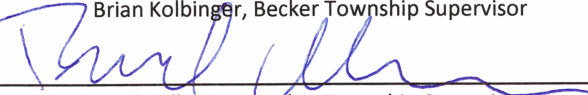
- Schedule One – to verify fund balances match between clerk and treasurer.
- Receipts Register – to verify receipts for the year match between clerk and treasurer.
- Disbursements Register – to verify disbursements for the year match between clerk and treasurer.

Statements of Receipts and Disbursements for the following funds were reviewed and the following levy recommendations for the Annual Board meeting discussed.

Fund	Amount Recommended for the 2021 Levy
General Fund – overall	150,000
Donations (Portion of overall General Fund)	20,000
Road & Bridge Fund	950,000
Town Hall Fund	15,000
Fire Fund	100,000
G/F Fire Hall Fund line item 150 yrs celebration	5,000


 Brian Kolbinger, Becker Township Supervisor

2/24/20
 Date


 Brad Wilkening, Becker Township Supervisor

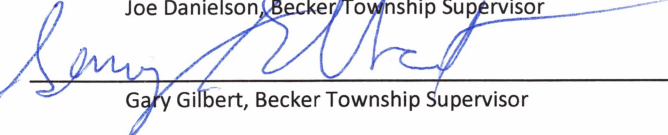
2/24/20
 Date

Absent
 Luke Babler, Becker Township Supervisor

—
 Date


 Joe Danielson, Becker Township Supervisor

2-24-20
 Date


 Gary Gilbert, Becker Township Supervisor

2/24/20
 Date

Becker Township
General Revenue Fund

Fiscal Year Ended December 31, 2018

RECEIPTS	2019	2018	2017	\$ Change *
State of MN MV Credit Agr/Real/MH.....	\$ 7,422.83	\$ 6,582.60	\$ 7,380.37	\$ 840.23
County Tax Receipts.....	\$ 77,569.59	\$ 40,788.26	\$ 41,649.93	\$ 36,781.33
Forfeited Land Sales.....	\$ 987.93	\$ -	\$ 4,085.58	\$ 987.93
Assessment Fees.....	\$ 115.00	\$ 145.00	\$ 407.06	\$ (30.00)
Money Market Deposit Account Interest...	\$ 706.12	\$ 817.04	\$ 847.18	\$ (110.92)
Gopher Bounty.....	\$ 860.00	\$ 1,476.00	\$ 744.00	\$ (616.00)
Filing Fees/Admin Fees/Other.....	\$ 4.00	\$ 6.00	\$ 4.00	\$ (2.00)
Local Government Aid.....	\$ 335.62	\$ -	\$ 358.41	\$ 335.62
State Aid.....	\$ 1,814.14	\$ 1,893.00	\$ 873.50	\$ (78.86)
Score Grant	\$ 2,392.23	\$ 4,451.56	\$ 6,145.66	\$ (2,059.33)
Work Comp Dividend.....	\$ -	\$ -	\$ 1,150.00	\$ -
Escrow Funds held	\$ -	\$ -	\$ 5,000.00	\$ -
Mailboxes.....	\$ 270.00	\$ 260.00	\$ 195.00	\$ 10.00
Transfers from other funds.....	\$ 115.00	\$ 142,596.01	\$ -	\$ (142,481.01)
Miscellaneous.....	\$ 4,783.83	\$ 25.00	\$ 294.87	\$ 4,758.83
TOTAL GENERAL REVENUE FUND.....	\$ 97,376.29	\$ 199,040.47	\$ 69,135.56	\$ (101,664.18)

