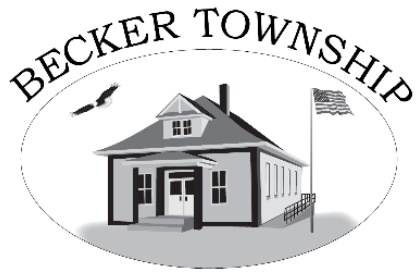


Becker Township's Annual Report 2019

March 12, 2019





Becker Township Annual Meeting

Agenda

March 12, 2019

1. **Call to order**
2. **Award for Service** – Marilyn Olson, 40 years as Election Judge
3. **Election of Moderator**
Moderator needs to be available to meet with clerk by Thursday, March 14, 2019 to sign minutes.
4. **Approval of Agenda**
Motion to approve as shown or corrected.
5. **Minutes**
Motion to dispense with reading of 2018 Meeting Minutes and approve as distributed or corrected.
6. **Board of Audit Report**
Clerk Lucinda Messman
7. **Treasurer's Report & Depository Recommendation**
Treasurer Tanya Danielson
8. **Open Forum**
Any other considerations
9. **Permits Report**
Supervisor Brad Wilkening, Chair Joint Planning Board
10. **Road Report**
Road Supervisor Gary Gilbert
Resolution 2019-01: 117th Street SE
Resolution 2019-02: Bus Garage Road
11. **CentraCare Health**
12. **Newspaper**
Motion required to recommend: Official Newspaper
13. **Set Next Annual Meeting**
Motion required to set: Time: 8:01 p.m., Date: 3/10/2020, Location: Becker Township Hall
14. **Set Posting Location(s)**
Motion required to recommend location(s):
Currently:
Becker Township Hall, 12165 Hancock Street
Becker City Hall, 12060 Sherburne Avenue
Becker Township Website, www.beckertownship.org
15. **Town Board Report**
Town Board Chair, Brian Kolbinger
16. **Township Levies**
Motion required by category
17. **Report of Annual Election**
Moderator to read results
18. **Adjourn**

Meeting took place following township elections on March 13, 2018.

Attendees: Stan Lumley, Jim Mecklenburg, Jason Weaver – Centra Care Health – Monticello, Duane D. Gates, Duane Peters Nicolle Hines, Brandon Hines, Joe Danielson, Luke Babler, Bryan R Olson, Brad Wilkening, Brian Kolbinger, Gary Gilbert, Fran Seeley, Tanya Danielson, Lucinda Messman

Clerk Lucinda Messman called the meeting to order at 8:01 p.m..

Nominations for moderator opened. **Bryan Olson was nominated for moderator by Gary Gilbert. Second by Brian Kolbinger. Motion carried, all voting for.**

Bryan Olson, elected moderator for the 2018 Becker Township Board Annual Meeting took a seat up front and conducted the meeting.

Motion to accept agenda after removing depository recommendation by Jim Mecklenburg. Second by Brad Wilkening. Motion carried, all voting in favor.

Motion to dispense with reading of the minutes and approve as distributed by Brian Kolbinger. Second by Joe Danielson. Motion carried, all voting in favor.

Board of Audit Report read by Clerk Lucinda Messman.

2017 Treasurer's report presented in the evening packet. Treasurer Tanya Danielson asked if there were any questions relating to the report presented. No questions.

Open Forum portion of the meeting brought two comments:

- Stan Lumley – 185th Avenue SE is in terrible condition, but will hold off until road report.
- Duane Gates – The 'wacking' of trees rather than proper trimming in Cedar Crest Acres was an issue and left a mess. This occurred and could have brought in Oak Wilt. The large machine went through and it took over a week before the mess was cleaned up. Some of it is still there now. He stated that if the township is going to be trimming oak trees in the summer, it would be good to use a sealant. Supervisor Brian Kolbinger stated that the board will be handling this differently going forward.

Permit Report Data distributed in packet was reviewed Supervisor Brad Wilkening.

Stan Lumley asked when building permits are required. Any building over 200 square feet needs a building permit.

Road Report presented by Road Supervisor Gary Gilbert. Information distributed could be read by those in attendance, so he reviewed some of the last weeks issues

- Flooding on 77th street, a minimum maintenance road, possible a new culvert could solve, will see when ground thaws.

- Cul De Sac plowing has received complaints. Upon inspection it appears many of the issues are caused by the cul de sac residents.
- 175th street drainage (Bridgeview). Continual issue we inherited from the County. We did haul away some snow this past week to try and alleviate some of the water issues.
- 185th Avenue SE. This road deteriorated very quickly. It was graded yesterday. The grading will be done weekly going forward (as long as the ground doesn't freeze again).
 - Stan Lumley stated he was present to tell the board that it needs to be graded once per week at this point.
- Planned maintenance for the upcoming year was in the report included with agenda [full text attached to minutes].

