

JANUARY 28, 2013
BECKER TOWNSHIP BOARD
Agenda

- Minutes of December 17, 2012 Town Board Meeting
- Sherburne County Sheriff's Dept.
 - Sheriff Joel Brott – 2012 Sheriff's Office Annual Report for Becker Township
- Engineer's Report
- Cancellation of Snow Removal Maintenance with Orrock Township
- Planning Commission Update
 - Ken Litke Metes and Bounds Split
- Township Election
 - Appoint Certified Election Judges: Cheryl Smith, Marilyn Olson, Doreen Novak, or other qualified judges if required
 - Set Election hours for Annual Election of March 12, 2013 – 9:00 a.m. – 8:00 p.m.
- Set Township Board of Audit for February 25, 2013 after regular Board Meeting
- Local Board of Appeal and Equalization – April 9, 2013. 9 a.m.
- 2013 Clean Up Day Grant amount of \$4,102. Approve participation with Becker City and Grant Application
- Supervisor Reports
- Treasurer's Report
- Payment of warrants
- Other Business
 - Cindy Messman - Clerk Position Oath of office
 - Short Course Training Approval
 - County asked if Township would be getting a website
- Adjourn

Becker Township Board Meeting Minutes
January 28, 2013

Becker Township Board met on Monday, January 28, 2013 at Becker Township Hall.

Present: Mark Limpert-Acting Chairman, Kyle Johnson, Jeff Lambert, Brian Kolbinger, Lucinda Messman, Tanya Danielson. Absent: Gary Hammer.

Also present: Richard Schieffer-Township attorney; Sheriff Joel Brott, T. Vander Eyk-Engineer, Bill Morgan-Citizen Newspaper, Judy Shermak, Kelli Neu-Zoning Administrator, John Kramer, Vickie MacGlover, Ken Litke

- Chair Limpert called the meeting to order at 7:00 p.m.
- Motion to appointment of Lucinda Messman to position of Township Clerk. **Lambert moved, Kolbinger second, carried – all voting for.** Judy Shermak issued oath of office to Lucinda.
- MINUTES –**Johnson moved second Lambert minutes of December 17, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- SHERIFF’S DEPT. – Joel Brott handed out and presented a 2012 Annual Report. Said he would be happy to come out as or if requested. Currently Sgt. Dan Frank attends our meetings to give reports. A few highlights from his report included a Theft from Auto Prevention program that will be starting in Zimmerman, Project Lifesaver (no charge program relating to Alzheimer’s and Autism available to the community), Education information, and Outstanding officer of the year award presented to Chris Aleshire.
- ENGINEER’S REPORT:
 - Jeff Peterson and Eyk are working on the sign program and will spend a day doing inventory based on FHWA Rules.
 - Stop ahead signs – Kolbinger brought up that 97th Street’s Stop Ahead sign is missing. Current proposals are to remove these signs if they are at least ¼ mile away from stops. Based on recent studies, there are too many stop ahead signs and they are tuned out by drivers. It will be an engineering judgment as to when/why some of the stop ahead signs will be removed and if the stop signs are clearly visible. Decreasing the number of these signs will decrease maintenance costs. There will be a press release regarding this federally mandated sign project as some will need to be removed.
 - End of the week, seal coat projects/stripping are due to the county. A list of overlays/paving projects was distributed. List included approximately 75,000 in seal coats and 100,000+ in overlays/reclamation projects. Discussion regarding these projects took place regarding planning for future needs, preventative maintenance, did exact roads to be seal-coated have to be approved this meeting (yes, per county letter), seal coating to extend pavement life. **Kolbinger moved to do the project list surfacing at the estimated \$70,493.13, Lambert second. Motion carried – all voting for.**

- Cancellation of Snow Removal Maintenance with Orrock Township. 109th runs into 245th (245th is Orrock Township). Hammer left message to cancel agreement with Orrock and Becker care for the road. Orrock Township cannot find a copy of their agreement. Their clerk is looking for either the contract or for minutes and cannot locate either. Dick Scheiffer looked at our copy of the agreement and said it is a contract. It also has a provision for the board to decide who does what. He also stated that we need to follow the contract provision. We will do up to county 15 and they can do the subdivision. **Johnson moved that as we need to work on this more from safety standpoint we should table this for now. Also that we need to plow for now. Kolbinger second. Motion carried – all voting for.**
- PLANNING COMMISSION
 - Ken Litke/presented by Kelli Neu – Mr. Litke owns two, 40 acre parcels he would like to sell each as 2, 20 acre parcels. There is not enough road frontage to split each into these parcels (at 185th and 190th). Wondering if the board would consider either a meets and bounds split with just a driveway access and if this would be legal or if the board would consider the road coming in to the north end of the right of way line, currently the road only goes to the driveways. Long discussion regarding if the road at 190th is a cartway or a minimum maintenance road as it is not dedicated. Also discussion regarding grading. At one point Mr. Litke said it was done, but hasn't been the past year. Dick Scheiffer brought up that if the property is sold, people will demand that roads be built up. Eyk mentioned that this is alongside the Giruschi addition. Question came up – Does meets and bounds need to meet the same standards as platted property? (properties were Mel Jacobson's and the other from the Agustofson Auction) Discussion ensued. Mark, Eyk, and Kelli will get the full information regarding the classification of this road status.
 - 173rd property has K-Bid Auction on site operating out of a detached garage. A violation notice will be issued.
 - Phil Knutson stepping down. Council will appoint another member. He will be missed (stepping down from planning board, joint planning board and fire board)
- Township Election
 - Certified election judges Cheryl Smith (lead judge), Marilyn Olson, and Doreen Novak or other qualified judge if required were appointed. **Kolbinger motioned, Johnson second. Motion carried – all voting for.**
 - Election hours for Annual Election of March 12, 2013 set from 9:00 a.m. – 8:00 p.m. **Lambert motioned, Johnson second. Motion carried – all voting for.**
- Township board of Audit set for February 25, 2013 after the regular Board Meeting. **Johnson motioned, Kolbinger second. Motion carried – all voting for.**
- Local Board of Appeal and Equalization set for April 9, 2013. 9:00 a.m. We have three trained (Kolbinger, Lambert, Limpert); Jeff Lambert said he can attend.
- 2013 Clean Up Day Grant amount is \$4,102. This is an increase from last year. Approval of participation with Becker City and Grant Application. Clerk is authorized to sign and submit. **Kolbinger motioned, Johnson second. Motion carried – all voting for.**

- SUPERVISOR REPORTS –
 - Fire Board: Kolbinger reported that the Fire Board passed the purchase of a new fire truck with a summer delivery/cost of \$599,856. Santiago is interested in purchasing the old fire truck; financing was discussed and tabled as the Fire Board doesn't feel we should finance the truck. Kyle Johnson suggested that they ask Santiago to commit to purchase by a given date (and arrange financing other than us) otherwise the truck should be put on an open market. By the next meeting they plan to.
 - Mark Limpert attended the Association of Townships meeting on January 16. They heard from Soil and Water, Little Farm Hands of Sherburne County and the county dog catcher.
- Township Attorney Dick Scheiffer reported on the Johnson Bankruptcy. The trustee is looking into who should control the funds we are still holding. This can be done without continuing to wait on the trustee, if necessary, by starting a court action and depositing the money with the court to allow the Johnsons and trustee to figure it out. This can be done without us having to spend a lot of money.
- TREASURER'S REPORT
 - Handed out a synopsis and discussed if transfers need to be at year end or other times. The Fire fund has an excess, which was expected. Mark Limpert discussed moving the excess from the general fund into road and bridge to help save for future planned projects. We need to keep a balanced budget but increase the Road and Bridge budget by approximately 50,000 per year so we will have the money in five years to do large planned projects. We need to move money into appropriate locations and will do so after the annual meeting this year. Also discussed Park funds held at County and Fire Signs. **Kolbinger motioned to approve. Lambert second. Motion carried – all voting for.**
- WARRANTS – **Johnson moved second Kolbinger warrants #12030 to 12061 in the amount of \$142,520.17 be paid. Carried all voting for.**
- Other Business
 - Township website – Lucinda will check into if one exists or started and if not costs of one to include basic information – contacts, minutes, meeting dates, voting. Citymax.com was recommended by Sherburne County Auditor's office if we don't have something else. Also to be included offsite backup if needed. Tanya pointed out that her laptop, when not at the township hall is our current off-site backup plan.
 - Technology – Lucinda and Tanya will research and present to the board information to update the current Township office technology.
- Meeting adjourned. **Johnson moved. Kolbinger second. Motion carried – all voting for.**

Becker Township Board
Agenda
February 25, 2013

- Approve January 28, 2013 minutes
 - Sherburne County Sheriff's Report
 - Ask Officer Frank about the W Beatrice Drive/Semi parking question
 - Planning Commission
 - 190th (Litke meets and bounds update regarding quick claim deed/etc.)
 - Comprehensive Plan update
 - Zoning Enforcement Action
 - Engineer's Report
 - Township Attorney's Report – Johnson Bankruptcy
 - Sherburne County Assessor Letters
 - AG Land Surrounding Power Plant – invitation to attend meeting
 - Tax Assessment Report – distributed with minutes tonight
 - Riverwood Bank Filed Petition for Review of the Real Property
 - Gravel Tax Report – distributed with minutes tonight
 - Supervisors Report
 - Snowplow issues
 - Snow removal maintenance agreement with Orrock. They terminated contract with resolution – attached.
 - Township members issues with our current snow plow contractor: Barenburg, Wimmer, Melissa (check last name)
 - Treasurer's Report
 - Sherburne County History Center Membership
 - Payment of Warrants
 - Other Business
 - Reminder - Local Board of Appeal and Equalization set for April 9, 2013. 9:00 a.m.
 - Technology Update
 - Adjourn
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- Open Board of Audit
 - Review and Approve Treasurer and Clerk's Reports for FY 2012
 - Review requests for Contributions
 - Recommendations for levies to be set at Annual Meeting for FY 2014

Becker Township Board Minutes 2/25/2013

Present: Chair Gary Hammer, Kyle Johnson, Mark Limpert, Brian Kolbinger, Jeff Lambert, Tanya Danielson, Lucinda Messman

Also Present: Kelli Neu – Zoning Administrator, Richard Schieffer-Township attorney; Sgt. Dan Frank-Sheriff's Dept, T. Vander Eyk-Engineer, Bill Morgan-Citizen Newspaper, Parker - Schendzielos

Meeting was called to order at 7:04 p.m. by Chair Hammer.

