January 22, 2007
Agenda

- Minutes of December 18, 2006 Board Meeting
- Sherburne County Sheriff's Dept.
- Engineer's Report
- Comprehensive Plan Update
- County Public Works - needs all proposed road projects summary for protection of section corners
- Appoint Election Judges for Annual Election March 13, 2007 from list of certified judges of the township
- Set Election Time - 9:00 a.m. to 8:00 p.m.
- Set Board of Audit - February 26, 2007 after regular meeting
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn


## REMINDER - JANUARY AND FEBRUARY MEETINGS ARE THE FOURTH MONDAY BECAUSE OF LEGAL HOLIDAYS

## BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, January 22, 2007 at 7:00 p.m. at Becker Township Hall. Present: Mark Limpert, Lester Olson, Kyle Johnson, Judy Shermak, Renee Marquette. Absent: Gary Hammer, Howard Johnson.
Also present: Dennis Pederson and T. Vander Eyk-Engineers, Harold Simonsmeier, Dave DeMarsSherburne County Citizen, Alan Nelson, Yvonne Schendzielos.
Acting Chair Mark Limpert called the meeting to order.

- MINUTES - L. Olson moved second K. Johnson minutes of December 18, 2006 Regular Meeting be approved as distributed. Motion carried all voting for.
- ENGINEERS REPORT:
- K. Johnson moved second L. Olson to approve Final Release for Sand Hill in the amount of $\$ 50,802.33$. Carried all voting for.
- L. Olson moved second K. Johnson to approve Partial Release for Eagle Lake Estates in the amount of $\$ 2,008.38$. Carried all voting for.
- K. Johnson moved second L. Olson to approve payment of $\$ 13,941.72$ to Bauerly Companies for 2006 Paving Projects. Carried all voting for.
- DEAD END ROADS - T. Vander Eyk presented a list of 16 Dead End Roads having limited or no turn around provisions within the township. Discussion held on long term program to alleviate the problems, school bus turn around distance needed, and right-of-ways. Dennis Pederson reported on a study that was done on township roads, cartways, and road right-of-ways recorded. L. Olson moved, second K. Johnson to have Bogart \& Pederson research and document questionable right-of-ways, resolve how much right-of-way is needed-especially school buses, and start planning an improvement program. Motion carried all voting for.
- COMPREHENSIVE PLAN - M. Limpert updated on progress. BIKO Associates is working with the county, city, and Janna King. They requested a list of people to interview, the plan is still on schedule, and meetings should begin soon.
- ANNUAL ELECTION AND MEETING - K. Johnson moved second L. Olson to appoint election judges for Annual Election on March 13, 2007 from list of certified judges in the township. Carried all voting for. K. Johnson moved second L. Olson election hours for March 13, 2007 be set for 9:00 a.m. to 8:00 p.m. Carried all voting for.
- SCORE GRANT - L. Olson moved second K. Johnson to apply for Score Grant of $\$ 3.000 .00$ for clean-up day, May 19, 2007. Carried all voting for.
- BOARD OF AUDIT - L. Olson moved second K. Johnson Board of Audit meeting be held on February 26, 2007 after the regular meeting. Carried all voting for.
- SUPERVISOR REPORTS - L. Olson reported on road maintenance, and concerns of salt and sand being used for icy roads. Discussion on a town board member possibly driving roads during storms to check for conditions. K. Johnson and L. Olson will work with Schendzielos on application of salt and sand. K. Johnson is getting prices for re-roofing the town hall. L. Olson reported on the Fire Board. Santiago Township is working on their budget for the fire protection agreement.
- TREASURER'S REPORT - L. Olson moved second K. Johnson treasurer's report be approved as distributed. Carried all voting for.
- K. Johnson moved second L. Olson warrants $\# 10284$ to 10307 in the amount of $\$ 141,448.06$ be paid. Motion carried all voting for.
- K. Johnson moved second L. Olson meeting be adjourned. Carried all voting for.

Judy Shermak
Clerk


| ROA'D IDENTIFICATION | RIGHT OF WAY WIDTH | REMARKS |
| :---: | :---: | :---: |
| 162nd Ave | 66.00 | Osseo Lumber Road |
| 166th Str | 66.00 | Platted, 66' Corridor Leading South |
| 164th Str | 66.00 | Platted |
| 172nd Ave | 66.00 | Platted |
| 170th Ave | 66.00?? | Easement? |
| 107th Str | 66.00?? | East of 143rd, 33' platted, 33'esmt? |
| 107th Str | 66.00?? | @ H. Johnsons, 33' platted, 33'esmt? |
| 122nd Str | 49.5?? | 3 Rod esmt? |
| 163rd Ave | 33.00?? | Half the road is Min. Mtce. |
| 117th Str | $33.007 ?$ | East of CR 51, Min. Mtce. |
| 112th Str | 66.00?? | Esmt? |
| 101st Str | 66.00 | Platted |
| 190th Ave | 66.002? | to Mel's |
| 190th Ave | $33.002 ?$ | By Riebels, Min. Mtce. |
| 163rd Ave | 66.00 | Platted |
| 77th Str | $66.00 ?$ ? | Off CR 127 |

## February 26, 2007 <br> Agenda

- Minutes of January 22, 2007 Board Meeting
- Sherburne County Sheriff's Dept.
- Kevin LaVoi $-107^{\text {th }}$ Street Dust Control
- Craig Johnson - Simple Plat (Josh Benson) of Turnquist Farms Cul-de-Sac
- Annexation Request - Becker City
- Engineer's Report
- Comprehensive Plan Update
- Insurance - do we want to purchase the Planning \& Zoning Coverage Endorsement
- FYI - Sherburne County Local Water Management Plan Update and Revision - If you would like to review for comment I have a copy you can use
- Board of Appeal and Equalization letter from County Assessor
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Close meeting and open Board of Audit
- Adjourn


## FEBRUARY 26, 2007

BECKER TOWNSHIP BOARD MEETING BOARD OF AUDIT

Becker Township Board met on Monday, February 26, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Howard Johnson, Mark Limpert, Kyle Johnson, Judy Shermak, Renee Marquette. Absent: Lester Olson.
Also present: Craig Johnson, Josh Benson, Kevin LaVoi, Matt Westin, Cory Walsh, Sgt. Don Starry, T. Vander Eyk-Engineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES - M. Limpert moved second K. Johnson minutes of January 22, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- KEVIN LAVOI - regarding dust control on $107^{\text {th }}$ Street again this year. The township will continue to provide it and Todd Schendzielos will coordinate with Ferrellgas for application.
- JOSH BENSON AND CRAIG JOHNSON - presented Sketch Plan for a Simple Administrative Lot Split, located off a cul-de-sac on Turnquist Farms. The board approved the two lots.
- SHERBURNE COUNTY SHERIFF'S DEPT. - Sgt. Don Starry reported 152 incidents in the township for January.
- BECKER CITY - K. Johnson moved, second H. Johnson, to approve and adopt Joint Resolution of the Town of Becker and the City of Becker for orderly annexation for the remaining property of the Oak Savannah Land Preserve (copy attached). Motion carried all voting for.
- ENGINEER'S REPORT:
- Review of Plan Set for Pillar Acres explained by Eyk. A Developer's Agreement will be needed and he will need estimates. Approval of the plat layout and grading plans was recommended.
- DEAD END ROADS - review of roads having limited or no turn around provisions discussed. Hammerhead turnaround design would need . 1 acre of right-of-way, class 5 cost $\$ 1800$. 66 foot radius cul-de-sac would need .31 acre right-of-way, earthwork $\$ 3,000-\$ 5,000$. One priority is buses using these roads.
- COMPREHENSIVE PLAN - M. Limpert updated on progress and explained the process regarding meetings and public hearings. The committee met with Harold Skjelbostad of Biko Associates before the regular meeting.
- INSURANCE - The board reviewed insurance coverage for the township and would like to have an agent visit and review the coverage. More coverage will be needed for the building and voting equipment.
- BOARD OF APPEAL AND EQUALIZATION - There will be an open book meeting at the County Assessor's Office on April 9, 2007 for Becker Township as training has not been received by a board member.
- SUPERVISOR REPORTS - General discussion held on snowplowing after a snowstorm. K. Johnson reported on the Fire Board meeting
- TREASURER'S REPORT - Discussion on funds collected and their use. G. Hammer stated the Cul-de-Sac Fund should be separate and used - as a percentage - when snow plowing. Major repairs to be taken out of that fund if the fee has been collected from the developer. These funds must be used for what they are collected for. M. Limpert asked if higher interest rates could be found for all funds. The treasurer will research. H. Johnson moved second M. Limpert treasurer's report be approved as distributed. Carried all voting for.
- H. Johnson moved second G. Hammer warrants \#10308 to 10321 in the amount of $\$ 47,316.19$ be paid. Motion carried all voting for.
- Chair Hammer closed the regular Board Meeting and opened the Board of Audit Meeting.


## BOARD OF AUDIT MEETING

Fiscal Year Records for 2006 of the Treasurer and Clerk were audited by the board. H. Johnson moved, second K. Johnson to approve records as presented. Motion carried all voting for.