DISBURSEMENTS.....	2019	2018	2017	\$ Change *
Supervisors.....	\$ 7,400.07	\$ 13,595.59	\$ 7,229.43	\$ (6,195.52)
Election	\$ 2,655.65	\$ 10,208.94	\$ 2,348.91	\$ (7,553.29)
Clerk/Deputy Clerk.....	\$ 28,293.76	\$ 19,866.35	\$ 14,312.78	\$ 8,427.41
Treasurer/Deputy Treasurer.....	\$ 637.36	\$ 786.22	\$ 708.14	\$ (148.86)
Pera.....	\$ -	\$ 4,259.99	\$ 3,947.77	\$ (4,259.99)
Fed Withholding Employee & Employer.....	\$ 15,104.65	\$ 7,451.81	\$ 15,417.76	\$ 7,652.84
State Withholding Employee and Employer...	\$ 1,916.53	\$ 1,095.22	\$ 2,197.10	\$ 821.31
Education.....	\$ 230.00	\$ 230.00	\$ 230.00	\$ -
Recording and Reporting.....	\$ 972.12	\$ -	\$ -	\$ 972.12
Employee Recognition.....	\$ 104.53	\$ -	\$ 200.00	\$ 104.53
Printing/Publishing.....	\$ 617.18	\$ 606.00	\$ 703.28	\$ 11.18
Postage.....	\$ 165.00	\$ 466.00	\$ 578.21	\$ (301.00)
Mileage/Travel.....	\$ -	\$ -	\$ 168.98	\$ -
Audit.....	\$ 6,993.27	\$ 8,592.99	\$ 3,625.00	\$ (1,599.72)
Engineering Fees.....	\$ 7,370.00	\$ 2,677.50	\$ 7,097.50	\$ 4,692.50
IT - Software.....	\$ 10,434.17	\$ 1,461.08	\$ 1,324.46	\$ 8,973.09
Park and Recreation.....	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -
Appraisal Fees/Assessing.....	\$ 16,554.00	\$ 16,508.00	\$ 19,045.45	\$ 46.00
Historical Society.....	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Becker Clean Up.....	\$ 2,285.41	\$ 4,755.07	\$ 6,800.63	\$ (2,469.66)
Insurance.....	\$ 3,537.00	\$ 3,942.00	\$ 2,532.00	\$ (405.00)
Becker Freedom Days.....	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -
Impound.....	\$ 4,481.00	\$ 6,693.00	\$ 6,008.00	\$ (2,212.00)
Cemetery Association.....	\$ 2,300.00	\$ 2,300.00	\$ 2,200.00	\$ -
Becker Safety Camp.....	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ -
Supplies	\$ 890.00	\$ 3,275.42	\$ 2,147.77	\$ (2,385.42)
Telephone.....	\$ -	\$ 614.34	\$ 1,322.71	\$ (614.34)
Gopher Feet.....	\$ 975.00	\$ 2,063.50	\$ 3,935.00	\$ (1,088.50)
MAT Dues/Sherburne Cty Assoc. Twsp	\$ 3,182.96	\$ 2,381.60	\$ 2,327.84	\$ 801.36
All Night Grad Party.....	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Legal.....	\$ 5,948.13	\$ 9,880.54	\$ 5,632.45	\$ (3,932.41)
Ditch Assessments.....	\$ -	\$ 8,424.74	\$ -	\$ (8,424.74)
Planner	\$ 912.50	\$ 4,631.25	\$ 3,660.00	\$ (3,718.75)
Miscellaneous.....	\$ 466.54	\$ 12.50	\$ -	\$ 454.04
Transfers to other funds.....	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL REVENUE DISBURSEMENTS	\$ 136,726.83	\$ 149,079.65	\$ 128,201.17	\$ (12,352.82)

Becker Township
Town Hall Fund
Fiscal Year Ending December 31, 2019

RECEIPTS	2019	2018	2017	\$ Change *
County Tax Receipts.....	\$ 15,172.33	\$ 15,261.39	\$ 15,643.19	\$ (89.06)
State Tax Receipts.....	\$ -	\$ -	\$ -	\$ -
Interest.....	\$ 661.39	\$ 442.43	\$ 277.76	\$ 218.96
TOTAL TOWN HALL RECEIPTS.....	\$ 15,833.72	\$ 15,703.82	\$ 15,920.95	\$ 129.90

DISBURSEMENTS.....	2019	2018	2017	\$ Change *
Gas/Electric/Water/Sewer/Garbage.....	\$ 9,374.07	\$ 1,901.05	\$ 1,342.68	\$ 7,473.02
Outside Maint	\$ 24,651.72	\$ 10,642.69	\$ 4,800.00	\$ 14,009.03
Inside Maintenance	\$ 5,140.00	\$ 3,842.91	\$ 1,878.98	\$ 1,297.09
IT.....	\$ 3,590.44	\$ -	\$ -	\$ 3,590.44
Supplies.....	\$ 449.46	\$ 330.23	\$ 436.98	\$ 119.23
Engineering Fees.....	\$ -	\$ 862.50	\$ -	\$ (862.50)
Misc.....	\$ 28.75	\$ -	\$ -	\$ 28.75
TOTAL TOWN HALL DISBURSEMENTS.....	\$ 43,234.44	\$ 17,579.38	\$ 8,458.64	\$ 25,655.06

