

## Becker Township Annual Meeting

### Agenda

March 13, 2018

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1. **Call to order**
2. **Election of Moderator**  
Moderator needs to be available to meet with clerk by Thursday, March 15, 2018 to sign minutes.
3. **Approval of Agenda**  
Motion to approve as shown or corrected.
4. **Minutes**  
Motion to dispense with reading of 2016 Meeting Minutes and approve as distributed or corrected.
5. **Board of Audit Report**  
Clerk Lucinda Messman
6. **Treasurer's Report & Depository Recommendation**  
Treasurer Tanya Danielson
7. **Open Forum**  
Any other considerations prior to setting the levy
8. **Permits Report**  
Supervisor Brad Wilkening, Chair Joint Planning Board
9. **Road Report**  
Road Supervisor Gary Gilbert
10. **Centra Care Health Update**
11. **Newspaper**  
Motion required to recommend: Official Newspaper
12. **Set Next Annual Meeting**  
Motion required to set: Time: 8:01 p.m., Date: 3/12/2019, Location: Becker Township Hall
13. **Set Posting Location(s)**  
Motion required to recommend location(s):  
Currently:  
Becker Township Hall, 12165 Hancock Street  
Becker City Hall, 12060 Sherburne Avenue  
Becker Township Website, [www.beckertownship.org](http://www.beckertownship.org)
14. **Town Board Report**  
Town Board Chair, Brian Kolbinger
15. **Township Levies**  
Motion required by category
16. **Report of Annual Election**  
Moderator to read results
17. **Adjourn**

# Becker Township Board Annual Meeting | 2017

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Meeting took place following township elections on March 14, 2017.

Attendees: Mark Wimmer, Duan Peterson, Jim Mecklenburg, Mark Schafer, Mark Swanson – Township Centra Care Health Board Member, Kris Hammer – Centra Care Health, Monticello, Gary Host, Gary Hammer, Joe Danielson, Tanya Danielson, Brad Wilkening, Brian Kolbinger, Kelli Bourgeois – Township Attorney, Lucinda Messman

Clerk Lucinda Messman called the meeting to order at 8:01 p.m..

Nominations for moderator opened. **Mark Schafer was nominated for moderator by Mark Wimmer. Second by Mark Swanson. Motion carried, all voting for.**

Mark Schafer, elected moderator for the 2017 Becker Township Board Annual Meeting took a seat up front and conducted the meeting.

**Motion to dispense with reading of the minutes and approve as distributed by Mark Swanson. Second by Mark Wimmer. Motion carried, all voting in favor.**

Board of Audit Report read by Clerk Lucinda Messman. **Motion to approve Board of Audit report as read by Mark Wimmer. Second by Jim Mecklenburg. Motion carried, all voting in favor.**

2016 Treasurer's report presented in the evening packet. Treasurer Tanya Danielson asked if there were any questions relating to the report presented. Mark Wimmer stated he thought the report was well done. No further comments/questions. **Motion to approve Treasurer's Report as distributed by Mark Swanson. Second by Jim Mecklenburg. Motion carried, all voting in favor.**

Treasurer Tanya Danielson provided a permits report review. **Motion to approve Motion by Brian Kolbinger to approve Board of Audit Report as Distributed. Second by Jamie Johnson. Motion carried, all voting in favor.**

Kris Hammer, gave a brief presentation regarding Centra Care Health, Monticello. She also introduced and thanked Mark Swanson, our Becker Township representative on the Centra Care Health, Monticello Board. A handout of highlights was distributed. Tours are offered at the facility. Two standing tours are completed each month and smaller group tours can be scheduled. All were invited and encouraged to participate in a tour to learn about the facility and what it offers.

Supervisor Joe Danielson presented the road report for 2016.

- The printed version in the handout incorrectly stated that sealcoating was not going to be done in 2017. That is incorrect. \$25,000 has been budgeted for sealcoats in 2017.
- Cracksealing also has the incorrect amount. \$50,000 has been budgeted for 2017.
- Road projects for 2016 were reviewed.

Town Board Chair Brian Kolbinger gave a Chairman's Report.

- Chart presented depicting distribution of residential property taxes. The township receives approximately \$465 from an average home. Average home used for the depiction had a market value \$260,000 home with tax bill of \$3,067 located in the Becker School District.
- Township is proposing raising the levy from \$910,000 to \$965,000 with the majority of the increase, \$50,000, to go to the road and bridge budget. The increase would amount to a \$17 increase in the average homeowner's tax bill.
- The other portion, \$5,000, is for the Fire Fund budget. This increase is needed as we had decreased the levy for several years once we no longer had a full time Fire Chief, but now the excess we had has been used up and we need to return to our normal rate.
- The board hopes to be able to accelerating the 185<sup>th</sup> Ave road replacement from a three year project to a two year project. Financial budgets for road and bridge were distributed.
- The \$50,000 increase will be seen for 2018 taxes.

