

## January 25,2010 Agenda

- Minutes of December 21, 2009 Regular Meeting
- Sherburne County Sheriffs Dept.
- Becker Fire Dept., Chad Steffens, No Monthly Report
- Planning Commission Update
  - Building Code Amendment Pillar
  - Acres Pond 164<sup>th</sup> Avenue Road
  - Upgrade Adult Use Ordinance
  - Wetland Conservation Act Resolution
- Engineer's Report
  - 2010 Clean Up Day Funding Application - Becker Township Grant Amount is  
\$4,205.86
  - Appoint Election Judges for Annual Election March 9, 2010 from list of certified  
judges  
received from county auditor
- Set Election Time - 9:00 a.m. to 8:00 p.m. Annual Meeting to convene at 8:01 p.m.
- Set Board of Audit - February 22,2010 after regular meeting
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants

## JANUARY 25,2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, January 25, 2010 at 7:00 p.m. at Becker Township Hall.

Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Tanya Danielson, Judy Shermak.

Absent: Howard Johnson.

Also present: Sgt. Dan Frank-Sherburne County, T. Vander Eyk-Engineer, Kelli Neu, Todd Schendzielos, Dick Schieffer-Atty., Bevin Mitchell, Frank Kasowski, Jr., Tony Wruck.

Chair Gary Hammer called the meeting to order.

- MINUTES -Limpert moved second Lambert minutes of December 21,2009 be approved as distributed. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank gave monthly report stating there were 147 calls for service for the month of December that included 33 citations.
- WRUCK EXCAVATING INC. - Tony Wruck requested information on bidding for snow plowing. He described his equipment and stated he is also working for two other townships. The board discussed advertising for bids this spring.
- PLANNING COMMISSION - Kelli Neu reviewed the building code amendment which included changes from the Dept, of Labor. The septic portion will be incorporated into our ordinance when the county's ordinance is finalized. Limpert moved, second K. Johnson to adopt Ordinance 2010-01 -An Ordinance Amending Ordinance 2009-01, Adopting The State Building Code, Construction Licensing, Permits and Regulations. Motion carried all voting for.  
Fees and Charges are needed to be set for the year 2010 for land use and related requests to pay for review and administration. Limpert moved, second Lambert to approve Resolution 10-01 Setting Fees and Charges for 2010 for the Town of Becker. Motion carried all voting for.  
Pillar Acres - D & L Land, LLC and Sherburne State Bank, current property owners, are requesting a legal joint agreement be drawn up at their expense to take over the liability and maintenance of the existing drainage pond located on the corner of Hwy. 10 and 137<sup>th</sup> St. SE. The goal is to use the existing pond for all three parcels and to transform Outlots A and B into buildable lots. Attorney Schieffer advised the board to have all property owners prepare a maintenance agreement with the town authorized to enforce. The agreement would then be recorded with the deeds. A public hearing must be held to vacate the easement. The board gave approval to proceed.  
Construction of 164<sup>th</sup> Ave. SE at Salida Crossing 2<sup>nd</sup> Addition - The county did not require the road to be constructed at the time of platting but because of a CUP request for the Mitchell property it was determined that it should be done at this time. The Planning Commission presented three options (copy attached) and Option C will be referred to the JPB. Eyk reviewed the estimate. Discussion on rural versus urban design and the engineer recommended a rural section with a catch basin. The current frontage road is dedicated as a service road. 164<sup>th</sup> Ave. would provide access to other properties and the frontage road on the east end could be closed. Hammer moved, second Lambert to recommend Option C with township responsible for grading and base in 2010 construction season and the property owner responsible for paving in the 2011 season. Motion carried all voting for.  
Adult Use Ordinance - Attorney Schieffer reviewed the ordinance and explained the zoning ordinance would confine business to certain areas, and licensing will regulate controls on clubs. If there is no ordinance there could be a challenge in litigation when denied. Limpert moved, second K. Johnson to adopt Ordinance 09-04 Providing for the Regulation of Adult Establishments in the Town of Becker. Motion carried all voting for.

Wetland Conservation Act Resolution - The resolution and contract for administration of the wetland conservation act was reviewed. Kelli is going to review the township and city contract with their attorney before any action is taken.

- ENGINEER'S REPORT:

- 2010 PAVING PROJECT - The estimate for the township's portion of the road is \$172,260.00. Limpert moved, second Lambert to have Eyk submit the project numbers to the county public works department to be included in their bids. Motion carried all voting for.

- 2009 ROAD PROJECTS - K. Johnson moved, second Lambert, to approve Partial Payment of \$14,745.73 to Knife River Corp. retainage amount for 2009 paving projects. Motion carried all voting for.

- SCENIC HILLS - the status of ownership discussed. It is currently in the redemption period and the bank will own it in April 2010.

- EWING FARMS - the irrigation pivot is still located on the township and county right of way at 137<sup>th</sup> St. and County Road 11. Eyk will write another letter requesting removal.

- 137<sup>th</sup> STREET - Frank Kasowski requested crackfilling this spring.

- 2010 CLEAN UP DAY - K. Johnson moved, second Lambert to participate with the City of Becker for Clean and Green Day, May 15, 2010 and apply for county score grant in the amount of \$4,205.86. Motion carried all voting for.
- ANNUAL ELECTION AND MEETING MARCH 10, 2010 - K. Johnson moved second Lambert to appoint Election Judges from list of certified judged received from the county auditor. Motion carried all voting for. Lambert moved, second Limpert election time be set at 9:00 a.m. to 8:00 p.m. Annual Meeting to convene at 8:01 p.m. Carried all voting for.
- BOARD OF AUDIT - K. Johnson moved second Limpert to conduct the township Board of Audit on February 22,2010 after the regular meeting. Carried all voting for.
- SUPERVISOR REPORTS - K. Johnson reported the bandstand floor needs replacing. He will have a contractor do a study on what needs to be done to replicate the original as close as possible.
- TREASURER'S REPORT - K. Johnson moved, second Lambert treasurer's report be approved as distributed. Motion carried all voting for.
- K. Johnson moved second Lambert warrants #11139 to 11162 in the amount of \$110,367.35 be paid. Motion carried all voting for.
- Limpert moved second Lambert meeting be adjourned. Carried all voting for.

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## **February 22,2010 Agenda**

- Minutes of January 25, 2010 Regular Meeting
- Sherburne County Sheriffs Dept.
- Becker Fire Dept., Chad Steffens, Monthly Report
- Planning Commission Update
- Engineer's Report
- Other Business
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn and open Board of Audit Meeting

## FEBRUARY 22, 2010 BECKER TOWNSHIP BOARD MEETING AND BOARD OF AUDIT

Becker Township Board met on Monday, February 22, 2010 at 7:00 p.m. at Becker Township Hall.  
Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Tanya Danielson, Judy Shermak.  
Absent: Howard Johnson.

Also present: Sgt. Jeff Ruhland-Sherburne County, T. Vander Eyk-Engineer, Kelli Neu, Todd Schendzielos, Dick Schieffer-Atty.

Chair Gary Hammer called the meeting to order.

- MINUTES -Limpert moved second Lambert minutes of January 25,2010 be approved as distributed. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. Jeff Ruhland gave monthly report stating there were 160 calls for service for the month of January that included 31 citations.
- FIRE DEPARTMENT - K. Johnson and Lambert reported on Fire Board Meeting and said that Fire Chief Steffens does not need to attend monthly board meetings unless there are major issues involved. He will be submitting monthly reports.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:

The Xcel Energy CAPX 220 Transmission Line from Monticello to St. Cloud is not the route proposed by Xcel. Comments made by Sherburne County Board of Commissioners were reviewed. The Task Force recommended a route through Sherburne County, no one from Sherburne County served on the task force, and the jurisdictions in the county were never notified or informed of the plans for the transmission line to be located in Sherburne County. There will be a Public Hearing on March 8<sup>th</sup>, 2010 at the Clearwater Town Hall for comments on the Draft Environmental Impact Statement. The hearing will be before an Administrative Law Judge who will make the final decision. A comment letter has been drafted (copy attached) to submit for the hearing, stating Becker Township's comments against the proposed line.

Limpert moved, second K. Johnson to submit the letter as drafted. Motion carried all voting for.

Construction of 164<sup>th</sup> Avenue in Salida Crossing will require a 33 ft. easement from Mitchell, Chico's and Salida Depot. A1 Gilyard (Chico's) has agreed to give the easement for the road. Will the township pay for Gilyard's title work which is typically \$150 per parcel? K. Johnson moved, second Lambert to pursue the title work. Motion carried all voting for.

Letters have been sent for non compliance signs to Becker Liquidation and Cave Liquors.

### ENGINEER'S REPORT:

137<sup>th</sup> STREET needs crackfilling. Cost estimate is approximately \$6,000 for 6300 feet. Eyk will check whether it is a 9 ton road.

EWING FARMS irrigation pivot and pivot stop assembly located in the township right-of-way at 137<sup>th</sup> St. SE and County Road 11 has not been relocated. The original notification letter was sent in July 2009. State Statute 463.161 allows the township to remove and assess cost to owner. A letter will be sent requesting Ewing Farms to attend the next board meeting to discuss removal.

SIGN REPLACEMENT to High Intensity signs program must be in place by January 2012, all traffic signs replaced by January 2015, and all signs replaced by January 2018. A rough estimate of cost is \$58,000. The project will be incorporated into the Capital Improvement Program and an inventory will be needed to be done.