- *Motion to approve minutes as distributed by Limpert, second by Kolbinger, motion carried, all voting for.*
- Sheriff's Report – 155 calls to date in February. 87 traffic, 3 snowmobile. 4 Officers are on snowmobiles to patrol fields. March ATV enforcements start up again. Question regarding a semi truck trailer parking on W. Beatrice. Sgt. Frank will check it out.
- Planning Commission Update
 - Enforcement actions (double check spellings)
 - Hegge – running an online auction business out of a detached accessory structure at 11341 173rd Ave SE. Nothing heard yet, he has until 3/11 for compliance, then Kelli will go out to look.
 - Steve Janey – running a trucking and pallet business out of his detached accessory structures on property he owns at 9311 134th Ave SE. Gary and Kelli spoke with him and he is now renting a space for his truck and phasing out of the pallet work, but until it is completed, he will use his attached garage.
 - Q: Does Kelli take someone with her on these compliance checks? Yes, she does.
 - SEH Contract
 - Mapping 5,000
 - Community profile additional 1170 – this amount was recommended by the Planning commission to the Township Board
 - *Motion to authorize an additional \$1170 to cover the community profile pages/charts/etc. by Limpert, second by Kolbinger. Motion carried, all voting for.*
 - Litke update
 - Meets and bounds split – more information coming later, still doing some research
 - 190th Quit Claim Deed – Dick is reviewing
 - Phil Knutson City Council resignation – 9 applicants being interviewed. Not sure who the new Joint Planning Board member will be yet – it could be anyone on the board, doesn't necessarily have to be the new person.
- Engineer's Report
 - Plans/specs for seal coating at the last meeting were presented. Final Estimate is \$71,873 with striping to be an additional \$1480.
 - Santiago will be helping pay for the road in between the two townships, they were given an estimate of 4500-5000 for their share and they were fine with that (82nd Street)

Becker Township Board Minutes 2/25/2013

- End of this week, Bituminous surfacing plans and specs need to be submitted to the County. Candidate projects were presented with estimates:
 - Mallard drive –\$45,200, (Highland Pond)
 - Greenview Road/Ironwood Circle – \$54,200 (Pebble Creek North)
 - 103rd Street – still holding well
 - 102nd Street – about 4-5 year life left. Johnson mentioned it is cracked and overlay won't extend the life at all
 - 77th Street /175th Avenue – pretty good shape – need to overlay in next 5 years – overlay would run around \$138,000
 - Hammer suggested consideration of dead end road 120th Street – make into a cul-de-sac. Reclaim and surface \$16,500. Eyk will check rights of ways and such as there may not be enough space to create a cul-de-sac. Discussion regarding easements
 - 87th Street – Reclaim and pavement of 2" completed 2 years ago – when do we bring up to township standard? Need to keep this in mind for future plans. Discussion of costs – removal \$3/yard, reclaim \$1.50/yard.
- *Motion to reclaim and get into the county as our projects: Highland Pond, Pebble Creek North and 120th made by Limpert, second by Lambert.*
 - Discussion – do we add a total cost not to exceed to the motion? Or wait – depends on specs. Once bids come in, then we will accept or deny.
Motion carried, all voting for.
- Supervisor's Reports
 - Kolbinger – Fire Board Report: Fire truck continues to be configured. It has been purchased. Review for Fire Chief was positive. No further mention of Santiago in meeting regarding purchase of old fire truck. They will discuss the old fire truck at their annual meeting.
 - Hammer – Snowplowing Issues. Video and photos presented to the board. We need to set a policy regarding bituminous that is not in grade with our township asphalt roads. Do we need to create permits? Not in favor of more rules, but how else to enforce if the grading does not match. We do not want to have township paying for improperly graded driveways. Policy? Parker from Schendzielos. Properly installed county swing mailboxes are required and should be installed correctly otherwise we do not repair.
- Treasurer's Report
 - Cd's have been transferred. Building permit fees were \$137,387.39 – about the same as last year. *Motion to accept treasurer's report as presented by Limpert, second by Kolbinger. Motion Carried, all voting for.*
 - Payment of warrants. *Motion made to pay warrants 12062-12082 in the amount of \$39,379.86 by Kolbinger, second by Limpert. Motion carried, all voting for.*
- Technology Update
 - Upgrades to Township office (software and hardware) approved up to \$1200. *Motion by Limpert to accept upgrades not to exceed \$1200, second by Lambert. Motion carried, all voting for.*
 - Lucinda to get a website set up for the township with basic information, including email forwarding to supervisors.

Becker Township Board Minutes 2/25/2013

- *Motion to adjourn meeting at 8:29 p.m. made by Limpert, second by Johnson. Motion carried, all voting for.*

Lucinda Messman, Clerk

Gary Hammer, Chair

- Becker Township Board
 - Agenda
 - March 25, 2013
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- Oath of Office – Mark Limpert
- Approval of minutes from February Town Board meeting and the Board of Audit
- Sherburne County Sheriff's Report
- Planning Commission
 - 190th (Litke meets and bounds update regarding quick claim deed/etc.)
 - Comprehensive Plan update
 - Zoning Enforcement Action
 - Kasowski variance board comments and signatures
- Engineer's Report
 - 120th Street – more specific year than 1960's for bridge?
 - Spring Road Tour
- Sherburne County History Center Membership
- Becker Fire Department Relief Association Contribution
- Contribution Requests
- Supervisors Report
- Treasurer's Report
 - Resolution for 'debit card'
- Payment of Warrants
- Other Business
 - Reminder - Local Board of Appeal and Equalization set for April 9, 2013.
9:00 a.m.
 - Citizen Delivery issues – contact Roberta at the Citizen, by phone or
email: citizenlegals@sherbtel.net
- Adjourn

Becker Township Board Minutes March 25, 2013

Members Present: Kyle Johnson, Brian Kolbinger, Gary Hammer, Lucinda Messman, Tanya Danielson

Members Absent: Mark Limpert, Jeff Lambert

Also Present: Richard Schieffer – Township Attorney, Kelli Neu – Zoning Administrator, Sgt. Dan Frank-Sheriff's Dept, T. Vander Eyk-Engineer, Frank and Tera Kasowski, Parker

Meeting was called to order at 7:03 pm by Chair Hammer.

Motion to approve minutes as distributed by Kolbinger, second by Johnson. No discussion, motion carried, all voting for.

Sheriff's report presented by Sgt. Frank. 196 calls for service the past month and 114 traffic stops. This is an increase over last month. There has been an increase in fraud complaints. ATV's are not allowed in the ditches from April 1 – August 1. The board was also asked if we would consider a township website with Township regulations listed. Basic website was launched March 12, 2013 and is undergoing construction. The regulations will be added over the next few months. Township website is Beckertownship.org.

Planning Commission – Kelli Neu

- Kasowski variance request presented to the Town board for comment before being forwarded onto the county. As far as zoning is concerned, the requested improvements are outside the floodplain and given the age of the house it would seem the existing house was built prior to the current shoreland ordinances being created. The extension of the house line does not bring it any closer to the water level. The house is not in a flood plain. Because of county shoreland regulations, we need to have it go on to the county rather than making the decision with this board. *Motion to recommend a favorable action to approve the variance request as presented by Kolbinger, second by Johnson. Discussion, clerk will send appropriate documents to the county. No further discussion, motion carried, all voting for.*
- Comprehensive Plan update – contracts have been signed and sent in and everything is proceeding. July is the anticipated completion date.
- Enforcement Actions – nothing further at this time.
- CUP Request received today at 173rd for an 85' tall Ham Radio Antenna. Our ordinance permits them, however they have to have a conditional use permit. The CUP will go before the Planning Commission in May
- 120th – within the preliminary plat of River Oaks Estates there is road access into McDowell property, however the preliminary plat has expired. Neu felt if the property was replatted in the future a road access in this general area would still be required.

Engineer's Report – Vander Eyk

- 120th – the new bridge was put in in the mid 1960's. The county has no record of turn back, title or easement. The property from which additional right of way for a cul de sac is being pursued is currently bank owned. The bank may agree to granting said easement

provided the Township vacates a portion of its roadway easement between the proposed cul de sac and the river and thereby providing an additional 33 feet of river frontage to the bank owned parcel. The Township has yet to find documentation of the roadway easement. Vander Eyk will check with the bank to see if an abstract for the property is available. The abstract may recite the easement document number. This vacated roadway easement will still need to be subject to a five foot drainage easement. Bogart Pederson will stake the proposed cul de sac and easement acquisition for the bank to review. Tabled until more information is available.