Jason Weaver, the new Director of Finance with Centra Care Health – Monticello distributed a flier and covered some of the latest things going on with the facility. He also stated they are still doing hospital tours every two weeks. This fall there will be hospital board positions on the ballot.

Motion by Jim Mecklenburg recommending the Sherburne Citizen Tribune as the official newspaper. Second by Stan Lumley. Motion carried, all voting in favor.

Motion by Brad Wilkening to set next year's annual meeting for Tuesday, March 12, 2019 at 8:01 pm at this location, 12165 Hancock Street. Second by Gary Gilbert. Motion carried, all voting in favor.

Motion to set official posting locations as Becker Town Hall, Becker City Hall and the Becker Township Website [www.beckertownship.org] by Gary Gilbert. Second by Luke Babler. Motion carried, all voting in favor.

Town Board report was presented by Town Board Chair Brian Kolbinger.

- Town Board is recommending an increase in the General Fund. This fund has not been increased in over 5 years. We are providing increased services as the township grows. Effect on taxes for an average \$270,000 home in the township was shown using pie chart [in annual meeting packet].
- No other questions.

Township Levy

- **Motion to approve General Levy at \$80,000; this amount includes \$15,000 for Donations by Tanya Danielson. Second by Jim Mecklenburg. Motion carried, all voting in favor.**
- **Motion to approve Road & Bridge levy at \$800,000 by Joe Danielson. Second by Brad Wilkening. Motion carried, all voting in favor.**
- **Motion to approve Town Hall Fund Levy in the amount of \$15,000 by Duane Gates. Second by Gary Gilbert. Motion carried, all voting in favor.**

- **Motion to approve Fire Hall Fund Levy in the amount of \$80,000 by Luke Babler, Second by Brian Kolbinger. Motion carried, all voting in favor.**
- **Motion to approve New Fire Fund Levy in the amount of \$30,000 by Jim Mecklenburg. Second by Brian Kolbinger. Motion carried, all voting in favor.**

Report of Election

Seat #4 – Joe Danielson - 33 votes, Craig Fast - 3 votes

Seat #5 – Brian Kolbinger – 35 votes

Seat #1 – Gary Gilbert – 35 votes

Joe Danielson, Brian Kolbinger, and Gary Gilbert will retain their seats.

Motion to Adjourn the Becker Township Board 2018 Annual Meeting by Brad Wilkening. Meeting adjourned at 8:33 p.m..



Bryan Olson, Moderator



Lucinda Messman, Clerk

Township Supervisors met March 4, 2019 to hold the annual board of audit to review Treasurer and Clerk financial records. Supervisors verify claims and receipts at every meeting so only a sampling needs to be verified at the time of the Board of Audit.

Records reconcile and the following sampling was verified as accurate with the bank statements:

Receipt 240377 in the amount of \$634.46
Receipt 240699 in the amount of \$ 65.00
Disbursement 13924 in the amount of \$7,407.50

The following reports were reviewed for the year ending 12/31/2019:
Schedule 1, Statement of Receipts, Disbursements, and Balances
Bank Statement Balancing Reports
Cash basis of accounting Report

For the 2020 budget year, the following levy recommendations were made:

General Fund	150,000
Road & Bridge Fund	950,000
Town Hall Fund	15,000
Fire Fund	<u>\$ 80,000</u>
	\$ 1,195,000
If Donations are made _____	15,000
	<u>\$ 1,210,000</u>