- TREASURER'S REPORT -
  - Snake River invoice for snowplowing, salt and sand is \$724.50. Minimum amount of \$1,000 will be taken from their CD to cover cost. Wruck Excavating is currently plowing the development but has done no salt and sand. The township will bill Rod Dragsten, Owner, or deduct it from the CD interest payment in March if it is not paid.
  - Scenic Hills I and II developer Craig Johnson has requested refund of all funds available. Tanya has created spread sheets of income and expense for each development and mailed along with the 1099's. The funds are now being used for snowplowing, salt and sand.
  - Discussion on owner of development when it is in foreclosure. The Developer's Agreements are with the developer. Attorney Schieffer advised that when foreclosure happens the warranty funds would go back to the signer of the Developer's Agreement unless they make other arrangements with their bank.
  - Limpert moved, second Lambert treasurer's report be approved as distributed. Motion carried all voting for.
- NEW RIVER MEDICAL CENTER/ MONTICELLO BIG LAKE HOSPITAL DISTRICT - the hospital Board of Directors and Administration are considering changing the legal status of the hospital district to an alternative structural arrangement. They are forming an education committee and recruiting community members to serve. Discussion on why the hospital may want to change from community based to private. Lambert will represent the township.
- SUPERVISOR REPORTS - K. Johnson reported the estimate to fix the gazebo floor and foundation is \$25,000.
- K. Johnson moved second Lambert warrants #11163 to 11184 in the amount of \$40,826.59 be paid. Motion carried all voting for.
- Limpert moved second Lambert meeting be adjourned. Carried all voting for.

## **BOARD OF AUDIT**

Chair Hammer called the Board of Audit meeting to order immediately following the regular board meeting.

The year-end financial records and financial reports were presented by the Treasurer and Clerk. Discussion on whether an external audit should be done or when it may be required. The Minnesota Association of Township's website will be checked for further information. All funds between the treasurer and clerk were reconciled with the exception of the Developer's Fund. The clerk's records did not include these funds because of the many changes, transfers, cashing CD's caused by developer's

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foreclosures. Limpert moved second K. Johnson to approve the records for the audit with the difference in total amounts because of the Developer's Agreement Fund. Motion carried all voting for.

Recommendations for levies to be set at the Annual Meeting for FY 2011 are as follows:

General Revenue Fund - increase from \$40,000 to \$50,000 plus special requests

Road & Bridge Fund - increase from \$400,000 to \$450,000

Fire Fund - remain the same at \$200,000

Town Hall Fund - remain the same at \$30,000

New Fire Hall Fund - remain the same at \$45,000

K. Johnson moved, second Lambert the Board of Audit meeting be adjourned. Motion carried all voting for.



Judy Shermak  
Clerk

  
Chair

March 15,2010  
Agenda

- Minutes of February 22, 2010 Regular Meeting

Oath of Office - Mark Limpert

Sherburne County Sheriffs Dept. - ~~Sheriff Brott Annual Report~~

Laurie Gluesing, Climb Theatre - Lawful gambling at Salida Event Center approval

Bill Bronder - Sherburne Soil & Water Conservation District Pete Ewing - Irrigation

Pivot Planning Commission Update Engineer's Report

Reorganization

- Elect Chair by motion
- Meeting Per Diem, Supervisors, Clerk, Treasurer
- Salaries - Board Members
- Election Judges
- Signing and Brushing  
Outside and Inside Maintenance of Town Hall, mowing, snow shoveling, repairs,  
monthly cleaning inside
- Board representatives for Fire Board (Kyle & Jeff), Sherburne County  
Association of Townships (Howard), Park Board (Kyle), Northstar  
Corridor(Mark)

- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn



## MARCH 15, 2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, March 15, 2010 at 7:00 p.m. at Becker Township Hall.

Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Howard Johnson, Tanya Danielson, Judy Shermak. Absent: None.

Also present: Sgt. Dan Frank-Sherburne County, T. Vander Eyk-Engineer, Kelli Neu, Dick Schieffer-Atty., Laurie Gluesing, Bill Bronder-Sherburne SWCD, Pete Ewing, Chad Steffens

Chair Gary Hammer called the meeting to order.

Mark Limpert was sworn in as re-elected Supervisor for a three year term by Clerk Shermak.

- MINUTES -Limpert moved second Lambert minutes of February 22, 2010 be approved as distributed. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank gave monthly report for February stating there were 126 calls for service for the month of January that included 12 citations. The Sheriffs Dept, has received funding for overtime and is now concentrating on ATV's, dirt bikes, etc. as they are not allowed to ride in ditches between April 1<sup>st</sup> and August 1<sup>st</sup> unless they are a registered and licensed farm vehicle. He encouraged anyone observing such an incident to report it to the Sheriffs Dept.
- CLIMB THEATRE LAWFUL GAMBLING - Laurie Gluesing, representing Climb Theatre at 6415 Carmen Ave., Inver Grove Heights, MN requested approval for lawful gambling permit to operate pull-tab dispensing machines at Salida's. The former operator is no longer there. K. Johnson moved second H. Johnson to approve permit. Motion carried all voting for.
- SHERBURNE SOIL & WATER CONSERVATION DISTRICT - Bill Bronder gave a presentation on the programs and services available through the conservation district such as the Tree and Native Plant Sales. They are currently updating their Comprehensive Plan and it was suggested that it might be incorporated in the Township Comprehensive Plan update. He also explained the new Rural Preserve Property Tax Program and left brochures, information, and a Conservation Issues Survey.
- EWING FARMS, INC. - Pete Ewing asked if the irrigation pivot and stop assembly could be left as is. It was constructed 7 feet into the right-of-way of 137<sup>th</sup> St. SE and CSAH 11. He also asked why power poles could be erected in the right-of-way. Atty. Schieffer explained the power poles are public utilities and Minn. Statutes give easements to public utilities for this purpose. Because of liability issues the board affirmed the structure must be moved. They will start working on it as early as possible.
- FIRE DEPARTMENT - Chad Steffens, Fire Chief, reviewed the February response report that included 6 calls to Becker Township and the 2009 Annual Report. The department responded to 366 calls in 2009.

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- **PLANNING COMMISSION** - Kelli Neu reviewed the following issues:
  - Scott Dahlke will be at the JPB meeting for a variance to construct an addition and porch to his house on 172<sup>nd</sup> Avenue. The Planning Commission recommended approval because of land topography and noise issues.
  - Pillar Acres 2<sup>nd</sup> Addition will be requesting plat approval for one of the remaining outlots. The applicants are requesting an easement vacation from the Township for the retention pond and drainage swales so they can be taken over and maintained by the private property owners. An easement agreement has been submitted for review by the Town Engineer and Town Attorney. Temporary signage also needs to be addressed along the TH10 corridor. Neu stated compliance notices have been sent to the property owners in noncompliance. An Interim Use Permit for golf cart sales is being requested at the Hwy. 10 and County Road 11 site where Gustafson Trailer Sales is located. They would lease a portion of the building. Building improvements and signage issues regarding this property were discussed.
  - The Comprehensive Plan Update progress was reviewed.
  - Kelli drafted a letter to the Minnesota Office of Energy Security regarding the township's comments on the proposed Xcel transmission line from Monticello to St. Cloud (copy attached). The Chair signed the letter on behalf of the board.
- **ENGINEER'S REPORT:**
  - 137<sup>th</sup> STREET west of Hwy. 10 rating is needed to see if it is a 7 or 9 ton road. Cost to core it for a 9 ton design would be approximately \$360. No action taken.
  - Bid tabulations for 2010 paving projects were received by the county and reviewed. Knife River was low bidder at \$119,772.50. The engineer's estimate was \$172,260.00. K. Johnson moved, second Limpert to accept the bid and have Eyk inform the county to include it in their contract. Motion carried all voting for.
  - 164<sup>th</sup> Avenue cul-de-sac design is 45 feet and not the standard 55 foot township design as it would not work for drainage purposes with the larger cul-de-sac. The second design is a T-intersection which would allow a road to the east. The board favored the T-intersection design.
  - Sign inventory discussed. Eyk talked with the county regarding possible funding. They suggested getting the inventory done and federal or state funding may be available in the future.
  - Spring Road Tour was set for April 17,2010 at 7:00 a.m.
- **ANNUAL MEETING** - discussion regarding special interest requests for donations at the Annual Meeting. Can the board set the policy, restrictions, and a limit on the amount? Atty. Schieffer advised that donations can be made to non-profit organizations covered by State Statute. He will research how requests can be handled and who the township can legally support. K. Johnson moved second Lambert to delay donation payments requested at the annual meeting until legal advice is obtained. Motion carried all voting for.

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• REORGANIZATION:

Limpert nominated Hammer for Chair, H Johnson seconded. No other nominations. H. Johnson moved second Limpert to appoint Gary Hammer as Chair for 2010.

H. Johnson moved second K. Johnson all wages remain the same as 2009. Motion carried all voting for.

H. Johnson moved second Limpert Fire Board Representatives be K. Johnson and Lambert, with the remaining board members as alternates contingent upon Joint Power Board and contract allowing it. Motion carried all voting for.

K. Johnson moved second Limpert Sherburne County Association of Townships Representative be H. Johnson. Motion carried all voting for.

H. Johnson moved second Lambert Northstar Corridor Representative be Limpert. Motion carried all voting for.

- SUPERVISOR REPORTS - K. Johnson is meeting with Todd Schendzielos tomorrow to inspect roads that may need gravel. The ditch mower will be rented in August. Crackfilling needs will be inspected with Eyk. Limpert reported the Sheriffs Dept is not getting response from the township's dog catcher during certain times of the day and weekends. No action taken at this time. Limpert suggested drafting a letter to State Legislatures regarding the discontent for the Green Acres law changes, as was suggested at the annual meeting. K. Johnson will pursue.

