

Attending,

- ❖ Board members: Chair Brian Kolbinger, Vice Chair Brad Wilkening, Luke Babler, Robin Boros, Joe Danielson, Treasurer Tanya Danielson, Deputy Clerk Fran Seeley, Clerk Lucinda Messman
- ❖ Absent: none
- ❖ Others: Sgt. Frank – Sherburne County Sheriff’s Department, Wes Davis – Twp. Engineer, Kelli Bourgeois – Twp. Attorney, Jacob Sanders – Planner, City of Becker (online), Gina Hugo – Sherburne County, Mark Kolbinger – *The Patriot*, Adam Presser, Phil Knutson – City of Becker
- ❖ Zoom platform was available for anyone who wished to call in virtually.

Meeting called to order at 7 pm. Quorum verified by Chair Kolbinger.

Pledge of Allegiance

Item 4b, Resolution 2027-27 removed from consent agenda to be discussed later in the meeting.

CONSENT AGENDA ITEMS APPROVED

- Minutes
 - November, 2021 Regular Town Board Meeting Minutes
 - November 23, 2021 Special Meeting Minutes
- Upcoming electronic fund transfers/automatic payments approval
 - City of Becker – water/sewer
 - Xcel Energy – gas/electric
 - Ace Disposal – Twp maintenance
 - Advanced Disposal – container at Town Hall
 - Midco Business – phone and internet
 - Upcoming EFTS related to payroll: Federal taxes, State taxes and PERA - mandated rates
 - State of MN for building permit surcharge fees
- Correspondence/Information
 - City of Becker Bulletin, Winter
 - Midco Notices 1 and 2
- Approvals/Signatures
 - June 9, 2021 Santiago Township Minutes acknowledged [full text on file].
 - Resolution 2021-28: Resolution Designating Annual Polling Place [full text on file].
 - Resolution 2021-31: Resolution Adopting Regular Meetings [schedule] for 2022 [full text on file].

Motion to approve consent agenda by Wilkening. Second by Danielson. Motion carried all voting in favor.

Motion to approve a regular agenda, by Babler. Second by Boros. Motion carried, all voting in favor.

Sheriff’s Report – Sgt. Frank

- 230 Calls for service
- 87 traffic stops

- 2 Fraud type calls
 - Venmo hack – asking to take large amount of money and return part
 - Impersonating Sheriff Department in another state – asking for bail money. Only the actual person will contact you for bail money, not the Sheriff Department in the area.
- Security note – if leaving for an extended period of time, please be sure the Sheriff’s Department is aware.

Gina Hugo – Sherburne County Public Works – presentation regarding a proposed 4,900 foot trail (10’ wide located in County Right-of-way) along County Road 23.

- From Edgewood to 103rd Street
- 10’ Paved
- Within the County Right of Way
- Local Trail Connections Grant may be available. MN DNR Local Trail Connections Grant Program
 - Township Apply, max award is \$250,000 – they feel the Township would be a good candidate as they have never applied for this grant before. They would help with the grant writing.
 - Required match of 50:50
 - Application deadline March 31, 2022
 - Construction year 2023
- Project Budget
 - Estimated cost \$700,000
 - Preliminary engineering \$84,000 (County would provide)
 - Construction engineering \$56,000 (County would provide)
 - Request Max grant funding \$250,000
 - Sherburne County Cash Contribution \$74,000
 - Remaining project cost \$376,000
- Asking Township for 376,000 – possibly have City of Becker join as well. Wetland mitigation is a big part of this.
- Supervisor questions
 - Has anyone spoken with the City of Becker yet? No, land is located in the township.
 - Can the trail go behind the history center rather than along 23? It could, but the benefit of having it along CR 23 is that it is part of the long range transportation plan in the location by 23 and provides access from the city to city park
 - Questions regarding last time there was an attempt to locate a trail in this area. History discussed.
 - Yes, reach out to the city.
 - Thank you for coming in

Residential Open Forum

- **Accurate Automotive/Motor Works – Encroachment agreement**
 - History of why this agreement existed and how it came into being with Accurate Automotive (previous owner of location).
 - Revisions reviewed
 - Still keep as document that expires with change of ownership
 - **Motion to approve Encroachment Agreement Between The Town of Becker, Sherburne County, Minnesota and 16492 Big Lake RE LLC on Township Road 164 ½ Ave SE right-of-way between Lot 2, Block 1, Salida Crossing Second Addition and County Road 11 [full text on file] by Babler. Second by Boros. Motion carried, all voting in favor.**