Township Levies/Financial

- **Motion to approve an Employee Recognition budget item in the amount of \$500 by Mark Swanson. Second by Mark Wimmer. Motion carried, all voting in favor.**
- **Motion to approve General Levy at \$40,000; this amount includes \$25,000 for the General Fund and \$15,000 for Donations by Mark Wimmer. Second by Mark Swanson. Motion carried, all voting in favor.**
- **Motion to approve Road & Bridge levy at \$800,000 by Mark Wimmer. Second by Mark Swanson. Motion carried, all voting in favor.**
- **Motion to approve Town Hall Fund Levy in the amount of \$15,000 by Jim Mecklenburg. Second by Mark Swanson. Motion carried, all voting in favor.**
- **Motion to approve Fire Hall Fund Levy in the amount of \$80,000 by Mark Wimmer, Second by Tanya Danielson. Motion carried, all voting in favor.**
- **Motion to approve New Fire Fund Levy in the amount of \$30,000 by Mark Wimmer. Second by Mark Swanson. Motion carried, all voting in favor.**

**Motion to recommend the Citizen Newspaper as the official newspaper for Town Board public notices by Mark Wimmer. Second by Jim Mecklenburg. Motion carried, all voting in favor.**

Other business: Mark Wimmer asked if the Township had any type of security system. Supervisor Brad Wilkening stated he would forward some information onto the clerk to obtain numbers and the board will look into services.

**Next meeting to be March 13, 2018, 8:01 p.m.. Becker Township Hall.**

# Becker Township Board Annual Meeting | 2017

## Report of Election

SEAT ONE	
Name	Number of Votes
Jeff Lambert	43
Luke Babler	1
James Mecklenburg	2
SEAT 2	
Name	Number of Votes
Luke Babler	16
Jim Mecklenburg	12
Jamie Johnson	3
Craig Fast	9
Tommy Knutson	3
Kevin Olson	2
Gary Hammer	1
Vicki MacGlover	1

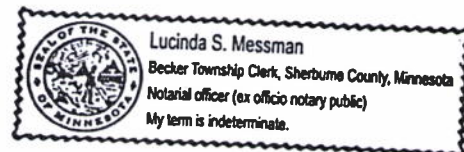
Jeff Lambert will retain Seat #1. Luke Babler won Seat #2. Congratulations to both.

No other business.

**Motion to Adjourn the Becker Township Board 2017 Annual Meeting by Mark Wimmer. Second by Jim Mecklenburg. Motion carried, all voting for. Meeting adjourned at 8:32 p.m..**

  
Mark Schafel, Moderator

  
Lucinda Messman, Clerk



**Becker Township**  
**Board of Audit Report**  
**March 5, 2017**

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Becker Town Board Supervisors Reviewed Clerk and Treasurer Schedule 1 reports. Overall Receipts and Disbursements were equal.

Beginning Balance 2018:	\$ 1,762,483.77
Total Receipts for 2018:	\$ 1,204,822.65
Total Disbursements for 2018:	\$ 1,261,456.03
Ending Balance 2018:	\$ 1,721,202.70

Town Board Supervisors noted differences in fund balances between the two records on Schedule 1 and asked why overall balances beginning and ending were in agreement, but fund balances were not. This was due to data entry errors. Both Clerk and Treasurer will review their records to determine differences.

The Road Budget Workshop numbers from February were discussed in addition to review of expenses the previous year. Budget reviewed for 2018. The following levy recommendations are shown below next to last year's levy.

Fund	2017 Certified Levy	2018 Levy Recommendation
<b>General Fund</b> Includes \$15,000 donation budget	40,000	80,000
<b>Road &amp; Bridge Fund</b>	800,000	800,000
<b>Town Hall Fund</b>	15,000	15,000
<b>Fire Fund</b>	80,000	80,000
<b>Fire Hall Fund</b>	30,000	30,000
<b>Total Levy</b>	965,000	1,005,000