• TREASURER'S REPORT -

- Payment for interest funds accrued to developers from their CD's is due in March. Payment will be made in April to Eagle Lake Estates, Turnquist Farm, and Boulder Crossing.


- Hyttsten Creek CD is not at warranty amount and payment will be withheld until it is.


- Aspen Ridge, Scenic Hills I and II, and Snake River Estates still have outstanding bills from winter maintenance. Any interest payments will be postponed until the end of the snowplowing season.

- Limpert moved second K. Johnson treasurer's report be approved as distributed. Motion carried all voting for.

- H. Johnson moved second K. Johnson warrants #11185 to 11213 in the amount of \$46,698.79 be paid, with the exception of 11185 to 11192 in the amount of \$36,000.00. These are donations for special interest organizations requested at the annual meeting and will be paid if state statute allows. Total amount paid is \$16,698.79. Motion carried all voting for.

- Limpert moved second K. Johnson meeting be adjourned. Carried all voting for.

  
Jud^Sherrnak  
Clerk

  
Chair

## May 17,2010 Agenda

- Approve Minutes of April 15, 2010 Board of Review & Equalization Meeting ® Approve Minutes of April 17, 2010 Road Viewing Meeting
- Approve Minutes of April 19, 2010 Town Board Meeting
- Sherburne County Sheriffs Dept.
- Becker Fire Dept. - Chad Steffens, Chief
- Kevin Sorenson, Riverwood Bank, Big Lake - re: Developer's Warranty Deposits
- Keith Statz, 16952 97<sup>th</sup> St. SE - Approval of Pond construction
- Planning Commission Update
  - Rob Beckfeld, Metro West
- Engineer's Report
  - approve Supplemental Agreement to Tumquist Farms DA (change of ownership)
- Approval of Resolution 2010-02 Acknowledging the change in Lakedale Telephone Company's Ultimate Corporate Parent Holding Company and confirming cable service franchise
- Supervisor Reports
- Approve Treasurer's Report
  - Annual Meeting donation requests
  - Sherburne County Historical Society Patron Membership Renewal-\$150
- Approve payment of warrants
- Adjourn

## MAY 17,2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, May 17, 2010 at 7:00 p.m. at Becker Township Hall. Present: Mark Limpert, Howard Johnson, Jeff Lambert, Tanya Danielson, Judy Shermak. Absent: Gary Hammer, Kyle Johnson.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Kelli Neu, Dick Schieffer-Atty., Bill Morgan-Citizen Newspaper, Todd Schendzielos, Rob Beckfeld-Metro West, Chad Steffens-Fire Chief, Keith Statz.

Acting Chair Mark Limpert called the meeting to order.

- MINUTES -Lambert moved second H. Johnson minutes of April 15, 2010 Board of Review and Equalization meeting be approved as distributed. Motion carried all voting for.  
H. Johnson moved second Lambert minutes of April 17,2010 Road Viewing be approved as distributed. Motion carried all voting for.  
Lambert moved second H. Johnson minutes of April 19, 2010 Board Meeting be approved with correction of adding Eagle Lake Estates to treasurer's list of CDs not at warranty amount yet and interest payment is being withheld until it is. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank reported 148 calls for service in April that included 34 citations. A request was made to patrol 190<sup>th</sup> Avenue, a minimum maintenance road, for 4-wheelers.
- BECKER FIRE DEPT. - Chief Chad Steffens reported on calls made in April. The ISO rating is expected to be received by the end of the month. He also gave an overview of the training he and Police Chief Baloun attended at the National Fire Academy in Emmetsburg, MD on Forensic Evidence Collection for Arson Scenes. He stated the training was the best he's participated in for the last 15 years and is planning on attending the Academy in the future.
- KEITH STATZ - presented plans for the construction of a pond at 16953 97<sup>th</sup> St. SE. He will be enhancing a Class 2 wetland that has wetland vegetation but no standing water for wildlife. The fill will be removed and used in his yard. The pond will be three to four feet deep and the board requested that he build at a 5:1 slope rather than 3:1 as stated in his original permit request to the county. The clerk will inform county zoning of their approval and slope request.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:
  - A Public Hearing was held at the Planning Commission meeting for Debra Johnson's Craft/Spiritual Retreat at 11250 173<sup>rd</sup> Ave. SE. The list of findings and conditions were reviewed and the Joint Powers Board will make the final decision for approval or disapproval at their next meeting.
  - Rob Beckfeld of Metro West reviewed building valuations and permit fees. Building officials assign the valuation and he gave averages per square foot. He showed examples of permits and stated that consistency is of the utmost importance. Kelli stated an administration fee is being added to the permits. Fees equaling expenses was discussed. Atty. Schieffer said that according to Minn. Statute fees should equal expenses and to make sure all costs are included in case there is a challenge.
  - Sign Ordinance issues discussed and notices will be sent to those businesses that have temporary signs displayed for more than the ordinance allows.

^• ENGINEER'S REPORT:

Traffic Barriers - for 82<sup>nd</sup> Street where ditching is next to the road - cost is \$20.00 per linear foot of "W" Type barrier plus end treatments. Cost for cable barriers is \$24.00 per linear foot and cable is used mainly for road medians. A length of approximately 800 feet needs barriers and cost could be \$20,000 to \$25,000. Eyk will check if the City or County has guardrail and if any funding may be available. Culverts may be an option. The board feels the ditch is a liability because of the steep slopes. Atty. Schieffer stated the courts usually defer to the road authority. Documentation of when the ditching was done and by who would be needed. The ditching is in the road right-of-way. Eyk will do an estimate for cost of restoring the road's ditch brought up to grade without affecting the property owners and drainage issues.

Oak Crest 2<sup>nd</sup> Addition - Mark & Ruth Wimmer, 17417 170<sup>th</sup> St., requested the township move the culvert so they could remove their headwall. The headwall is there so their driveway does not cave in because of drainage. Eyk inspected and said the culvert could stay where it is and move the pipe 15 to 20 feet to the other end at an approximate cost of \$3500. No action taken.

Construction of the turn lane off County Rd. 11 to 127<sup>th</sup> St. - Eyk reported the county will share the cost. They will put it in and the township will place the surfacing.

Cracksealing - Todd Schendzielos and Eyk will prioritize the roads needing it and Todd will start the repairs.

Striping - Kyle, Mark and Eyk will determine what roads will need to be done.

Dust suppression - 1600 ft. stretch of 127<sup>th</sup> Street will be done after the paving project is done. 122<sup>nd</sup> Street will also be coated. Approximately 7,000 gallons will be needed.

Tumquist Farms - H. Johnson moved second Lambert to approve the Supplemental Agreement to the Developer's Agreement for the change of Corporate Representation from Steve Nelson to Alan Nelson. Motion carried all voting for.


Discussed the list from Keith Metzger, road grader, of roads that need gravel. The board approved and Todd will arrange for it to be done.


- LAKELAND TELEPHONE COMPANY - Lambert moved second H. Johnson to approve Resolution No. 2010-02 Acknowledging the change in Lakedale Telephone Company's Ultimate Corporate Holding Company. Lakedale owns, operates and maintains a cable television system franchise in the Township. Motion carried all voting for.
- TREASURER'S REPORT -
  - \$1,089.41 was credited to the wrong account and will be transferred to the General Revenue Fund from the Community Growth Fund.
  - Atty. Schieffer reviewed his findings on donations requested at the Annual Meeting. (See attachment) The Town Board does have control over the appropriation of funds voted on at the Annual Meeting. He summarized with an Opinion of the Attorney General - "The power to raise money for town purposes is vested in the voters thereof, but the power to determine on what particular enterprise money is to be spent is vested in the town board and the voters of the town have no control over the board in the exercise of its power."
  - Friends of the Library are in the process of obtaining their non profit status.
  - Lambert moved second H. Johnson to approve funds requested at the Annual Meeting, warrants #11185 through 11192 in the amount of \$36,000, and make changes next year to have them request and sign contracts, with the board appropriating funds at the next regular board meeting. Motion carried all voting for.

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- H. Johnson moved second Lambert to approve the Sherburne County Historical Society Patron Membership for \$150. Motion earned all voting for.
- H. Johnson moved second Lambert treasurer's report be approved as distributed. Motion carried all voting for.
- Lambert moved second H. Johnson warrants #11243 to 1 1268 in the amount of 1 be paid. Motion carried all voting for.
- Lambert moved second H. Johnson meeting be adjourned at 8:40 p.m. Carried all voting for.

  
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Judy Shermak  
Clerk

  
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Chair

## **April 19,2010 Agenda**

- Minutes of March 15, 2010 Regular Meeting
- Minutes of April 17, 2010 Road Viewing Meeting
- Sherburne County Sheriffs Dept. - Sheriff Brott Annual Report
- Kristin Davis - Delightful Day Boutique - re: Downtown Revitalization Group
- Approval of AutoMARK voting machine Hardware and Firmware Maintenance Agreement for \$247.50. Approval will lock in price for four years and all fees are reimbursed by Sherburne County.
- Sherburne County History Center - request per letter for membership renewal for Patron membership of \$ 150
- Planning Commission Update
  - Approval of Municipal Delegation Agreement for Building Code Administration on Public Buildings & State Licensed Facilities
- Engineer's Report
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn



## APRIL 19, 2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, April 19, 2010 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Tanya Danielson, Judy Shermak. Absent: Howard Johnson.