- **Motion to approve Resolution 2021-32: A Resolution Providing for an Encroachment Agreement Between the Town of Becker and 16492 Big Lake RE, LLC on Right-of-Way between Lot 2, Block 1, Salida Crossing Second Addition and County Road 11 [full text on file] by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- Paul Kleinwachter – 05-441-0210 (S27/T33N/R28W)
 - Permanent easement exhibit and documentation for sod removal presented to him for his review before moving forward.
 - If the grant of easement goes through and then the road goes through, request was for the easement area to be returned to him. That is why creating as an easement. It is a cleaner process to leave this language out of the easement to allow the board to vacate the area if the road linking Oak Crest Estates Third Addition and Cedar Crest Acres on the east-side is ever pushed through. This area is currently marked with permanent right-of-way stakes.

PLANNING COMMISSION/JOINT PLANNING BOARD UPDATES – Wikstrom reviewed.

- December items
 - Maas – after the fact Conditional Use Permit for a personal storage structure on 112th Street (05-126-2105)
 - After the fact variance and land use permit were obtained from Sherburne County
 - They are taking appropriate steps to catchup and get things into compliance
 - Discussion regarding home businesses and home occupations and possibly allowing more businesses in accessory structure rather than restricting just to the home.

ENGINEER'S REPORT - Davis

- 4 projects for 2022
 - 164th by Salida – overlay
 - 127th/153rd – joint City of Becker/Becker Township project
 - 82nd Street north of Beatrice reconstruct
 - 157th Street – gravel reconstruction for potential bituminous the following year
 - **Motion authorizing engineer to go out for bids asap – plan January 5, 2022 with opening February 4, 2022 and formal approval on February 28, 2022.**
 - Discussion: road supervisors have met with the engineer and so far things look good.
 - Knutson: regarding 127th/153rd, the City will plan on formal action to go ahead with full participation in this project, other than the light, that will be 100% city cost.
 - Knutson: no further engineering costs are anticipated.
 - Bourgeois: there have been some changes to this document, overall a good agreement. Still needs the dollar values and to write the payment language after determination
 - Township will pay out and the City will reimburse at the end was original plan, after discussion, a partial payment plan will work. The Township will initially pay bills and it is important that detailed invoices go to the City after major construction items. Plan is for typical payments up to 95% and a standard 5% retainage on the contract.
 - Township will be the project lead.
 - **By Danielson. Second by Babler. Motion carried, all voting in favor.**
 - **Motion to approve the Road Construction Cost Share Agreement as presented and authorizing the Town Board Chair to sign the agreement, knowing language will change to reflect decisions listed above by Danielson. Second by Boros. Motion carried, all voting in favor.**
 - Knutson: City appreciates the help on this project. There has been movement on a potential development in the area from the City standpoint.

Supervisor Reports

Fire Board – Supervisor Babler

- No report – meeting moved due to holidays.

CMRP – Supervisor Kolbinger and Planner Sanders

- Not much going on right now, continuing to go through Framework 2030 goals. Some Placemaking Micro grants (each around \$2,00)

