



RIGHT OF WAY WORK PERMIT—BECKER TOWNSHIP, SHERBURNE COUNTY, MINNESOTA

12165 Hancock Street, PO Box 248, Becker, MN 55308

T: 763.261.5301 F: 763.261.5303 Web: Beckertownship.org Email: clerk@beckertownship.org

A permit application is required for "ANY" WORK IN THE Township Rights of Way
Permit fees MAY be waived if the work benefits the Township

For Office Use Only		<input type="checkbox"/> Utility Permit	<input type="checkbox"/> Other Permit _____
Permit Number _____	Township Road _____		
Permit Fee Required \$ 150.00	Paid: \$ _____	CK# _____	Date: _____
Name of Applicant: _____		Section _____ Township _____ Range _____	
Address (Street, City, Zip Code): _____			
Along or across Township Road No: _____			
From: _____		To: _____	
Address of work site: _____		Method of installation/Construction: Minimums <input type="checkbox"/> Overhead (20') <input type="checkbox"/> Underground (30")	
Nature of work: [specify any obstructions to be placed (i.e. cabinets, pedestals, etc...)]			
Underground Construction: Road crossings of all Township Roads are 60" min. depth <input type="checkbox"/> Open Trench <input type="checkbox"/> Jacking <input type="checkbox"/> Boring <input type="checkbox"/> Under Roadway <input type="checkbox"/> Pneumatic gopher—Size _____ <input type="checkbox"/> Along Roadway—Length _____ ft		Will the shoulder be disturbed? <input type="checkbox"/> Yes <input type="checkbox"/> No Will the traffic be obstructed in any way? <input type="checkbox"/> Yes <input type="checkbox"/> No (ex: lane closures, lane by-pass, detours, etc.)	
Size and kind of pipe/cable: _____		Depth from surface: _____	
Work to start on or after: _____		Expected Restoration Completion Date _____	

GENERAL INFORMATION

A utility permit must be submitted for each Township Road on which work will be performed, prior to any work within the right-of-way by any utility/contractor. Emergency conditions which threaten the safety of the public and require immediate repair are exceptions to this rule. The utility/contractor, under emergency conditions, is permitted to begin and/or complete the necessary repairs, but first must call and leave word of such work at 763/261-5301 or email clerk@beckertownship.org. A written permit should be completed and sent to Becker Township the next business day.

A sketch or drawing shall accompany each copy of the permit application, which will show the location of the proposed utility with reference to the township road centerline and right-of-way line. A COMPLETE SET OF PLANS IS REQUIRED FOR ALL SEWER/WATER PROJECTS.

BONDS/Letter of Credit, For a single permit, the Township prefers a Construction Performance Bond of \$500 or a \$500 Letter of Credit. For unlimited permits, an Annual \$5000 Letter of Credit.

It shall be the responsibility of the applicant to abide by the special conditions listed on the backside of the permit.

The Township reserves the right to revoke any utility permit and halt work if, upon inspection of any job site, the special conditions listed on the reverse side of this form are not met and/or a hazard exists for the applicant or public safety is threatened.

I/we, the under-signed, accept the terms and conditions of the permit laid down by the Town of Becker and agree to fully comply to the satisfaction of the Township. The Town of Becker, its officials and employees shall be held harmless, by the permittee, from any demands, claims or suits arising out of the granting of the permit.

Any privately owned utility in the right-of-way is the responsibility of the owner. The owner is responsible for all GOPHER ONE locates. Any damage to unlocated private utilities by a public utility, during a permitted construction is the responsibility of the owner.

Applicant Signature: _____ **Print Name:** _____
Date ____ / ____ / 20 ____ **Email:** _____ **Telephone No.** _____

AUTHORIZATION OF PERMIT

In consideration of the applicant's agreement to comply in all respects with the regulations of the Township covering such operations, permission is hereby granted for the work to be done as described in the above application. Said work to be done in accordance with the general conditions listed above and the special conditions required as hereby stated: (SEE REVERSE SIDE OF THIS FORM FOR SPECIAL CONDITIONS)

All modifications and/or adjustments necessary on the utility caused by roadway improvements, utility improvements, utility failures, etc. shall be born solely by the utility owner with no compensation by Becker Township, Sherburne County, Minnesota.

It is expressly understood, that this permit is conditioned upon replacement or restoration of the Township Road and its right-of-way to their original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local city or county authorities having joint supervision over said street or highway.

APPROVED BY: _____ **DATE:** _____

FINAL INSPECTION: _____ **DATE:** _____

AFTER ALL WORK & RESTORATION IS COMPLETED, SIGN AND DATE AND RETURN A COPY OF THIS FORM TO BECKER TOWNSHIP (ADDRESS ABOVE):

DATE COMPLETED: _____ **DATE:** _____

SPECIAL CONDITIONS

TRESSPASS/LIABILITY: This permit allows the applicant to perform work within the limits of the Township Road Right-of-Way. The research, determination, and verification of the actual extents of the Township Road Right-of-Way is the sole burden and responsibility of the applicant. All work performed outside the Township Road Right-of-Way must be coordinated with any and all affected land owners. In no event will Becker Township be liable for any damages, including loss of business, lost profits, business interruption, or other pecuniary loss that might arise from the applicant's lack of research, determination and verification of the actual extents of the Township Road Right-of-Way.