Also present: Sheriff Joel Brott-Sherburne County, T. Vander Eyk-Engineer, Kelli Neu, Dick Schieffer-Atty., Bill Morgan-Citizen Newspaper, Kristin Davis, Dave Guse, Dwight Beltrand, Jeff Peterson, Todd Schendzielos.

Chair Gary Hammer called the meeting to order.

- MINUTES -K. Johnson moved second Limpert minutes of March 15,2010 be approved as distributed. Motion carried all voting for.
- SHERIFF'S DEPT. - Sheriff Joel Brott presented the 2009 Annual Report for the Sheriffs Department. In Becker Township there were 1,759 law enforcement contacts in 2009. A breakdown with comparisons to 2007, 2008, and 2009 was reviewed. Brott also discussed the new Tri-County Crime Lab located in Andover and serving Sherburne, Wright and Anoka Counties. Dave Guse and Dwight Beltrand asked if anything could be done about excessive shooting being done in his neighborhood. They stated its taking place no more than 200 feet from their houses. The township has no ordinance and Sheriff Brott asked to discuss the situation with them outside of the board meeting and he'd send a deputy over to investigate and see if they are in compliance of properly conducting a shooting gallery. The residents also requested investigation into a property at 18462 87<sup>th</sup> St. that is developing into a junkyard. Brott will send an investigator to check the property. Planner Kelli Neu will research storage ordinances and also check with Dave Lucas, County Solid Waste Officer.
- KRISTIN DAVIS - owner of Delightful Day Boutique across the street from the town hall proposed some ideas for revitalizing the downtown area. She is asking if the Township's Gazebo could be used on Saturday mornings to bring in musicians, bands and storytellers, to add flowers along the boulevard, and to create a farmer's market and antique or flea market outdoors. The board supported her ideas and Attorney Schieffer stated that anyone using the gazebo and outside area would require proof of insurance to keep the township protected. Neu will check on what documents the Community Center uses. The gazebo cannot be used until the floor is refurbished which should be by mid-summer.
- AUTOMARK VOTING MACHINE - Limpert moved, second Lambert to approve the Hardware and Firmware Maintenance Agreement for the AutoMARK voting machine with Election Systems & Software. The cost is \$247.50 and will lock in the price for four years. All fees are reimbursed by Sherburne County. Motion carried all voting for.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:
  - K. Johnson moved second Limpert to approve the Municipal Delegation Agreement for Building Code Administration on Public Buildings & State Licensed Facilities. The agreement is to transfer State Building Code Administration from the Minnesota Department of Labor and Industry to Becker Township. The inspections are being done by Metro West. Motion carried all voting for.

A public hearing was held at the Planning Commission meeting for an Interim Use Permit for golf cart sales at the Hwy. 10 and County Road 11 site where Gustafson Trailer Sales is located. They would lease a portion of the building. Building improvements and signage issues are also being addressed. The request is recommended for approval.

Neu reviewed the Pillar Acres 2<sup>nd</sup> Addition Preliminary and Final Plat. The Planning Commission recommended approval. Drainage and Utility Easements are being researched for possible vacation by the Town Board and turning back to the property owners.

Sign enforcement is being done. Discussion on whether a Conditional Use Permit could be revoked if there is an off premise sign on the property.

1000 Friends of Minnesota will have no more funding available for our grant. Chuck Marohn, Consultant, has assured us that he will finish the Comprehensive Plan Update regardless of whether funding runs out before or not. The goals of FOM have changed and do not meet with those of the township. Neu will work on amending the contract with Community Growth Institute, the consulting firm.

The City is updating their video and audio equipment and will give the township the used equipment. Speakers, amplifiers, and hearing impaired units will be need to be purchased.

- **ENGINEER'S REPORT:**

Sweeping sand - the board directed Schendzielos to sweep off to shoulders where feasible and to pick it up from residential developments.

Discussed salt/sand applications and using more salt next winter. Schendzielos will check with the County on use of treated salt that works better in lower temperatures.

The board directed him to order more salt for next year.

Crackfilling - estimate is \$5,000 to \$7,000 per mile. Eyk will tabulate and the board authorized crackfilling up to \$20,000 for roads where it is needed most.

114<sup>th</sup> Street - Eyk estimated \$5200 to repair the large failed area, and \$2300 for the smaller area. He will have Knife River give an estimate when they mobilize. Schendzielos will do the subgrade correction.

Oak Crest 2<sup>nd</sup> Addition - Mark & Ruth Wimmer, 17417 170<sup>th</sup> St., requested the township move the culvert so they could remove their headwall. The headwall is there so their driveway does not cave in because of drainage. Eyk inspected and said the culvert could stay where it is and move the pipe 15 to 20 feet to the other end at an approximate cost of \$3500. K. Johnson and Eyk will meet to inspect it again.

Headwalls - discussion held on how they can be legally removed. The township has the authority to do so. Discussed properly informing the residents and putting a notice in the newspaper.

Traffic Barriers - for 89<sup>th</sup> Street where ditching is next to the road - cost is \$20.00 per linear foot of "W" Type barrier installation. Eyk will research the cost of cable barrier installations.

Pillar Acres 2<sup>nd</sup> Addition - the Township may not be able to vacate easements as they may be needed for the future platted road (155<sup>th</sup> Avenue). Does the board want to retain control of the drainage pond? An agreement for maintenance between property owners may be risky as they may abandon their responsibilities. K. Johnson moved, second Lambert to recommend to the Joint Planning Board that the Township retain easements. Both lots would still be buildable.

- TREASURER'S REPORT -

- Atty. Schieffer has started reviewing donations requested at the Annual Meeting. The checks will be held until next month when he will have his report. The Sherburne County Historical Society requested renewal of our Patron Membership for \$150. Mr. Schieffer stated the Township can donate if the Historical Society is affiliated with the State Historical Society. The Township can Contract for Services for other entities in lieu of a donation.

- Payment for interest funds accrued to developers from their CD's is being paid to Eagle Lake Estates, Turnquist Farm, and Boulder Crossing.

- Aspen Ridge, Scenic Hills 1 and II, and Snake River Estates will be paid in May when all outstanding bills from winter maintenance are received.

u tac W v c ^s- ^ ~ Hyttsten Creek CDjs'rfot at warranty amount yet and payment is being withheld until it is.

- ~ Lambert moved second K. Johnson treasurer's report be approved as distributed. Motion carried all voting for.

- K. Johnson moved second Lambert warrants #11214 to 11242 in the amount of \$28,757.79 be paid. Motion carried all voting for.

- K. Johnson moved second Lambert meeting be adjourned. Carried all voting for.



Judy Sherman  
Clerk



Chair

## June 21,2010 Agenda

- Minutes of May 17,2010 Town Board Meeting
- Sherburne County Sheriffs Dept.
- Becker Fire Dept. - Chad Steffens, Chief
- Northstar Corridor Membership
- Planning Commission Update
- Engineer's Report
- Tobacco Licenses - Holiday Stationstore 598 and SAFE Discount Liquor, Inc.
- 2009 Population and Household Estimates. Population 4,580, Households 1,432. If  
there  
are any challenges they must be submitted in writing.
- Approval of MI 00 Voting Machine Hardware/Firmware Maintenance and Support  
Sales  
in the amount of \$195.00. This will lock in the price for four years and all  
fees are reimbursed by Sherburne County.
- Supervisor Reports
- Treasurer's Report
- Payment of warrants

## JUNE 21,2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, June 21, 2010 at 7:00 p.m. at Becker Township Hall. Present:  
Mark Limpert, Howard Johnson, Jeff Lambert, Kyle Johnson, Tanya Danielson, Judy Shermak.

Absent:

Gary Hammer.

Also present: Sgt. Paul Novotny-Sheriff's Dept., T. Vander Eyk-Engineer, Kelli Neu, Dick Schieffer-Atty., Chad Steffens-Fire Chief, Frank Kasowski, Jr.

Acting Chair Mark Limpert called the meeting to order.

- MINUTES -Lambert moved second H. Johnson minutes of May 17, 2010 Board Meeting be approved as distributed. Motion carried all voting for.
- NORTHSTAR CORRIDOR MEMBERSHIP - H. Johnson moved second Lambert to approve Resolution 10-03 to approve Amendment No. 2 to Joint Powers Agreement Establishing the Northstar Corridor Development Authority. Amendment No. 2 establishes membership and amends the Agreement to streamline the operations of the Authority, in order to efficiently and cost effectively complete the Northstar commuter rail system to the City of St. Cloud. Motion carried all voting for. (Copies attached).
- BECKER FIRE DEPT. - Chief Chad Steffens reported on calls made in May. ISO (Insurance Service Organization) ratings for Becker Township is 7 and Becker City 5. Ratings are one to ten, with ten being the worst. Santiago Township is at 9. This will mean a drop in homeowner's insurance rates. A joint meeting of the Town Board and City Council is scheduled for July 29<sup>th</sup> at 7:00 at the fire station. The purpose will be to go over the contract, constitution, by-laws and also to review the Fire Department Budget.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:
  - Alternates on absences to the Planning Commission and Joint Planning Board meetings discussed. H. Johnson moved second Lambert to approve Resolution 10-04 Making Annual Appointments and Designations for the Organizational Structure for the Town of Becker for the Year 2010, as amended. Motion carried all voting for. (Copy attached).
- ENGINEER'S REPORT:
  - A resident of 127<sup>th</sup> St. requested speed bumps and was told to contact law enforcement regarding excess speed. The township could possibly establish 35 mile per hours in that area.
  - Slope repairs for 82<sup>nd</sup> Street east of County Road 23 reviewed. Approximately 1150 LF of slope flattening is required. Existing road may be made of peat. Borings and geotechnical report are recommended and referral to Mn. Stat. 103E for Drainage Laws. Estimate for repairs as presented is \$50,650. The township is in a liability situation with the ditch as is. H. Johnson will talk to landowners regarding possibly pulling the north side of ditch in to get the slope that we can get out of it, maintain drainage, and get borrow from them.
  - A report of excavation being done at 7329 County Road 23. Eyk inspected and found the owner is doing the excavating and using the borrow to do property enhancements, but is within 2 feet of the neighbor at 7367 County Road 23. Concern is for erosion and possible other problems. There is currently no excavation provisions in the zoning ordinances. Eyk will send letter informing owner of his liability issues.