Roads – Supervisor Boros

- 67th Street – paved portion (as indicated in agreement)
 - Attorney signature area of agreement with Santiago Township – they do not wish to have their attorney sign – is this ok?
 - Attorney Bourgeois: while it is not something I would recommend, it is fine from a legal standpoint. The board is a professional board and if they approve the agreement and do not wish to have their attorney review as well, just let them know to write declined or unavailable or whatever. Something to indicate no attorney review is desired.
 - **Motion to authorize chair to sign agreement [full text on file] and then Becker Township will proceed with the agreement even if the Santiago Town Board chooses no attorney representation/signature by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
 - Clerk to communicate this with the Santiago Township Clerk so we can keep going with the project.
- 102nd Street Cartway
 - Designated as a minimum maintenance road last month. No snowplowing to occur as it is a snowmobile trail in the winter. Board to put road closed sign up – clerk to draw up the appropriate paperwork for resolution next month.
- 67th Street minimum maintenance portion
 - Clerk spoke with the landowners (Sod Farm) in the area. They do not use the road in the winter and wait until spring road restrictions lift to haul sod out. Normally around first part of May (varies with each year based on snowfall/thawing/etc.). Same as 102nd, close the minimum maintenance sections for the winter. Road closed signs to be put up. Clerk to have appropriate paperwork prepared for next month.
- 95th Street – minimum maintenance portion (Big Oaks) – like the others, close for the winter months – no plowing. Clerk to prep appropriate paperwork for January.
- Tree Trimming – moved to first week of January
- Gravel for 67th Street will be rebid in the spring
- Snowmobile Trail Resolution
 - Discussion that certificate of liability arrived with 1,000,000 rather than the typical 1,500,000 torte limit usually required. Is this ok with the board? Answer: yes
 - **Motion to approve Resolution 2021-27: Resolution Permitting Use of Certain Town Road Rights of Way by Sherburne County Snowmobile Trial Association [full text on file] by Babler. Second by Boros. Motion carried, all voting in favor.**

December Organizational Items

- Planning Commission member appointments
 - Two seats expiring this year, one Town Board seat, one at large member seat.
 - **Motion to appoint Brad Wilkening to the Town Board member seat and Cole Petroske to the at large member seat and approve Resolution 2021-29: A Resolution Appointing**

Members to the Town Planning Commission [full text on file] by Danielson. Second by Babler. Motion carried, all voting in favor.

- Joint Planning Board
 - Two seats expiring this year. One Town Board seat and one at large member seat.
 - **Motion to appoint Brad Wilkening to the Town Board member seat and Mark Rask to the at large member seat and approve Resolution 2021-30: A Resolution Appointing Members to the Becker Joint Planning Board by Babler. Second by Boros. Motion carried, all voting in favor.**

Town Hall

- Next month – bathroom to be renovated to ADA standards. Clerk has key and will request permission from the American Legion to use their bathrooms during renovation.
- **Motion to approve using up to \$15,000 for the electrical and security upgrades by Wilkening. Second by Babler. Motion carried, all voting in favor.**
- Bathroom upgrade moved to January start time.
- New cameras/security being scheduled as well.

Treasurer's Report

- **Motion to approve Treasurer's Report as presented by Babler. Second by Boros. Motion carried, all voting in favor.**
- Supervisor Danielson abstaining from voting on payment of warrants as his company has presented an invoice.
- **Motion to approve payment of Warrants 15292-15333 and PO's 1416-1421, in the amount of \$331,733.71 by Wilkening. Second by Boros. Motion carried 4-0-1, all voting in favor.**
- Reminder – Covid funds are not included in budget due to constraints of how they can be utilized. Budget for 2022 presented to the board. **Motion to approve budgets as distributed for 2022 by Babler. Second by Boros. Motion carried, all voting in favor.**

Other

- Midco 3 year contract presented to the board. **Motion to approve chair signing Midco contract as presented by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- Cleaning service for town hall – discontinue current service and look for quotes for a two year contract. **Motion to discontinue current cleaning service contract by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

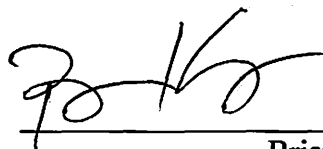
Motion to recess Town Board meeting to allow distribution of checks, then the board will resume tonight in closed session, the Becker Town Board meeting of December 20, 2021 as permitted by Minnesota Statute Section 13D.05 to develop offers for purchase of real property along 97th Street and damages valuations for 97th Street.

Meeting resumed open session at 8:31 pm.

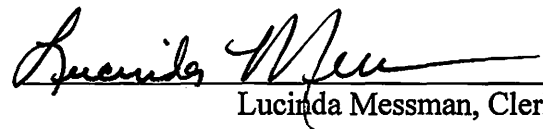
Reviewed Local Board of Appeal and Equalization date from Sherburne County with evening time. Appears to work for board members, clerk to reply it will work to the county assessor's office

Meeting Adjourned at 8:33 pm.

Meeting Adjourned 8:09 pm.



Brian Kolbinger, Chair



Lucinda Messman, Clerk

Santiago Town Board

June 9, 2021

A. Procedural

1. Chairman Nelson called the meeting to order at 7pm. All recited the Pledge of Allegiance.
2. Board member present were; Dave Jehoich, Jeff Pappenfus, Stuart Nelson, Patty Simonsmeier, and Kathy Woolard.