**Becker Township**  
**General Revenue Fund**  
**Fiscal Year Ended December 31, 2017**

RECEIPTS	2017	2016	2015	\$ Change *
State of MN MV Credit Agr/Real/MH.....	\$ 7,380.37	\$ 7,538.29	\$ 7,208.09	\$ (157.92)
County Tax Receipts.....	\$ 41,649.93	\$ 40,315.39	\$ 42,795.94	\$ 1,334.54
Franchise Fees (Windstream).....	\$ 1,154.51	\$ 2,245.80	\$ 5,166.73	\$ (1,091.29)
Forfeited Land Sales.....	\$ 4,085.58	\$ -	\$ 93.31	\$ 4,085.58
Assessment Fees.....	\$ 407.06	\$ 290.00	\$ 265.00	\$ 117.06
Money Market Deposit Account Interest...	\$ 847.18	\$ 1,095.29	\$ 776.05	\$ (248.11)
Gopher Bounty.....	\$ 744.00	\$ 1,004.25	\$ 596.25	\$ (260.25)
Filing Fees/Admin Fees/Other.....	\$ 4.00	\$ 4.00	\$ 4.00	\$ -
Local Government Aid.....	\$ 358.41	\$ 292.69	\$ 294.45	\$ 65.72
State Aid.....	\$ 873.50	\$ 775.50	\$ 1,654.00	\$ 98.00
Score Grant.....	\$ 6,145.66	\$ 4,680.00	\$ 3,582.00	\$ 1,465.66
Work Comp Dividend.....	\$ 1,150.00	\$ 1,145.00		\$ 5.00
Escrow Funds held.....	\$ 5,000.00	\$ 10,860.00		\$ (5,860.00)
Mailboxes.....	\$ 195.00	\$ -		\$ 195.00
Transfers from other funds.....	\$ -	\$ -		\$ -
Miscellaneous.....	\$ 294.87	\$ 171.04	\$ 2.00	\$ 123.83
<b>TOTAL GENERAL REVENUE FUND.....</b>	<b>\$ 70,290.07</b>	<b>\$ 70,417.25</b>	<b>\$ 62,437.82</b>	<b>\$ (127.18)</b>

DISBURSEMENTS.....	2017	2016	2015	\$ Change *
Supervisors.....	\$ 7,229.43	\$ 6,336.73	\$ 4,860.72	\$ 892.70
Clerk/Deputy Clerk.....	\$ 14,312.78	\$ 15,962.42	\$ 14,218.98	\$ (1,649.64)
Treasurer.....	\$ 708.14	\$ 720.72	\$ 2,071.99	\$ (12.58)
Pera.....	\$ 3,947.77	In Wages	In Wages	\$ -
Fed Withholding Employee & Employer.....	\$ 15,417.76	\$ 8,513.09	\$ 5,132.06	\$ 6,904.67
State Withholding Employee and Employer...	\$ 2,197.10	\$ 1,698.40	\$ 982.79	\$ 498.70
Education.....	\$ 230.00	\$ 206.84	\$ 129.90	\$ 23.16
Employee Recognition.....	\$ 200.00	\$ 120.00		\$ 80.00
Printing/Publishing.....	\$ 703.28	\$ 530.67	\$ 1,927.82	\$ 172.61
Postage.....	\$ 578.21	\$ 222.45		\$ 355.76
Mileage/Travel.....	\$ 168.98	\$ 563.01		\$ (394.03)
Audit.....	\$ 3,625.00	\$ 2,000.00	\$ 4,250.00	\$ 1,625.00
Engineering Fees.....	\$ 7,097.50	\$ 4,715.00	\$ 9,785.00	\$ 2,382.50
IT - Software.....	\$ 1,324.46	\$ 861.75	\$ 401.49	\$ 462.71
Park and Recreation.....	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -
Appraisal Fees/Assessing.....	\$ 19,045.45	\$ 16,445.89	\$ 16,572.65	\$ 2,599.56
Historical Society.....	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Becker Clean Up.....	\$ 6,800.63	\$ 6,548.80	\$ 4,590.00	\$ 251.83
Insurance.....	\$ 2,532.00	\$ 1,870.00	\$ 3,275.00	\$ 662.00
Becker Freedom Days.....	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -
Senior Citizens Rec.....		\$ -	\$ 317.00	\$ -
Impound.....	\$ 6,008.00	\$ 4,476.00	\$ 3,645.00	\$ 1,532.00
Cemetery Association.....	\$ 2,200.00	\$ 2,250.00	\$ 2,250.00	\$ (50.00)
Becker Safety Camp.....	\$ 1,000.00	\$ 750.00	\$ 750.00	\$ 250.00
Supplies.....	\$ 2,147.77	\$ 801.52	\$ 3,061.71	\$ 1,346.25
Telephone.....	\$ 1,322.71	\$ 808.05	\$ 743.40	\$ 514.66
Gopher Feet.....	\$ 3,935.00	\$ 1,984.00	\$ 2,678.00	\$ 1,951.00
MAT Dues/Sherburne Cty Assoc. Twsp	\$ 2,327.84	\$ 1,157.20	\$ 2,277.28	\$ 1,170.64
All Night Grad Party.....	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Legal.....	\$ 5,632.45	\$ 6,181.37	\$ 7,576.40	\$ (548.92)
Planner	\$ 3,660.00	\$ -	\$ -	\$ 3,660.00
Recording Fees.....	\$ 184.00	\$ -		\$ 184.00
Election.....	\$ 2,348.91	\$ 5,708.92	\$ 1,342.14	\$ (3,360.01)
Miscellaneous.....	\$ -	\$ -	\$ 255.66	\$ -
Transfers to other funds.....	\$ -	\$ -		\$ -
<b>TOTAL GENERAL REVENUE DISBURSEMENTS</b>	<b>\$ 128,385.17</b>	<b>\$ 102,932.83</b>	<b>\$ 104,594.99</b>	<b>\$ 25,452.34</b>