- Abstract of bids for Sealcoat projects distributed (attached). Eyk is going to check with the county attorney as the company with the lowest overall price on the bid is \$14,000 higher for the township portion than another company. In the past, bidding our roadwork with the county has resulted in lower prices. We are not sure if this is binding or not at this time. Dick asked for a copy of the documents from the county attorney to see if there is an alternative. We cannot accept a low bid without advertising so it would have to be re-bid. *Motion to instruction Eyk to see if we can opt out of this agreement, but if we can't then we will go along with the county for this year by Kolbinger, second by Johnson. Motion carried, all voting for.*
- Spring Road tour date set for April 20, 2013 at 7:30 a.m.. Notices will be published at township hall, in the Citizen newspaper and on the website.

Contribution/membership requests

- Sherburne History Center asked the board to increase their membership from the \$150 per year patron level to the \$500 per year Ox Cart level. *Motion to increase membership level to \$500 by Kolbinger, second by Johnson, motion carried, all voting for.*
- Fire Fund wants an increase from \$1500 to \$5000 for retirement fund.
 - Q: Do we have any information regarding why this size increase?
 - Q: Is this large raise justified?
 - The Township board has no information regarding why this increase is necessary. Good reason needs to be shown for this increase. Brian Kolbinger will ask at the next Fire Board meeting for information regarding the fund and projections regarding retirees and fund levels.
 - *Motion to keep the funding for this at \$1500 per year by Johnson, second by Kolbinger. Discussion: Dick suggested we ask for projections of upcoming items/events as well as information as to how the city handles this as well. Original motion tabled until we have more information.*
- Other Contribution Questions
 - Parks – if we want to purchase capital projects for a Township park, those funds are held at the county. Current balance is \$148,950.
- *Motion for contribution requests to be fulfilled for this year as presented at the annual meeting by Johnson, second by Kolbinger. Motion carried, all voting for.*

Supervisor Reports

- Fire Board – Brian Kolbinger reported that the review of the Chief was positive and the request for the fireman's fund was made. He will obtain further information at the next meeting.

Becker Township Board Minutes March 25, 2013

- Kyle Johnson asked if it would be permitted to appoint temporary Township Board Supervisor(s). He will be out of state quite a bit in the coming months for work. Supervisors Limpert and Lambert have also experienced this situation. We don't want to have to keep moving meetings to obtain a quorum and it is important that Township business get done in a timely manner. Dick will look it up and let everyone know what he finds out. The possibility of Skype was brought up, and though it would be legal, there are other considerations (cost of systems, security as many work computers will not allow that program, cost to township to install appropriate video conferencing devices). If possible to have temporary appointments, the board feels this 'appointment of alternate supervisors' would be the best/easiest and most cost efficient way to handle this situation.

Treasurer's Report

- Signature card updates needed. Materials passed around. Supervisors Lambert and Limpert will be directed to stop by the bank to finish signing their sections.
- Resolution 13-02 having to do with the card necessary for the website was presented. *Motion to approve by Johnson, second by Kolbinger, motion carried, all voting for.*
- *Motion to approve treasurer's report as presented by Kolbinger, second by Johnson, motion carried, all voting for.*
- *Motion to approve payment of warrants 12083-12115 as presented in the amount of \$30,991.46 by Johnson, second by Kolbinger. Motion carried, all voting for.*

Other business

- Motion to adjourn by Hammer, second by Kolbinger, motion carried, all voting for.

Lucinda Messman, Clerk

Gary Hammer, Chairman

Becker Township Board
Agenda
April 15, 2013

- Appointment of Brad Wilkening Alternate Township Board Member
- Oath of Office – Mark Limpert and Brad Wilkening

- Approval of minutes
- Sherburne County Sheriff's Report
- Planning Commission
- Engineer's Report
- Becker Fire Department Relief Association Contribution
- Supervisors Report
 - Information regarding Becker Fire Department Relief Association Contribution increase.
- Treasurer's Report
 - Resolution for 'debit card' has been retyped and needs signatures
- Payment of Warrants
- Other Business
 - Reminder – Road Tour Scheduled April 20th at 7:30 a.m.
- Adjourn

Becker Township Board Minutes April 20, 2013

This meeting was originally scheduled for April 15, 2013. Due lack of quorum, no business could be conducted so the meeting was rescheduled to Saturday morning, April 20, 2013, at 7:00 a.m., prior to the road tour. Present: Gary Hammer, Mark Liimpert, Tanya Danielson, Lucinda Messman; Also present for canceled meeting: Joel Gindele, resident, Dan Frank – Sheriff’s department, Kelli Neu – Zoning Administrator, Todd Schendzielos, T. Vander Eyk-Engineer, Richard Schieffer – Township Attorney

Members Present: Brian Kolbinger, Gary Hammer, Mark Limpert, Tanya Danielson, Lucinda Messman

Members Absent: Kyle Johnson, Jeff Lambert

Also Present: T. Vander Eyk-Engineer, Todd, Brad Wilkening,

Meeting called to order at 7:20 a.m. by Chair Hammer.

Motion to table nomination of Brad Wilkening to Township Board to avoid possible conflict that would give the town board voting control on Township Board, Joint Planning Board, and Planning Commission by Hammer, second by Kolbinger, motion carried, all voting for. Looking into other possible candidates to be sure transparency is maintained.

Mark Limpert took his Oath of Office.

Motion to approve minutes as distributed by Limpert, second by Kolbinger. No discussion, motion carried, all voting for.

Sheriff’s report as distributed will be attached to the minutes on record.

Planning Commission – nothing at this time.

Engineer’s Report – Vander Eyk

- Abstract distributed (attached) – Knife River received the contract for this year. Next year the township will be bid as an add on to the contract so we could withdraw from the contract if the bid is higher as it was this year.
- Seal Coating – the county awarded the bid to Allied. The township portion is approximately \$76,500 and we cannot legally withdraw at this time. A revised contract was negotiated down to \$70,981 which is still higher, but will do for this time with above mentioned alternate options in the future. This is the first time a piggy back contract like this did not work in our favor. **Motion to approve seal coat bid by Limpert, second by Kolbinger, motion carried, all voting for.**
- 120th Cul-de-sac update – it has been staked, easement and construction limits shown/discussed. The bank didn’t like what would occur, so declined easement alternative. Design and estimate will be presented next month. Revisions will allow passenger vehicles only to turn around. Need to view on road tour.

Becker Township Board Minutes April 20, 2013

Supervisors Report

- Fire Board discussion tabled until next month.

Treasurer's Report

- *Motion to approve treasurer's report as presented by Limpert, second by Kolbinger, motion carried, all voting for.*
- *Motion to approve payment of warrants 1210 - 12137 as presented in the amount of \$ 34,407.25 by Kolbinger, second by Limpert. Motion carried, all voting for.*
- Riverwood Bank, regarding warranty funds – Platinum Land to proceed finalization process once paperwork is received and available for presentation/voting at Town board meeting.
- Library – until someone is willing to sign as contract for services, this donation is being held up.
- Firemans Fund – current bill is still in limbo status until further discussion from Fire Board is received. Authorization to pay the \$1500 is fine, but the increase must be explained. Table until further information is available.

Other business

- Permission for well on the property to be part of research – ADD INFO HERE!!
- Supervisor salary discussion
 - Supervisors in other communities are receiving between 95 and 150 per meeting. Our current supervisor salary is 60 per meeting. It has been over 10 years since the salaries were increased. *Motion to increase the Board Supervisor salaries from 60 to 75 per meeting by Limpert, second by Kolbinger, carried, all voting for.* Further discussion: this motion should have included the Joint Planning and Planning Commission boards as well. *Motion amended to replace Board Supervisor to Town Board Supervisors as well as those who receive salaries from the township on the Planning Commission and Joint Planning Board ... by Limpert, second by Kolbinger, motion carried, all voting for*
 - Clerk will see that all members fill out and submit the appropriate paperwork.

Lucinda Messman, Clerk

Gary Hammer, Chairman

Attachments to permanent file copy: Sheriff's Report, Abstract for road bids, Treasurer's report

Becker Township Board
Agenda
May 20, 2013

- Approve April 2013 minutes
- Resolution to appoint a temporary board member due to prolonged absence
- Appointment of temporary town board member
- Sherburne County Sheriff's Report
- Sherburne Water Plan Advisory Committee Member – Terrance Vander Eyk – Request for donation to support shoreland workshop for elected officials
- Planning Commission
- Platinum Land Warranty Funds paperwork
- Engineer's Report
 - Bridgview C sealing
 - 120th Cul-de-Sac
- Sherburne County Auditor – sale of tax forfeited land
- Supervisors Report
 - Fire Board Invoice - information
- Treasurer's Report
- Payment of Warrants
- Other Business
 - Resolution for posting rescheduled regular meetings with less than one week lead time and more than one week lead time.
 - Hourly wages for board members, election judges, and signing/brushing for township. Back in May 2006, mileage rates were set at the Federal Standard Level at all times. Current rate is \$ 56.5 per business mile driven.
 - Metro West rate increase proposal
- Adjourn

Becker Township Board Minutes May 20, 2013

Present: Kyle Johnson, Jeff Lambert, Brian Kolbinger, Gary Hammer, Lucinda Messman, Tanya Danielson

Absent: Mark Limpert

Also Present: Richard Schieffer – Township Attorney, Amanda Fielder – Planning and Zoning, Dan Kasper, Joe Danielson, Jamie Johnson, Kevan Sorenson – Riverwood Bank, Dan Franks – Sheriff's Department

Meeting called to order at 7:02 p.m. by Chair Hammer.

Motion to approve minutes as distributed by Lambert, second by Kolbinger, motion carried, all voting for.

Sheriff's report (attachment) – grass fires have increased this past month. Six grass fires, all started from illegal burns (without permits). Also 2 burglaries on the east side of the township near 185th Avenue. They are encouraging people to talk to their neighbors and to report suspicious vehicles if/when they see them.