The board reviewed recommendations for the levies to be made at the Annual Meeting. They will recommend the Fire Fund be increased to $\$ 75,000$ because of fire coverage cost and fire sign increases. Also, increase Town Hall Fund to $\$ 18,000$ as new shingles are needed, new doors, and continuing improvements. They will recommend the remaining funds stay at the same amount as last year.
H. Johnson moved, second M. Limpert, meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

- Minutes of February 26, 2007 Regular Meeting and Board of Audit
- Oath of Office - Mark Limpert
- Sherburne County Sheriff's Department
- Brian Muellner and Neighbors - Bridgeview drainage issues
- Engineer's Report
- Reorganization
- Elect Chair by motion
- Salaries for Board Members, Election Judges, Clerk, Treasurer
- Signing and Brushing
- Board representatives for Fire Board (Kyle \& Lester), Sherburne County Association of Townships (Gary), Park Board (Kyle), County Planning and Zoning (Gary), Northstar Corridor (Mark)
- Snow shoveling,
- Supervisor Reports

- Treasurer's Report
- Approve payment of warrants
- Adjourn

Correspondence - Big Lake Ice Association Ice Arena discussion letter. Workshop being held April $4^{\text {th }}$ at 6 p.m. at Big Lake City Council Chambers. RSVP as indicated. You are all invited.

Becker Township Board met on Monday, March 19, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Mark Limpert, Lester Olson, Judy Shermak, Renee Marquette. Absent: Howard Johnson, Kyle Johnson.
Also present: Rebecca Limpert, Brian \& Naomi Muellner, Dick \& Dawn Gulbrandson, Sgt. Don Starry, T. Vander Eyk-Engineer, Todd Schendzielos.

Chair Gary Hammer called the meeting to order.

- MINUTES - L. Olson moved second M. Limpert minutes of February 26, 2007 Board Meeting and Board of Audit be approved as distributed. Motion carried all voting for.
- Mark Limpert was sworn in as Supervisor for a three year term by the clerk.
- SHERBURNE COUNTY SHERIFF'S DEPT. - Sgt. Don Starry reported 132 incidents in the township for February.
- BRIDGEVIEW DRAINAGE ISSUE - Brian and Naomi Muellner, and Dick and Dawn Gulbrandson presented issues concerning drainage by their homes. The Muellner's have had to sandbag around their home. Sherburne County was the drainage authority at the time this plat was approved. Lot 21 appears to have been built at ground water level. Discussion included whether this is a drainage or water table issue, and options to correct the problem. Running a pipe to the river is not allowed as it would cross county land, or installing a cistern. Both are costly and high maintenance, and the water would have to be treated before entering the river. The depression on county land could be expanded and culvert lowered. The county has stated so far that permission to work in the area will not be given. The board maintains that this is an issue between the owners, developer, and county. Mr. Muellner stated county staff will be discussing the issue tomorrow.
- ROAD MAINTENANCE - discussion with Todd Schendzielos on road plowing and sweeping sand in the spring. The board stated he should sweep sand in the same areas as previous years.
- ENGINEER'S REPORT:
- Progress on road inventory discussed. Eyk presented historical road maps from 1888-1934.
- Rod Dragsten is requesting approval of installation of street lighting in Eagle Lake Estates because of vandalism. The board reiterated that the poles have to be located out of the recovery area.
- SUPERVISOR REPORTS - L. Olson reported on Fire Board action. Also he will contact Jeff Peterson regarding signs in Cedar Crest. M. Limpert reported on Comprehensive Plan. "No Skateboarding" signs will be installed in front of and on the side of the Town Hall Building.
- TREASURER'S REPORT -M. Limpert moved second L. Olson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second M. Limpert warrants \#10322 to 10349 in the amount of $\$ 42,080.68$ be paid. Motion carried all voting for.
- L. Olson moved second M. Limpert meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

- Minutes of April 16, 2007 Regular Meeting and Road Viewing of May 5, 2007
- Sherburne County Sheriff's Department
- Chad Arthur - Conditional Use Permit Gravel Mining 1,000 to 10,000 Cubic Yards for a Pond on Joseph Arthur property, $12519185^{\text {th }}$ Ave. SE.
- Dance Investments, LLC, Steve \& Candace Simons, Owner (Imperial Motors Property) Conditional Use Permit to operate a Used Car Lot selling Vehicles, Boars, Farm Equipment
- Engineer's Report
- Great River Energy - $137^{\text {th }}$ St. Road Crossing for transmission line - request signature indicating no permitting from Becker Township is required for this project
- Sherburne County Planning \& Zoning - Complete survey on Commercial \& Industrial Development
- Phone request - Donna Jackson stated she was going to send a letter requesting dust control on their road. No letter received yet.
- Reorganization
- Salaries for Board Members, Election Judges, Clerk, Treasurer
- Signing and Brushing
- Snowshoveling, Outside and Inside Maintenance
- Board representatives for Fire Board (Kyle \& Lester), Sherburne County Association of Townships (Gary), Park Board (Kyle), County Planning and Zoning (Gary), Northstar Corridor (Mark)
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn

Becker Township Board met on Monday, May 21, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Lester Olson, Howard Johnson, Kyle Johnson, Mark Limpert, Judy Shermak, Renee Marquette. Absent: None.
Also present: John Maas, Joseph \& Chad Arthur, Frank Kasowski, Jr., Dave DeMars-Citizen
Newspaper, T. Vander Eyk-Engineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES - H. Johnson moved second M. Limpert minutes of April 16, 2007 Board Meeting and minutes of May 5, 2007 Road Viewing Meeting be approved as distributed. Motion carried all voting for.
- JOSEPH \& CHAD ARTHUR - requested approval of Conditional Use Permit for Grading, Excavating or Filling of 1,000 to 10,000 cubic yards - for a pond. They stated they will excavate a pond six feet deep, $80 \times 200 \mathrm{ft}$., located at $12519185^{\text {th }}$ Ave. K. Johnson moved second M. Limpert to forward favorable recommendation to County Zoning. Motion carried all voting for.
- JOHN MAAS - IMPERIAL MOTORS - Mr. Maas is in the process of obtaining a Conditional Use Permit to operate a Used Car Lot selling Vehicles, Boats, Farm Equipment. He has a purchase agreement at this time. Plans are to clean it up, maybe add on, blacktop, fence, lighting, more than one entry, 125 to 150 vehicles, make improvements as needed. He is planning on taking over October or November. Hammer said design standards are being drafted in the Comprehensive Plan and a moratorium on commercial and industrial development is still in effect. Limpert stated the board cannot make official comments or give approval until the Comprehensive Plan is adopted, which will be in August or September of this year. At that time a Developer's Agreement can be entered into. Eyk said grading plans, drainage and stormwater management provisions will be needed. K. Johnson suggested soil borings as there may be buried concrete at the site. The board was encouraged by plans for improvement. No action taken at this time.
- ENGINEER'S REPORT:
- ASPEN RIDGE - Developer is requesting partial release of deposit of $\$ 2,000$ for the removal of the intersection of $124^{\text {th }}$ Street with County Road 73. The intersection has been removed but has not been stabilized (seeded). M. Limpert moved second L. Olson to release $\$ 1,000$ at this time, the remaining $\$ 1,000$ when work is completed. Motion carried all voting for.
- SHERBURNE COUNTY SHERIFF'S DEPT. - Sgt. Don Starry reported 138 incidents for March and 149 incidents for April within the township. Discussion regarding Carroll Martini's phone calls regarding dust problems on $127^{\text {th }}$ Street. Supervisors indicated the calls bordered on threatening. Sgt. Starry said he would talk with Mr. Martini and report back. The board stated little can be done for dust control when there is no rain to activate the calcium chloride application.
- Engineer's Report - continued
- SNAKE RIVER ESTATES - L. Olson moved second M. Limpert to approve Partial Release No. 6 in the amount of $\$ 21,540.13$. Motion carried all voting for.
- Developer's Agreement - Lien waivers are not included in the Developer's Agreement. Eyk will contact township attorney regarding waiver language to include in the DA.
- HIDDEN HAVEN - K. Johnson moved second H. Johnson to approve Partial Release No. 7 (Interest Accrual) in the amount of $\$ 1,858.36$. Motion carried all voting for.

May 21, 2007
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- ROAD TOUR - The following road issues will be addressed:

1) Standard chip-seal for $143^{\text {rd }}$ Ave. at east end of golf course, Ironwood Circle, and Greenview Road.
2) Overlay $185^{\text {th }}$ Ave. - discussion on culvert extension. Eyk will get prices.
3) Dead End road signs and $T$ signs as needed.
4) Filly Trail upgrade and tarring. The board reviewed the estimate, construction and grading operations, stockpiling topsoil, fencing costs. K. Johnson will talk to Bob Anderson about fixing the curve in the road. M. Limpert moved second H. Johnson to have Eyk prepare bids for the overlays and Filly Trail project with option of fixing curve. Bid letting will be June 18, 2007 at 8:00 p.m. during the board meeting. Motion carried all voting for.
5) Dust Control will be done on $107^{\text {th }}$ St., $122^{\text {nd }}$ St., and $127^{\text {th }}$ St.
6) Bridgeview - Reviewed Barr Engineering letter of recommendation for drainage improvement dated November 21, 2002.

