

Becker Town Board Meeting
Special Meeting
Monday, June 12, 2023
6:00 p.m.
12165 Hancock Street



Attending,

- ❖ Brian Kolbinger, Robin Boros (online), Joe Danielson, Luke Babler, Wes Davis – Township Engineer (online), Clerk Lucinda Messman, Deputy Clerk Fran Seeley
 - ❖ absent: Brad Wilkening
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Meeting called to order. Quorum verified by Chair Kolbinger.

Engineer Davis reviewed the documentation provided with the Town Board Supervisors.

- Per LRIP Grant requirements, Sherburne County handled all aspects of the bid process and will be administering the project and funds.
- Bid abstract reviewed
 - Four contractors bid
 - 3 bids under the engineers estimate, 1 bid over the engineers estimate of \$1,700,910.15 for the Becker Township share of the project.
 - Knife River was the low bid at \$1,321,541.38 for the Becker Township portion of the project.
 - Becker Township share of the grant is 750,000. Anticipated outlay for the Township is \$571,541.38.
 - JPA with Sherburne County requires a 2% administrative fee of \$26,430.83
 - Total Expected expense after the grant of \$597,972.21
 - Originally though the township share would be approximately 750,000. It increased to 1,000,000 when looking at other bids earlier in the year, now just under the initial projected costs.
 - Question by Supervisors: Has proper contract administration policy been followed? Will this be scrutinized as our bids are? A: yes, subject to the same checks as we are so all appropriate policies have been and will be followed.
- The City of Becker and Clear Lake Township have approved their bids.
- Explanation of the terms listed in the Encumbrance letter
 - Originally, the state wanted three project numbers since there are three entities involved.
 - We followed that process, but upon final submission of the project paperwork, they changed to a single project number naming Becker Township sole receiver of the funds when there are still three entities involved.
 - Due to the sheer size of project (approximately 3 million), rather than Becker Township needing to distribute the funds, Sherburne County, as administrator, will handle fund distribution appropriately.
 - Project costs listed in the encumbrance letter are not what will actually happen, they are based on the change in project numbers at the state. Becker Township will owe their anticipated \$600,000 share, not \$71,000 as stated in the letter.
- **Motion to accept the bid abstract as presented, showing Knife River as low bidder by Danielson. Second by Babler. Motion carried, all voting in favor. Kolbinger – aye; Babler – aye; Boros – aye; Danielson – aye**
- **Motion to approve Resolution 2023-20 [full text on file]: Exhibit E for Grant Agreement to State Transportation Fund Local Road Improvement Program Grant Terms and Conditions SAP No. 071-592-001, Tied to SAP 071-592-002 and SAP 071-594-002 dated June 12, 2023 by Babler.**

Second by Danielson. Motion carried, all voting in favor. Motion carried, all voting in favor. Kolbinger – aye; Babler – aye; Boros – aye; Danielson – aye

- **Motion to approve Resolution 2023-21 [full text on file]: A Resolution Accepting the Town of Becker Portion of the 97th Street Improvement Costs and Recommending Sherburne County Accept and Award the Overall Low Bid for the Project by Danielson. Second by Boros. Motion carried, all voting in favor. Motion carried, all voting in favor. Kolbinger – aye; Babler – aye; Boros – aye; Danielson – aye**
- **Motion to authorize Chair to sign any and all Grant Agreement Paperwork as required by Babler. Second by Boros. Motion carried, all voting in favor. Motion carried, all voting in favor. Kolbinger – aye; Babler – aye; Boros – aye; Danielson – aye**
- On 6/20/2023 the formal approvals of the bid will be made at the county. Updated resolutions will be forwarded to the state.
- Once approval, signatures will be placed on the grant paperwork and the funding will be drawn on immediately (prior to construction) as Sherburne County cannot front all costs for a project of this magnitude.
- Construction is scheduled to start July 5, 2023.

Meeting Adjourned 6:26 pm.



Brian Kolbinger, Chair



Lucinda Messman, Clerk