Dan Kasper – 16768 110th St, Becker (Turnquist Farms) would like to add a second driveway. He has emailed back and forth with Eyk regarding requirements. His existing driveway is too steep for trucks to get back to septic area. He does have future plans to add a garage and possibly a shed. He would like to add a driveway that could accommodate trucks to the future garage area. Eyk mentioned to keep the new drive 10 feet from the existing property line and would like him to stake it out. Eyk will check it before work begins. Q: what about the edge wear on our road? A: Dan Kasper will be sure there is a good base and build up the edge with class 5. With Eyk's recommendation and following to be sure concerns are addressed, Motion made to grant Dan Kasper the second driveway by Kolbinger, second by Lambert, motion carried, all voting for.

Kevan Sorenson – Agreement of assignment of developer agreement deposit (Turnquist Farms). Platinum Warranty funds – Riverwood covers all developers agreement. They are taking over (took over May of 2012) for Nelsons as the owners. They were going through files and found that nothing was signed off on by the board, so taking care of this now. **Motion to authorize the clerk and chairman to execute the agreement on Turnquist Farms contingent upon Riverwood Bank supplying a copy of the pledge agreement and UCC that has already been provided to the secretary of state by Johnson, second by Kolbinger, motion passed, all voting for.** Dick will update the page that needs to be signed by the clerk and chairman and then the clerk will sign and get sent back to Kevan.

Motion to resolve to accept Mark Limpert's temporary vacancy letter and declare his seat on the Becker Township Board open by Kolbinger, second by Lambert. Motion carried, all voting for.

Motion to resolve to fill the temporary vacancy on the township board with Jamie Johnson by Lambert, second by Johnson. Motion carried, all voting for.

Jamie Johnson sworn in as township supervisor. Congratulations.

Becker Township Board Minutes May 20, 2013

Sherburne Water Quality District Presentation – Eyk

They are going to hold water management training classes and are looking for \$100 donations from township officials to cover training them on water quality management in the county. The committee was formed and is in place so we can keep water quality management local. People involved bring forth environmental issues, agricultural issues and engineering issues. Q: is this a yearly request or just one time? A: for now it is just a one time deal. We have two rivers (Elk River and Mississippi River) to deal with in addition to lakes in our area. **Motion to approve \$100 donation to SWCD for water advisory contingent on Richard Schieffer, Township Attorney, checking that this donation is allowed via powers granted the Township Board by Kolbinger, second by Lambert. Motion carried, all voting for.**

Planning Commission

- CUP for Ham Radio Tower was unanimously approved by the Planning Commission, contingent on fencing/screening
- Covered the transportation section of the Township Comp Plan. So far the sections for Natural Resources, Land Use and Transportation sections have been done.

Engineer's Report

- Bridgeview crack seal/fill – MNDOT no longer wants AC-1 used. They prefer polymer materials now. These materials require the use of a double boiler. Schendzielos doesn't have one at this point, but will consider purchasing for the future if they will still be doing this type of work for the township. A discussion of various machinery/workings of the machinery/requirements for such ensued. For this year, Schendzielos will finish up with the AC-1 and change for next year.
- 120th Cul-de-sac –
 - quote from Schendzielos was presented in the amount of \$9634 to saw cut (like the road tour discussed) and add a 30' ball/sheet flow, and dig an infiltration basin to maintain water quality. Q: if we do the cul-de-sac, will it increase bike and parking traffic in the area? A: they don't believe so at this time. **Motion to accept the Schendzielos bid and go ahead on the cul-de-sac by Kolbinger, second by Johnson. Motion carried, all voting for.**
 - Originally planned to reclaim 120th, but after road tour, 82nd needs the attention more. Two area's have been patched, the third needs some work (not the entire road, just a section – the east 250 feet of 82nd). Eyk will see if we can change from 120th to 82nd. **Motion to change/swap out 120th for 82nd with Knife River by Johnson, second by Kolbinger. Motion carried, all voting for.**
 - Final/partial payment on 67th street work last fall. **Motion to release the final amount of \$853.97 by Kolbinger, second by Johnson. Motion carried, all voting for.**
- Schendzielos – 15 loads of gravel are needed on Anderson road for maintenance. Not something we bid, just letting the board know. No motion required. Cost will be around \$3,000.
- Aleckson mailbox. Noted that the mailbox extends into the road on the road tour. Letter passed and will be sent, along with proper mailbox installation instructions.

Becker Township Board Minutes May 20, 2013

County Tax Forfeited land Parcels. Motion that the parcels indicated are non-conservation and non-buildable acreages and should be offered to adjacent land owners only by Kolbinger, second by Lambert. Motion carried, all voting for.

Fireboard retirement fund – tabled last month, remains tabled as we do not have a clear cut answer to question regarding increase from \$1,500 to \$5,000.

Treasurer's Report

- 1904 going into township funds. **Motion to approve treasurer's report as presented (attached) by Kolbinger, second by Lambert. Motion carried, all voting for.**
- **Motion to pay warrants 12139-12166 in the amount of \$36,542.97 by Kolbinger, second by Johnson. Motion carried, all voting for.**

Other Business

- **Motion to adopt resolution regarding posting regular meeting reschedules on the township hall and website by Johnson, second by Lambert. Motion passed, all voting for.**
- **Motion to adopt the federal mileage rate of \$.565 per mile and keep the mileage reimbursement at the federal level by Kolbinger, second by Lambert. Motion carried, all voting for.**
- **Motion to keep the election judges pay at \$10 per hour this year by Johnson, second by Lambert. Motion carried, all voting for**
- **Motion to keep signing and brushing hourly wage the same this year by Johnson, second by Lambert. Motion carried, all voting for.**
- Metro West sent a letter about a rate increase from 30-32%. They have only done this since 2009. Table for now and have Amanda look into this and see why the rate increase is desired and what it would be based on.

Motion to adjourn by Johnson, second by Lambert, motion carried, all voting for.

Becker Township Board
Agenda
June 17, 2013

- Approve May 2013 minutes
- Needed this month?
 - Resolution to appoint a temporary board member due to prolonged absence & Appointment of temporary town board member
- Sherburne County Sheriff's Report
- Planning Commission
 - Metro West rate increase proposal – any further information? (Amanda)
- Engineer's Report
- Supervisors Report
 - Fire Board Invoice – information?
- Treasurer's Report
- Payment of Warrants
- Other Business
 - Tobacco license approval/renewal for two businesses
 - Sherburne county has monumented boundaries of CSAH 11 – plat now on file
 - New plat – Ericksons 2nd addition in file
- Adjourn

Becker Town Board
Minutes
June 17, 2013, Becker Township Hall

Members Present: Jamie Johnson, Kyle Johnson, Gary Hammer, Lucinda Messman, Tanya Danielson

Also present: T. VanderEyck, Kelli Neu, Deputy Dan Franks, Richard Schieffer, Bill Morgan, Joe Danielson

Meeting was called to order at 7:00 p.m..

Motion to approve minutes as presented by K. Johnson, second by J. Johnson. Motion carried, all voting for.

Sherrif's report –

- More people are calling in suspicious things – this is good. Copper wire theft at County 11 and 137th – watch for vehicles in the area – late hours and such.
- They do have more reserve officers out again.

Motion by J. Johnson, second by K. Johnson to approve Resolution No. 13-06 Declaring a Vacancy effective July 15, 2013 in the seat of Board Member Kyle Johnson. Motion carried, all voting for. (See Resolution Book for entire text)

Motion by K. Johnson, second by J. Johnson to approve Resolution No. 13-07 Appointing Joe Danielson to the vacant supervisor's seat. Motion carried, all voting for. (See Resolution book for entire text).

Planning Commission – Kelli Neu

- Metro West is increasing their fee from 30% to 32%. She talked with Lauren and it is effective in 2014 so there is time to plan for it in the budgeting. Even at 32%, it is lower than others around.
- Notice for Expired Garage Permit Kent and Kelly _____. Contacted the county, but there was no final inspection done. He says he has a certificate of occupancy. Kelli will check
- Wetlands didn't show on Beacon, but Sherburne County sent a letter regarding two properties. Kelli is handling and showed office staff both methods to check regarding wetlands. This shouldn't occur again.
- Russell Lumley NOV, Kelli didn't have it until meeting time. She is not expecting to do anything as it looks like the county will handle it since it is a solid waste violation.
- CUP for River Inn Site on County 11 – a church plans to turn it into a church and thrift shop.
- Ron Hubbard Variance for shed public hearing in July.
- CUP Vonco/Veit County permit for an SSO. They will present at the Joint Planning Board next week. All Town board members invited to attend. Curt Hoffman will be there with the main operator (Full Circle Organics). Kelli will send information to Eyk, Joe and Jamie
- K. Johnson asked about the Salida building. It is old and concerned about the post style and public safety. Wondered about requiring boring to check stability before the building is sold. The building has sold. County did not require this to be done. Kelli

Becker Town Board
Minutes
June 17, 2013, Becker Township Hall

will ask Rob or Loren with Metro West regarding this. Concern as if it is a place of assembly, the wood foundation may be rotten.

Engineers Report – Eyk

- Letter regarding mailbox went out. It was fixed – Kyle Johnson inspected.
- Seal coating was to be done 6/30, but weather hasn't cooperated and it has a delayed start to week of 7/7.
- Turnquist Farms property 2nd approach. All done and deposit is being returned.
- 120th Cul de sac completed and approved
- Knife River – met and swapped out 120th with the East portion of 82nd street.
- He contacted Carefree Country Club regarding tentative construction work. Concern regarding irrigation in landscape area, otherwise they are up for improvements.