Becker Township
Fines and Fees
Fiscal Year Ending December 31, 2019

RECEIPTS	2019	2018	2017	\$ Change *
Fines and Fees Received.....	\$ 11,924.99	\$ 18,826.23	\$ 16,428.33	\$ (6,901.24)
Interest.....	\$ 638.94	\$ 413.57	\$ 263.44	\$ 225.37
TOTAL FINES AND FEES RECEIPTS.....	\$ 12,563.93	\$ 19,239.80	\$ 16,691.77	\$ (6,675.87)

DISBURSEMENTS.....	2019	2018	2017	\$ Change *
Fire Numbering and Signing.....	\$ 269.41	\$ 343.99	\$ 1,149.47	\$ (74.58)
Sign and Signing.....	\$ 21,381.49	\$ 20,263.21	\$ 12,044.54	\$ 1,118.28
Legal.....	\$ 431.25	\$ -	\$ -	\$ 431.25
Engineering Fees.....	\$ 990.00	\$ 600.00	\$ 4,007.50	\$ 390.00
Transfer to other funds.....	\$ 24,200.00	\$ -	\$ -	\$ 24,200.00
TOTAL FINES AND FEES DISBURSEMENTS.....	\$ 47,272.15	\$ 21,207.20	\$ 17,201.51	\$ 26,064.95

Becker Township
Road & Bridge Fund
Fiscal Year Ended December 31, 2019

RECEIPTS	2019	2018	2017	Change
County Tax Receipts.....	\$ 806,765.53	\$ 810,795.14	\$ 779,415.27	\$ (4,029.61)
Green Acres Payback.....	\$ 505.12	\$ -	\$ 105.91	\$ 505.12
State Pmts in Lieu of Aid.....		\$ 282.90	\$ -	\$ (282.90)
Gravel Tax.....	\$ 443.99	\$ 174.36	\$ 4,282.45	\$ 269.63
Gas Tax/Road Allotment	\$ 43,973.80	\$ 43,520.55	\$ 36,805.86	\$ 453.25
Money Market Deposit Account Interest.....	\$ 7,359.28	\$ 4,894.33	\$ 3,602.47	\$ 2,464.95
Miscellaneous.....	\$ 1,040.64		\$ 5,023.25	\$ 1,040.64
Transfer from other funds.....	\$ 24,200.00		\$ -	\$ 24,200.00
TOTAL ROAD & BRIDGE RECEIPTS.....	\$ 884,288.36	\$ 859,667.28	\$ 829,235.21	\$ 24,621.08