**Becker Township**  
**Town Hall Fund**  
**Fiscal Year Ending December 31, 2017**

<b>RECEIPTS</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>\$ Change *</b>
County Tax Receipts.....	\$ 15,643.19	\$ 15,101.65	\$ 15,457.12	\$ 541.54
State Tax Receipts.....	\$ -	\$ -	\$ -	\$ -
Interest.....	\$ 277.76	\$ 244.75	\$ 202.63	\$ 33.01
<b>TOTAL TOWN HALL RECEIPTS.....</b>	<b>\$ 15,920.95</b>	<b>\$ 15,346.40</b>	<b>\$ 15,659.75</b>	<b>\$ 574.55</b>

<b>DISBURSEMENTS.....</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>\$ Change *</b>
Gas/Electric/Water/Sewer/Garbage.....	\$ 1,342.68	\$ 1,330.38	\$ 4,668.86	\$ 12.30
Outside Maint .....	\$ 4,800.00	\$ 2,269.00	\$ 413.12	\$ 2,531.00
Inside Maintenance .....	\$ 1,878.98	\$ 1,663.52	\$ 250.00	\$ 215.46
Supplies.....	\$ 436.98	\$ 1,574.62	\$ -	\$ (1,137.64)
Misc.....	\$ -	\$ -	\$ -	\$ -
<b>TOTAL TOWN HALL DISBURSEMENTS.....</b>	<b>\$ 8,458.64</b>	<b>\$ 6,837.52</b>	<b>\$ 5,331.98</b>	<b>\$ 1,621.12</b>

**Becker Township**  
**Fines and Fees**  
**Fiscal Year Ending December 31, 2017**

<b>RECEIPTS</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>\$ Change *</b>
Fines and Fees Received.....	\$ 16,428.33	\$ 20,911.19	\$ 16,673.30	\$ (4,482.86)
Interest.....	\$ 263.44	\$ 238.98	\$ 169.43	\$ 24.46
<b>TOTAL FINES AND FEES RECEIPTS.....</b>	<b>\$ 16,691.77</b>	<b>\$ 21,150.17</b>	<b>\$ 16,842.73</b>	<b>\$ (4,458.40)</b>

<b>DISBURSEMENTS.....</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>\$ Change *</b>
Supplies.....	\$ -	\$ -	\$ -	\$ -
Fire Numbering and Signing.....	\$ 1,149.47	\$ -	\$ -	\$ 1,149.47
Sign and Signing.....	\$ 12,044.54	\$ 4,011.74	\$ 13,007.51	\$ 8,032.80
Engineering Fees.....	\$ 4,007.50	\$ -	\$ 1,495.00	\$ 4,007.50
<b>TOTAL FINES AND FEES DISBURSEMENTS.....</b>	<b>\$ 17,201.51</b>	<b>\$ 4,011.74</b>	<b>\$ 14,502.51</b>	<b>\$ 13,189.77</b>

**Becker Township**  
**Road & Bridge Fund**  
**Fiscal Year Ended December 31, 2017**

RECEIPTS	2017	2016	2015	Change
County Tax Receipts.....	\$ 779,415.27	\$ 746,445.19	\$ 713,572.80	\$ 32,970.08
Green Acres Payback.....	\$ 105.91	\$ 105.67	\$ 127.26	\$ 0.24
Other County Grants and Aids.....	\$ -	\$ -	\$ -	\$ -
Gravel Tax.....	\$ 4,282.45	\$ 8,253.62	\$ 3,801.31	\$ (3,971.17)
Gas Tax/Road Allotment	\$ 36,805.86	\$ 36,844.52	\$ 34,693.02	\$ (38.66)
Money Market Deposit Account Interest.....	\$ 3,602.47	\$ 2,149.87	\$ 2,562.30	\$ 1,452.60
Miscellaneous.....	\$ 5,023.25	\$ 282,752.46	\$ 6,364.78	\$ (277,729.21)
Transfer from other funds.....	\$ -	\$ -	\$ 2,032.15	\$ -
<b>TOTAL ROAD &amp; BRIDGE RECEIPTS.....</b>	<b>\$ 829,235.21</b>	<b>\$ 1,076,551.33</b>	<b>\$ 763,153.62</b>	<b>\$ (247,316.12)</b>