B. Consent Agenda

1. The minutes from the May 12, 2021 meeting were unanimously approved as presented.
2. Expenditure Budget along with claims 79-91 totaling 43,265.75 were unanimously approved to be paid. Each member refrained from voting on his claim. (Including auto debits and misc, bank fees.)

C. Reports

1. Sheriff's Report- Deputy Oaches reports 86 calls in the township, mostly traffic. Residents are still complaining about ATV's ripping up the roads.
2. Road Report- Jehoich reported spot graveling as per road review underway and mowing will start this month. Becker township supervisors Joe Danielson and Robin Boros were in attendance to discuss 67th Street (east) graveling. The following bids were received and opened;
 - TS DirtWorks- \$58,558.00
 - Schendzielous- \$67,714.00
 - Helmin's- \$49,680.00 (loose)
\$60,210.00 (compacted)
 - Knife River- \$53,465.00The two boards were unanimous in awarding Knife River (the lowest bid) the contract. There was discussion on several different techniques, because of the high volume of peat ground, to finish the road and it was decided to have the Knife River representative along with John Herbst survey it and come back to the July meeting with a proposal. It was unanimous between the boards to have Becker pay their engineering costs and Santiago pay for their engineering but pay 50/50 on gravel and boring costs. Nelson read the resolution passed by Santiago Township designating and recognizing the west end of 67th Street as a cartway only.
3. Zoning Report- Jehoich was unable to attend.
4. Fire- Matt Weber reported- 50 calls for service with 7 in Santiago twp.
5. Park Report- No report
6. Building Report- Matt Weber reported the only usage in the hall was Monday cribbage players. After discussion on hall rentals, it was unanimous to open the hall for rentals, etc. the 1st of July. Discussion turned to selling the GMC first responder and the possibility of selling at IRay Auction. The consensus of the board was to do so with a reservation of \$9500.00. Dalheimer would handle it. (He was given the title)

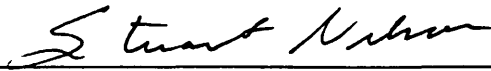
D. Other Business

1. Bruce Messelt, Sherburne County Administrator, gave a brief presentation of county activity updates. He informed the board that the county was concerned and interested in helping obtain the flashing speed sign at each end of town. Pappenfus wanted the speed zones extended at each end of town. Messelt explained that the board would have to adopt a

resolution stating that and present it to the county who in turn would have to draft a resolution and present it to MnDot who would then conduct a study of it. The clerk would draft a letter and get it to the county.

2. The board unanimously approved and signed the cigarette license for the Santiago Country Store.
 3. Jehoich brought to the board's attention, old documentation pertaining to the acceptance to their driveway/private road. It was decided to table until July after which they would contact the recorders office.
 4. Shelly Jehoich said the Score Grant had been sent it for Clean Up Day.
- E. Adjournment
1. Chairman Nelson adjourned the meeting at 8:40 pm.

Kathy Woolard, Clerk

Approved  Date 7-14-2021

SANTIAGO TOWNSHIP
SHERBURNE COUNTY, MINNESOTA
RESOLUTION NO. 2021- __

A RESOLUTION DESIGNATING A CARTWAY.

WHEREAS, MINN. STA. # 164.08 authorizes a town board, as a road authority, to designate a town road a cartway;

WHEREAS, THE Santiago Town Board has determined that the following described road segment is not used for passenger or commercial traffic; (67TH Street west of the established road, to Cty. 11)

NOW, THEREFORE BE IT REOLVED, that the Town Board of Santiago Township, Sherburne County, Minnesota, does hereby designate the attached described road segment as a cartway.

BE IT FINALLY RESOLVED, that the road authorities of adjoining jurisdiction shall be notified of this designation.

Adopted this 12th day of May,

SANTIAGO TOWN BOARD

BY Stuart Nelson 6-9-2021

Stuart Nelson, its Chair

STATE OF MINNESOTA)

) SS

COUNTY OF SHERBURNE)

Signed and sworn to before me this 12

Day of May, 2021 by Stuart Nelson

Kathleen P. Woolard
NOTARY PUBLIC