- COUNTY ZONING SURVEY on Commercial \& Industrial Development was not completed because the board felt the questions did not address proper land uses for the three different areas listed.
- H. Johnson moved second M. Limpert to leave salaries for Board Members, Election Judges, Clerk, Treasurer, Signing and Brushing, Outside and Inside Maintenance remain the same as 2006. Board Representatives on various boards and committees will also remain the same. Motion carried all voting for.
- SUPERVISOR REPORTS - G. Hammer and M. Limpert reported on Comprehensive Plan Meeting. H. Johnson reported on Sherburne County Association of Townships Meeting. G. Hammer reported on County Planning and Zoning Meeting.
- SGT. DON STARRY returned to the meeting and reported he talked with Mr. Martini and said he just wants something done about dust control. Application will be done on Wednesday of this week.
- TREASURER'S REPORT -L. Olson moved second K. Johnson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second H. Johnson warrants \#10370 to 10396 in the amount of $\$ 68,419.06$ be paid. Motion carried all voting for.
- K. Johnson moved second H. Johnson meeting be adjourned. Carried all voting for.

Judy Shermak
Clerk

- Minutes of March 19, 2007 Regular Meeting
- Ken Nolmbeck
- Sherburne County Sheriff's Department
- Han Estate
- Engineer's Report
- Sherburne County Attorney's Office - Approve expenditure of fine money collected and reimbursed to Township for defraying costs associated with public safety
- Sherburne County Planning \& Zoning - Complete survey on Commercial \& Industrial Development
- Reorganization
- Elect Chair by motion

 Salaries for Board Members, Election Judges, Clerk, Treasurer
- Signing and Brushing 25.00
- Snowshoveling, Outside and Inside Maintenance $15^{00}$
- Board representative for Fire Board (Kyle \& Lester), Sherburne County Association of Townships (Geary), Park Board (Kyle), County Planning and Zoning (Gary), Northstar Corridor (Mark)
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn

Correspondence - Phone message - Doug from Aztek Corporation will be working in Livonia Township and is contacting all other townships. He is interested in doing sealcoating, crackfilling, patching, etc. Cell \# 320-248-9125, Office \# 320-363-8500

## APRIL 16, 2007

## BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, April 16, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Lester Olson, Howard Johnson, Judy Shermak, Renee Marquette. Absent: Kyle Johnson, Mark Limpert.
Also present: Ken Holmbeck-Sherburne County Surveyor, Dan Kron-Surveyor, Craig Johnson, T. Vander Eyk-Engineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES - L. Olson moved second H. Johnson minutes of March 19, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- SHERBURNE COUNTY SURVEYOR - Ken Holmbeck is visiting town board meetings, taking questions, and reviewed the county role in platting.
- HANS ESTATES - Craig Johnson and Dan Kron requested Preliminary and Final Plat approval for Hans Estates-2 lots-9.19 acres, in Sec. 27-Twp. 34-Rg.-28. H. Johnson moved second L. Olson to approve plat with comments: 1) Recommended use of township road (cul-de-sac) of Turnquist Farms as access for Lot 1, rather than County Road 11. 2) The board did not object to the Simmons driveway, to the south of plat, currently built across utility and drainage easement. Motion carried all voting for.
- ROAD VIEWING AND MAINTENANCE - discussion with Todd Schendzielos on road maintenance, gravel needed, and patching to be done. Road viewing was set for May 5, 2007 at 7:00 a.m.
- ENGINEER'S REPORT:
- Bridgeview drainage issue - Eyk reported that when flooding originally occurred the insurance carrier stated they were going to move or demolish the house affected, but then sold it. No other progress to report.
- Filly Trail - B\&P Engineers will prepare data to review at May meeting, and decision will then be made on whether to let bids.
- Developer's Agreement - Lien waivers are not included in the Developer's Agreement. Eyk will contact township attorney regarding waiver language to include in the DA.
- COUNTY FINE COLLECTIONS - H. Johnson moved, second L. Olson, to approve agreement with County Attorney and Sheriff to use funds collected for fines and reimbursed to the township to defray costs associated with public safety. Motion carried all voting for.
- BOARD CHAIR - H. Johnson moved second L. Olson to elect G. Hammer as Chair for the board. Voting yes: H. Johnson, L. Olson. Abstained: G. Hammer. Motion carried.
- SUPERVISOR REPORTS - G. Hammer reported on Comprehensive Plan meeting.
- TREASURER'S REPORT -L. Olson moved second H. Johnson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second H. Johnson warrants \#10350 to 10369 in the amount of \$9,290.51 be paid. Motion carried all voting for.
- H. Johnson moved second L. Olson meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

## June 18, 2007

Agenda

- Minutes of May 21, 2007 Regular Meeting
- Sherburne County Sheriff's Department
- Faith Brennan - Signs for $67^{\text {th }}$ Street
- Jim Free - second driveway approach on Greenview Road
- Bid Opening at 8:00 p.m.
- Engineer's Report
- Sherburne County Auditor/Treasurer - Renewal of Tobacco License for Salida Depot and

Holiday Station Store \#598 - review and make comments, if any.

- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn

JUNE 18, 2007
BECKER TOWNSHIP BOARD MEETING
Becker Township Board met on Monday, June 18, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Howard Johnson, Lester Olson, Judy Shermak, Renee Marquette. Absent: Mark Limpert, Kyle Johnson.
Also present: Sgt. Dan Frank, Jim Free, Faythe Brennan, Jon Sevald-Sherburne County Zoning, Brian Muellner, Dave DeMars-Citizen Newspaper, John Riebel, Frank Kasowski Jr., Representatives from Knife River, Veit, Hardrives, Inc., T. Vander Eyk-Engineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES - H. Johnson moved second L. Olson minutes of May 21, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- SHERBURNE COUNTY SHERIFF'S DEPT. - Sgt. Dan Frank reported 147 incidents in the township for May. Discussion with residents on speed issues and extra patrolling was requested.
- JIM FREE - requested approval for second driveway at 10565 Greenview Road, for personal use for garden and cutting wood. H. Johnson moved second L. Olson to approve with a 15 inch culvert, no damage done to tar road, and engineer will inspect. Motion carried all voting for.
- TOBACCO LICENSES - the board made no comments to County Auditor/Treasurer for tobacco licenses for Salida Depot and Holiday Station Store \#598.
- ENGINEER'S REPORT:
- BRIDGEVIEW - Brian Muellner-homeowner, met with John Riebel and Mark Limpert regarding drainage problems. Feasibility Study for Drainage Improvements along $173^{\text {rd }}$ Circle SE presented to board and discussion held on possible solutions. The county is no longer willing to increase size of basin on their property. Estimated cost of improvement explained in the attached study is $\$ 82,000$.
- 2007 ROAD PROJECTS - revised estimate, with larger widths for roadways, for Filly Trail, $157^{\text {th }}$ Ave. SE, $92^{\text {nd }}$ St. SE, and $127^{\text {th }}$ St. SE were reviewed. K. Johnson, H. Johnson, and T. Vander Eyk met with Anderson's regarding Filly Trail. Easements may be needed and they will try to negotiate. Slope Easements and Agricultural Damages estimated for landowners along Filly Trail were reviewed.
- ROAD MAINTENANCE - Schendzielos will start mowing ditches. A brush mower will be rented.
- SUPERVISOR REPORTS - H. Johnson and G. Hammer reported on annexation committee meeting. A Joint Resolution for Orderly Annexation Between the Township of Becker and the City of Becker was reviewed. No action taken. G. Hammer reported on Comprehensive Plan meeting. L. Olson reported on County Parks \& Trails Committee and also on Fire Board meeting.
- BID OPENING - At 8:00 bids for 2007 road projects were opened. Results are as follows:

Seal Coat Projects - Caldwell Asphalt Co., Inc. - $\$ 66,264.20$, Allied Blacktop Co. - $\$ 55,597.50$, Astech Corp. - \$53,996.30.

Filly Traih - Veit \& Company, Inc. - \$236,075.40, Hardrives, Inc. - \$200,013.79, M. L. Schendzielos \& Son - $\$ 158,520.76$, Frattalone Companies, Inc. - $\$ 325,161.45$, Knife River Corporation - North Central - \$171,677.70, Randy Kramer Excavating Inc. - \$186,088.41, Dennis Fehn Gravel \& Excavating, Inc. - $\$ 209,797.95$. H. Johnson moved, seconded by L. Olson, to accept the lowest bids of M. L. Schendzielos \& Son for Filly Trail, and Astech Corp. for Seal Coat Projects, contingent on bid tabulation and recommendation by Bogart-Pederson Engineer Vander Eyk. Motion carried all voting for.