Dust suppression is scheduled for June 28<sup>th</sup> on 127<sup>th</sup> St., 122<sup>nd</sup> St., 153<sup>rd</sup> Ave. 67<sup>th</sup> Street Town Line Road - A resident living on the Santiago Twp. side asked to have dust suppression done on the section where most of the houses were. Estimated cost is \$2400 and cost must be split between both townships. The road has been regraded but Santiago Twp. does not have funds for paving. Eyk will contact Santiago Twp. about cost-sharing.

Scheduled paving will not be done until the second week of August.

The county is building the grade for the southbound turn lane at County road 11 and **127<sup>th</sup> Street.**

No striping will be needed this year.

- SHERIFF'S DEPT. - Sgt. Paul Novotny reported 166 calls for service in May that included 32 citations. Limpert asked about GPS stolen from his vehicle and numerous other thefts in the area. Novotny stated they have suspects. K. Johnson asked about discourteous phone calls received by board members regarding dust control and Novotny said the calls should be referred to the Sheriffs Department when necessary.
- TOBACCO LICENSES - H. Johnson moved second K. Johnson to approve tobacco license for Holiday Stationstore 598 and SAFE Discount Liquor, Inc. and Chair to sign Sherburne County applications with no comments. Motion carried all voting for.
- 2009 POPULATION AND HOUSEHOLD ESTIMATES - Figures from the Minnesota State Demographer for Becker Township are 4,580 population and 1,432 households. No changes or challenges were made.
- MI00 VOTING MACHINE - Lambert moved second H. Johnson to approve the Hardware/Firmware Maintenance and Support Agreement with Election Systems & Software, Inc. in the amount of \$195.00. This will lock in the price for four years and all fees are reimbursed by Sherburne County. Motion carried all voting for.
- SUPERVISOR REPORTS - Lambert reported reductions have been made in the Fire Department budget. K. Johnson reported on progress of bandstand renovation and may be ready for Freedom Days. Limpert discussed Transportation Improvement Plan and K. Johnson and Eyk will start to compile data and categorize roads. Limpert stated the technology system from the City will not be ready for a few months. Tanya Danielson will research a new printer.
- TREASURER'S REPORT -
  - The Community Growth Fund is now at zero balance after this month's payment.
  - Sherburne County May/June payment in the amount of \$242,912.86 has been received.
  - K. Johnson moved second Lambert treasurer's report be approved as distributed. Motion carried all voting for.
- H. Johnson moved second Lambert warrants #11269 to 11296 in the amount of \$40,743.00 be paid with the exception of 11279 which was voided.. Motion carried all voting for.
- K. Johnson moved second Lambert meeting be adjourned. Carried all voting for.

## July 19,2010 Agenda

Minutes of June 21,2010 Town Board Meeting

Sherburne County Sheriffs Dept.

Becker Fire Dept. - Chad Steffens, Chief

Planning Commission Update

Engineer's Report Supervisor Reports

Treasurer's Report Payment of warrants

Other Business - Appoint election judges for Primary and General  
Elections from township list of Certified and  
Trained Judges.

Adjourn

Chavis

## JULY 19,2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, July 19, 2010 at 7:00 p.m. at Becker Township Hall. Present: Mark Limpert, Howard Johnson, Kyle Johnson, Tanya Danielson, Judy Shermak. Absent: Gary Hammer, Jeff Lambert.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Kelli Neu, Dick Schieffer-Atty., Bill Morgan-Citizen Newspaper, Harold Steffensmeier, Todd Schendzielos.

Acting Chair Mark Limpert called the meeting to order at 7:00 p.m.

- MINUTES -H. Johnson moved second K. Johnson minutes of June 21,2010 Board Meeting be approved as distributed. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank reported 140 calls for service in June that included 24 citations. Individuals involved in recent vehicle break-ins have been apprehended. ATV's may ride in ditches starting August 1<sup>st</sup>. Extra patrol was requested on 82<sup>nd</sup> St. between Hwy. 25 and County Rd. 23.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:
  - Chris Gustafson and Tim Lindholm requested approval to put a portable storage container behind the building at their place of business on County Rd. 11 and Hwy. 10. It does not meet any of the requirements for the area and would be considered an accessory building for the standards. A board member will view and no final decisions were made.
  - The Crossing Church Public Hearing was postponed because the application was incomplete.
  - Land Use Permits from the County are needed on some properties. The property list from the County did not include all properties in the Shoreland, Recreational, Scenic River, etc. areas. Eventually the Township will take over all permitting.
  - The City is asking the Board if they would be interested in helping to fund a feasibility study to create quiet zones at railroad crossings from 137<sup>th</sup> St. to County Rd. 52. Estimated cost for the study is \$10,000. The study would indicate design improvements that would need to be made and cost estimates. The Board felt the timing for cost-sharing the project is not good at this time because of the economy and budgets. If the project moves into the construction phase the Township could possibly help with funding.
- ENGINEER'S REPORT:
  - 2010 Paving Projects - 127<sup>th</sup> Street will begin the week of August 16 . Paving the turn lane from County Rd. 11 to 127<sup>th</sup> St. estimate is closer to \$5,500 rather than the first estimate of \$3,500. The County would like to construct turn lanes at 142<sup>nd</sup> St. and 137<sup>th</sup> St. also if the Township will pave them. The board instructed Eyk to inform them to proceed and do all three turn lanes.
  - Estimate to repair pavement failures on 114<sup>th</sup> St., in Majestic Ponds was \$7,500. Schendzielos estimates \$10,026. The board directed the repair be done after K. Johnson, Todd Schendzielos, and Eyk inspect, along with 97<sup>th</sup> St. culvert washout. Dust control projects were completed on June 28<sup>th</sup>.
  - Eyk is getting an example of the correspondence regarding headwall issues from the County and is working on a version for the Township.
  - Eyk and K. Johnson will start setting up a program for the Transportation Study.



July 19, 2010

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H. Johnson talked with Bob Anderson regarding the ditch on 82<sup>nd</sup> St. Bob felt past issues needed to be taken care of before moving on with working on the ditch

- SUPERVISOR REPORTS - Brushing township ditches has been completed. Repair of the floor of the bandstand is close to completion.
- TREASURER'S REPORT -
  - Approximately settlement of \$100,000 from the county has been received and will be reflected in next months report.
  - K. Johnson moved second H. Johnson to transfer \$100,000 from the General Revenue Fund to the Road and Bridge Fund.
  - The treasurer was instructed to issue the remaining funds of \$2,000 to Community Growth.
- H. Johnson moved second K. Johnson treasurer's report be approved as distributed. Motion carried all voting for.
- K. Johnson moved second H. Johnson warrants #11297 to 11320 in the amount of \$92,466.96 be paid. Motion carried all voting for.
- H. Johnson moved, second K. Johnson to appoint election judges for the Primary and General Elections from the Township list of Certified and Trained Judges. Motion carried all voting for.
- K. Johnson moved second H. Johnson meeting be adjourned. Carried all voting for.



Judy Shermak  
Clerk



Chair

August 16,2010 Agenda

- Minutes of July 19, 2010 Town Board Meeting
- Sherburne County Sheriffs Dept.
- Becker Fire Dept. - Chad Steffens, Chief

Fire Department Budget

- Planning Commission Update
- Engineer's Report
- Gravel Tax report
- Supervisor Reports
- Approve Treasurer's Report
- Approve payment of warrants
- Adjourn

## AUGUST 16,2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, August 16,2010 at 7:00 p.m. at Becker Township Hall.

Present: Mark Limpert, Howard Johnson, Kyle Johnson, Jeff Lambert, Tanya Danielson, Judy Shermak.  
Absent: Gary Hammer.

Also present: Sgt. J. Pesto-Sheriff s Dept., T. Vander Eyk-Engineer, Kelli Neu, Dick Schieffer-Atty.,  
Chad Steffens-Fire Chief, Todd Schendzielos, Mark Olson.

Acting Chair Mark Limpert called the meeting to order at 7:00 p.m.