Submitted by Lucinda Messman, Clerk

Becker Township
General Revenue Fund

Fiscal Year Ended December 31, 2018

RECEIPTS	2018	2017	2016	\$ Change *
State of MN MV Credit Agr/Real/MH.....	\$ 6,582.60	\$ 7,380.37	\$ 7,538.29	\$ (797.77)
County Tax Receipts.....	\$ 40,788.26	\$ 41,649.93	\$ 40,315.39	\$ (861.67)
Franchise Fees (Windstream).....	\$ -	\$ 1,154.51	\$ 2,245.80	\$ (1,154.51)
Forfeited Land Sales.....	\$ -	\$ 4,085.58	\$ -	\$ (4,085.58)
Assessment Fees.....	\$ 145.00	\$ 407.06	\$ 290.00	\$ (262.06)
Money Market Deposit Account Interest...	\$ 817.04	\$ 847.18	\$ 1,095.29	\$ (30.14)
Gopher Bounty.....	\$ 1,476.00	\$ 744.00	\$ 1,004.25	\$ 732.00
Filing Fees/Admin Fees/Other.....	\$ 6.00	\$ 4.00	\$ 4.00	\$ 2.00
Local Government Aid.....	\$ -	\$ 358.41	\$ 292.69	\$ (358.41)
State Aid.....	\$ 1,893.00	\$ 873.50	\$ 775.50	\$ 1,019.50
Score Grant	\$ 4,451.56	\$ 6,145.66	\$ 4,680.00	\$ (1,694.10)
Work Comp Dividend.....	\$ -	\$ 1,150.00	\$ 1,145.00	\$ (1,150.00)
Escrow Funds held	\$ -	\$ 5,000.00	\$ 10,860.00	\$ (5,000.00)
Mailboxes.....	\$ 260.00	\$ 195.00	\$ -	\$ 65.00
Transfers from other funds.....	\$ 142,596.01	\$ -	\$ -	\$ 142,596.01
Miscellaneous.....	\$ 25.00	\$ 294.87	\$ 171.04	\$ (269.87)
TOTAL GENERAL REVENUE FUND.....	\$ 199,040.47	\$ 70,290.07	\$ 70,417.25	\$ 128,750.40

DISBURSEMENTS.....	2018	2017	2016	\$ Change *
Supervisors.....	\$ 13,595.59	\$ 7,229.43	\$ 6,336.73	\$ 6,366.16
Clerk/Deputy Clerk.....	\$ 19,866.35	\$ 14,312.78	\$ 15,962.42	\$ 5,553.57
Treasurer.....	\$ 786.22	\$ 708.14	\$ 720.72	\$ 78.08
Pera.....	\$ 4,259.99	\$ 3,947.77	In Wages	\$ 312.22
Fed Withholding Employee & Employer.....	\$ 7,451.81	\$ 15,417.76	\$ 8,513.09	\$ (7,965.95)
State Withholding Employee and Employer..	\$ 1,095.22	\$ 2,197.10	\$ 1,698.40	\$ (1,101.88)
Education.....	\$ 230.00	\$ 230.00	\$ 206.84	\$ -
Employee Recognition.....	\$ -	\$ 200.00	\$ 120.00	\$ (200.00)
Printing/Publishing.....	\$ 606.00	\$ 703.28	\$ 530.67	\$ (97.28)
Postage.....	\$ 466.00	\$ 578.21	\$ 222.45	\$ (112.21)
Mileage/Travel.....	\$ -	\$ 168.98	\$ 563.01	\$ (168.98)
Audit.....	\$ 8,592.99	\$ 3,625.00	\$ 2,000.00	\$ 4,967.99
Engineering Fees.....	\$ 2,677.50	\$ 7,097.50	\$ 4,715.00	\$ (4,420.00)
IT - Software.....	\$ 1,461.08	\$ 1,324.46	\$ 861.75	\$ 136.62
Park and Recreation.....	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -
Appraisal Fees/Assessing.....	\$ 16,508.00	\$ 19,045.45	\$ 16,445.89	\$ (2,537.45)
Historical Society.....	\$ 500.00	\$ 500.00	\$ 500.00	\$ -
Becker Clean Up.....	\$ 4,755.07	\$ 6,800.63	\$ 6,548.80	\$ (2,045.56)
Insurance.....	\$ 3,942.00	\$ 2,532.00	\$ 1,870.00	\$ 1,410.00
Becker Freedom Days.....	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -
Impound.....	\$ 6,693.00	\$ 6,008.00	\$ 4,476.00	\$ 685.00
Cemetery Association.....	\$ 2,300.00	\$ 2,200.00	\$ 2,250.00	\$ 100.00
Becker Safety Camp.....	\$ 800.00	\$ 1,000.00	\$ 750.00	\$ (200.00)
Supplies	\$ 3,275.42	\$ 2,147.77	\$ 801.52	\$ 1,127.65
Telephone.....	\$ 614.34	\$ 1,322.71	\$ 808.05	\$ (708.37)
Gopher Feet.....	\$ 2,063.50	\$ 3,935.00	\$ 1,984.00	\$ (1,871.50)
MAT Dues/Sherburne Cty Assoc. Twsp	\$ 2,381.60	\$ 2,327.84	\$ 1,157.20	\$ 53.76
All Night Grad Party.....	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Legal.....	\$ 9,880.54	\$ 5,632.45	\$ 6,181.37	\$ 4,248.09
Ditch Assessments.....	\$ 8,424.74	\$ -	\$ -	\$ 8,424.74
Planner	\$ 4,631.25	\$ 3,660.00	\$ -	\$ 971.25
Recording Fees.....	\$ -	\$ 184.00	\$ -	\$ (184.00)
Election	\$ 10,208.94	\$ 2,348.91	\$ 5,708.92	\$ 7,860.03
Miscellaneous.....	\$ 12.50	\$ -	\$ -	\$ 12.50
Transfers to other funds.....	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL REVENUE DISBURSEMENTS	\$ 149,079.65	\$ 128,385.17	\$ 102,932.83	\$ 20,694.48