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- JON SEVALD, COUNTY ZONING PLANNER - updated the board on amending County Ordinances for Commercial, Industrial, and Conditional Use Permits. He reviewed township survey results and is asking for input from all town boards. Discussion on types of buildings for commercial and industrial districts, types of home businesses, and other aspects related to ordinances.
- TREASURER'S REPORT -Discussion on money received from the Sheriff's Dept. for fines and fees collected. The board favored establishing a Public Safety Fund as the receipts may only be used for this purpose. H. Johnson moved second L. Olson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second H. Johnson warrants \#10397 to 10414 in the amount of $\$ 49,903.88$ be paid. Motion carried all voting for.
- L. Olson moved second H. Johnson meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

- Minutes of June 18, 2007 Regular Meeting
- Sherburne County Sheriff's Department
- Tom Althoff $-107^{\text {th }}$ St. SE
- Lloyd Koranda - Sketch plan for subdividing property
- Jane DuMonceaux - Smoking ban at Salida
- Larry Angell - regarding Filly Trail
- Engineer's Report
- Insured Property Valuation to be done by Mn. Association of Townships Agency
- Treasurer's Report
- Approve payment of warrants
- Adjourn

Becker Township Board met on Monday, July 16, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Lester Olson, Howard Johnson, Kyle Johnson, Mark Limpert, Judy Shermak, Renee Marquette. Absent: None.
Also present: Larry \& Lora Angell, Kevin \& Judy LaVoi, Randy Luth, Tom Althoff, Joan Hesley, Mike \& Ann Johnson, Dennis \& Cheryl Steele, Lloyd F. Koranda, Gregg \& Lori Karnis, Ken \& Jayne Dreier, Alan \& Kay Nelson, Jane DuMonceaux, T. Vander Eyk-Engineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES -M. Limpert moved second H. Johnson minutes of June 18, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- $107^{\text {th }}$ STREET $/ 147^{\text {th }}$ AVENUE - Residents living on $107^{\text {th }}$ St. (Pebble Creek North) and $147^{\text {th }}$ Ave. (Pebble Creek Pines) requested action be taken on upgrading $107^{\text {th }}$ Street. Tom Althoff asked what the long term plans are for the road. Hammer explained it is on the town line with the City of Becker and upgrading has been discussed with them. The city has future plans for sewer and water across the river and will use the road right of way for construction, therefore would have to tear up the pavement. Legislation may happen whereby cost would have to be shared between the two government entities. Randy Luth wants to pave it to Pebble Creek Pines and asked if a cost estimate has been done. T. Vander Eyk, Engineer, said it is $3 / 8$ mile and approximate cost at this time is $\$ 150,000$. Ditches would have to be cut for a 9 -Ton road and trees would have to be removed. Kevin LaVoi asked is a decent base could just be put in. Dennis Steele urged the board to work with the city to get it paved. Assessing benefiting owners was discussed. Eyk will check on ownership and will confirm whether corporate limits run down the center of the road. Limpert felt the board should pursue some sort of improvement. K. Johnson felt the township should go ahead with plans to pave if the city pays half. H. Johnson said it would be discussed at the next Annexation Committee meeting.
- FILLY TRAIL - Larry and Lora Angell inquired about the position of the stakes from the center of the road as Filly Trail is being upgraded. He felt they were too far into his property and was concerned about trees. Eyk stated the road was surveyed and recorded in 1983 and the legal right of way is being staked. Tree removal should not be a concern as every effort is being made to preserve them.
- LLOYD KORANDA - presented sketch plan for subdividing property off $128^{\text {th }}$ Avenue, a dead end road. The area is approximately 50 acres in Section 12-Twp. 34-R28. He asked is a dead-end road could be put in. The board stated it must meet county standards and he would have to tar $128^{\text {th }}$ Ave. also. No action taken.
- JANE DUMONCEAUX - presented plans for a patio/porch for Salida Depot, 50\% open, located right outside the main door because of the October $1^{\text {st }}$ smoking ban. Approval from the local government is needed for the location from the building. H. Johnson moved, second M. Limpert to approve plans for patio smoking immediately outside the door, as long as it abides by State Law. Motion carried all voting for.
- ENGINEER'S REPORT:
- ASPEN RIDGE - Daryl Olson driveway was obliterated but now someone is using for a driveway.
- SNAKE RIVER ESTATES - A basement has been exposed too long and is half demolished. Pavement for balance of road will be scheduled.
- EAGLE LAKE ESTATES - Notice from county zoning received of several large old oak trees along $118^{\text {th }}$ St. which have been loosing their footing. Eyk confirmed it was from the ditch cut and should be taken care of as far as preserving them and erosion.

July 16, 2007
Page 2

- Asthec Corporation will start chipping and sealing 2007 road projects August $6^{\text {th }}$.
- BRIDGEVIEW - tax abatement was given to three homes affected by high water table. He has Felix Schmiesing, County Commissioner, to have the county draft a position statement to those homeowners.
- JIM FREE - No culverts have been installed in the entire Pebble Creek North plat so none was required for his second approach.
- FILLY TRAIL - the board approved a change order for $\$ 15,720.00$.
- INSURANCE - The Minn. Association of Townships has chosen Becker Township to do a valuation of insurance coverage as part of their study to add this service to their agency. There will be no cost. Clerk will set time and date.
- TREASURER'S REPORT -The treasurer noted that a Fines \& Fees Fund has been added to the report. L. Olson moved second M. Limpert treasurer's report be approved as distributed. Carried all voting for.
- SUPERVISOR REPORTS - M. Limpert reported on Comprehensive Plan Meeting. Discussion included goals, tiered tax base, and land use plans. The committee is planning for adopting the plan in September. G. Hammer reported on Annexation Agreement changes. L. Olson reviewed the Fire Department Budget.
- K. Johnson moved second H. Johnson warrants \#10415 to 10437 in the amount of $\$ 81,244.41$ be paid. Motion carried all voting for.
- H. Johnson moved second M. Limpert meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

- Minutes of July 16, 2007 Regular Meeting
- Sherburne County Sheriff's Department
- Dave Gilbert - Easement
- 7:30 p.m. - Veit USA, Inc. - request to rezone parcel from agricultural to heavy industrial use to allow non-metallic mineral mining and to operate a construction debris landfill
- Imperial Motors - CUP to operate a used car lot
- Engineer's Report
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn

Becker Township Board met on Monday, August 20, 2007 at 7:00 p.m. at Becker Township Hall. Present: Lester Olson, Howard Johnson, Kyle Johnson, Mark Limpert, Judy Shermak, Renee Marquette. Absent: Gary Hammer.
Also present: Maynard Delles, Ian Vagle, Kevin \& Judy Lavoi, Tom \& Jan Althoff, Mark \& Janice Bauer, Ken \& Jayne Dreier, Alan \& Kay Nelson, David \& Carrie Gilbert, Jamie Schmidt, Mr. \& Mrs. Eddie Rygh, T. Vander Eyk-Engineer, Todd Schendzielos, Dave DeMars-Citizen Newspaper, Richard Schieffer-Twp. Attorney, Angela Sauro-Court Reporter.
Acting Chair Howard Johnson called the meeting to order.

- MINUTES -M. Limpert moved second L. Olson minutes of July 16, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- DAVE AND CARRIE GILBERT - would like to split a 20 acre parcel into one 15 and one 5 acre parcel, located in Sec. 23-Twp. 45-Rg. 29. They would need an easement to $177^{\text {th }}$ Avenue, a private road, as they cannot use County Rd. 4. The Board stated that when platted the private road would have to be built to current township standards and a cul-de-sac would be needed. The Gilberts stated it would be too cost prohibitive at this time.
- VEIT USA, INC. - Ian Vagle and Maynard Delles presented Request for an Amendment to the Sherburne County Comprehensive Land Use Map and to the Sherburne County Zoning Map to Rezone Parcel from an Agricultural Use to a Heavy Industrial Use to allow Non-Metallic Mineral Mining and to operate a Construction Debris Landfill. The location is in Section 17, Twp. 33, Rg. 28, PID 05-017-2201, 200 acres. They are requesting comments for Sherburne County Zoning Administration from the Town Board. Veit has purchase agreement for the 200 acres they wish to expand. Close to 30 acres are filled at the Vonco II site, with an estimated 48 year life span left. Most refuse is coming from the northwest metro area. M. Limpert explained the Becker Township Comprehensive Plan, which will be finalized at the next board meeting and implementation proceedings will then begin. Current moratorium was discussed. H. Johnson stated is does not fit into the comprehensive plan as the township is hoping to get more businesses, employment opportunities, and tax base. K. Johnson moved, second L. Olson, not to expand or rezone any more land within the township to Heavy Industrial Land Use, of which landfill operations fall under. The Town Board is anticipating adopting the Comprehensive Plan for Becker Township at the September 17, 2007 board meeting. Contributing factors for the above decision include:

1. The Comprehensive Plan is focusing on more local employment opportunities, tax base, and quality buildings.
2. Effective use of Rail System.
3. Highest and best use of the land, also recognizing that 160 acres has been set aside for the existing landfill purposes and these 160 acres have another 48 year life expectancy. Motion carried, all voting for.