- MINUTES -H. Johnson moved second Lambert minutes of July 19,2010 Board Meeting be approved as distributed. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. J. Pesto reported 110 calls for service in July that included 33 traffic stops.
- BECKER FIRE DEPT. - Chief Steffens reviewed the monthly reports and presented the 2011 Fire Department Budget that was the Joint Meeting with Becker Township Supervisors and Becker City Council on July 29<sup>th</sup>. Approval is needed by both entities. The total budget figure is \$501,000.00, an increase of \$8,900.00 from 2010. The majority of the increase is attributed to health insurance. Lambert moved second K Johnson to approve the 2011 budget. Motion carried all voting for.
- FIRE DEPT. JOINT POWERS AGREEMENT, CONTRACT, AND CONSTITUTION - Kelli Neu reviewed changes made at the joint meeting and presented draft revised documents. The JPA and Constitution have been combined. She informed the board that now anything above a \$25,000 purchase must be approved by both the City and Township. H. Johnson moved second Lambert to approve the Joint Powers Agreement. Motion carried all voting for. H. Johnson moved second Lambert to approve the Contract to provide fire protection services between the City of Becker, Town of Becker, and Becker Fire Department Joint Powers Board. Motion carried all voting for.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:
  - Approval of a minor subdivision of the Snake River Cemetery will come before the Joint Powers Board. This is to correct an existing legal description error. A survey has been submitted in which both parcels meet our existing lot standards within the General Rural zoning district.
  - The Crossing Church Public Hearing was postponed because the application was incomplete as the taxes for Salida Depot have not yet been paid.
  - An application from Hardrives Inc. to amend their existing conditional use permit for the operation of a portable asphalt plant at Veit property located at 15301 140<sup>th</sup> Ave. SE. They are requesting an extension of days for 24 hour operation. There will be a public hearing at the next Planning Commission Meeting.
  - Chris Gustafson and Tim Lindholm have been informed that their request for a portable storage container behind the building at their place of business on County Rd. 11 and Hwy. 10 has not been approved.
  - The City is going ahead with feasibility study to create quiet zones at railroad crossings from 137<sup>th</sup> St. to County Rd. 52.

August 16, 2010

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ENGINEER'S REPORT:

Pavement subgrade failures on 114 St., in Majestic Ponds will be finished tomorrow by Schendzielos & Son.

2010 paving projects - the first lift of gravel on 127<sup>th</sup> St. is done. Change orders for three turn lanes have been processed. Eyk was instructed to make sure it is properly signed with Pavement Ends signs as the portion of City road will not be tarred.

Eyk presented an example of the correspondence regarding right-of-way and headwall violation notices. A DNR attachment will also be attached. He will make requested revisions and start an inventory and photograph violations.

- GRAVEL TAX - Atty. Schieffer researched the statutes and reported there are 28 counties which are authorized to collect the tax which has been set up by the legislature. The township receives 42.5% of funds collected, after the County takes 5% off the top. The Legislature would have to pass a bill if the township wants more revenue from gravel mining operations. Schieffer will confer with other counties and the process for legislative approval.
- SUPERVISOR REPORTS - K. Johnson reported road washouts have been taken care of. The Gazebo floor repair is completed. Limpert reported on the Joint Fire Board, City, and Township meeting of July 29<sup>th</sup>.
- TREASURER'S REPORT - K. Johnson moved second H. Johnson treasurer's report be approved as distributed. Motion carried all voting for. Danielson reviewed the Building Permit Report on permits issued so far.
- K. Johnson moved second H. Johnson warrants #11321 to 11355 in the amount of \$25,090.58 be paid. Motion carried all voting for.
- Mark Olson discussed the repairs and materials that were needed on the Gazebo floor.
- Lambert moved second K. Johnson meeting be adjourned. Carried all voting for.

## September 20,2010 Agenda

Minutes of July 29, 2010 Joint Fire Meeting

Minutes of August 16, 2010 Town Board Meeting

Sherburne County Sheriffs Dept.

Becker Fire Dept. - Chad Steffens, Chief

Not able to attend - at training session

Steve Hanson, JME Companies - Snow Plowing

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Planning Commission Update

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Engineer's Report

127<sup>th</sup> Street Quantities & Contract Values certified through Sept. 3,2010

Snake River Snow Plowing Contract Notice of Right of Way Violation

Letter

Supervisor Reports

Other Business

Approve Treasurer's Report

Approve payment of warrants

Adjourn

## SEPTEMBER 20, 2010 BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, September 20, 2010 at 7:00 p.m. at Becker Township Hall.

Present: Mark Limpert, Howard Johnson, Gary Hammer, Jeff Lambert, Tanya Danielson, Judy Shermak.  
Absent: Kyle Johnson.

Also present: Sgt. Dan Frank-Sheriff's Dept., Kelli Neu-Planner, Steve Hanson-JME Companies, Tony Wruck.

Chair Gary Hammer called the meeting to order at 7:00 p.m.

- MINUTES -Limpert moved second Lambert minutes of July 29, 2010 Town Board and City Council Joint Fire Meeting be approved as distributed. Carried all voting for. H. Johnson moved second Lambert minutes of August 19,2010 Board Meeting be approved as distributed. Carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank reported 107 calls for service in August that included 42 traffic stops.
- JME COMPANIES - Steve Hanson of Monticello introduced their services as a snow plowing company and presented hourly fees for various trucks, equipment, salt and sanding. Their company would like to be considered for snowplowing services for part of the township or they could do all of it. Discussion on equipment available and salt and sand ratio. The board stated that a formal bid process may be initiated by the township and he would be informed of it at that time.
- TONY WRUCK - was also interested in snow plowing the township and asked if a formal bidding is being done. Discussed his equipment available and salt and sand ratio used. He will be informed of any bidding process in the future.
- SNOWPLOWING SPECIFICATIONS - the board will put together specifications for bidding and mail them to contractors. Discussion held on order of plowing, and current expenses and charges.
- PLANNING COMMISSION - Kelli Neu reviewed the following issues:
  - Approval of a Conditional Use Permit for Hardrives seasonal batch plant at the Vonco site will come before the Joint Powers Board. This is to change the 24 hour operation from 10 days to 20 days per season. A public hearing was held and the Planning Commission recommended approval.
  - Kelli and Nick will be meeting with Ian Vagle of Veit to discuss gravel mining, find out the county's system and evaluate what the township would like to do regarding gravel tax revenue.
  - Discussion on how the process with Planning and Zoning is progressing. They are also working with the county on the Floodplain, Shoreland, and Scenic and Recreational River Ordinances, Wetlands Enforcement, and Land Use Permits currently being required by the county.
  - The board gave approval for Kelli to order a file cabinet to be housed at City Hall for township permits and records. She will bill the township.
  - Lynette Brannan is interested in working on a township logo. She is from the area and did a logo for the city EDA, which cost \$260. She will be invited to attend the October meeting.
  - The city will be upgrading their sound system next month and advise the township of what equipment would be available to use at the township hall.


- ENGINEER'S REPORT:

127<sup>th</sup> Street - Limpert moved, second H. Johnson to approve quantities and contract values certified through September 3, 2010 for the 127<sup>th</sup> Street Paving Project and submit to the County. Motion carried all voting for.

Limpert reported and reviewed a draft contract for snowplowing Snake River Estates drawn up by Atty. Schieffer. Riverwood Bank is now the owner. The Developer's Agreement will need to be amended as it is still under Dragsten Properties, and new ownership verified before disbursing any funds. Discussion on whether the bank can contract directly with Schendzielos. Limpert will contact the bank and Schendzielos and review next month.

Revised letter for Right-of-Way and Headwall Violation Notices were handed out for review and will be discussed at the next meeting.

- TREASURER'S REPORT - Limpert moved second Lambert treasurer's report be approved as distributed. Motion carried all voting for.
- H. Johnson moved second Limpert warrants #11356 to 11375 in the amount of \$26,741.25 be paid. Motion carried all voting for.
- Limpert moved second Lambert meeting be adjourned. Carried all voting for.

  
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Judy Shermak  
Clerk

  
\_\_\_\_\_  
Chair

OCTOBER 18,2010 BECKER TOWNSHIP BOARD MEETING

AND  
TOWNSHIP/CITY COUNCIL JOINT MEETING

Becker Township Board met on Monday, October 18, 2010 at 7:00 p.m. at Becker Township Hall.

Present: Mark Limpert, Howard Johnson, Kyle Johnson, Jeff Lambert, Tanya Danielson, Judy Shermak. Absent: Gary Hammer.

Also present: Sgt. Dan Frank-Sheriff s Dept., Kelli Neu-Planner, Dick Schieffer-Atty., T. Vander Eyk, Virginia Johnson, Yvonne Nogle, Eugene Dirks, Kevan Sorenson-Riverwood Bank, Lynette Brannan- LB Productions, Bill Morgan-Citizen Newspaper, Chad Steffens-Fire Chief.

Present also for Joint Meeting: Fire Department Members Chad Steffens, Jeff Edling, Doug Kolbinger, Curt Hennen, Jim Kampa, Russ Cox, Tom Wark.

Becker City Council members- Mayor David Graning, Tracy Bertrum, Kevin Rieland, Phil Knutson, Roger Bigalke. Nancy Fiereck-City Clerk, Marilyn Danielson-Fire Board Secretary, Brent Baloun-Police Chief, Greg Pruzinski-City Administrator

Acting Chair Mark Limpert called the meeting to order at 7:00 p.m.

- MINUTES -H. Johnson moved second Lambert minutes of September<sup>^</sup>), 2010 Town Board Meeting be approved as distributed. Carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank reported 106 calls for service in September. The Sheriffs Dept, would like direction from the board regarding injured domesticated dogs. They are not allowed to put them down. The board instructed him to have them placed with a veterinarian clinic and call board members at a reasonable time of day rather than middle of the night. Sgt. Frank also stated there are more trespassing and hunting complaints at this time of year.
- BECKER FIRE DEPT. - Fire Chief Chad Steffens reported on the September 911 Response Detail and Work Detail. He reported that the Open House had an attendance of 400 to 450 people and was very successful.
- 77<sup>TM</sup> STREET - Yvonne Nogle, Eugene Dirks, and Virginia Johnson requested road maintenance and improvement for 77<sup>th</sup> Street in Sec. 6-Twp. 34-Rg. 28. Yvonne is building a house at 13491 77<sup>th</sup> St. SE. Her driveway is two-tenths mile from Dirks. Twp. Engineer reported gravel has been put down and drainage issue taken care of for the length of the road to Dirks. !4 mile is township road, established in 1945 as a 3 rod cartway, and currently 490 feet is being maintained as a minimum maintenance road, but it is not classified as such. They are asking for grading, widening, and plowing. The board asked Eyk to research to establish if the driveway is beyond the 1/4 mile, whether more gravel in low spot is necessary, drainage issues, and consult contractor for moderate improvement costs. Discussion on snow plowers and graders turning around and Atty. Schieffer suggested a turn-around be built because of liability issues. The board approved grading and snowplowing more often while research is being done.