Supervisors Reports

- Fire Board invoice. Tabled for now. Still waiting to find out regarding the increase.
 - Preliminary budget increase of \$11,750 due to wages (fully staffed) and improvements. \$442,000 budget.
 - Next Fire Board meeting is in July, here at Township hall after our regular meeting.
 - New fire truck should be here next week
 - Old fire truck sold
 - Old rescue unit not sold yet
- Kyle – irrigation pricing for front, sides and back of township hall. Irrigation is the only way to keep it looking good. He will check about using the well on the site as it isn't used for other stuff. Installation: Kyle will get prices regarding installation and well checking that it will give enough water. Once gallons per minute is determined, Kyle will decide if it will go through.
- Tobacco license renewal – Motion to send approval by Jamie Johnson, second by K. Johnson. Motion passed, all voting for.
- Milo Olson card received in mail – Tanya will call and find out why we received.

Treasurer's Report

Note – 16 new housing starts by the end of June

Motion to approve as distributed by K. Johnson, second by J. Johnson. Motion carried, all voting for.

Motion to pay warrents 12167-12189 in the amount of \$33,142.34 by J. Johnson, second by K. Johnson. Motion carried, all voting for.

Motion by J. Johnson, second by K. Johnson to approve Resolution No. 13-08 Declaring the adoption of a records retention schedule in accordance with recommended policy by the Minnesota Historical Society. Motion carried, all voting for. (See Resolution Book for entire text)

Motion to adjourn by K. Johnson, second by J. Johnson. Motion carried, all voting for.

Becker Town Board
Minutes
June 17, 2013, Becker Township Hall

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Tentative Meeting Agenda

July 15, 2013

Call to order

Oath of office – Joe Danielson

Minutes

Sheriff's Report

Planning Commission

- Hubbard – vacate easement
- Veit/Vonco research request
- County Local ordinance validation
- Other

Engineer's Report

- Reclaim operations
- 120th Cul de sac
-

Supervisor's Reports

Treasurer's Report & payment of warrants

Other Business

- Quarterly Meeting – Sherburne County Association of Townships: July 17, 7:00 p.m.
- State Demographer population estimates released for our jurisdiction
- Thank you note received regarding Town Board and Engineer – Good Job!

Becker Town Board Meeting
MINUTES -- JULY 2013

July 15, 2013

Present: Gary Hammer, Brian Kolbinger, Joe Danielson, Jamie Johnson, Lucinda Messman, Tanya Danielson

Also Present: Kyle Johnson, T. VanderEyck, Kelli Neu, Deputy Dan Franks, Bill Morgan, Todd Schendzielos

Meeting called to order by Chair Hammer.

Joe Danielson sworn in as new Township Supervisor by clerk. Congratulations Joe.

Minutes – motion to approve as distributed by K. Johnson, second by J. Johnson. Motion carried, all voting for.

Sheriff's report – Deputy Dan Franks

Pretty routine this past month. Burglaries are down. Several people were arrested in the act of stealing copper. Report attached to minutes.

Planning Commission Report – Kelli Neu

Hubbard Variance – vacation of easement to combine lots. We will be vacating their current easement and moving it to another location on their lots. This is actually will be better for us in the new location. This is actually shifting the location of the easement rather than vacating it entirely.

Q: What board will approve/handle the easement for drainage as these are dedicated to the township? A: The town board can vacate the easement. Joint Planning Board cannot. Kelli will double check this

Motion made to vacate the easement for the Hubbard variance conditional upon Hubbard's granting the other side of the property by K. Johnson, second by Kolbinger. Motion carried, all voting for.

Veit compost request. Kelli asked for all information regarding their CUP. She received 294 pages from the county at a cost of \$15. She is checking to see if we can require a CUP amendment or if the CUP can be re-opened as this is a major change. Discussion regarding comment now or during public comment period. Q: road use will greatly increase – how can we address this issue? A: Dave Lucas not helpful as far as rules, but directed Kelli to check back at the public hearings. More information relating is below in engineers report.

County ordinance – they want a listing of fine types/violations validation. Clerk will send information.

Engineers Report – Eyk

Quantity certification for projects to date was presented.

Paving projects have been essentially completed. Mailboxes to go back in tomorrow.

Originally priced at approximately 121,000. Final price approximately 140,000.

Highland Pond had significant over-run due to bad shoulders and faulted road. Required an extra 2' on curves and some of the bumps have been removed.

Becker Town Board Meeting
MINUTES -- JULY 2013

Minor overrun on Pebble Creek North.

120th has been paved. Where the bituminous and ditch meet on the North side, topsoil and seed are needed (black dirt shouldering) to improve the drainage. Approximately 10 yards should take care of this.

Chip and seal completed Thursday and swept today. Seal on Wednesday and then striping later. Seal coating is nearly complete.

Funding – there is a need to revise the current developer's agreement. We were charging \$.35 per square yard, now the cost is \$1.40 per square yard.

In January, the township received \$30,558 (500 per mile for maintenance from a county formula that determines the amount we receive). Average winter cost is 700 per mile, crack sealing costs 7,000-15,000 per mile and seal coating runs 20,000 per mile.

Discussion regarding

- Do we need more detailed analysis to get money to present value?
- Does this warrant a discussion of the percent threshold built out?
- Development roads are deteriorating now – we are losing ground when we take over. If roads are idle and developments empty – how full do they need to be before we take over? 60%? 80%?
- Eyk will look at the developer's agreement and work on making it simpler and easier to understand for all involved. It is in the current state as we were just trying to keep up with the developments at the time.

Plans/permit information with Full Circle Organics

- Concern with 137th street. We currently have 55 average daily traffic, 65% heavy commercial. 137th was built to a 7 ton design in 93, overlaid in 2008.
- Their proposal is to increase from 55 to 175 traffic.
- If 10 ton in 2023 (current plan) 700,000 – 2,000,000 axle loads (their prediction) – the road will not last.
- Eyk will contact county (Dan Knapik) to find out the costs to do a traffic count and a core on the road to verify information. After this information is determined, we can get an estimate for improvement costs.

85th West of 182nd street to landlock 40 acres. These are meets and bounds lots. There is a gate. These are significant encroachments. This comes up every few years. The township doesn't have the road. If the road comes to township standards, there will be a high cost to do so. We staked it in 99 to show property lines to the previous owner (who knew the problem and did not disclose as we were going to pave). The township's position – the easement is there. Owner has to allow traffic there. Or court action could be required to get them to move their stuff. The township is not obliged to spend money to improve.

Gate issue – 77th street. Eyk will look into this more (and the above) road orders.

82nd street striping – fog line 3-4 feet off the edge of the bituminous.

Becker Town Board Meeting
MINUTES -- JULY 2013

- It hasn't been done much before as cost is \$500 per mile. Research shows it keeps people on the bituminous by staying at the fog line rather than over it and on the edge of the bituminous.
- Would this set precedent if we put this out? Possibly, but it keeps people from cutting corners and keeps the bituminous edge 'safe'.
- Idea to put on 185th as it leads to county 4 and the large curves there as it leads to 82nd. They will only stripe where asked and bill the township
- If we get positive results – great. We will see if the fog lines decrease the wear on the corners.
- Motion to have the fog lines put in on 185th as it leads to county 4 and the large curves there leading to 82nd by Kolbinger, second by J. Johnson. Motion carried, all voting for.

122nd street. It is not being maintained by Schendzielos – they thought the city was maintaining. City thought the township was doing this. Supervisors thought it was township was to do the blading and the city to do the snowplowing. Kyle Johnson told the grader not to grade when it is dry as it should be worked on when it has rained.

127th is just rock – do we or not do this road? It needs gravel if we are to continue blading. Eyk will look at signs to use to decrease traffic. It is a ½ city, ½ township road. It needs to be maintained somehow. Possibly a joint meeting with the city to figure this out. Joe Danielson and Todd Schendzielos will work together to have the city dump a load of water on both right before it is bladed.

Motion to temporarily recess the township board meeting to allow for the joint fire board meeting to occur at 8 pm as scheduled by K. Johnson, second by Kolbinger. Motion carried, all voting for.

BREAK FOR FIREBOARD MEETING

Township board meeting called to continue at 8:16 p.m..

Supervisors reports – none at this time

Treasurers Report – 70% of payments were received in June, rest was received in July. Today, the first ½ of the Fireboard payments are going out. Motion to accept treasurer's report by J. Johnson, second by Kolbinger. Motion carried, all voting for.

Motion to pay warrants 12190 – 12216 in the amount of \$77,704.36 by J. Johnson, second by Kolbinger. Motion carried, all voting for.

Other business – none at this time.

Motion to adjourn by Kolbinger, second by J. Johnson. Motion carried, all voting for.

Becker Town Board Meeting
MINUTES -- JULY 2013

Becker Township Board Meeting

Agenda

August 19, 2013

7:00 p.m. Becker Township Hall

- Call to order
- Minutes
- Sheriff's Report
- Brian Backes – road project
- Planning Commission
 - Letter regarding land use permit from county *
 - MPCA Comment letter
 - ~~other~~ FEMA
- Engineer's Report
 - Work Certified through 7/26/13 ^B
 - Maintenance costs over 20 yr. service life^B
 - other
- County Letters
 - All-Hazard Mitigation Plan – resolution required. *B-resolution & summary only
 - Illegal dumping of tv's & computer monitors & effects*
 - Truth in taxation letter^B
- Supervisor's Reports
 - Memo from MN Dept of Revenue regarding Local Boards of Appeal and Equalization Trained Member Clarifications *B. Who all is currently trained other than Jamie?
- Treasurer's Report
 - Payment of warrants
 - The format for this month's billings is what our goal is each month (however, only the final claims list will be sent via email in future). Did it come through ok?
- Other
 - Election of Vice-Chair – required for bank account
 - Set Fall Road Tour date
 - District 7 Meeting September 4, 2013 – anyone attending?^{*B}
 - Letter from FEMA – not sure what it pertains to*
 - Updated list of 2013 Sherburne County Town Board and City Officials in correspondence and on file – do you want email of this information?