- IMPERIAL MOTORS - Mr. \& Mrs. Eddie Rygh requested information on what is needed for the Conditional Use Permit for their used car lot. They have a buyer and need to know when the moratorium will be lifted. The board said they will be able to comment on the request at the September $17^{\text {th }}$ meeting and would like to see what the new owner is going to do and a sketch plan will need to be reviewed for the comprehensive plan.

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- ENGINEERS REPORT:
- FILLY TRAIL - project is started. L. Olson moved second K. Johnson to pay Partial Pay request of $\$ 20,878.16$. Motion carried all voting for. L. Olson moved, second M. Limpert to pay for change order for Slope Easements for stockpiling of topsoil of $\$ 10,500$, and $\$ 5,220$ for corrugated steel pipe instead of reinforced concrete pipe. The contractor said it was an oversight and he would stand the loss, but Eye said his bid still would have been the lowest. Motion carried all voting for.
- SEALCOATING - road projects will be started on Friday, August $24^{\text {th }}$.
- CENSUS BUREAU REPORT - has been turned over to Sherburne County Public Works.
- $107^{\text {TH }}$ STREET FEASIBILITY STUDY FOR UPGRADE-Eyk presented four options (see attached). A joint resolution with Becker City would be needed. Discussion on right-of-ways and easements. Laws on sharing maintenance for shared roads need to be researched. The city is eventually planning to route sewer and water to the river along the $107^{\text {th }}$ Street corridor.
- EAGLE LAKE ESTATES - Two oak trees have roots exposed $118^{\text {th }}$ St. Ditch blocks are needed, pipe in center of road, erosion control, and seeding. Jamie Schmidt, owner of the lot, was present for the discussion. Kraemer was the contractor. Eyk will get cost estimate for fixing the problem.
- SUPERVISOR REPORTS - K. Johnson reported the Becker Legion wants to buy the old fire hall. He feels the old part should come down as it needs major repairs. The township would like to use the space for parking. H. Johnson reported on quarterly Sherburne County Association of Townships meeting at Livonia Town Hall. L. Olson reported on Fire Board meeting. M. Limpert reported the Comprehensive plan is in the final stages and could possibly be adopted at the next meeting. The board told Schendzielos to mow ditches again and do some brushing.
- TREASURER'S REPORT - M. Limpert moved second K. Johnson treasurer's report be approved as distributed. Carried all voting for.
- K. Johnson moved second H. Johnson warrants \#10438 to 10457 in the amount of $\$ 84,212.56$ be paid. Motion carried all voting for.
- L. Olson moved second K. Johnson meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

## September 17, 2007 <br> Agenda

- Minutes of August 20, 2007 Regular Meeting
- Sherburne County Sheriff's Department
- Dale Hedtke - Signs in Bridgeview
- Erickson Acres - Preliminary and Final Plat Review - Comment to Zoning
- Imperial Motors - CUP to operate a used car lot
- Engineer's Report
- Comprehensive Plan
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn

Becker Township Board met on Monday, September 17, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Lester Olson, Howard Johnson, Kyle Johnson, Judy Shermak, Renee Marquette. Absent: Mark Limpert.
Also present: Gladys Erickson, Brian \& Terri Hughes, Frank Kasowski, Jr., Steve Pearson, Dale Hedtke, Ian Vagle \& Steve Hallgren-Veit USA, Kevin \& Judy Lavoi, Kelli Neu-Becker City Planner, T. Vander Eyk-Engineer, Todd Schendzielos, Dave DeMars-Citizen Newspaper, Richard Schieffer-Twp. Attorney, Jon Sevald-Sherburne County Zoning.
Chair Gary Hammer called the meeting to order.

- MINUTES -H. Johnson moved second L. Olson minutes of August 20, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- BECKER CITY - Kelli Neu, City Planner, and the Town Board agreed to hold an Orderly Annexation Agreement Joint Public Hearing at Becker City Hall, October 2, 2007 at 6:30 p.m. October $9^{\text {th }}$ would be an alternate date.
- DALE HEDTKE - requested Watch for Children and 25 miles per hour sign at the entrance of Riverview Circle in Bridgeview. He stated there are 10 children, one who is in a wheelchair, and they have concerns over the speed of vehicles. The board approved.
- ERICKSON ACRES - Gladys Erickson, Brian \& Terri Hughes requested Preliminary and Final Plat approval for Erickson Acres - 1 lot, 2.75 acres, located in Sec. 3, Twp. 34, Rg. 28. H. Johnson moved, second K. Johnson, to approve and forward favorable recommendation to Sherburne County Zoning. The board directed them to install a culvert in the driveway - 15 " minimum, with aprons. Motion carried all voting for.
- SHERIFF'S DEPT. - Sgt. Don Starry reported on incidents in the township during June, July, and August. The board asked for extra patrol in Bridgeview.
- IMPERIAL MOTORS - Jon Sevald, Sherburne County Zoning, stated the Conditional Use Permit request has been withdrawn.
- ENGINEER'S REPORT:
$107^{\text {th }}$ STREET - discussed Becker City participation in improving the road as it is on the border. Kelli Neu asked the board to make a formal request; the city may share in the cost of improving. Bids can be put out next spring. Attaching bid to a county project will provide best prices. Eyk will help.in drafting the request.

SEALCOATING - 2007 road projects was completed August $21^{\text {st }}$ and $22^{\text {nd }}$. L. Olson reported damage done to one road. Looked like something was dragged over it with a sharp runner. Eyk will check it out. K. Johnson moved second L. Olson to approve partial pay of \$52,083.75 to Astech Corp.

BOULDER CROSSING - H. Johnson moved second K. Johnson to approve payment of $\$ 19,648.00$ to developer for partial payment of upgrade of $87^{\text {th }}$ Street. Motion carried all voting for. L. Olson moved second H. Johnson to approve Partial Release No. 4 in the amount of \$150,076.20. Motion carried all voting for.

FILLY TRAIL - K. Johnson moved second H. Johnson to approve Partial Pay of \$46,118.22. Carried all voting for. Approval of Change Order was requested because $5,650 \mathrm{cu}$. yards of organic soils used in the original construction of Filly Trail had to be excavated and replaced with $7,136 \mathrm{cu}$. yards of granular borrow. Purpose of the change is to provide a stabilized embankment. L. Olson moved second K. Johnson to approve change order in the amount of $\$ 30,142.00$. Carried all voting for.

EAGLE LAKE ESTATES - Two oak trees have roots exposed $118^{\text {th }}$ St. Ditch blocks are needed, pipe in center of road, erosion control, and seeding. Both trees are outside of the right of way. Estimate received from Schendzielos is $\$ 3500$. The board approved if the landowner will not take the trees out.

PETERSON FARMS - Patching and the second lift of tar needs to be done.
SNAKE RIVER ESTATES - Ditches are not cut on the north side from where the old driveway was. Eyk will inform developer.

- COMPREHENSIVE PLAN - Attorney Richard Schieffer explained the process of adopting the comprehensive plan. The board must form a Planning Commission which will serve in an advisory capacity to the town board. H. Johnson moved second L. Olson to adopt Ordinance 07-01 Establishing a Planning Commission for the Town of Becker, temporarily consisting of the five town board members. The total members of the Planning Commission was changed from seven to five total members. Motion carried, all voting for. G. Hammer moved second H. Johnson to approve the Comprehensive Plan with changes made at the September 17, 2007 Advisory Committee Meeting. Grammatical errors will be corrected. Changes were made in design standards and implementation. Motion carried, all voting for. G. Hammer moved, second H. Johnson to refer the Comprehensive Plan to the Planning Commission and hold a public hearing at 6:30 p.m. on October 15, 2007 to consider recommendations to the Becker Town Board for the adoption of the Comprehensive Plan. Motion carried, all voting for.
- SUPERVISOR REPORTS - H. Johnson reported on options discussed with the city for the old fire hall. L. Olson reported on Fire Board.
- TREASURER'S REPORT - H. Johnson moved second K. Johnson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second K. Johnson warrants \#10458 to 10482 in the amount of $\$ 291,804.73$ be paid. Motion carried all voting for.
- H. Johnson moved second K. Johnson meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

# Becker Township/City of Becker <br> Orderly Annexation Agreement <br> Public Information Meeting <br> October $2^{\text {nd }}, 2007$ 

The Becker City Council and Becker Township Board held a joint public information meeting at 6:30 p.m., October $2^{\text {nd }}, 2007$, at 12060 Sherburne Ave., Becker, MN. City representatives present were: Mayor Ken Paulson; Council Members Phil Knutson, Kevin N. Rieland Sr. and Mark Kolbinger Jr.; City Clerk Nancy Fiereck, City Administrator Joe Rudberg and Community Development Director Kelli Neu were also present. Absent was Gregg W. Nelson. Township officials present were: Township Supervisor/Board Chair Gary Hammer; Supervisors Howard Johnson, Kyle Johnson, and Mark Limpert; and Township Clerk Judy Shermak. Dick Schieffer, Township Attorney, arrived late. Absent was Lester Olson.

