



**Attending,**

- ❖ Board members: Chair Brian Kolbinger, Vice Chair Brad Wilkening, Luke Babler, Robin Boros, Clerk Lucinda Messman
- ❖ Absent: Joe Danielson, Treasurer Tanya Danielson
- ❖ Others: Deputy Clerk, Fran Seeley, Sgt. Frank – Sherburne County Sheriff’s Department, Wes Davis – Twp. Engineer, Tony Wruck – Twp. Contractor, Mary Roe – City of Becker Planner (Zoom), Kelli Bourgeois – Twp. Attorney (Zoom), Mark Kolbinger – *The Patriot*, Josh Humphry, Shirley Kleinwachter, Paul Kleinwachter
- ❖ Zoom platform was available for anyone (other than Town Board Supervisors) who wished to call in virtually.

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Meeting called to order at 7 pm. Quorum verified by Chair Kolbinger.

Pledge of Allegiance

**CONSENT AGENDA ITEMS APPROVED**

- Minutes
  - October 18, 2021 Regular Town Board Meeting Minutes
  - September 24, 2021 Road Tour Minutes
- Upcoming electronic fund transfers/automatic payments approval
  - City of Becker – water/sewer
  - Xcel Energy – gas/electric
  - Ace Disposal – Twp maintenance
  - Advanced Disposal –container at Town Hall
  - Midco Business – phone and internet
  - Upcoming EFTS related to payroll: Federal taxes, State taxes and PERA - mandated rates
  - State of MN for building permit surcharge fees
- Correspondence/Information
  - ArcaSearch correspondence
  - Vollara informational correspondence
- Approvals/Signatures
  - none

**Motion to approve consent agenda by Wilkening. Second by Danielson. Motion carried all voting in favor.**

**Motion to approve a regular agenda, by Babler. Second by Boros. Motion carried, all voting in favor.**

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**Sheriff’s Report – Sgt. Frank**

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- 178 Calls for service
- 98 traffic stops
- Project Life Saver reviewed with board. GPS Locators for people who may wander, ex: with Alzheimers/Autism/etc. If want more information on this program, please contact the Sheriff’s department.

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## Residential Open Forum

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- Paul Kleinwachter – 168<sup>th</sup> Street Cul-de-sac. - Supervisor Boros introduced/historical discussion
  - This board did not create the situation
  - Mr. Kleinwachter did not create the situation.
  - Conversation with Township Engineer helped with drainage pattern understanding and such
  - Engineer stated – start by lowering the sod and then remove the speed bump
  - Mr. Kleinwachter is planning to add a detached accessory structure and needs to add to divert water so it stays on property where it should. Since this is occurring, feels it is a good time to complete the water drainage issue.
  - Board directive – go ahead given to Engineer and Road Supervisors to meet with Mr. Kleinwachter and get things moving to resolve this issue.
- Josh Humphry – Lot 3, Block 1, Aspen Ridge Second Addition
  - Requested permission from the Town Board to put in an approximately 38’ wide driveway
  - Design standards are 24’ width for residential areas and 30’ for commercial – staff cannot approve the wider driveway as it exceeds adopted standards.
  - Engineer’s opinion
    - There is space for 2, 24’ driveways and it would be allowed
    - However, it could create a situation where water sits in between the two driveways, creating a drainage issue
  - Board questions
    - Why is the increased space in the right of way? A: camper rig (truck/trailer) is 57’ long. Problematic turning into the driveway if narrower than requested. Certificate of survey showing desired width presented.
    - Why not 2 driveways? A: cost. Sprinklers throughout the yard already, a single driveway would work better for homeowners
    - Can the shed be moved back? A: no, space wise already at 10’ from property lines
    - Why don’t we allow 48’ width? Why do we have a standard 24’ width? What are the concerns if everyone in the township would want a 48’ wide driveway?
      - Length of street and water drainage
      - Edge of driveway and slope of road could be problematic
      - In this instance, it would work without issue. Others, depend on the specific road specs.
  - Roe – do we need a drainage and utility encroachment agreement due to the building being so close to drainage and utility easement? A: no, as long as it is restored to proper drainage and there is no encroachment of the building. Engineer will review on as-built as we have done in the past.
  - **Motion to approve the driveway exceeding 24’ in width, leaving up to the engineer the final width not to exceed 48’ and build as engineering requires and the as-built is to have the requested elevations and be approved by the Town Engineer by Danielson. Second by Boros. Motion carried, all voting in favor.**

As this was the first request of this type, the board directed staff that any other such requests (driveways wider than 24’) will continue to need to come before the Town Board for review.