FYI MN Revenue

*Forwarded via email since last meeting. There is a copy in the correspondence file

^BIn supervisor handouts tonight

Becker Town Board
Meeting Minutes
August 19, 2013

Present: Gary Hammer, Brian Kolbinger, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: Jeff Lambert

Also Present: Kelli Neu – Planning and Zoning, Dan Franks – Sherrif’s Department, T. VanderEyck – Township Engineer, Brian Backes, Bill Morgan

Meeting called to order at 7:07 p.m. by Chair.

Motion to approve minutes by Kolbinger, second by Johnson. Motion carried, all voting for.

Sheriff’s Report – Deputy Dan Franks
189 calls this month – routine types

Brian Backes – Greenview Road addition concern regarding bituminous over the end of his driveway that is cracking. Wondered about mailboxes and who paid for this and if postcards could be sent to citizens prior to road projects. In the future, the township will have a bid item included for milling. For this case, Eyk will go and look and see what can be done. As far as notification bids happened in March and road work was announced at that time. Postcards are not a low cost option, how about adding to the website? It is new and will be a useful tool. Clerk will see that roads will be posted next year. Policies and procedures will also be placed on the website for road maintenance and such.

Planning Commission – Kelli Neu

- Land use issues addressed with new people at city hall and helping with permits. Everyone is now trained properly.
- MPCA comment letter period regarding Vonco II/Full Circle Organics SSO has been opened up. We are waiting for traffic counts and CUP information right now.
- FEMA letter regarding house at end of 120th – it is due to a map revision designating the house as being outside the flood plain.
- Township Comp Plan
 - Transportation section has language to create assessment (plan items full text is on file)
 - Parks & Trails – new items after Planning Commission meeting to explore the use of the parkland money held with the county. Kelli will double check statutes.

Engineers Report – Eyk

- Sealcoating all done (see listing in 2013 road work file) at cost of \$66,790 (original estimate was 69,992 and \$5,147.50 is Santiago Township’s portion). Motion to approve final payment of the contract in the amount of \$66,790 upon receipt of the invoice by Kolbinger, second by Danielson. Motion carried, all voting for.

Becker Town Board
Meeting Minutes
August 19, 2013

- Striping – fog lines to 82nd street. 185th Ave all painted and includes fog lines. Motion to approve payment of \$4015 for striping projects by Kolbinger, second by Danielson. Motion carried, all voting for.
- Big Lake (\$106) and Santiago (\$20.25) both agreed to pay for their portion of the striping.
- Eyk will look at Greenview (earlier discussion by resident this meeting) and will call for concrete milling. Can we add language for slope? This needs to be looked into further to maintain a 2% crown. More study needed when dealing with concrete drives.
- Mailbox standards – be sure they are addressed on the website and include policy for replacement
- Changes to developers agreement were discussed. Average maintenance cost per mile over a 20 year service life is apportioned at 496/year by the county. We usually spend 750/year, but last year was a lot higher. 61.65 miles in townships – approximately 10 miles in townships that have not been accepted at this point. There are about 12 miles of gravel roads.
- Develop a flowchart with developer/township duties and money needs to be on hand to protect the citizens. These numbers will be reflected in the developers agreement to show money on hand and keep roads safe.
- Patched & sealcoat 142nd street. 7” down and 9” wide crack. Not sure why it appeared
- 120th Cul de sac – done and soil is draining great
- 153rd – rough road signs in place
- 185th feasibility study on South mile of Snake River to 173 (by Carefree Country Club). This is the next expensive road project. Pavement is distressed and there are site distance issues. This road should be addressed fairly soon
- 137th – concerns regarding additional traffic. County cored and it turns out it is a 7 ton road – 6” gravel and 3” bituminous. Called a 10 ton road because it intersects with highway 10. Overlaid in 2008 with 1 ½” bituminous. It will have standard life at current traffic levels, but unable to handle expected large increase in traffic with Vonco II/Full Circle Organics SSO Facility.
- 77th St, North end of 82nd – Gate discussed. It is on private property, so board cannot do anything about gate.

Other Business

- Comp plan – researching who is responsible to complete the trail system in this development. Kelli thinks it may be the county and not us as they did the park trail system.
- Mowing discussed
- All Hazzard Mitigation Plan – more time for review required. Tabled and request someone to be at next meeting – Tanya will take care of this.

Treasurer’s Report

- Hytstten Creek – interest money request – Dick Schiefer will handle as we do not know if we can release funds or not due to bankruptcy.

Becker Town Board
Meeting Minutes
August 19, 2013

- Permit money received – should this go to general revenue or road and bridge?
- Signatures needed for bank forms
- Motion to approve treasurers report by Kolbinger, second by Johnson. Motion carried, all voting for.
- Motion to pay warrants 12226-12254 in the amount of \$22,481.30 by Johnson, second by Kolbinger. Motion carried, all voting for.

Vice Chair needed for bank signature card. Motion to appoint Brian Kolbinger Vice Chair by Johnson, second by Danielson. Motion carried, all voting for.

Road Tour – hold fall road tour when Sheriff and Fire Department representatives available.

Township Dust Control – is there a plan – not right now. 122nd could use some. This will be discussed at Joint Planning Board. If put calcium chloride down, no grading can be done. Discuss at JPB

Motion to adjourn by Danielson, second by Johnson. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Meeting

Tentative Agenda

September 16, 2013

7:00 p.m. Becker Township Hall

Seth

- Call to order Hazzard Mitigation
- Minutes (in packet at meeting)
- Sheriff's Report
- Planning Commission
 - MPCA Comment letter (in packet at meeting)
 - other
- Engineer's Report
 - Riverwood *-Snake River Estates Water County*
 - other
- Supervisor's Reports
 - Barenburg driveway update
- Treasurer's Report
 - Johnson Bankruptcy attorney fee
 - Payment of warrants
- Upcoming Invitations – copies in packet
 - 20th Annual Fall Wildlife Festival – Sherburne National Wildlife Refuge. Saturday, October 5, 2013
 - Meeting Clean Water Goals for Sherburne County workshop. October 24th. No need to pay as township is pre-registered, but they do need RSVP
- Other
 - Hazzard Mitigation Resolution
 - Preliminary 2013 Tax Values – copy sent via email, original in folder
 - Set Fall Road Tour date
 - Set a title search assessment fee – cannot find it written anywhere.
 - Library – working with new librarian

- Motion - not observe Columbus day as legal holiday

Becker Township Board
Meeting Minutes
September 16, 2013

Present: Joe Danielson, Jamie Johnson, Gary Hammer, Brian Kolbinger, Tanya Danielson, Lucinda Messman

Absent: Jeff Lambert

Also Present: Richard Schieffer, - Township Attorney, Kelli Neu – Zoning Administrator, Sgt. Dan Frank-Sheriff's Dept, T. Vander Eyk-Engineer, Kevin Sorenson – Riverwood Bank, Todd Schendzielos, Seth Hansen – Sheriff's Department

Note: several items in non-standard order due to scheduling issues.

Meeting called to order by chair at 7:03 p.m..

Hazzard Mitigation – Seth Hansen

- The county needs us to adopt the resolution in order to be part of the plan, otherwise, if we don't pass the resolution, we are not eligible for aid.
- County will be in charge of the communities who adopt the resolution (this is a renewal processes).
- Jurisdiction regarding falls on the township as emergency managers at the local level. Local – county – state – federal is the chain. It not written out, it is implied.
- There were no real changes – just required re-adoption to be sure everything was right/updated.
- Control if there is an emergency (with this document) means the county will setup and follow our emergency plan. The board still has the ultimate say in what happens.
- Motion to adopt the Hazzard Mitigation Resolution (full text on file) by Kolbinger, second by Johnson. Motion carried, all voting for.

Sheriff's Report – Dan Frank

- Shooting complaints are up, but that is expected this time of year.
- 82nd street report made. 107 vehicles, max 61 mph one day, max 59 mph another. Motorcycles are the main complaints. The radar trailer helped this out on these days. Highway 25/137th is non posted 55 mph. Data handouts in general file: Sherburne County Sheriff's Department
- With hunting coming up, expecting increase in trespassing complaints, more officers on duty. ATV traffic ok for now
- Road Tour – he will see if he or Joe Shannon can attend

Engineers' Report - T. Vander Eyk

- Snake River/Riverwood
 - Not yet 50% built, therefore they will do winter operations, but there is \$5,000 maintenance contingency fee until it reaches 50%
 - Lateral cracks on one road – repair cost \$11,350
 - Retain \$16,350.00 at this time

**Becker Township Board
Meeting Minutes
September 16, 2013**

- Check for \$277,500 to be released (security deposit) in accordance with the Developers agreement.
- County sent a letter that they are in charge of the trail in Snake River – 2400 feet is paved, 3600 feet unpaved. The county is in charge of finishing, but has no plans at this time. Letter filed under developments: Snake River Estates
- Motion to release warranty funds by Johnson, second by Kolbinger. Motion carried, all voting for.
- Final Values for 2013 Paving Projects
 - These were distributed to the board. Copies filed under road projects: 2013 projects.
 - Motion that \$143,292.94 be paid for 2013 paving projects by Kolbinger, second by Johnson. Motion carried, all voting for.
- Feasibility study of the South mile of 185th Street
 - Sketches were distributed for 40 mph, 45 mph and 55 mph designs
 - 55 mph rejected – would go through a house
 - 45 mph would require too much land acquisition
 - 40 mph more closely follows the existing alignment and would have much less impact than the other designs.
 - Need 200 foot curb and gutter stretch to get this right – also provides less impact on right of way using a catch basin. Though the township tries to avoid catch basins, it cannot in all instances.
 - Other issues discussed as this is an estimated \$465,744 project. This estimate includes grading, base, and surfacing. Only the construction costs are in this estimate. Other considerations title work or land acquisition.
 - Goal is to avoid assessing this cost if at all possible. This is a 3.1 mile stretch – our longest continuous township road.
 - Probably a two year project. In 1984 Oliver and Associates did the legal description
 - Any chance of county doing something with part of this road? Probably not. It is not on the book for them for the next 20 years
 - Dick to help with title work to see if this can be done, Kyle to talk to landowners to see where they stand
 - Plan looks good, but landowner conversations need to happen first. Kyle has spoken to landowner before.