DISBURSEMENTS	2017	2016	2015	Change
Class 5/Gravel/Maint/Grading.....	\$ -	\$ 17,772.00	\$ 21,412.76	\$ (17,772.00)
Salt/Sand/Gravel.....	\$ 30,634.14	\$ 29,195.00	\$ -	\$ 1,439.14
Snow/Ice Removal.....	\$ 21,936.75	\$ 20,386.50	\$ 55,756.50	\$ 1,550.25
Sealcoating.....	\$ -	\$ -	\$ 51,104.06	\$ -
Striping.....	\$ 521.16	\$ -	\$ 597.17	\$ 521.16
Culverts.....	\$ 76,800.91	\$ 2,072.96	\$ 54,749.16	\$ 74,727.95
Mowing/Weed Control.....	\$ 26,237.38	\$ 20,131.25	\$ 13,000.00	\$ 6,106.13
Cat/Dozer/Loader/Trucks/Small Equip/Labor	\$ 255.00	\$ 2,045.00	\$ -	\$ (1,790.00)
Tree Removal.....	\$ 5,015.85	\$ 134.04	\$ 20,327.79	\$ 4,881.81
Engineering Fees.....	\$ 123,397.50	\$ 75,934.00	\$ 70,538.75	\$ 47,463.50
Attorney Fees.....	\$ 950.15	\$ 1,523.75	\$ -	\$ (573.60)
Planner.....	\$ 637.50	\$ -	\$ -	\$ 637.50
Advertising/Publishing.....	\$ 1,209.89	\$ 1,130.98	\$ 477.07	\$ 78.91
Bridges, Viaducts.....	\$ -	\$ -	\$ 82,500.00	\$ -
Garbage Collection.....	\$ 2,013.95	\$ 1,736.40	\$ 84.15	\$ 277.55
Supervisor/Clerk/Deputy Clerk/Road Tour...	\$ 336.87	\$ 35.13	\$ 163.34	\$ 301.74
Road Const New/Reconstruction - Paved Stre	\$ 394,018.37	\$ 610,614.81	\$ 373,266.62	\$ (216,596.44)
Dirt/Fill/Other Material	\$ -	\$ 500.00	\$ -	\$ (500.00)
Grading/Summer Road Work .....	\$ 31,708.75	\$ 53,505.25	\$ 18,349.50	\$ (21,796.50)
Crackfilling/Routering/Patching.....	\$ 17,526.69	\$ 52,985.09	\$ 58,145.03	\$ (35,458.40)
Sweeping.....	\$ 14,262.50	\$ -	\$ 18,000.00	\$ 14,262.50
Traffic Control.....	\$ -	\$ -	\$ 2,000.00	\$ -
Shouldering.....	\$ -	\$ -	\$ 13,044.58	\$ -
Erosiion Control.....	\$ -	\$ 8,280.00	\$ 7,136.75	\$ (8,280.00)
Patching.....	\$ -	\$ 2,740.00	\$ 1,335.63	\$ (2,740.00)
Dust Control.....	\$ 21,215.30	\$ 6,394.72	\$ 10,486.46	\$ 14,820.58
HWY 25 Coalition.....	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Transfer to other funds	\$ -	\$ -	\$ -	\$ -
<b>TOTAL ROAD &amp; BRIDGE DISBURSEMENTS.....</b>	<b>\$ 783,678.66</b>	<b>\$ 907,116.88</b>	<b>\$ 872,475.32</b>	<b>\$ (123,438.22)</b>

**Becker Township**  
**Fire Fund**  
**Fiscal Year Ended December 31, 2017**

RECEIPTS.....	2017	2016	2015	Change
County Tax Receipts.....	\$ 78,364.75	\$ 75,773.42	\$ 80,256.38	\$ 2,591.33
State Tax Receipts.....	\$ -	\$ -	\$ -	\$ -
Money Market Deposit Account Interest.....	\$ 964.49	\$ 1,159.77	\$ 1,252.82	\$ (195.28)
Miscellaneous.....	\$ -	\$ -	\$ -	\$ -
Transfer from other funds	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FIRE FUND RECEIPTS.....</b>	<b>\$ 79,329.24</b>	<b>\$ 76,933.19</b>	<b>\$ 81,509.20</b>	<b>\$ 2,396.05</b>