Becker Township
Town Hall Fund
Fiscal Year Ending December 31, 2018

RECEIPTS	2018	2017	2016	\$ Change *
County Tax Receipts.....	\$ 15,261.39	\$ 15,643.19	\$ 15,101.65	\$ (381.80)
State Tax Receipts.....	\$ -	\$ -	\$ -	\$ -
Interest.....	\$ 442.43	\$ 277.76	\$ 244.75	\$ 164.67
TOTAL TOWN HALL RECEIPTS.....	\$ 15,703.82	\$ 15,920.95	\$ 15,346.40	\$ (217.13)

DISBURSEMENTS.....	2018	2017	2016	\$ Change *
Gas/Electric/Water/Sewer/Garbage.....	\$ 1,901.05	\$ 1,342.68	\$ 1,330.38	\$ 558.37
Outside Maint	\$ 10,642.69	\$ 4,800.00	\$ 2,269.00	\$ 5,842.69
Inside Maintenance	\$ 3,842.91	\$ 1,878.98	\$ 1,663.52	\$ 1,963.93
Supplies.....	\$ 330.23	\$ 436.98	\$ 1,574.62	\$ (106.75)
Engineering Fees.....	\$ 862.50	\$ -	\$ -	\$ 862.50
Misc.....	\$ -	\$ -	\$ -	\$ -
TOTAL TOWN HALL DISBURSEMENTS.....	\$ 17,579.38	\$ 8,458.64	\$ 6,837.52	\$ 9,120.74

Becker Township
Fines and Fees
Fiscal Year Ending December 31, 2018

RECEIPTS	2018	2017	2016	\$ Change *
Fines and Fees Received.....	\$ 18,826.23	\$ 16,428.33	\$ 20,911.19	\$ 2,397.90
Interest.....	\$ 413.57	\$ 263.44	\$ 238.98	\$ 150.13
TOTAL FINES AND FEES RECEIPTS.....	\$ 19,239.80	\$ 16,691.77	\$ 21,150.17	\$ 2,548.03

DISBURSEMENTS.....	2018	2017	2016	\$ Change *
Supplies.....	\$ -	\$ -	\$ -	\$ -
Fire Numbering and Signing.....	\$ 343.99	\$ 1,149.47	\$ -	\$ (805.48)
Sign and Signing.....	\$ 20,263.21	\$ 12,044.54	\$ 4,011.74	\$ 8,218.67
Engineering Fees.....	\$ 600.00	\$ 4,007.50	\$ -	\$ (3,407.50)
TOTAL FINES AND FEES DISBURSEMENTS.....	\$ 21,207.20	\$ 17,201.51	\$ 4,011.74	\$ 4,005.69

Becker Township
Road & Bridge Fund
Fiscal Year Ended December 31, 2018

RECEIPTS	2018	2017	2016	Change
County Tax Receipts.....	\$ 810,795.14	\$ 779,415.27	\$ 746,445.19	\$ 31,379.87
Green Acres Payback.....	\$ -	\$ 105.91	\$ 105.67	\$ (105.91)
State Pmts in Lieu of Aid.....	\$ 282.90	\$ -	\$ -	\$ 282.90
Gravel Tax.....	\$ 174.36	\$ 4,282.45	\$ 8,253.62	\$ (4,108.09)
Gas Tax/Road Allotment	\$ 43,520.55	\$ 36,805.86	\$ 36,844.52	\$ 6,714.69
Money Market Deposit Account Interest.....	\$ 4,894.33	\$ 3,602.47	\$ 2,149.87	\$ 1,291.86
Miscellaneous.....		\$ 5,023.25	\$ 282,752.46	\$ (5,023.25)
Transfer from other funds.....		\$ -	\$ -	\$ -
TOTAL ROAD & BRIDGE RECEIPTS.....	\$ 859,667.28	\$ 829,235.21	\$ 1,076,551.33	\$ 30,432.07