DISBURSEMENTS	2019	2018	2017	
Class 5/Gravel/Maint/Grading.....	\$ -	\$ -		\$ -
Gravel Roads.....	\$ 105,728.24	\$ 28,524.01	\$ 30,634.14	\$ 77,204.23
Snow/Ice Removal.....	\$ 139,694.57	\$ 94,211.00	\$ 21,936.75	\$ 45,483.57
Ditch Assessments	\$ 411.36	\$ -	\$ -	\$ 411.36
Striping.....	\$ -	\$ 3,183.83	\$ 521.16	\$ (3,183.83)
Culverts.....	\$ 2,783.33	\$ 500.34	\$ 76,800.91	\$ 2,282.99
Mowing/Weed Control.....	\$ 13,720.00	\$ 14,591.25	\$ 26,237.38	\$ (871.25)
Cat/Dozer/Loader/Trucks/Small Equip/Labor	\$ 13,513.45	\$ 8,627.80	\$ 255.00	\$ 4,885.65
Tree Removal.....	\$ 45,781.25	\$ 25,150.00	\$ 5,015.85	\$ 20,631.25
Recording and Reporting.....	\$ 3,222.20	\$ -	\$ -	\$ 3,222.20
Engineering Fees.....	\$ 115,793.86	\$ 88,288.75	\$ 123,397.50	\$ 27,505.11
Attorney Fees.....	\$ 3,478.75	\$ 2,113.12	\$ 950.15	\$ 1,365.63
Planner.....	\$ -	\$ -	\$ 637.50	\$ -
Advertising/Publishing.....	\$ 29.75	\$ 1,603.93	\$ 1,209.89	\$ (1,574.18)
Garbage Collection.....	\$ 1,295.58	\$ 1,316.93	\$ 2,013.95	\$ (21.35)
Supervisor/Clerk/Deputy Clerk/Road Tour...	\$ 5,297.08	\$ 448.90	\$ 336.87	\$ 4,848.18
Road Const New/Reconstruction - Paved Stre	\$ 710,025.12	\$ 494,774.77	\$ 394,018.37	\$ 215,250.35
Grading/Summer Road Work	\$ 8,202.50	\$ 17,297.50	\$ 31,708.75	\$ (9,095.00)
Crackfilling/Routering/Patching.....	\$ 3,336.74	\$ 21.29	\$ 17,526.69	\$ 3,315.45
Sweeping.....	\$ 16,335.00	\$ 12,870.00	\$ 14,262.50	\$ 3,465.00
Shouldering.....	\$ 2,951.43	\$ -	\$ -	\$ 2,951.43
Road Standards	\$ -	\$ 251.40	\$ -	\$ (251.40)
Patching.....	\$ -	\$ 500.00	\$ -	\$ (500.00)
Dust Control.....	\$ -	\$ 8,096.35	\$ 21,215.30	\$ (8,096.35)
HWY 25 Coalition.....	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -
Transfer to other funds	\$ -	\$ -	\$ -	\$ -
TOTAL ROAD & BRIDGE DISBURSEMENTS.....	\$ 1,206,600.21	\$ 817,371.17	\$ 783,678.66	\$ 389,229.04

Becker Township
Fire Fund
Fiscal Year Ended December 31, 2019

RECEIPTS.....	2019	2018	2017	Change
County Tax Receipts.....	\$ 80,773.03	\$ 81,177.38	\$ 78,364.75	\$ (404.35)
State Tax Receipts.....	\$ -		\$ -	\$ -
Money Market Deposit Account Interest.....	\$ 2,859.12	\$ 1,456.35	\$ 964.49	\$ 1,402.77
Miscellaneous.....	\$ -		\$ -	\$ -
Transfer from other funds	\$ -		\$ -	\$ -
TOTAL FIRE FUND RECEIPTS.....	\$ 83,632.15	\$ 82,633.73	\$ 79,329.24	\$ 998.42

DISBURSEMENTS	2019	2018	2017	
Fire Protection.....	\$ 158,209.00	\$ 54,019.00	\$ 95,623.00	\$ 104,190.00
Fireman's Retirement - Relief Assoc.....	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
Misc.....	\$ -	\$ -	\$ -	\$ -
Legal.....	\$ -	\$ -	\$ -	\$ -
TOTAL FIRE FUND DISBURSEMENTS.....	\$ 164,209.00	\$ 60,019.00	\$ 101,623.00	\$ 104,190.00

Becker Township
Permit Fund
Fiscal Year Ended December 31, 2019

RECEIPTS	2019	2018	2017	Change
Permits.....	\$ 142,712.47	\$ 133,415.53	\$ 161,324.40	\$ 9,296.94
				\$ -
				\$ -
TOTAL PERMIT RECEIPTS.....	\$ 142,712.47	\$ 133,415.53	\$ 161,324.40	\$ 9,296.94