DISBURSEMENTS	2017	2016	2015	Change
Fire Protection.....	\$ 95,623.00	\$ 95,058.00	\$ 84,889.00	\$ 565.00
Fireman's Retirement - Relief Assoc.....	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
Misc.....	\$ -	\$ -	\$ -	\$ -
Legal.....	\$ -	\$ -	\$ -	\$ -
Mileage.....	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FIRE FUND DISBURSEMENTS.....</b>	<b>\$ 101,623.00</b>	<b>\$ 101,058.00</b>	<b>\$ 90,889.00</b>	<b>\$ 565.00</b>



**Becker Township**  
**Permit Fund**  
**Fiscal Year Ended December 31, 2017**

<b>RECEIPTS</b>	<b>2017</b>	<b>2016</b>	<b>Change</b>
Permits.....	\$ 161,324.40	\$ 194,192.53	\$ (32,868.13)
			\$ -
			\$ -
<b>TOTAL PERMIT RECEIPTS.....</b>	<b>\$ 161,324.40</b>	<b>\$ 194,192.53</b>	<b>\$ (32,868.13)</b>

<b>DISBURSEMENTS.....</b>	<b>2017</b>	<b>2016</b>	
Supervisors/Planning	\$ 5,330.85	\$ 4,924.31	\$ 406.54
Clerk /Deputy Clerk	\$ 27,491.23	\$ 12,753.92	\$ 14,737.31
Treasurer.....	\$ 2,124.38	\$ 2,162.15	\$ (37.77)
Education.....	\$ -	\$ 295.00	\$ (295.00)
Printing/Publishing..	\$ 1,157.60	\$ 1,585.54	\$ (427.94)
Recording.....	\$ 506.00	\$ -	\$ 506.00
Postage.....	\$ 182.29	\$ 117.40	\$ 64.89
Audit.....	\$ 3,625.00	\$ 5,000.00	\$ (1,375.00)
Legal.....	\$ 10,507.90	\$ 18,731.58	\$ (8,223.68)
Engineering Fees.....	\$ 12,755.00	\$ 11,566.25	\$ 1,188.75
Planning/Zoning	\$ 10,670.10	\$ 7,802.06	\$ 2,868.04
Supplies.....	\$ 2,376.29	\$ 1,640.64	\$ 735.65
City for Permits	\$ 21,645.39	\$ 4,837.57	\$ 16,807.82
IT -Software.....	\$ 1,315.23	\$ 6,056.51	\$ (4,741.28)
Phone.....	\$ 1,152.64	\$ 897.57	\$ 255.07
Utilities.....	\$ 1,342.78	\$ 952.34	\$ 390.44
Cleaning/Maintenanc	\$ 932.94	\$ 728.29	\$ 204.65
Memberships.....	\$ -	\$ 1,157.20	\$ (1,157.20)
Building Inspections.	\$ 55,909.52	\$ 55,283.06	\$ 626.46
Reimbursements	\$ 500.00	\$ 1,020.76	\$ (520.76)
State Surcharges.....	\$ 2,722.91	\$ 6,660.39	\$ (3,937.48)
Insurance.....	\$ 2,054.00	\$ 1,847.00	\$ 207.00
Misc.....			\$ -
<b>TOTAL PERMIT DISBURSEMENTS..</b>	<b>\$ 164,302.05</b>	<b>\$ 146,019.54</b>	<b>\$ 18,282.51</b>

**Becker Township Building Permit Report For Annual Meeting March 2018**

Calendar Year Ending	12/31/16	12/31/17
<b>Residential Permits</b>		
Single Family Dwellings	32	23
Multi-Family Dwellings	0	0
Mobile Homes	0	0
Septic	45	41
Renovations / Remodels / Additions	8	16
Finish Basement	7	9
Garage / Shed / Storage	25	25
Deck	26	13
Other	80	103
Valuation of construction of all single family residential structures	9,588,720.00	7,165,784.97
Valuation of Construction of All Misc. Residential Structures	12,140,981.96	3,315,194.19
Valuation of all Multi-Family Construction	0	0
Building Permit Revenues Generated for Residential	179,306.63	151,628.89
<b>Commercial / Industrial Permits</b>		
Valuation of Construction of All Commercial / Industrial Structures	456,500.00	1,777,083.80
Building Permit Revenues Generated for Commercial / Industrial	6,443.997	18,751.85
<b>TOTALS</b>		
Total Valuation	12,597,481.96	12,258,062.96
Total # of Commercial / Residential Building Permits Issued	230	242
<b>Total Permit Revenues</b>	<b>185,750.60</b>	<b>170,380.74</b>