DISBURSEMENTS	2018	2017	2016	
Class 5/Gravel/Maint/Grading.....	\$ -		\$ 17,772.00	\$ -
Gravel Roads.....	\$ 28,524.01	\$ 30,634.14	\$ 29,195.00	\$ (2,110.13)
Snow/Ice Removal.....	\$ 94,211.00	\$ 21,936.75	\$ 20,386.50	\$ 72,274.25
Sealcoating.....	\$ -		\$ -	\$ -
Striping.....	\$ 3,183.83	\$ 521.16	\$ -	\$ 2,662.67
Culverts.....	\$ 500.34	\$ 76,800.91	\$ 2,072.96	\$ (76,300.57)
Mowing/Weed Control.....	\$ 14,591.25	\$ 26,237.38	\$ 20,131.25	\$ (11,646.13)
Cat/Dozer/Loader/Trucks/Small Equip/Labor	\$ 8,627.80	\$ 255.00	\$ 2,045.00	\$ 8,372.80
Tree Removal.....	\$ 25,150.00	\$ 5,015.85	\$ 134.04	\$ 20,134.15
Engineering Fees.....	\$ 88,288.75	\$ 123,397.50	\$ 75,934.00	\$ (35,108.75)
Attorney Fees.....	\$ 2,113.12	\$ 950.15	\$ 1,523.75	\$ 1,162.97
Planner.....		\$ 637.50	\$ -	\$ (637.50)
Advertising/Publishing.....	\$ 1,603.93	\$ 1,209.89	\$ 1,130.98	\$ 394.04
Garbage Collection.....	\$ 1,316.93	\$ 2,013.95	\$ 1,736.40	\$ (697.02)
Supervisor/Clerk/Deputy Clerk/Road Tour...	\$ 448.90	\$ 336.87	\$ 35.13	\$ 112.03
Road Const New/Reconstruction - Paved Stre	\$ 494,774.77	\$ 394,018.37	\$ 610,614.81	\$ 100,756.40
Dirt/Fill/Other Material	\$ 612.86		\$ 500.00	\$ 612.86
Grading/Summer Road Work	\$ 17,297.50	\$ 31,708.75	\$ 53,505.25	\$ (14,411.25)
Crackfilling/Routering/Patching.....	\$ 21.29	\$ 17,526.69	\$ 52,985.09	\$ (17,505.40)
Sweeping.....	\$ 12,870.00	\$ 14,262.50	\$ -	\$ (1,392.50)
Shouldering.....	\$ -		\$ -	\$ -
Road Standards	\$ 251.40			\$ 251.40
Erosion Control.....	\$ -		\$ 8,280.00	\$ -
Patching.....	\$ 500.00		\$ 2,740.00	\$ 500.00
Dust Control.....	\$ 8,096.35	\$ 21,215.30	\$ 6,394.72	\$ (13,118.95)
HWY 25 Coalition.....	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -
Transfer to other funds	\$ -	\$ -	\$ -	\$ -
TOTAL ROAD & BRIDGE DISBURSEMENTS.....	\$ 817,984.03	\$ 783,678.66	\$ 907,116.88	\$ 34,305.37

Becker Township
Fire Fund
Fiscal Year Ended December 31, 2018

RECEIPTS.....	2018	2017	2016	Change
County Tax Receipts.....	\$ 81,177.38	\$ 78,364.75	\$ 75,773.42	\$ 2,812.63
State Tax Receipts.....		\$ -	\$ -	\$ -
Money Market Deposit Account Interest.....	\$ 1,456.35	\$ 964.49	\$ 1,159.77	\$ 491.86
Miscellaneous.....		\$ -	\$ -	\$ -
Transfer from other funds		\$ -	\$ -	\$ -
TOTAL FIRE FUND RECEIPTS.....	\$ 82,633.73	\$ 79,329.24	\$ 76,933.19	\$ 3,304.49

DISBURSEMENTS	2018	2017	2016	
Fire Protection.....	\$ 54,019.00	\$ 95,623.00	\$ 95,058.00	\$ (41,604.00)
Fireman's Retirement - Relief Assoc.....	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
Misc.....	\$ -	\$ -	\$ -	\$ -
Legal.....	\$ -	\$ -	\$ -	\$ -
Mileage.....	\$ -	\$ -	\$ -	\$ -
TOTAL FIRE FUND DISBURSEMENTS.....	\$ 60,019.00	\$ 101,623.00	\$ 101,058.00	\$ (41,604.00)

** \$54,019 was paid in 2019 for 2018

Becker Township
Permit Fund
Fiscal Year Ended December 31, 2018

RECEIPTS	2018	2017	2016	Change
Permits.....	\$ 133,415.53	\$ 161,324.40	\$ 194,192.53	\$ (27,908.87)
			\$	-
			\$	-
TOTAL PERMIT RECEIPTS.....	\$ 133,415.53	\$ 161,324.40	\$ 194,192.53	\$ (27,908.87)