DISBURSEMENTS.....	2019	2018	2017	
Supervisors/Planning/Joint Planning....	\$ 9,375.66	\$ 7,514.35	\$ 5,330.85	\$ 1,861.31
Clerk /Deputy Clerk	\$ 20,585.17	\$ 23,525.56	\$ 27,491.23	\$ (2,940.39)
Treasurer.....	\$ 1,844.20	\$ 1,887.95	\$ 2,124.38	\$ (43.75)
Fed & State withholding	\$ 2,999.07	\$ 8,167.63	\$ -	\$ (5,168.56)
Printing/Publishing.....	\$ 1,246.11	\$ 411.88	\$ 1,157.60	\$ 834.23
Recording.....	\$ 343.20	\$ 782.00	\$ 506.00	\$ (438.80)
Postage.....	15.25	150	\$ 182.29	\$ (134.75)
Audit.....	\$ 3,000.00	\$ 7,425.00	\$ 3,625.00	\$ (4,425.00)
Legal.....	\$ 8,421.37	\$ 8,074.49	\$ 10,507.90	\$ 346.88
Engineering Fees.....	\$ 18,590.00	\$ 2,850.00	\$ 12,755.00	\$ 15,740.00
Planning/Zoning	\$ 10,542.60	\$ 8,334.44	\$ 10,670.10	\$ 2,208.16
Planner.....	\$ 16,911.25	\$ 16,908.75	\$ -	\$ 2.50
Supplies.....	\$ -	\$ 1,373.50	\$ 2,376.29	\$ (1,373.50)
City for Permits	\$ 2,972.92	\$ 1,430.00	\$ 21,645.39	\$ 1,542.92
IT -Software.....	\$ -	\$ 1,117.59	\$ 1,315.23	\$ (1,117.59)
Phone.....	\$ -	\$ 1,051.65	\$ 1,152.64	\$ (1,051.65)
Utilities.....	\$ -	\$ 975.80	\$ 1,342.78	\$ (975.80)
Cleaning/Maintenance.....	\$ -	\$ -	\$ 932.94	\$ -
Building Inspections.....	\$ 51,265.94	\$ 56,472.94	\$ 55,909.52	\$ (5,207.00)
Reimbursements	\$ 100.00	\$ -	\$ 500.00	\$ 100.00
State Surcharges.....	\$ 4,023.27	\$ 5,981.90	\$ 2,722.91	\$ (1,958.63)
Insurance.....	\$ -	\$ -	\$ 2,054.00	\$ -
Transfer to Other Funds	\$ -	\$ 140,085.00	\$ -	\$ (140,085.00)
TOTAL PERMIT DISBURSEMENTS.....	\$ 152,236.01	\$ 294,520.43	\$ 164,302.05	\$ (142,284.42)

As on 12/31/2019

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	99,744.59	97,261.29	0.00	115.00	136,726.64	0.00	0.00	60,394.24	0.00	60,394.24
Road and Bridge	905,904.01	860,088.36	0.00	24,200.00	1,206,727.09	0.00	0.00	583,465.28	0.00	583,465.28
Town Hall Fund	71,215.92	15,833.72	0.00	0.00	43,234.44	0.00	0.00	43,815.20	0.00	43,815.20
Fire Fund (Joint with city)	262,841.30	83,632.15	0.00	0.00	164,209.00	0.00	0.00	182,264.45	0.00	182,264.45
Fire Hall Bond (Joint with City)	20,553.77	30,019.93	0.00	0.00	40,430.00	0.00	0.00	10,143.70	0.00	10,143.70
Fines and Fees	61,778.43	12,563.93	0.00	0.00	23,072.15	0.00	24,200.00	27,070.21	0.00	27,070.21
Permits - (Internal Break Out from General Fund)	2,011.90	140,682.77	0.00	2,030.00	152,236.01	0.00	0.00	(7,511.34)	0.00	(7,511.34)
Escrowed Funds - Held	17,139.00	39,992.00	0.00	0.00	12,970.00	0.00	2,030.00	42,131.00	0.00	42,131.00
Park Acquisition and Development	5,600.00	0.00	0.00	0.00	0.00	0.00	0.00	5,600.00	0.00	5,600.00
Scenic Hills	146,480.94	0.00	0.00	0.00	146,365.94	0.00	115.00	0.00	0.00	0.00
Snake River Estates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scenic Hills 2nd Addition	56,723.26	0.00	0.00	0.00	56,723.26	0.00	0.00	0.00	0.00	0.00
Boulder Croosing	8,717.50	38.07	0.00	0.00	8,630.00	0.00	0.00	125.57	0.00	125.57
Total :	1,658,710.62	1,280,112.22	0.00	26,345.00	1,991,324.53	0.00	26,345.00	947,498.31	0.00	947,498.31