## INTRODUCTION

### **Purpose:**

- ✚ The purpose of this Road Report is to present general information and activities associated with maintaining the roads in Becker Township for 2018.
- ✚ The Becker Township Board Members strive to keep the safety and welfare of our residents a top priority while balancing the relatively high-cost incurred by the township for road maintenance projects.

### **General:**

- ✚ Becker Township maintains 67.4 miles of township roads of which 55.4 miles are covered with bituminous (asphalt), and 12.0 miles are covered with Gravel. An additional 2.2 miles of roads are within the BOULDER CROSSING development and are not yet maintained by Becker Township in accordance to the terms of the Developer's Agreement.
- ✚ Road tours are conducted in the spring and fall by Town Board Members and the Engineer. The tours are conducted to verify and assess actual road conditions based upon prior review of historical road data. The proposed road projects are then evaluated, prioritized and selected for potential maintenance options. Based upon the costs of the proposed maintenance options the annual road and bridge fund budget is generated and adopted by the Town Board.

## ROAD MAINTENANCE ACTIVITIES

### **Road Reconstruction Projects:**

- ✚ The south 2 mile segment of 185<sup>th</sup> Ave. SE (County Road 73 to 109<sup>th</sup> St SE) was reconstructed in 2017. The north half of the project (109<sup>th</sup> St. SE to County Road 4) will begin reconstruction activities in 2018. It is anticipated that the entire road will have the non-wear pavement (base layer) installed by the fall of 2018. The wear course (final layer) is scheduled to be installed over the entire road in 2019.

### **Grading/Class 5/Gravel:**

- ✚ The roads are periodically graded and resurfaced as needed. Large potholes and eroded shoulders are also repaired as needed. The 2018 budget for these activities is \$50,000.

### **Salt/Sand/Gravel (in relation to snow):**

- ✚ The roads are periodically salted, sanded and graveled when icy conditions exists. The 2018 budget for these activities is \$40,000.

### **Snow and Ice Removal:**

- ✚ Snow and ice are plowed and/or removed from the roads when a minimum of 2 inches of snow falls onto the Township Roads. The 2018 budget for these activities is \$40,000.

**Seal Coating:**

- ✚ Seal Coating is a maintenance activity that can be used to extend the life of asphalt pavement. The 2018 budget for this activity is \$75,000.

**Mowing/Weed Control/Road Striping:**

- ✚ The ditches are periodically mowed and the weeds are controlled as needed. New roads and roads with deteriorating striping are restriped as needed. Striping projects for 2018 were bid with Sherburne County projects. Striping projects for 2018 include 82<sup>nd</sup> Street SE, and 87<sup>th</sup> Street SE. The 2018 budget for these activities is \$25,000.

**Crack Filling:**

- ✚ Crack Filling is a maintenance activity that can be used to extend the life of asphalt pavement. The 2018 budget for this activity is \$50,000.

**Dust Control:**

- ✚ Dust Control is a maintenance activity that is used to reduce the amount of airborne dust. Dust control activities are applied as warranted throughout the summer. The 2018 budget for this activity is \$20,000.

**Patching:**

- ✚ Patching is a maintenance activity that is used to fill large holes within an asphalt road. The 2018 budget for this activity is \$5,000.

**Sweeping:**

- ✚ Sweeping is a maintenance activity that is used to reduce the amount of sand and debris along the roads. Sweeping activities are applied as warranted throughout the summer. The 2018 budget for this activity is \$15,000.