DISBURSEMENTS.....	2018	2017	2016	
Supervisors/Planning/Joint Planning...	\$ 7,514.35	\$ 5,330.85	\$ 4,924.31	\$ 2,183.50
Clerk /Deputy Clerk	\$ 23,525.56	\$ 27,491.23	\$ 12,753.92	\$ (3,965.67)
Treasurer.....	\$ 1,887.95	\$ 2,124.38	\$ 2,162.15	\$ (236.43)
Fed & State withholding	\$ 8,167.63	\$ -	\$ -	\$ 8,167.63
Education.....	\$ -	\$ -	\$ 295.00	\$ -
Printing/Publishing....	\$ 411.88	\$ 1,157.60	\$ 1,585.54	\$ (745.72)
Recording.....	\$ 782.00	\$ 506.00	\$ -	\$ 276.00
Postage.....	150	\$ 182.29	\$ 117.40	\$ (32.29)
Audit.....	\$ 7,425.00	\$ 3,625.00	\$ 5,000.00	\$ 3,800.00
Legal.....	\$ 8,074.49	\$ 10,507.90	\$ 18,731.58	\$ (2,433.41)
Engineering Fees.....	\$ 2,850.00	\$ 12,755.00	\$ 11,566.25	\$ (9,905.00)
Planning/Zoning	\$ 8,334.44	\$ 10,670.10	\$ 7,802.06	\$ (2,335.66)
Planner.....	\$ 16,908.75	\$ -	\$ -	\$ 16,908.75
Supplies.....	\$ 1,373.50	\$ 2,376.29	\$ 1,640.64	\$ (1,002.79)
City for Permits	\$ 1,430.00	\$ 21,645.39	\$ 4,837.57	\$ (20,215.39)
IT -Software.....	\$ 1,117.59	\$ 1,315.23	\$ 6,056.51	\$ (197.64)
Phone.....	\$ 1,051.65	\$ 1,152.64	\$ 897.57	\$ (100.99)
Utilities.....	\$ 975.80	\$ 1,342.78	\$ 952.34	\$ (366.98)
Cleaning/Maintenance.....	\$ -	\$ 932.94	\$ 728.29	\$ (932.94)
Memberships.....	\$ -	\$ -	\$ 1,157.20	\$ -
Building Inspections.....	\$ 56,472.94	\$ 55,909.52	\$ 55,283.06	\$ 563.42
Reimbursements	\$ -	\$ 500.00	\$ 1,020.76	\$ (500.00)
State Surcharges.....	\$ 5,981.90	\$ 2,722.91	\$ 6,660.39	\$ 3,258.99
Insurance.....	\$ -	\$ 2,054.00	\$ 1,847.00	\$ (2,054.00)
Transfer to Other Funds	\$ 140,085.00	\$ -	\$ -	\$ 140,085.00
TOTAL PERMIT DISBURSEMENTS....	\$ 294,520.43	\$ 164,302.05	\$ 146,019.54	\$ 130,218.38

As on 12/31/2018

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Accrued Interest	Total Balance
General Fund	49,783.77	56,444.46	0.00	142,596.01	149,079.65	0.00	0.00	99,744.59	0.00	0.00	99,744.59
Road and Bridge	864,220.76	859,667.28	0.00	0.00	817,984.03	0.00	0.00	905,904.01	0.00	0.00	905,904.01
Town Hall Fund	73,091.48	15,703.82	0.00	0.00	17,579.38	0.00	0.00	71,215.92	0.00	0.00	71,215.92
Fire Fund (Joint with city)	240,226.57	82,633.73	0.00	0.00	60,019.00	0.00	0.00	262,841.30	0.00	0.00	262,841.30
Fire Hall Bond (Joint with City)	31,576.96	30,216.81	0.00	0.00	41,240.00	0.00	0.00	20,553.77	0.00	0.00	20,553.77
Fines and Fees	63,745.83	19,239.80	0.00	0.00	21,207.20	0.00	0.00	61,778.43	0.00	0.00	61,778.43
Permits - (Internal Break Out from General Fund)	163,116.80	133,415.53	0.00	0.00	154,435.43	0.00	140,085.00	2,011.90	0.00	0.00	2,011.90
Escrowed Funds - Held	15,860.00	44,439.00	0.00	0.00	43,160.00	0.00	0.00	17,139.00	0.00	0.00	17,139.00
Park Acquisition and Development	5,600.00	0.00	0.00	0.00	0.00	0.00	0.00	5,600.00	0.00	0.00	5,600.00
Scenic Hills	148,965.01	26.94	0.00	0.00	0.00	0.00	2,511.01	146,480.94	0.00	0.00	146,480.94
Snake River Estates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scenic Hills 2nd Addition	56,827.98	10.28	0.00	0.00	115.00	0.00	0.00	56,723.26	0.00	0.00	56,723.26
Boulder Croosing	8,692.23	25.27	0.00	0.00	0.00	0.00	0.00	8,717.50	0.00	0.00	8,717.50
Total :	1,721,707.39	1,241,822.92	0.00	142,596.01	1,304,819.69	0.00	142,596.01	1,658,710.62	0.00	0.00	1,658,710.62