- **PLANNING COMMISSION** - Kelli Neu reviewed the following issues:
  - The October Planning Commission was cancelled for lack of agenda Lynette Brannan, LB Productions, is designing a logo for the Joint Powers Board and Planning Commission, and gave the board a quote of \$260 for a new logo design that includes 2-3 initial designs and color proofing, logo modifications, and letterhead, envelope, and business card formats. H. Johnson moved second K. Johnson to proceed with the logo design with Ms. Brannan. Motion carried all voting for.
  - Kelli and Nick met with Roger Stradal, DNR, regarding recreational river and Shoreland ordinances.
  - Atty. Schieffer reported on the progress of the Pillar Acres developer's agreement.
  
- **ENGINEER'S REPORT:**
  - 127<sup>th</sup> Street - shouldering is completed and mailboxes in. K. Johnson moved second Lambert to approve final value payment of %6,030.27. Carried all voting for.
  - Snake River Estates - a current landowner has purchased a second parcel and would like to move the culvert and driveway approach. The board approved and Eyk will work with the owner to complete the project according to specifications. Discussion on whether future driveway permits should be referred to the Planning Commission and/or Township Engineer for final approval, or whether they should appear before the town board. Atty. Schieffer advised to check the ordinances.
  - Connexus right-of-way permit work on 82 Street will be inspected by Eyk after the job is finished.
  - Kevan Sorenson, President of Riverwood Bank-Big, reported the bank is now owner of Snake River Estates, Aspen Ridge, and Eagle Lake Estates developments. He is requesting all funds eligible for disbursement be made to the bank. The Developer's Agreements will have to be amended and verified to show new owners and new forms for disbursement of interest will be needed. Eyk will report on warranty date expirations. Mr. Sorenson has contracted with Schendzielos & Son to snowplow the roads not yet accepted by the township.
  - Turn Lane Striping - Eyk with check with the county on striping the new turn lanes.
  
- **SUPERVISOR REPORTS** - Lambert reported Northstar Corridor meetings have been changed so he has not been able to attend any yet.
- **OTHER BUSINESS** - Discussion on township liability for developments in foreclosure, attaching notice with new building permit for those affected and posting signs.
  
- **TREASURER'S REPORT** - Tanya reported the pledging of funds requested by Rod Dragsten was not signed by the board and he has not cashed interest checks from CDs for development warranty periods. LCF Funding I, LLC, has also been contacted regarding foreclosed developments now under their ownership.
  - Santiago Township has been billed for one-half of repairs on 67<sup>th</sup> Street.
  - K. Johnson moved second H. Johnson treasurer's report be approved as distributed. Carried all voting for.
  
- K. Johnson moved second Lambert warrants #11380 to 11398 in the amount of \$14,052.37 be paid. Motion carried all voting for.
  
- H. Johnson moved second K. Johnson meeting be adjourned at 7:55 p.m. Carried all voting for.

Acting Chair Limpert opened the Special Joint Becker Town Board/City Council Meeting at 8:15 p.m.

Becker Joint Fire Board Chairperson Tracy Bertram reviewed the 2008 hiring of a full time Fire Chief. Evaluation was done on the goals of hiring full time Chief vs a paid on-call Fire Chief position. The Fire Department budget and wage summary were reviewed. When the position was created in 2008 the Chief salary was 78,872.00 including benefits, and budgeted through September, 2010 the amount was \$62,926.00. Total wages for all personnel have increased from 2008 -\$141,972 to a current status of \$159,541 for 2010 through September 10<sup>th</sup>. Township Board members felt the increase is more than anticipated and with the downturn in the economy cuts need to be made. The township cost for fire protection is approximately \$100,000 per year at this time which is a substantial increase from past years. Both the City and Township need to closely scrutinize their budgets and be fiscally responsible for taxpayer dollars.

Discussion on whether the full time chief position has resulted in the decrease in the number of false alarms, inspections being done, training, and overall progress and improvement. There are over 150 businesses in the city and each floor plan is in a book and one in each engine, easily accessible to help ensure the safety of the fire fighters. Fire Department personnel stated that under a part-time chief position a lot of plans were never completed and were put in a box because of lack of time. Inspections are not being done in the township yet.

Bigalke asked why the boards did not question the increase in the Fire Department Budget of \$8,000.00 for this year and start cutting back. The reason given for the increase is for the change in health insurance status. Could there be cuts elsewhere to trim the budget? Fire Board Secretary Danielson stated there is approximately \$950,000.00 in the truck fund. K. Johnson stated the cost is more than anticipated. The position of full time Chief has not helped to reduce wages of the department overall. Chief Steffens explained that inspections are part of a regular work day and if the position changed to part-time only the larger businesses would get done. Some fire inspections can be done by small crews during regular training, but would not be thorough inspections. Mayor Graning reported he received a call regarding an inspection done by Kampa rather than the chief. Steffens explained that Kampa was a back-up in case something happened to him where he couldn't do them and he also needed to do a certain number of inspections a year in order to keep certification.

Fire Department members stated that with a full-time chief's leadership training has vastly improved, pre-plans and inspections are saving many calls per year, the ISO rating has improved thereby reducing insurance costs for individuals. Steffens has worked to get \$23,000.00 in donations to purchase needed equipment not budgeted.

Discussion held and comparisons made on the hourly rate vs an example of what Former Chief Tom Skuza received.

Chair Limpert stated he did not believe that in any way, shape or form that this topic tonight is a performance issue, and that this has anything to with the chief personally. He and the department's job performance have been outstanding. This is about making the best decisions for our taxpayers. Limpert moved, second K. Johnson, to have the Fire Board go to a part-time Fire Chief Position.

October 18,2010

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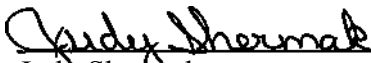
Township Attorney Dick Schieffer stated that according to the Fire Board documents the City Council or Township Board cannot eliminate a position, but can ask to have a reduction in the budget. The Fire Board would then enforce the policy with the recommendation of cutting the budget from the other two entities. Motion was then amended by Limpert, second K. Johnson, to revise the fire budget to reflect the reduction in budgetary amounts. A lengthy discussion was held on the amount of reduction in the Fire Department Budget for 2011.

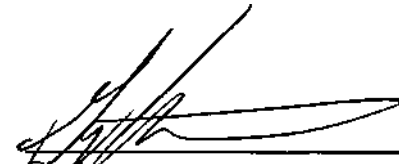
Discussion held on the amount of savings that would actually be realized. Also discussed was the direct savings to each household. Would the money actually be eliminated from the budget or would it just be put somewhere else in the line items. It was stated that a new budgetary amount would be developed.

Voting on the motion by Township Supervisors was: In favor of the motion: Lambert, Limpert, and K. Johnson. Against the motion was H. Johnson. Motion carried.

The City of Becker Council then discussed the issue. Council Member Knutson moved, second Bertram, to reduce the Fire Department budget the amount of the full time Fire Chief versus the amount of a Paid On Call Chief. Discussion on fire board budget. Voting on the motion by City Council Members: In favor of the motion: Mayor Graning, Council Members Knutson, Bertram, and Rieland. Against the motion was Bigalke. The motion carried.

The joint meeting was adjourned by Limpert at 9:39 P.M.

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Judy Shermak  
Clerk

  
Chair

**NOVEMBER 15,2010  
BECKER TOWNSHIP BOARD**

**Agenda**

- Approve Minutes of October 18, 2010 Town Board Meeting and Joint Becker Town Board and Becker City Special Meeting
- Sherburne County Sheriffs Dept.
- Becker Fire Department Report - Chief Steffens
- Yvonne Nogle & Virginia Johnson - 77<sup>th</sup> Street Maintenance
- Planning Commission Update
- Engineer's Report
- Supervisor Reports
- Treasurer's Report
- Payment of warrants
- Other Business

NOVEMBER 15,2010  
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, November 15,2010 at 7:00 p.m. at Becker Township Hall.  
Present: Gary Hammer, Mark Limpert, Howard Johnson, Jeff Lambert, Tanya Danielson, Judy Shermak.  
Absent: Kyle Johnson.

Also present: Sgt. Dan Frank-Sheriff s Dept., Kelli Neu-Planner, Dick Schieffer-Atty., T. Vander Eyk-Engineer, Chad Steffens-Fire Chief, Todd Schendzielos, Yvonne Nogle, Virginia Johnson

Chair Gary Hammer called the meeting to order at 7:00 p.m.