TRAFFIC CONTROL

- I. Detours
 - A. Detailed detour layouts shall be submitted to the Township for approval.
 - B. It shall be the responsibility of the applicant to notify Sherburne County Law Enforcement, local government bodies, and any affected bus companies 48 hours prior to any road closures/detours.
 - C. Immediately upon completion of work and all detours, posts, barricades, and signs shall be removed from right of way.
- II. Traffic Control Devices
 - A. All traffic control devices, barricades, flashers, cones, flagmen, etc. shall be furnished by the applicant and shall be in accordance with the most recent edition of the Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD) and Temporary Traffic Control Zone Layouts (TTC) of same manual.
 - B. Category III Type F (i.e. "Jersey" type) barriers are required with all holes, trenches and excavations in accordance with the MN MUTCD.

CONSTRUCTION REQUIREMENTS

- I. Open Cutting of bituminous or concrete surfaced roads will be allowed only at the discretion of the Township.
- II. Neither supplies nor excavated materials shall be placed on the bituminous or concrete surface at any time.
- III. No holes, trenches or excavations will be allowed to remain open overnight, without safety devices.
- IV. Materials removed from the trench shall be used as backfill insofar as they are suitable. All backfill materials shall conform to MnDOT specifications for compaction. The use of heavy equipment on top of trench, slapping with backhoe bucket and/or back casting to achieve compaction is prohibited. The applicant at no expense to the Township shall furnish any additional material required to back fill to the original grade. All the base and surface courses damaged during construction operations shall be restored to a condition equal to or better than before operations began. The applicant shall be responsible for and restore any settlement.
- V. All culverts, ditches, shoulders and back slopes shall be restored to their original condition unless otherwise directed by the Township. Shoulders, which have been previously constructed or reconstructed with special materials, shall be replaced in kind. Restoration of signs, guardrails, guard posts, etc., is the sole responsibility of the applicant and shall be restored to their original condition by Township.

HORIZONTAL BORING AND JACKING

- I. Regardless of the method of construction for crossing a Township Road, the minimum depth from the road surface is always 60 inches and can be accomplished by directional boring, pneumatic gopher or jacking.
- II. All crossings of Becker Township maintained roadbeds shall be made by boring inside a casing or carrier pipe, or by jacking unless otherwise directed by the Township. The auger shall lag the casing or carrier pipe by at least six inches whenever possible and never lead the carrier pipe by more than one inch.

BITUMINOUS RESTORATION

- I. THE LOCATIONS AND DIMENSIONS OF ALL OPENINGS TO BE MADE IN THE BITUMINOUS SURFACE SHALL BE APPROVED BY THE TOWNSHIP PRIOR TO ANY CUTTING OR ANY SURFACE OPENING OPERATIONS.
- II. All openings in bituminous surfaces shall be cut in a straight line with sides smooth and vertical. No ragged edges will be permitted. Cutting shall be done with a concrete saw.
- III. All necessary dust control operations shall be carried out by the applicant at no expense to Becker Township.
- IV. The minimum requirement for sub-grade replacement shall be the upper 12 inches of material and shall meet MnDOT specifications for Class 5 placed in six inch layers compacted to 100 percent of standard density, at the optimum moisture content.
- V. Manhole castings, gate valves boxes and other utility structures shall be set one-quarter inch below the top of the finished surface.
- VI. Bituminous tack coat materials and application thereof shall conform to MnDOT specification 2357.
- VII. All Bituminous surfacing shall be placed immediately after the base course is compacted. All bituminous surfacing shall be machine paved. Any exceptions must be approved by the Township. Bituminous surfacing shall be replaced to original pavement depth or to a minimum of six (6) inches of bituminous, whichever is greater and must be placed in lifts not exceeding three (3) INCHES. All surface restoration, regardless of size, shall conform to existing grade.
- VIII. Any unnecessary or negligent damage to bituminous surface in conjunction with the installation and/or repair of a utility shall be cut out and replaced in kind as directed by the Township.

CONCRETE RESTORATION

Curb and gutter, sidewalks and driveways shall be restored in accordance with MnDOT specifications 2531 and 2521

UTILITY LINES

- I. There shall be only a single pole line in the Township right-of-way on either side of the centerline thereof.
- II. Exact locations of longitudinal installations on Township roads shall be shown on your sketch.
- III. The minimum clearance for an overhead utility crossing a Township road, as measured from the centerline is 20 feet.

SECTION CORNER MONUMENTS

- I. Utility locations shall not interfere with the location of any section, quarter, witness or R.O.W. monuments. For assistance in locations, contact the Becker Township Engineer.
- II. The applicant shall be responsible for replacement of any existing property irons disturbed during construction.
- III. The applicant shall notify the Township three working days in advance of any anticipated disturbance of any section, quarter, witness or R.O.W. Monuments
- IV. Any monument disturbed during the course of construction shall be reset by the Township at the expense of the applicant.

ATTACHING TO BRIDGES/STRUCTURES

No utility is permitted to be hung from or otherwise attached to any bridge or structure without having detailed plans approved by the Township. These plans are to show approaches to the structure, method of installation, type and dimension of housing for the utility.