Mayor Ken Paulson opened the meeting. Kelli Neu introduced the Annexation Committee: Phil Knutson, Mark Kolbinger representing the City and Gary Hammer and Howard Johnson representing the Town Board. The committee has been working on the orderly Annexation Agreement for some time. The draft Orderly Annexation Agreement that is being outlined tonight serves as a joint resolution between both entities outlining the annexation procedures that the Township and City have been following for years.

Kelli explained the agreement covers all of the properties within Becker Township. She referenced the map on the wall showing all of the properties within the Orderly Annexation Area.

She also said that the Orderly Annexation Agreement must go through the Office of Strategic and Long Range Planning for approval. The way the agreement is worded the State office can review and comment but must approve the agreement. Also there can be no alteration of the boundaries without consent of the two boards. City charges for utilities including trunk services and connection charges will be at the City's customary rates for improvements at the time of development or connection.

Utilities will be installed and assessed on the property owners timeline unless the property is sold for purposes other than agricultural designation, the property has a failing septic system; state and federal law requires connection, or ten years have passed since the property was annexed into the City.

Tax revenue sharing was set up on a six year schedule. For each of the five years following annexation the City will rebate the Town a portion of the amount collected equal to the year prior ad valorem taxes to be paid to the Town.

Tiered tax rates will be established for the newly annexed properties during the first five years following annexation.

Kelli explained the Orderly Annexation Agreement establishes a Joint Planning Board to review development requests in the Township. The Joint Planning Board
would be made up of two City representatives and three Town representatives. The Board would serve as an advisory committee to the Town Board.

Roads and other infrastructure improvements required by a development will be negotiated and addressed at the time of annexation of individual parcels.

The effective date of the agreement is from the adoption by each entity until December $31^{\text {st }}$, 2017. Each entity also agrees to work toward renewal of the agreement at least six months prior to the expiration date.

Comment was received from the following persons in attendance:
Mayor Paulson asked about the cost of using the City Planning Department. Kelli said that staff costs will be reimbursed by the rate is yet to be established.

Laurie McConnell, asked if an individual had a choice to be annexed? It was explained to her that a person would have to petition to be annexed, which is the current procedure.

Jim Martin asked if $21 / 2$ acre development would still be allowed. He asked about the ordinances and the developing of the ordinances. Gary stated that this agreement is not about the ordinances. They will be dealt with separately. Gary said that they would want to streamline the procedure and to not have restrictive controls. Jim also asked where one would get a building permit, the City, Township or the County. Explained was that until a piece of property is annexed it would be through the County. Jim also asked if this is a way to get one house per 40 acres zoning. Gary Hammer stated it is not.

Gary Hammer discussed about rural and urban taxation rate mainly for agricultural land.

Phil Knutson Discussed annexing land (mainly agricultural) that does not have a purpose would not be a candidate for annexation because no use would have been established for or development zoning purposes.

Kevin Rieland Asked about if we would have to annex farm land because it was next to a development. It was explained there was no benefit to the property (farm to be annexed). Kelli explained if undeveloped agriculture land were annexed it could have assessments deferred and could be taxed at a rural rate.

Lonny Seeley asked about his five acre parcel that he owns that is surrounded by approximately 635 acres of Xcel property. He asked if he would be considered as an island (because it is more than two acres). It was described that if other property was annexed around him he more than likely would stay agricultural. He asked if he would be forced to annex if everyone around him was annexed. Kelli talked about the island 2 acres or less. Lonny stated he was five acres so he would not be considered an island eligible for annexation. Gary Hammer said that this agreement would allow control to the Township Officials and not necessarily the County regulations.

The document will be reviewed at the next Township meeting (October $15^{\text {th }}$ ) and City (October $16^{\text {th }}$ ) meetings.

Township Supervisor Gary Hammer adjourned the meeting at 7:06 p.m.


Goudy shermale
Judy Shermak
Becker Township Clerk

## 6:30 p.m. - Public Hearing Becker Township Planning Commission

Consider recommendations to the Becker Town Board for the adoption of the Becker Township Comprehensive Plan.

- Minutes of September 17, 2007 Regular Meeting
- Minutes of October 2, 2007 Orderly Annexation Agreement Public Information Meeting
- Sherburne County Sheriff's Department
- Becker Youth Sports Association - Sherry Hubbard - Charitable Gambling Permit at Salida's and Chico's
- Derek Kent - Conditional Use Permit for Welding and Machine Shop Home Business $1713577^{\text {th }}$ St. SE
- Kelli Neu - Becker City
- Schmidt South Acres - Discuss potential resolution of a road installation
- Bob Anderson - Filly Trail
- Engineer's Report
- Comprehensive Plan
- Supervisor Reports
- Treasurer's Report
- Approve payment of warrants
- Adjourn

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OCTOBER 15, 2007
BECKER TOWNSHIP
PLANNING COMMISSION PUBLIC HEARING - 6:30 P.M. BOARD MEETING - 7:00 P.M.

Becker Planning Commission met on Monday, October 15, 2007 at 6:30 p.m. at Becker Township Hall. Present: Gary Hammer, Lester Olson, Kyle Johnson, Judy Shermak, Renee Marquette. Absent: Mark Limpert, Howard Johnson
Also present: Twp. Atty. Richard Schieffer, Harold Skjelbostad-Biko Associates, Kelli Neu-Becker City Planner, Steve Person, Frank Kasowski, Jr., Brad Wilkening, Ian Vagle-Veit, Steve Halgren-Veit, Jack Perry-Briggs \& Morgan-Attorney for Veit, Barb Carey-Court Reporter from Kirby A. Kennedy, Felix Ramola, Tom Schmidt, Rick Schmidt, Dana Salisbury, Elizabeth Scudder, Robin Stack Hensen, Karen \& Bill Sadlowsky, Mick Ziegelmann-Becker City, S. Bjorklund, Mike Schmidt, Bill Schmidt, Derek \& Amanda Kent, Aaron Anderson, Robert Anderson, Waldon Anderson, William Sadlowsky, Rod Dragsten. Todd Schendzielos, Stan Lumley, Attorneys Brad Larson and Jim Hess. Chair Gary Hammer called the meeting to order and opened the floor for comments.

Veit attorney Jack Perry asked for a copy of the Comprehensive Plan. Mr. Perry stated a Veit representative has requested it but never received a copy. F. Ramola asked if it is published yet. Atty. Schieffer stated it has not been published yet as it was in the process of being updated for four months, and that he has not seen any requests. Frank Kasowski, Jr. stated citizens would like to review the document because they would like to know what is being planned.

Chair Hammer stated the Comprehensive Plan does not address fees, but is concerned with development along Hwy. 10 not being done haphazardly, and also addresses other areas of future commercial and industrial development.

Harold Skjelbostad of Biko Associates gave an overview of the process and contents of the plan. Hammer spoke of differences between county and township, and what the township can and cannot control.

Steve Pearson questioned land of his that could be annexed into the city and whether it has to be. Kelli Neu explained how the city is looking into the future and possible services it may be asked to provide.

The board reiterated this plan is a start at looking at the future of our township. The plan will be reviewed and a re-evaluation done in six months, if the Town Board adopts the plan.
L. Olson moved, second K. Johnson, forward the Comprehensive Plan to the Town Board for review and approval. Motion carried, all voting for.
K. Johnson moved to adjourn Public Hearing. Second L. Olson and carried all voting for.
 Judy Shermak
Clerk

## BECKER TOWNSHIP BOARD MEETING OCTOBER 15, 2007

Ch. Hammer called the regular board meeting to order immediately following the public hearing.

- MINUTES -L. Olson moved second K. Johnson minutes of September 17, 2007 Board Meeting be approved as distributed. Motion carried all voting for.
- K. Johnson moved second L. Olson minutes of the October 2, 2007 Orderly Annexation Agreement Public Information Meeting be approved as distributed. Motion carried all voting for.
- BECKER YOUTH SPORTS ASSOCIATION, INC. - Sherry Hubbard requested approval for the Becker Youth Sports Association, Inc. to conduct lawful charitable gambling at Chico's Place of Becker and Salida's Event Center. They will be replacing the Becker Jaycees. K. Johnson moved, second L. Olson, to approve. Motion carried all voting for.
- DEREK AND AMANDA KENT - requested approval of Conditional Use Permit for a Home Business in Accessory building - Welding \& Machine Shop, located at $1713577^{\text {th }}$ St. He will be making three-point attachments for tractors, skidloaders, etc.; use UPS for delivery; shed is insulated, heated, and air conditioned. The board felt the nine acre parcel would fit for this use. L. Olson moved second K. Johnson to approve and forward favorable recommendation to Sherburne County Planning \& Zoning. Motion carried all voting for.
- COMPREHENSIVE PLAN - Ch. Hammer called for a Continuation of the Board Meeting on Monday, October 22, 2007 to consider adoption of the Comprehensive Plan as four of five members of the board must be present to vote. L. Olson moved second K. Johnson to continue meeting to October 22, 2007 at 6:30 p.m. Motion carried all voting for.
- ANNEXATION JOINT RESOLUTION - Kelli Neu, Becker City Planner, explained the Joint Resolution for Orderly Annexation Between the Town of Becker and the City of Becker. Stan Lumley had questions regarding city taking land and township incorporating. Discussion followed regarding the future of city and township. L. Olson moved second K. Johnson to adopt the Joint Resolution for Orderly Annexation. Motion carried all voting for.
- SCHMIDT SOUTH ACRES - Attorneys Brad Larson and Jim Hess presented questions to the board regarding the potential resolution of a road installation to service the lands of parties which has been the subject of many years of litigation. Property is located in Sec. 4, Twp. 33, Rg. 28. Would the township ever take over and maintain if the road was brought up to standards? It is a 5200 foot private road, no construction plans yet; Oman Bros. are working on an estimate, where could they put a cul-de-sac the county would accept. They are looking for guidance at this time. Township engineer estimated $\$ 350,000$. Could road be built to lesser standards than today since it is so old? The board said township road standards would not be changed. The board asked them to come back with plans and would like to help them in the process.
- ROBERT ANDERSON - presented a list of nine concerns the Andersons have regarding $83^{\text {rd }}$ Street, Peterson Farms, and Filly Trail which is now being upgraded. Robert read the list (copy attached) and the board will set up a meeting with Andersons and T. Vander Eyk-Engineer.
- ENGINEER'S REPORT:

FILLY TRAIL - most of the gravel has been placed. K. Johnson moved second L. Olson to approve Partial Pay of $\$ 76,152.98$ to Schendzielos \& Son. Carried all voting for.

PETERSON FARMS - have $\$ 105,000$ in their account for the Developer's Agreement. $\$ 100,000$ is to be retained for the Warranty Period and the cost for the overlay will be $\$ 82,000$. The overlay needs to be done this fall because of road restrictions in the spring. The warranty period begins May 8, 2008. Atty. Schieffer will check the Developer's Agreement as there are not enough funds for warranty period and overlay.

October 15, 2007 Board Meeting
Page 2
ROAD INVENTORY is being worked on and will be sent to the county.
SNAKE RIVER ESTATES - Rod Dragsten requested Partial Pay of \$153,120.00. G. Hammer moved to approve. Motion failed for lack of second. Mr. Dragsten asked what the concern was as the house is moved and ditch cut on north side. Eyk stated 1200 feet of $120^{\text {th }}$ Street is not completed. An estimated $\$ 41,300$ is needed for work remaining. G. Hammer moved to approve partial pay and retain enough to finish work remaining. L. Olson seconded and motion carried all voting for.

ASPEN RIDGE - L. Olson moved second K. Johnson to approve Partial Release of \$6,528.79. Motion carried all voting for.

HAN ESTATES - Eyk will check to make sure south end driveway adjoining CSAH 11. L. Olson moved second K. Johnson escrow check can then be given back to owners. Carried all voting for.

BOULDER CROSSING - Final inspections are done and punch list completed. K. Johnson moved second L. Olson to start warranty period September 24, 2007. Motion carried all voting for.
$185^{\mathrm{TH}}$ AVENUE - Eyk reported a blind driveway in Frisk Addition that may need a Blind Driveway sign.

- STEVE PEARSON - asked the board to put warranty period funds of Boulder \& Spud Land Company into higher interest bearing account, specifically a five year Certificate of Deposit. The board discussed and the treasurer will consult with the bank regarding options. He also requested a copy of the April 17, 2007 minutes and a bank activity statement on their account, along with quarterly statements. Steve gave the board a Commitment to Issue Letter of Credit from First Federal Savings Bank, Big Lake, MN, up to $\$ 250,000$ for a term of up to five years. No action taken.
- TREASURER'S REPORT - L. Olson moved second K. Johnson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second K. Johnson warrants \#10483 to 10505 in the amount of $\$ 259,708.74$ be paid. Motion carried all voting for.
- K. Johnson moved second L. Olson meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

## BECKER TOWNSHIP

OCTOBER 22, 2007
CONTINUATION OF OCTOBER 15, 2007
BOARD MEETING

Becker Township Board met on October 22, 2007 at 6:30 p.m. at Becker Town Hall to continue meeting of October 15, 2007.

Present: G. Hammer, L. Olson, M. Limpert, J. Shermak.
Absent: H. Johnson, K. Johnson.
Also present: Frank Kasowski, Jr., Steve Pearson, Ian Vagle-Veit, Jack Perry-Veit Attorney, Nick Ziegelmann and Kelli Neu-Becker City, Twp. Atty. R. Schieffer, John Sevald-Sherburne County Zoning.

Ch. Hammer called the meeting to order. Atty. Schieffer explained that the board may hear comments from the public but may not adopt the Comprehensive Plan as a four-fifths quorum is needed. Written comments were also received from Jon Sevald-County Planner, Kathleen Heaney-Sherburne County Attorney and Nancy Riddle, Sherburne County Zoning Administrator, Jack Perry-Briggs and Morgan.
M. Limpert moved, second L. Olson, to hold Special Meeting on Thursday, October 25, 2007, 6:30 p.m., at Becker Town Hall to consider adoption of Becker Township Comprehensive Plan. Motion carried all voting for.
J. Limpert moved, second L. Olson, meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

Robert Anderson Oct. 15, 2007

1. Turning Radius on 83nd sT 2. Why did a curb get put There

Do we get own drives pot back
Drainage concerns
1 NorTh end of Filly Trail no ditch on East side
2 Installed Bigger culvert Tile May mot pe a ble To hand le Increased water Flow From section 8- To section 7

3 Road slope was pushed into ditch where Ag Tile crosses Road Q Will How fin or allow To be put Backs

4 Drive way culverts on Franks Ancherson property In stalled where none were. water, now flows south onTo Marcia Andersen property which May cause pending

5 culverT crossing Filly Trail/
Between Frank Anderson And Dan Pay la property moved East apprormatly 125 feet. There was a Tile Festal in 1993 To catch water is now out of Place This change will now make pounding on Marcia's Farm a problem
6 culvert south of county ditch raised two feet, ditch almost Totally filled in all Rad ron will l now go straight into field
7 one old culvert with hokes
8 field driveway North of Danidsans Never had culvert. N Now water from south of Driveway
goes north and sits 185 feet goes north and sits 25 feet worth of drive way on $10-15-07$ water height within. two inches of standing corn. Road ditch we had i's gone,

9 culvert installed by Don KnvTson and Marcia Andersen property line used as an equalizer culvert To Bring water. from EasT To west May flood Marcias where a Tile was Installed about five years ago. The In Take is on The fence lice IT consists of 6 and 8 inch pipe

Becker Township Board met on Thursday, October 25, 2007 at 6:30 p.m. for the purpose of considering adoption of the Becker Township Comprehensive Plan.

Present: Gary Hammer, Kyle Johnson, Mark Limpert, Lester Olson, Judy Shermak.
Also present: Twp. Atty. Richard Schieffer, Nick Ziegelmann-Becker City, lan Vagle-Veit, Matt Westin.

Ch. Hammer called the meeting to order at 6:45 p.m.
Written comments received and entered into record were from Kathleen Heaney, Sherburne County Attorney and Nancy Riddle, Sherburne County Zoning Administration, Jon Sevald, Sherburne County Planner, Jack Perry, Briggs and Morgan-Attorney for Veit USA.

Discussion with Atty. Schieffer on comments received. Mr. Vagle stated Veit would be on the Sherburne County Planning \& Zoning Commission meeting agenda November 15, 2007 for Conditional Use Permit and Rezoning. Matt Westin asked who would be on the Planning Commission and when do members change. The board will be appointing members as soon as is feasible. His concern is limitation of business development in the plan. Discussed the plan and urban development, Highway 10 development, and tax base.
M. Limpert moved to adopt the Becker Township Comprehensive Plan. Second by K. Johnson. L. Olson discussed planning and zoning authority concerns. K. Johnson asked if the plan does not work can it be turned back, and Atty. Schieffer stated it can at any time. Motion carried all voting for.
M. Limpert moved, second L. Olson to adjourn at 7:08 p.m. Motion carried all voting for.