- MINUTES -Limpert moved second Lambert minutes of October 18,2010 Town Board and Township/City Council Joint Meeting be approved as distributed. Carried all voting for.
- SHERIFF'S DEPT. - Sgt. Dan Frank reported 108 calls for service in October that included 29 traffic citations. There has been an increase in car/deer accidents.
- BECKER FIRE DEPT. - Chief Steffens reported 10 calls in Becker Township last month. Total calls for the department for the year is currently 340. Santiago Township has purchased a fire truck and it is nearly finished being equipped and will be ready for service soon. Chad is going to request to be able to remain on as a firefighter, not the Fire Chief, when the chief full time position is terminated at the first of the year.
- 77<sup>th</sup> STREET - Yvonne Nogle and Virginia Johnson requested information on any research and decisions regarding the maintenance of 77<sup>th</sup> Street located in Sec. 6, T34N, R28W. The road is a 3 rod limited access cartway. Vander Eyk, Township Engineer, has researched and inspected the cartway with the following findings:
  - Gravel could be put down but would not last
  - There is no drainage and needs new culvert
  - The ditches have silted in and the road has recessed
  - Poor soil of silty loam - clay
  - The cartway should be regraded if investing any money into it

Attorney Schieffer advised that there are 6 properties affected and the township is obliged to provide access, but can assess the cost of the project to the properties affected. They can petition the board to start the process. No reconstruction could be done until next spring as the legal process of assessing takes time. After the process is completed and the road constructed the township would then take over maintenance. A cul-de-sac with easements should be included. Eyk estimated cost of a Minimum Maintenance Road, 1400 L.F., 24' Top, 2' Ditch Cut, Aggregate Surfaced, to be \$43,597.65. This is without the cul-de-sac. Mrs. Johnson stated someone else offered to build it up but would the township maintain it then. Eyk stated any road equipment would ruin the first 470 feet that was recently worked on. Mrs. Nogle asked for some help now as her house is nearly finished and delivery trucks need to get in. Todd Schendzielos, Road Contractor, inspected the road and stated that for a 4-5 % crown some material may need to be brought in. The road would still be possibly be impassable next spring. If crushed concrete were put on it would not last because the sub base is not good. The ditches are a critical issue. Todd said it may be possible to cut V ditches in some areas. Any work done now can not be added to future assessments as any money spent before legal assessment process starts cannot be added. **Limpert moved, second Lambert, to classify the road as an Unimproved Right-of Way, have Schendzielos place a 12 foot wide strip of pit run gravel from Dirk's driveway to Nogle's, try to cut some ditch, and cost not to exceed \$5,000. Any further improvements would require participation of landowners. No snow plowing done by the township as they can hire a contractor. Motion carried all voting for.**

- **PLANNING COMMISSION** - Kelli Neu reviewed the following issues:
  - Town of Becker Resolution 10-05 Setting Fees and Charges for 2011 for the Town of Becker (copy attached) was reviewed and changes discussed. **Limpert moved, second H. Johnson to approve Resolution 10-05. Motion carried all voting for.**
  - Kelli and Nick have met with Lynette Brannan regarding the Township Logo and will be reviewing samples at the next Planning Commission meeting.
  - Animal Units in the Township Code is being researched and coming before the Planning Commission in December.
- **ENGINEER'S REPORT:**
  - The Olson driveway has been moved in Snake River Estates. The new one passed inspection and Olson will be seeding the area where previous driveway was. The Township has a bond until project is completed.
  - Warranty Period for Eagle Lake Estates ends in December, 2010, and is over 50% built out. The account is currently overdrawn. Riverwood Bank now owns the development. Hyttsten Creek Warranty Period ends in September, 2011. Aspen Ridge Warranty Period ends in December, 2010 but is not 50% built out yet. Tanya will send letter to Riverwood Bank, explain how funds are taken for snow plowing, and ask if they would like to contract with Schendzielos themselves. There is \$1400 left in the account for
  - maintenance. LCF Funding now owns Scenic Hills and Scenic Hills 2. There are some liquid funds left in the account for maintenance. LCF informed Tanya they are not taking over the Developer's Agreement. The board approved a UCC 11 be filed to find out if cash deposit funds are pledged to someone else, and also for Hyttsten Creeks. Mileage Report - Becker Township has 60.91 miles of road being maintained. Eyk certified this to Sherburne County Public Works. This must be done in order to allocate the Town Road Account monies in 2011.
  - New turn lanes on County Rd. 11 have been striped by the County.
  - Eyk received a call regarding a resident on County Rd. 23 excavating and pumping into the CSAH right-of-way. He called the county ditch inspector to investigate and the resident pulled the pump.
- **SUPERVISOR REPORTS** - Lambert reported the Fire Board's action of changing the Fire Chief position to part-time on call. Plans are to call a joint meeting with the Fire Board, Township, and City to work out transition plans and revised budget.
- **TREASURER'S REPORT** - H. Johnson moved second Limpert treasurer's report be approved as distributed. Motion carried all voting for.
- Lambert moved second H. Johnson warrants #11399 to 11429 in the amount of \$21,344.67 be paid. Motion carried all voting for.
- **OTHER BUSINESS** - The Board directed monies from the Fines & Fees Fund be used for the new signing being mandated by the State. Discussion on the process and when it needs to be completed.
- Limpert moved second H. Johnson meeting be adjourned. Carried all voting for

**DECEMBER 20,2010**  
**BECKER TOWNSHIP BOARD**

**Agenda**

- Approve Minutes of November 15, 2010 Town Board Meeting
  - Sherburne County Sheriffs Dept.
  - Becker Fire Department Report - Chief Steffens
  - Kevan Sorenson - Riverwood Bank - Developer Agreements Warranty Period  
Snake River Estates, Aspen Ridge, Eagle Lake Estates
  - Craig Johnson - Hyttsten Creek
  - Planning Commission Update
  - Engineer's Report
  - Supervisor Reports
  - Treasurer's Report
  - Payment of warrants
  - Other Business
- March Elections - Filing period is Dec. 28<sup>th</sup> to Jan. 11<sup>th</sup> . Gary & Kyle's terms are expiring

DECEMBER 20, 2010  
BECKER TOWNSHIP BOARD MEETING

" Becker Township Board met on Monday, December 20, 2010 at 7:00 p.m. at Becker Township Hall.

Present: Gary Hammer, Mark Limpert, Kyle Johnson, Jeff Lambert, Tanya Danielson, Judy Shermak.

Absent: Howard Johnson.

Also present: Sheriff's Dept., T. Vander Eyk-Engineer, Todd Schendzielos, Dale Vogl-Riverwood Bank

Chair Gary Hammer called the meeting to order at 7:00 p.m.


- MINUTES -K. Johnson moved second Limpert minutes of November 15, 2010 Town Board be approved as distributed. Carried all voting for.
- SHERIFF'S DEPT. - There were 125 calls for service in November that included 41 traffic stops.
- DRAGSTEN DEVELOPMENT CORPORATION - Dale Vogl, representing Riverwood Bank, requested information on the 5-yr. warranties for Aspen Ridge and Eagle Lake Estates. The warranties expire in December 2010 and they had requested release of funds. Since there are five other banks involved in the financing they withdrew the request until they decided which bank would take responsibility under the developer agreements. Atty. Schieffer drafted Agreements of Assignment of Developer Agreement Deposits for Aspen Ridge, Eagle Lake Estates, and Snake River Estates. When they decide which bank will sign, the agreements can be finalized and brought to the Town Board for approval. Discussion on road maintenance and whether to withhold monies from the warranty amount to maintain until developments are 50% built out. If agreements are approved the banks would be responsible.
- HYTTSTEN CREEK - Craig Johnson stated that Hyttsten Creek Development is paid off, 50% built out, and was asking for an early release of all or part of his escrow. He would be willing to pay the township a percentage for early withdrawal penalty. Atty. Schieffer's opinion is that the Town cannot legally approve a release without putting in jeopardy the other developer agreements which have similar escrows. The board stated it is not in the best interest of our taxpayers even though intentions are honorable, and the request was denied.
- PLANNING COMMISSION - Mark Limpert updated on Animal Units Ordinance, Temporary Use Structures Ordinance, and Township Logo progress. The ordinances are being worked on by staff and the public hearings are continued to the January Planning Commission meeting.
- ENGINEER'S REPORT:
  - Aspen Ridge has \$1100 in liquid funds account and \$700 has been paid out already this year.
  - 98<sup>th</sup> Street in Hyttsten Creek repair totaled \$4,580, of which \$229.00 was retained. Limpert moved second K. Johnson to release retainage of \$229.00. Motion carried all voting for.
  - 2010 paving projects invoice from Sherburne County of \$ 136,899.96 will be paid at this meeting.
  - Connexus Energy requested a permit for Right-of-Way work on 185<sup>th</sup> Ave. They are switching out lines starting in January and plan to be finished in mid March.
  - The culvert on 175<sup>th</sup> Ave. Minimum Maintenance Road is 7 to 8 inches higher than 67<sup>th</sup> Street. Bemie Lutz reported drainage problems to the County Drainage Authority so if there are problems the township will have to pay for lowering it.



Plans need to be submitted to the County by the end of January if we want to contract with them for various projects such as sealcoating, paving, and chipsealing.

- SUPERVISOR REPORTS - Lambert and K. Johnson reported the Fire Board meeting and the process being taken of changing the Fire Chief position to part-time on call. Hammer reported on a meeting he had with Steffens regarding changes in the Fire Department. Lambert reported on the North Star Corridor meeting he attended.
- TREASURER'S REPORT - The County December settlement has been received. Discussion on interest to be paid from CDs and who will get the 1099 for tax purposes. The W-9 has been received from Riverwood Bank for Aspen Ridge, Eagle Lake Estates, and Snake River Estates so the interest can be sent to them. LCF Funding has not submitted a W-9 for Scenic Hills and Scenic Hills II. Interest is not released until the March board meeting. Limpert moved second Lambert treasurer's report be approved as distributed. Motion carried all voting for.
- K. Johnson moved second Lambert warrants #11430 to 11455 in the amount of \$186,030.96 be paid. Motion carried all voting for.
- Limpert moved second Lambert meeting be adjourned. Carried all voting for.

  
Judy Sherman

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Chair v