Supervisor Reports

- Barenburg Driveway – Todd fixed and Gary Received a thank you.
- Mowing – issues discussed and how to handle was determined
- Motion to approve minutes (done later due to Hazzard Mitigation report) by Kolbinger, second by Johnson. Motion carried, all voting for.
- Halt reports for now

**Becker Township Board
Meeting Minutes
September 16, 2013**

Planning Commission – Kelli Neu

- Planning Commission – did not meet this month (September) due to lack of agenda items
- Joint Planning Board – 2nd public hearing on comprehensive plan was done
- Comment to MPCA regarding Vonco II – Dave Lucas (county solid waste officer) called regarding their CUP. No other information at this time.
 - Township is to be administering the CUP, so we need to see about it being reopened due to the large number of changes.
- Thank you Eyk for getting the road/traffic counts taken care of for us

Supervisor Reports (continued)

- Jeff Peterson – changing the way he will be getting rid of trash. Sounds good. He will check with Becker Furniture World to see if they have a trailer for old mattresses and see if they will bill us monthly.

Treasurer's Report – Tanya Danielson

- Johnson Bankruptcy attorney payment needs to be made (in warrants this month)
- Interest on their funds? These need to go through the bankruptcy attorney. Designate as X amount.
- Hysten Creek \$45,824.69 is the amount that should go back.
- Has a Warranty Inspection been made yet? No
- One should be done before any funds are moved. Eyk will set a date and get the inspection completed so the funds can be released to the court next month.
- Scenic Hills I and II has not been completed yet either. In September 2014 the warranty goes off – has about \$210,000 in the account. Table for now – handle when appropriate.
- Other attorney funds (bankruptcy lawyer)
 - \$528 (2/13)
 - \$295 (9/13)
 - Can we request those funds be paid from this? Yes
 - Eyk and Dick both have some hours involved, be sure to include their bills as well.
 - Motion to approve the above by Kolbinger, second by Danielson. Motion carried, all voting for.
- Motion to pay warrants 12255-12278 in the amount of \$290,052.05 by Danielson, second by Johnson. Motion carried, all voting for

Fall Road Tour scheduled for October 19, 2013 at 7:00 a.m. at Township Hall. Clerk to publish, reserve van and be sure Sheriff, Fire Chief, Peterson, Schendzielos, all receive date/time. Motion for road tour to occur this date by Kolbinger, second by Johnson. Motion carried, all voting for.

Title Assessment search fee and other fees – right now most current is 2011 – needs to be updated.

Becker Township Board
Meeting Minutes
September 16, 2013

Motion not to observe Columbus Day as a legal holiday for the township by Kolbinger, second by Johnson. Motion carried, all voting for.

Motion to adjourn by Johnson, second by Danielson. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board
Tentative Agenda
October 21, 2013

1. Approve minutes
2. Resolution(s) regarding board members?
3. Sherburne County Sheriff's Report
4. Planning Commission
5. Engineer's Report
6. Supervisors Report
 - American Legion and Wi-Fi service
7. Treasurer's Report
 - Payment of Warrants
8. Other Business
9. Adjourn

Present: Joe Danielson, Jamie Johnson, Gary Hammer, Jeff Lambert (7:20), Brian Kolbinger (7:35), Lucinda Messman

Also Present: Eyk, Sgt. Dan Franks, Bill Morgan, Kelli Neu, Todd

Meeting called to order at 7:04 p.m. by Chair Hammer.

Motion to approve minutes as distributed by Johnson, second by Danielson. Motion carried, all voting for.

Sherriff's Report – 217 calls. Only one shooting complaint and no trespassing at this time. Anticipate it will change with rifle season.

Planning Commission –

- Final maps for Comp. Plan at Joint Planning Board tomorrow night.
- Gustafson had violation notice sent. IUP next month
- Veit Compost Tour – no date yet
- Next meeting for Planning Commission 11/12 rather than 11/11 due to Veteran's Day
- Thanks to County Sheriff for assisting our building inspector.

Engineer's Report

- Road tour notes
 - checked 164/Cedar Crest right of way regarding cul de sac with crushed granite – there is a 66' right of way
 - Repairs/Warranty for Hystten Creek completed
 - 140/98 improved drainage and gutters swept
 - Ready to release warranty money once we know who gets the funds
- 130th Ave partial payment for driveway repair - \$1235.20 **Motion to pay to repair by Lambert, second by Danielson. Motion carried, all voting for.**
- 185th Culvert (Snake River) – culvert is 48 or 52", should be upgraded to 62" (size to be verified). Beaver dam – county has been notified and a trapper is to take care of the beaver. Is this a county culvert? Discussion ensued. Eyk will see if they will pay for the new culvert. A DNR permit is required to do this work. Goal is to get it handled before winter sets in as there is more traffic in the summer and less water flow now.
- Mileage Certification has been completed. 64.48 miles of maintained roads in the township. Q: paved vs. unpaved A: unpaved about 11.5 miles. Eyk will bring updated report printout next month.
- Recommendations for sealcoat for 2014 distributed. It is basically the roads paved in 01/02
- Recommendations for reclaim and surfacing. When does the final decision need to be made? Not positive on timing.
 - Mainly roads built in late 80's, early 90's
 - How to proceed?
 - Past 4-5 years bid done with county
 - This year – sealcoat will be an add on but in a manner that allows us to opt out if pricing is not good

- Bituminous – same method as sealcoat
- Schenzelious – double boiler? They are looking and will have one by spring

Supervisor Reports

- Salt? Todd said it is increasing to 20 on icy conditions
- American Legion using our wi-fi – as long as their own password and such, all agreed it should be fine as minimal use is expected.
- Fire board – truck sold to Hancock. They have a FEMA trailer to sell and are researching how to do so. New fire truck is nice – two supervisors got to ride.

Treasurer's Report

- Motion to approve as distributed by Lambert, second by Kolbinger. Motion carried, all voting for.
- Motion to approve warrants 12279-12310 in the amount of \$96,944.98 by Lambert, second by Kolbinger. Motion carried, all voting for.

Resolution 2013-10 regarding fees for 2014 was discussed and reviewed. Full text of this resolution is on file with the clerk. Motion to approve by Johson, second by Lambert. Motion carried, all voting for.

Other business

- 170th requested a 2nd access via website – Eyk will go out and look
- 127th and other shared roads discussed.

Motion to adjourn by Lambert, second by Johnson. Motion carried, all voting for.

Gary Hammer, Chair

Attest: Lucinda Messman, Clerk

Becker Township Board Meeting

Tentative Agenda

November 18, 2013

7:00 p.m. Becker Township Hall

- Call to order
- Welcome guests – Weebelos Den _____
- Minutes
- Sheriff's Report
- Planning Commission
- Engineer's Report
 - 185th Culvert Replacement/DNR
- Supervisor's Reports
 - Trapper too busy to trap at Clitty Lake this year
 - Nicole Erickson – ditch maintenance
 - Tree trimming co. 93/95th street
- Treasurer's Report
- Other Business
 - Joint Planning Board Member appointment resolution
 - Planning Commission Member appointment resolution
 - Review Snow policy
 - Motion establishing Town Hall, Becker, MN as location for absentee voting on Saturday, March 8, 2014 for the Tuesday, March 11, 2014 election.
 - Update of agreement with Tri-County Humane Society
 - MAT Annual conference and email updating – letter sent earlier this month
 - Interest in quarterly (or other interval) newsletter on website?

Present: Joe Danielson, Jamie Johnson, Gary Hammer, Brian Kolbinger, Tanya Danielson, Lucinda Messman

Also Present: T. VanderEyck, Sgt. Dan Franks, Bill Morgan, Todd, Cub Scout Den 2 (Becker)

Meeting called to order by Chair Hammer at 7:014 p.m..

Welcome to Becker Cub Scouts Den 2

Motion to approve minutes as distributed by Johnson, second by Kolbinger. Motion carried, all voting for.