### PLANNING COMMISSION/JOINT PLANNING BOARD UPDATES – Memo/Wilkening reviewed

- October items
  - G&M Outdoor services plats and final site plan were approved
  - Montague CUP was denied

- Two River Street properties were rezoned
- Zac Johnson Boundary Adjustment was approved
- Bruce Rousseau Variance to allow solar panels was approved
- Messman Variances to lot size and setback were approved
- November items
  - Pauline Anderson/Kyle Schlief Preliminary and Final Plat recommended for approval by Planning Commission
  - Continuing discussion regarding land-locked parcels and how to address unique properties.
  - New discussion regarding home occupations and home based businesses
  - New discussion regarding mini-storage in the township
  - Review of zoning map and how solar will/may impact development

**ENGINEER'S REPORT - Davis**

- 127<sup>th</sup>/153<sup>rd</sup> – joint roads
  - Plan design/site inspection/ongoing inspections should be addressed in agreement
  - Intersection of the roads – now more a true 90 degree intersection
  - Street lights – all expenses on city
  - Construction agreement needs some work, but overall good. It is missing a lot of information.
  - Engineer to bring up what is needed in the contract.
  - **Motion to approve construction agreement tentative on township attorney approval and inclusion of additional items such as, but not limited to design/installation/operation and inspection costs being split 50/50 by Danielson. Second by Babler.**
- Road Certification
  - Adding roads to mileage – 157<sup>th</sup> Street – new business. Does board want hammerhead turnaround on the west side? Yes, directive to engineer to draw it up so the homeowner is protected
  - 148 ½ Street – Salida Area
  - 67<sup>th</sup> Street one mile
  - 102<sup>nd</sup> – Carl Johnson Cartway – directive to Engineer to get this staked
  - 67<sup>th</sup> street off 190<sup>th</sup> leave off for now – Road Supervisors to look at it on Friday
  - 95<sup>th</sup> off cul-de-sac – by the dome house – we mow and all, should it be there?
  - Submit after meeting with road supervisors on Friday
- 164<sup>th</sup> Avenue – Salida
  - Travis from TS Dirtworks said it appears people are driving off the road from the parking lot and vice versa at the Hideout property.
  - At this point, doesn't appear to be an issue, but it will be once tarred.
- Garden Grove Road/Georgia Circle
  - Allied would not agree to subgrade prep being withheld
  - Nor to material withhold
  - Offered 10% discount on hauling excess material
  - Engineer recommended 50% withhold on subgrade and 50% on hauling excess material
  - More discussion required
  - **Motion to table payment to Allied until more discussion with them occurs by Boros. Second by Danielson. Motion carried, all voting in favor. Check pulled from warrants.**

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**Supervisor Reports**

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**Fire Board – Supervisor Babler**

- Standard meeting

#### **CMRP – Supervisor Kolbinger and Planner Sanders**

- Bill Monk – administrator was hired

#### **Sherburne County Parks/Trails/Active Living**

- Gina Hugo would like to come in and talk about the county extending trail to city park over township land.
- Board directive – yes, invite in for December

#### **Roads – Supervisor Boros**

- Tree trimming – check this week

#### **Town Hall**

- Gazebo looks good
- **Motion to approve using up to \$15,000 for the electrical and security upgrades by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- Bathroom upgrade moved to January start time.

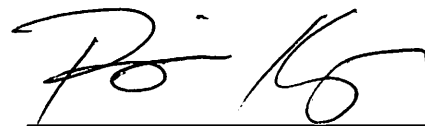
#### **Treasurer’s Report**

- **Motion to approve Treasurer’s Report as presented by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- **Motion to approve payment of Warrants 15262-15281 and PO’s 1411-1414 and void 15728, in the amount of \$64,148.73 by Babler. Second by Boros. Motion carried, all voting in favor.**
- Covid funds are not included in budget amounts. Budgets will come out for review, review with plans to approve/amend in December.

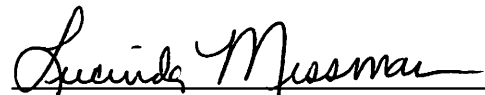
#### **Other**

- none

Meeting Adjourned 8:09 pm.



Brian Kolbinger, Chair



Lucinda Messman, Clerk