Judy Shermak
Clerk

## Becker Township <br> November 19, 2007 <br> Agenda

- Minutes of October 15 Planning Commission, Regular Board Meeting, October 22 Board Continuation, October 25, 2007 Special Meeting
- Sherburne County Sheriff's Department
- $107^{\text {th }}$ Street - Becker City has committed $\$ 10,000$ towards improvements
- Sherburne County Planning Advisory Board - Gary Hammer's term expires December 31, 2007, and Kyle Johnson as alternate also. Re-appointments need to be made to Zoning Administrator
- Tri-County Humane Society
- Engineer's Report
- Supervisor Reports
- Treasurer's Report - Research on higher interest rates for DA's
- Approve payment of warrants
- Adjourn


## MARCH ELECTIONS:

Gary Hammer and Kyle Johnson's terms expire.
Filing period is January $2^{\text {nd }}$ to January 15,2008

Becker Township Board met on Monday, November 19, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Howard Johnson, Mark Limpert, Lester Olson, Kyle Johnson, Judy Shermak, Renee Marquette. Absent: None.
Also present: Frank Kasowski, Jr., Rod Dragsten, Dave DeMars-Citizen Newspaper, T. Vander EykEngineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES -L. Olson moved second M. Limpert, minutes of October 15, 2007 Planning Commission, Regular Board Meeting, and October 25, 2007 Special Meeting be approved as distributed. Motion carried all voting for.
- $107^{\mathrm{TH}}$ STREET - Estimated cost for upgrade that included 1700 ft . of roadway, 2 inches class $5,21 / 2$ inches bituminous, is $\$ 38,000$. Eyk will get updated estimates for next spring. Becker City has committed $\$ 10,000$ towards improvement. Olson quoted State Statute 414.038 which governs roads located between two governing entities. He stated the city owes back maintenance and should be paying more for upgrading. M. Limpert will contact the city regarding cost-sharing.
- SHERBURNE COUNTY PLANNING ADVISORY BOARD - Gary Hammer's term, along with Kyle Johnson's term as alternate, expire on December 31, 2007. Re-appointments will be made at the December board meeting.
- TRI-COUNTY HUMANE SOCIETY - Clerk reported on correspondence received. Their cost is less for dog boarding and disposal or adoption, however the township would have to provide their own dog catcher. The board opted to stay with Monticello Animal Control.
- ENGINEER'S REPORT:

FILLY TRAIL - Road upgrade has been completed. K. Johnson moved second M. Limpert to approve partial pay of $\$ 59,164.98$ to Schendzielos \& Son. $\$ 10,000$ will be retained. Motion carried all voting for.

HAN ESTATE - Access to the driveway that was required to be removed is blocked with earthen berm and is not being used. K. Johnson stated the approach should be taken out, but will inspect with Eyk to make sure access to CSAH 11 is eliminated before escrow is returned.

KOLBINGER ACRES - Brian Kolbinger has installed curb and gutter into the right-of-way of the township and will be a maintenance issue for snowplowing. Eyk will draft a letter informing the owner that it will need to be removed.
$124^{\text {th }}$ STREET AND COUNTY ROAD 73 - the turn lane to Aspen Ridge has not been removed. Eyk checked with the county and they stated the turn lane can be left as is.

FRISK ADDITION - The driveway approach to $185^{\text {th }}$ Ave. SE for Lot 2, Block 1, Frisk Addition, recently constructed, poses a hazard to both $185^{\text {th }}$ Avenue through traffic and the driveway users themselves. M. Limpert moved second K. Johnson to send letter to property owner to remove the driveway and suggested to arrange for an ingress and egress easement for a shared driveway over Lot 1 , Block 1, Hogans Addition. Motion carried all voting for.

2008 ROAD PROJECTS - If the township wants to partner with the county numbers are needed by early December for locations and quantities. Cost saving is substantial for road materials. L. Olson, K. Johnson, and Eyk will check and recommend road projects. Roads discussed were $137^{\text {th }}$ Street, $102^{\text {nd }}$ Street, $97^{\text {th }}$ Street between Highway 25 and County Road 53.

- SUPERVISOR REPORTS - L. Olson reported $175^{\text {th }}$ Ave. (Lutz) was under water; Schendzielos pulled the dirt back in from shoulders and installed a used culvert. A fence has been built up right below the shoulder on the east end of the town line, by the Snake River. Eyk will write letter to inform property owner that the fence must be moved. M. Limpert will call Harold Skjelbostad at Biko Associates and request final copies of the Comprehensive Plan. G. Hammer reported Veit's request for Rezoning was again denied at Sherburne County Planning Commission. Veit is still threatening a lawsuit over the matter.
- TOWNSHIP PLANNING COMMISSION - will meet at 6:30 p.m. before the regular meeting to consider making appointments.
- TREASURER'S REPORT - R. Marquette reported on research done at Sherburne State Bank on Certificates of Deposits offered. Discussion on how to improve the interest rate on warranty period moneys, and the problems encountered when there is no full time staff. The treasurer was asked to get a five year quote for CD's. Any penalties, if withdrawn early, would be borne by the developer. H. Johnson moved, second M. Limpert, to transfer $\$ 90,000$ to the Fire Fund, and $\$ 150,000$ to the Road \& Bridge Fund, from the General Fund. Motion carried all voting for. M. Limpert moved second H. Johnson treasurer's report be approved as distributed. Carried all voting for.
- K. Johnson moved second L. Olson warrants \#10506 to 10533 in the amount of $\$ 78,657.41$ be paid. Motion carried all voting for.
- H. Johnson moved second M. Limpert meeting be adjourned. Carried all voting for.


Judy Shermak
Clerk

## Becker Township

December 17, 2007
Agenda

- Minutes of November 19, 2007 Board Meeting
- Sherburne County Sheriff's Department
- Imperial Motors
- Mark Schaefer - regarding sanding roads
- Sherburne County Planning Advisory Board - Gary Hammer's term expires December 31, 2007, and Kyle Johnson as alternate also. Re-appointments need to be made to Zoning Administrator
- Engineer's Report
- Supervisor Reports
- Treasurer's Report - Research on higher interest rates for DA's
- Approve payment of warrants
- Adjourn


## MARCH ELECTIONS:

Gary Hammer and Kyle Johnson's terms expire.
Filing period is January $2^{\text {nd }}$ to January 15,2008

## BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, December 17, 2007 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Howard Johnson, Mark Limpert, Lester Olson, Kyle Johnson, Judy Shermak, Renee Marquette. Absent: None.
Also present: Frank Kasowski, Jr., Rod Dragsten, Dennis Steele, Kevin LaVoi, Mark Schafer, T. Vander Eyk-Engineer, Todd Schendzielos.
Chair Gary Hammer called the meeting to order.

- MINUTES -H. Johnson moved second L. Olson, minutes of November 19, 2007 Regular Board Meeting be approved as distributed. Motion carried all voting for.
- MARK SCHAFER - Oak Crest Estates, requested less sanding on the level road, not in intersections, where he lived. He feels the excess sand is a hazard. Hammer stated accidents may happen if it is not sanded, especially if it is shaded. Schendzielos will check it out and will be sweeping sand in the spring.
- SHERBURNE COUNTY PLANNING ADVISORY BOARD - Gary Hammer's term, along with Kyle Johnson's term as alternate, expires on December 31, 2007. Terms are for three years. Hammer and K. Johnson will continue to serve at this time.
- ENGINEER'S REPORT:

KNIFE RIVER - L. Olson moved second K. Johnson to approve Partial Pay of \$13,257.01 for 2006 paving projects, which is the $5 \%$ retainage fee. Motion carried all voting for.

KOLBINGER ACRES - Approval was given for Chair to sign letter to Brian and Bonnie Kolbinger requesting concrete curbing within the town road right of way be removed.

SCHROEDER DRIVEWAY APPROACH - Reply by Olive Ann Schroeder to letter regarding driveway approach to Lot 2, Block 1, Frisk Addition discussed. "Blind Driveway" sign is installed. Eyk will draft letter stating it is an illegal driveway and refer to statute for landlocked land and easement cartways. Limpert stated someone from the board should talk to their neighbor regarding easement. Lot 1, Block 1, Hogan's Addition belongs to Weaver Living Trust.

HAN ESTATE - Request was made for plowing the cul-de-sac in Turnquist Farms which adjoins the new driveway. Schendzielos will plow when he does Turnquist Farms for the developer. Clerk will return escrow check.

ROAD IMPROVEMENTS FOR 2008 - possible overlays include $137^{\text {th }}$ Avenue ( $3 / 4$ mile), $97^{\text {th }}$ Street (Hwy. 25 to County Rd. 53), $107^{\mathrm{TH}}$ Street, 2 inches bituminous. Eyk will get figures to the county in order to be included in their bids. He will also draft letter to Becker City to request cost-share for $50 \%$ for $107^{\text {th }}$ Street improvements. Kevin LaVoi asked for lower speed limit. The board cannot change it because the road is not part of a development.

- SUPERVISOR REPORTS - Limpert reported on the finalization of the comprehensive plan. Olson reported on a fence on the right-of-way on $67^{\text {th }}$ Street.
- TREASURER'S REPORT - K. Johnson moved, second Olson to transfer \$30,000 to Road \& Bridge Fund, and $\$ 66,000$ to Fire Fund, both from the General Revenue Fund. Motion carried all voting for. R. Marquette reported on Certificates of Deposit offered at Sherburne State Bank for warranty period money of developers. Terms offered were $3,6,12,18$, and 30 months. K. Johnson moved, second H. Johnson, to purchase the 30 month CD's if possible, or shorter term CD's if the warranty period money does not have to be held for 30 months. Motion carried all voting for. H. Johnson moved second L. Olson treasurer's report be approved as distributed. Carried all voting for.
- L. Olson moved second M. Limpert warrants \#10534 to 10550 in the amount of $\$ 38,000.27$ be paid. Motion carried all voting for.
- H. Johnson moved second L. Olson meeting be adjourned. Carried all voting for.