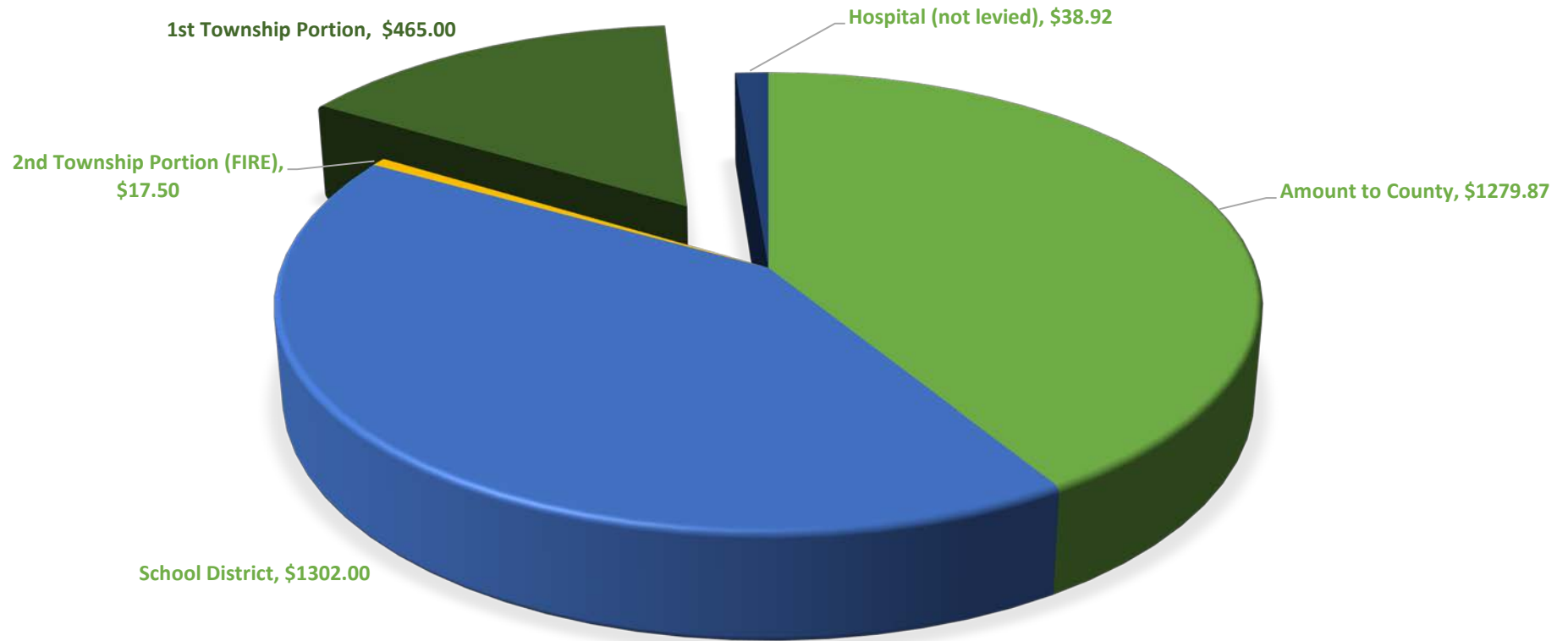
**Culverts:**

- ✚ Culverts will be inspected and evaluated starting in 2018. The Town Board hopes to identify and mark all culverts within Becker Township.

**Sign Program:**

- ✚ In accordance to Federal Rule CFR Part 655, the Township has undertaken a traffic signage maintenance program in order to comply with federal location and retro-reflectivity requirements. This process should be completed mid-2018.
- ✚ A resolution was passed in August designating Residential Developments as Rural Residential Districts. This requires the purchasing and posting of additional regulatory speed zone signs.
- ✚ In August, the Becker Township Road Sign Inventory, Retro-Reflectivity Compliance Evaluation, Use and Replacement Policy was adopted. Inventory stickers for signs indicating future sign replacement and inventory were purchased as a part of this policy.
- ✚ The Hidden Haven, a cluster development in the township was granted 25 mph speed zones for its three roads that are each less than ½ mile in length.

## PROPERTY TAX DOLLARS



Sample using a \$270,000 home located in the Becker School District in Becker Township paying \$3102

Levy for this example was at \$965,000. Increasing levy to \$1,005,000 would result in approximately \$ 17 difference in taxes per year if all other factors remain constant.

**Becker Township**  
**2018 Annual Meeting**  
**Contribution/Donation Requests Received**

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All Night Graduation Party – any amount\* (last year \$1000 was given)

Becker Cemetery Association - \$800-\$1,000 (last year \$800 was given)

Becker Safety Camp - \$1,000 (last year \$1000 was given)

City of Becker Parks and Recreation - \$10,000 + use of Town Hall during Freedom Days  
Celebration  
(last year \$10,000 + use of building was given)  
(youth & adult sports & Freedom Days)

Danish Cemetery Association - \$700 (Last year \$700 was given)

Snake River Cemetery - \$750 (Last year \$700 was given)

Total Requested to date: \$13,250

Last Year's total donations: \$ 14,200

\*Specific amount must be stated and the group received a notice asking that a specific amount be stated in the request.

The above list is provided for information purposes only. The question of whether the town will make the donation (after verification that there is an authorization in statute to do so) is up to the Town Board Supervisors. Requests