Becker Township Building Permit Report For Annual Meeting March 2018

Calendar Year Ending	12/31/16	12/31/17
Residential Permits		
Single Family Dwellings	32	23
Multi-Family Dwellings	0	0
Mobile Homes	0	0
Septic	45	41
Renovations / Remodels / Additions	8	16
Finish Basement	7	9
Garage / Shed / Storage	25	25
Deck	26	13
Other	80	103
Valuation of construction of all single family residential structures	9,588,720.00	7,165,784.97
Valuation of Construction of All Misc. Residential Structures	12,140,981.96	3,315,194.19
Valuation of all Multi-Family Construction	0	0
Building Permit Revenues Generated for Residential	179,306.63	151,628.89
Commercial / Industrial Permits		
Valuation of Construction of All Commercial / Industrial Structures	456,500.00	1,777,083.80
Building Permit Revenues Generated for Commercial / Industrial	6,443.997	18,751.85
TOTALS		
Total Valuation	12,597,481.96	12,258,062.96
Total # of Commercial / Residential Building Permits Issued	230	242
Total Permit Revenues	185,750.60	170,380.74



2020 Annual Meeting Becker Township Road Report

INTRODUCTION

Purpose:

- ✚ The purpose of this report is to present a general summary of the road projects and/or maintenance activities completed in 2019 and proposed for 2020 for Becker Township.
- ✚ For additional information and/or details regarding specific Township maintenance projects, actual work completed, and/or budgets please see our website or contact the Township.

Goal:

- ✚ The goal of the Township is maintain the Township roads such that they ensure the safety and welfare of our residents while balancing the relatively high-cost of road maintenance.

General:

- ✚ Becker Township maintains approximately 72 miles of township roads of which approximately 59 miles are covered with bituminous (asphalt), and approximately 13 miles are covered with gravel.
- ✚ Road tours are typically conducted in the spring and fall by Town Board Members and/or the Township Road Supervisor and the Township Engineer. The spring tours are mainly used to determine which projects will be completed and the fall tour is used to review the work that was completed. An inventory of road conditions is maintained by the Town Board. A select list of projects is generated each year as a result of reviewing the inventory. The proposed road projects are then evaluated, prioritized and selected for potential maintenance options. Based upon the costs of the proposed maintenance projects the annual road and bridge fund budget is generated and adopted by the Town Board.

ROAD MAINTENANCE ACTIVITIES – 2019/2020

CIP

In 2018, the Township initiated a Construction Improvement Plan (CIP). As a first step in creating the Plan the existing Township Road Map was reviewed and updated to meet current road classifications. The next step was to inventory all the roads in the Township. All gravel roads were inspected by the Township Engineer and the Road Supervisor in August of 2018. Each gravel road was given a classification rating based on various road characteristics such as crown, drainage, ditching, shoulder condition, width, etc. Given the overall relative poor condition of the majority of gravel roads it was determined to postpone the inventory of the paved roads and focus on upgrading the gravel roads for 2019 and 2020.

GRAVEL ROAD IMPROVEMENTS – MATERIAL AND PLACEMENT

As a result of the gravel road inventory completed in 2018 it was determined that only 52% of the gravel roads were in good to excellent condition. It was also noted that the majority of the gravel roads classified as poor condition were also classified as minimum maintenance roads. The board reviewed each of the minimum maintenance roads and removed the minimum maintenance classification of some of the gravel roads due to presence of multiple homes and school bus issues. The re-classified roads were then prioritized starting mainly on the poorest condition first. Road improvements included;

surveying recorded ROW, acquiring additional ROW if necessary, clearing existing ROW, and gravel placement. The list of roads where improvements were completed in 2019 included:

- ✚ Garden Grove Road.
- ✚ 190th Ave - north of 75th St.
- ✚ 67th St. – from 175th ave west to Cty Rd 11.
- ✚ 77th St. - west from Cty Rd 127 (work completed in 2019 and budgeted in 2020)
- ✚ 92nd St - west from Cty Rd 11 to 157th Ave. (work completed in 2019 and budgeted in 2020)
- ✚ 112th St. - east of Cty Rd 51. (work completed in 2019 and budgeted in 2020)

Failing gravel roads to be review for improvement in 2020 or future.

- ✚ 67th St. - east of 175th Ave to Cty Rd 16
- ✚ 117th St. - east of Cty Rd 51.
- ✚ 107th St. - east of Cty Rd 67
- ✚ 157th St. (old bus garage road off county road 50)

New gravel roads to be constructed in 2020 and/or 2021.