Sheriff's Report – Dan Franks

- 180 service calls
- Increase in residential burglaries. Thanksgiving night has statistically been the highest. Ask public to please report any suspicious vehicles or people.
- A lot fewer hunting complaints

Engineer's Report

- 185th DNR wants 2, 8' barrels – tough to fit them there. Fisheries contact is concerned about the velocity of the water. Currently a 6' metal pipe. Wanted to replace with a 5' concrete pipe, but they want to be careful of water flow as this is a brown trout stream, currently without trout. Eyk will talk with them to see what can be done. They want the grade to match the river. If we use 2, 5' concrete barrels, the velocity will decrease – hoping that will work. Stocking the river is the only way to get trout into it – last time it was done was in the 1970's. Q: is this an emergency? A: Possibly – the water is going around and into the culvert somehow – something is broken, but cannot be seen. By spring it would be possible for the road to collapse – no way to know without digging everything. Current installation estimate, using same materials that are there (1, 5' concrete barrel) \$29,376. Eyk will work with DNR to see what type of compromise can be reached. Possibly inner liner, but structurally, it probably wouldn't work. Supervisors are worried that the section of road may collapse.
- Estimates for candidate projects for seal coats were handed out last month. \$75,945 is estimated for roads that were paved or resurfaced in 2001/2002. **Motion to submit Buck Lake Estates, Cedar Crest, Hillside Hideaway, Woodbury Farms, 109th Street from 185th Ave to the Orrock Town line, 182nd Avenue and 87th Street from CSAH 11 to 175th Avenue to the County for seal coat projects for next year by Danielson, second by Johnson. Motion carried, all voting for.**
- Reclaim and Reconstruction estimates as follows: Oak Crest Estates \$161,660; 102nd St (CSAH 11-County 51) \$87,320. Total of \$248,988. Q: Add alternate clause to reject if the bid is too high? Not a good idea here as it could have an adverse effect. The county does have language to allow for the possibility of rejecting a bid and re-bidding the contract. **Motion to include Oak Crest Estates and 102nd Street into the County Bid process by Kolbinger, second by Danielson. Motion carried, all voting for.**
- 127th Class 5 has been done. The city will pay ½ the bill.

- 97th Brushing – Kyle will look at and let him know. Discussion regarding having Todd or Jeff or Kyle handle this

Supervisor Reports

- Fire Board – Brian Kolbinger: Chief received a quote about Ambulance Response times. Slow responses west of 25 from Gold Cross vs Centra Care. How are jurisdictions figured? By territory. Who draws these up? Calling New River to see how this is done.
- Report on Compost Facility Tour

Planning Commission

- Gustafson IUP – Planning Commission recommended denial of the IUP at this time. Requesting permanent sign, parking plan, sales area and extension of IUP expiration date. Brad Wilkening did an excellent job at the public hearing. Brad recommended that Mr. Gustafson come into compliance before IUP Amendment be looked at
- Nicole Erickson – handling now

Treasurer's Report

- Currently off by 2 cents – haven't found yet, but will. **Motion to approve report as presented by Kolbinger, second by Johnson. Motion carried, all voting for.**
- **Motion to pay warrants 12311-12336 in the amount of \$32,171.28 by Johnson, second by Danielson. Motion carried, all voting for.**

Other business

- Tri-County Humane Society Contract – new one sent. This is to be a weekend only contract and only the Sheriff is to call them. Clerk will speak with them and get language fixed.
- **Motion to establish Becker Town Hall as the location for absentee voting for the March 11, 2014 election. Absentee voting to be held on Saturday, March 8, 2014 from 10 a.m. – noon at township hall by Kolbinger, second by Johnson. Motion carried, all voting for.**
- MAT Email update reminder – update if you haven't yet
- Road tour notes – clerk to be notified when signs go up
- Thank you to the Cub Scouts for being here and attentive.

Motion to adjourn by Johnson, second by Danielson. Motion carried, all voting for.

Gary Hammer, Chair

Attest: Lucinda Messman, Clerk

Becker Township Board Meeting

Tentative Agenda

December 16, 2013

7:00 p.m. Becker Township Hall

- Call to order
- Resolution 2013-11 restoring a member to office of supervisor
- Minutes
- Sheriff's Report
- Planning Commission
 - SSTS annual report – Metro West handling
- Engineer's Report
 - 185th update
 - Entrance for 149th (parcel 05-434-205)
- Supervisor's Reports
 - Fire board
- Treasurer's Report
 - Regular report
 - Warrants
- Other Business
 - MAT wants us to pass resolution supporting transportation funding – information attached to your minutes
 - Resolution 2013-12 - Joint Planning Board Member appointment resolution
 - Resolution 2013-13 - Planning Commission Member appointment resolution
- Clerk questions
 - Printed MAT Calendars – do you need/use?

**Becker Township Board
Meeting Minutes
December 16, 2013**

Present: Jamie Johnson, Kyle Johnson, Mark Limpert, Brian Kolbinger, Gary Hammer, Tanya Danielson, Lucinda Messman

Also Present: Sgt. Dan Franks, Todd, T. VanderEyck, RJ Schieffer, Bill Morgan, Jim Newberger, Bryan Olson, Howard and Jo Ann Johnson, Kelli Neu, Phyllis Olson, Many members of Lester Olson's family and of Howard Johnson's family.

Meeting was called to order at 7:03 p.m. by Chair

Motion to accept Resolution to reinstate Mark Limpert to supervisor position (see full text of resolution 2013-11 in file) by Kolbinger, second by J. Johnson. Motion carried, all voting for.

Motion to accept Resolution to reinstate Kyle Johnson to supervisor position (see full text of resolution 2013-12 in file) by Kolbinger, second by Limpert. Motion carried, all voting for.

Sheriff's report – Dan Franks

- 163 calls, 15 accidents. Speed has been the major issue
- Q: Burning brush requirements A: you need to be out watching. If we have 3" of snow cover, no permit is needed but you do need to watch the fire. Unattended fires are not allowed by DNR Statute
- Q: burning with 3" snow cover timing A: no time of day requirements
- Snowmobiles – they do have a state grant for overtime enforcement. If there are barricades in the right of way – call him and the sheriff's department will deal with it

Motion to approve the November minutes by Limpert, second by Kolbinger. Motion carried, all voting for.

Engineer's Report – Eyk

- 185th - Permits issued 12/9. Kyle and Kermit are working on pipe delivery and setting up detour information now. Working with Mike Sutton to get this done as a 3-4 day operation. It will be a detour off 73/120th Street. Local traffic only signs.
 - To occur after the first of the year – weather dependent
 - 2, 5' culverts – put one in next to the old, then add the other in the same spot as the old.
 - Q: Right equipment to do this? A: yes, believe so. The 16 sections required are 6 tons each, so will check
 - Q: are they PVC lined? A: 14 sections are (yes), 2 sections are not (no). All are sea wall quality
 - Name to be Lester Olson River Crossing
 - Gaskets are on order.

**Becker Township Board
Meeting Minutes
December 16, 2013**

- Aprons won't be installed yet – cost will come when the road gets widened
- 149th Street Permit application for drive (was Swift house moving). Applied and installed with a 15" culvert. Aprons will wait until after spring thaw

Fire Board Report – standard meeting – nothing new to report. Q: Is the budget finalized? A: Not yet

Letter in Packet from Senator Brown – Why is the Senator sending us a letter – does he know of state funding. Found it odd that no decisions have been made at this time but we received this letter (filed in 185th road work). Curious that no discussions were made with any board members or the township engineer prior to the letter coming out. Showed letter to Representative Newburger to see if he had seen it and had and comment.

Treasurer's Report – Tanya Danielson

- 134,000 Road and Bridge bill for County yet to be paid
- Transfers – will occur end of year – before 12/31/2013 – after this meeting will be a good time. **Motion to move \$250,000 from General Revenue to Road and Bridge by Limpert, second by Johnson. Motion carried, all voting for**
- Fire Hall redemption fund – decrease levy in fire next year rather than move the money
- Bankruptcy stuff – Hystten creek has been finalized and approved. How to deal with release of funds? Dick will check into this for us. Plan to be presented next month
- **Motion to approve treasurer's report by Kolbinger, second by Limpert. Motion carried, all voting for.**
- **Motion to pay warrants 12337-12361 in the amount of \$202,136.10 by Johnson, second by Kolbinger. Motion carried, all voting for.**

Other Business

- Omnibus Transportation Bonding Bill – MAT requests we pass a resolution supporting this. Q: (to Representative Newburger) if townships send support of these type of resolutions to you – does it matter? A: definitely. However, until he sees this session's bonding bill, he does not know if he will support.
- Q: 94/10 crossover – will it happen? A: Not sure. No money for this now, but it is on a 20 year list. Also on a list as a possible toll road (he does not support toll option)
- **Motion to accept Resolution 2013-12, Joint Planning Board Member appointments (see full text in file) by Limpert, second by Johnson. Motion carried, all voting for.**
- **Motion to accept Resolution 2013-13, Planning Commission Board Member appointments (see full text in file) by Johnson, second by Kolbinger. Motion carried, all voting for.**
- Awards presented by Kyle Johnson

**Becker Township Board
Meeting Minutes
December 16, 2013**

- Service awards to Judy Shermak and Howard Johnson
- Memorial award to Lester Olson's wife, Phyllis
- Noted – over 100 years of service represented by these three awards
- Many discussed remembrances – especially of gopher feet

Planning and Zoning

- JPB – Gustafson IUP Denied and recommended that he bring the property into compliance and re-apply
- JPB – CUP for cell tower on 97th – guide wires and structural support – public hearing in January
- January – final comp plan document should be ready – Planning Commission will have a public hearing, then Joint Planning Board will.

Kyle presented retirement letter to the board and will be resigning his position after this meeting. **Motion by Limpert declaring a board vacancy. Second by Kolbinger. Motion carried, all voting for.**

Motion to appoint Jamie Johnson to this vacant position by Limpert, second by Kolbinger. Motion carried, all voting for.

Jim Newberger wished all present a Merry Christmas. He stated he tries to attend 2 township meetings each year. However, with 19 townships to visit, feel free to call him with any concerns if he misses particular meetings. He appreciates hearing about concerns – especially if he can find out about them before any final decisions are reached – gives him a chance to see if he can help. One note – he was told about the culvert issues on 185th with the DNR Trout stream that hasn't had trout since the 1970's.

Motion to adjourn by Limpert, second by Kolbinger. Motion carried, all voting for.

Gary Hammer, Chair

Lucinda Messman, Clerk