- ✚ 164th Ave. - north of 149th St.

MOWING AND WEED CONTROL

- ✚ Mowing and weed control involves mowing and controlling select weeds along all of the Township road ditches.
- ✚ The ditches are periodically mowed and the weeds are controlled as needed. In general the ditches are mowed twice per year (spring and fall) and select weeds are controlled as needed.

TREE TRIMMING AND REMOVAL – BRUSHING-STUMP REMOVALS AND GRINDING

- ✚ Tree trimming and brush removal involves trimming tree branches, removing trees and stumps from the Township ROW. In general, our goal is to focus our trimming activities on oak trees during the winter to avoid the spread of oak wilt and do trees such as elms, cottonwoods, etc. in the summer and/or fall.
- ✚ The Township initiated aggressive tree trimming/removal activities in 2019 along select road ROW. Multiple locations were identified by the CIP road inventory for tree trimming/brush removal. The areas were prioritized based upon the risk to public safety. For a complete list of the tree/brush removal projects completed in 2019 and proposed for 2020 please contact the Township

PAVED ROAD IMPROVEMENTS – CRACK FILLING/SEALING/PATCHING/STRIPING

- ✚ Crack Filling/sealing/patching are maintenance activities that are used to extend the life of asphalt pavement. Several larger potholes and road repairs were completed in 2019. For a complete list of the road repair projects completed in 2019 and proposed for 2020 please contact the Township

PAVED ROAD INSTALLATION – MATERIAL AND PLACEMENT

- ✚ In 2019 the north half of the 185th ave project (109th St. SE to County Road 4) was completed. The project included installing the gravel base and base layer of asphalt. This section is approximately 1.5 miles in length.
- ✚ In 2020 the final wear coarse of asphalt is to be installed on the entire 185th ave project.

DUST CONTROL

- ✚ Dust Control is a maintenance activity that is used to reduce the amount of airborne dust. Dust control activities are applied as warranted throughout the summer.

SHOULDERING – MATERIAL AND PLACEMENT

- ✚ Shouldering is a maintenance activity that is used to repair and grade road shoulders that have eroded from various maintenance activities throughout the year.
- ✚ Select road shoulders are repaired as warranted throughout the year.

SWEEPING

- ✚ Sweeping is a maintenance activity that is used to reduce the amount of sand and debris along the roads. Sweeping activities are completed as warranted throughout the summer.
- ✚ In general road sweeping is completed as needed in the spring.

GRADING GRAVEL ROADS

- ✚ Gravel roads are periodically graded as warranted throughout the summer. Grading activities are typically conducted after a rain event if possible.

ICE AND SNOW REMOVAL

- ✚ Snow is plowed and/or removed from the roads typically when a minimum of 2 inches of snow falls onto the Township Roads. Snow removal also involves placing sand and salt as warranted.

CULVERT REPAIR/REPLACEMENT – MATERIAL AND INSTALLATION

- ✚ The Township plans to implement a culvert identification and inspection program in 2020 and/or 2021. The culvert program will be part of the Township CIP.

SIGN PROGRAM

- ✚ In accordance to Federal Rule CFR Part 655, the Township implemented a traffic signage maintenance program in order to comply with federal location and retro-reflectivity requirements in 2018.
- ✚ As part of the process the Township evaluated all existing street signs to determine if they were beneficial and/or required by the Township. All street signs deemed not beneficial to protect the safety of the residents were removed in 2018 and 2019.
- ✚ The street sign program was completed in 2019 with the exception of the Fire numbers.
- ✚ The Township is planning on upgrading all Fire Numbers as warranted over the next couple years.

Becker Township
2021 Historical Levy Report

Fund	2019 Certified Levy	2020 Certified Levy	2021 Recommended Levy
General Fund Base	65,000	150,000	150,000
Donation Budget Item	15,000	15,000	20,000
Other	---	---	^a 5,000
TOTAL General Fund	80,000	165,000	175,000
Road & Bridge Fund	800,000	950,000	950,000
Town Hall Fund	15,000	15,000	15,000
Fire Fund	80,000	80,000	100,000
Fire Hall Fund	30,000	---	---
TOTAL ANNUAL LEVY	1,005,000	1,210,000	1,240,000

^a Requesting establishment of community celebration item