Becker Township Building Permit Report		
	12/31/17	12/31/18
Total # of Commercial / Residential Building Permits Issued	242	189
Residential Permits		
Single Family Dwellings	23	16
Multi-Family Dwellings	0	0
Mobile Homes	0	0
Septic	41	34
Renovations / Remodels / Additions	16	11
Finish Basement	9	8
Garage / Shed / Storage	25	22
Deck	13	12
Other	103	78
Valuation of construction of all single family residential structures	7,165,784.97	6,140,551.00
Valuation of Construction of All Misc. Residential Structures	3,315,194.19	2,190,684.84
Valuation of all Multi-Family Construction	0	0
Building Permit Revenues Generated for Residential	151,628.89	120,066.81
Commercial / Industrial Permits		
Valuation of Construction of All Commercial / Industrial Structures	1,777,083.80	367,773.00
Building Permit Revenues Generated for Commercial / Industrial	18,751.85	6010.10
Total Valuation	12,258,062.96	8,699,008.84
Total Permit Revenues	170,380.74	126,076.91



2019 Annual Meeting Becker Township Road Report

INTRODUCTION

Purpose:

- ✚ The purpose of this report is to present a general summary of the road projects and/or maintenance activities completed in 2018 and proposed for 2019 for Becker Township.
- ✚ For additional information and/or details regarding specific Township maintenance projects please see our website or contact the Township.

Goal:

- ✚ The goal of the Township is maintain the Township roads such that they ensure the safety and welfare of our residents while balancing the relatively high-cost of road maintenance.

General:

- ✚ Becker Township maintains 68.9 miles of township roads of which 56.4 miles are covered with bituminous (asphalt), and 12.5 miles are covered with gravel. An additional 2.2 miles of roads are within the BOULDER CROSSING development and are not yet maintained by Becker Township in accordance to the terms of the Developer's Agreement.
- ✚ Road tours are typically conducted in the spring and fall by Town Board Members and the Township Engineer. The spring tours are mainly used to determine which projects will be completed and the fall tour is used to review the work that was completed. An inventory of road conditions is maintained by the Town Board. A select list of projects is generated each year as a result of reviewing the inventory. The proposed road projects are then evaluated, prioritized and selected for potential maintenance options. Based upon the costs of the proposed maintenance projects the annual road and bridge fund budget is generated and adopted by the Town Board.
- ✚ Information associated with the budget for each listed task can be found on the approved annual budget.

ROAD MAINTENANCE ACTIVITIES – 2018/2019

CIP

In 2018, the Township initiated a Construction Improvement Plan (CIP). As a first step in creating the Plan the existing Township Road Map was reviewed and updated to meet current road classifications. The next step was to inventory all the roads in the Township. All gravel roads were inspected by the Township Engineer and the Road Supervisor in August of 2018. Each gravel road was given a classification rating based on various road characteristics such as crown, drainage, ditching, shoulder condition, width, etc. Given the overall relative poor condition of the majority of gravel roads it was determined to postpone the inventory of the paved roads and focus on upgrading the gravel roads for the rest of 2018 and 2019.

GRAVEL ROAD IMPROVEMENTS – MATERIAL AND PLACEMENT

As a result of the gravel road inventory it was determined that only 52% of the gravel roads were in good to excellent condition. It was also noted that the majority of the gravel roads classified as poor condition were also classified as minimum maintenance roads. The board reviewed each of the minimum maintenance roads and removed the minimum maintenance classification of some of the

gravel roads due to presence of multiple homes and school bus issues. The re-classified roads were then prioritized starting mainly on the poorest condition first prior to initiating any road improvements. Road improvements included; surveying recorded ROW, acquiring additional ROW if necessary, clearing existing ROW, and gravel placement. The list of roads where improvements were initiated in 2018 included:

- ✚ 190th ave (south section): 2018 - ROW clearing, and complete road reconstruction, ROW north of the reconstructed road was permanently staked.
- ✚ 175th ave (north end min maint section) – 2018: staked recorded ROW, held public hearing regarding making road improvements, landowners did not want road improved and limited ROW clearing was completed.
- ✚ 67th st (north town line), - 2018: met with Santiago Township representatives and agreed to make road improvements in 2019.
- ✚ 77th st: - 2018: Existing ROW surveyed, public hearing held, working with landowners to obtain standard ROW. 2019 – Planned road improvement.
- ✚ 95th st east CDS, - 2018: Recorded ROW surveyed, ROW cleared and permanently staked
- ✚ 107th st, east end - 2018: Recorded ROW surveyed, ROW cleared and permanently staked
- ✚ 112th st, - 2018: Determined no road order existed for existing road. Public hearing held, working with landowners to record standard ROW. Road improvements planned for east end of road in 2019 to allow for school bus access.
- ✚ 190th ave (north section): – 2018: Partial ROW clearing, 2019 - additional ROW clearing and planned road reconstruction.
- ✚ 117th, - 2018: Existing ROW staked, working with landowners to obtain standard ROW and road improvements for 2019 and/or 2020.
- ✚ Bus garage road (off county road 50) – 2019 – Plan to review existing road order and have surveyed to determine actual road location.

MOWING AND WEED CONTROL

- ✚ Mowing and weed control involves mowing and controlling select weeds along all of the Township road ditches.
- ✚ The ditches are periodically mowed and the weeds are controlled as needed. In general the ditches are mowed twice per year (spring and fall) and select weeds are controlled as needed.

TREE TRIMMING AND REMOVAL – BRUSHING-STUMP REMOVALS AND GRINDING

- ✚ Tree trimming and brush removal involves trimming tree branches, removing trees and stumps from the Township ROW. In general, our goal is to focus our trimming activities on oak trees during the winter to avoid the spread of oak wilt and do trees such as elms, cottonwoods, etc. in the summer and/or fall.
- ✚ The Township initiated aggressive tree trimming/removal activities in 2018 along select road ROW. Multiple locations were identified by the CIP road inventory for tree trimming/brush removal. The areas were prioritized based upon the risk to public safety. The Township also met with the Becker School District transportation director to discuss bus travel and safety concerns associated with the school buses. As a result of the meeting and the identified priorities the following areas were initiated and/or completed in 2018.

- 92nd St, Wilwood Acres, Majestic Knoll, 127thSt, 185th Ave (north end), 107th St (east end), 95th St (east end), 93rd St, 190th Ave (south end section).

The following roads and/or areas are planned for 2019.

- Cedar Crest, 107th St (north of the golf course), Garden Grove, Aspen Ridge, 190th Ave (north end section).

PAVED ROAD IMPROVEMENTS – CRACK FILLING/SEALING/PATCHING/STRIPING

- ✚ Crack Filling/sealing/patching are maintenance activities that are used to extend the life of asphalt pavement. No crack filling or sealing was completed in 2018. Several larger potholes including the north end of 185th ave were patched in 2018.
- ✚ New roads and roads with deteriorating striping are restriped as needed. Striping projects for 2018 were bid with Sherburne County projects. Striping projects for 2018 included 82nd Street SE, 87th Street SE, and 137th Avenue.

PAVED ROAD INSTALLATION – MATERIAL AND PLACEMENT

- ✚ The base layer of pavement was installed on 185th ave SE (County Road 73 to 109th St SE) in 2018. This section was approximately 2 miles in length.
- ✚ The north half of the project (109th St. SE to County Road 4) will begin reconstruction activities in 2019. The reconstruction will include the gravel base and base layer of asphalt. This section is approximately 1.5 miles in length.
- ✚ It is scheduled to install a final layer (wear course) over the entire road (185th ave) in 2020.

DUST CONTROL

- ✚ Dust Control is a maintenance activity that is used to reduce the amount of airborne dust. Dust control activities are applied as warranted throughout the summer.
- ✚ Dust control activities were completed on 122nd St, 153rd Ave, and 127th St in 2018.

SHOULDERING – MATERIAL AND PLACEMENT

- ✚ Shouldering is a maintenance activity that is used to repair and grade road shoulders that have eroded from various maintenance activities throughout the year.
- ✚ Select road shoulders are repaired as warranted throughout the year.

SWEEPING

- ✚ Sweeping is a maintenance activity that is used to reduce the amount of sand and debris along the roads. Sweeping activities are completed as warranted throughout the summer.
- ✚ In general road sweeping is completed 2 times per year (spring and fall).

GRADING GRAVEL ROADS

- ✚ Gavel roads are periodically graded as warranted throughout the summer. Grading activities are typically conducted after a rain event if possible.

ICE AND SNOW REMOVAL

- ✚ Snow is plowed and/or removed from the roads typically when a minimum of 2 inches of snow falls onto the Township Roads. Snow removal also involves placing sand and salt as warranted.

CULVERT REPAIR/REPLACEMENT – MATERIAL AND INSTALLATION

- ✚ The Township plans to implement a culvert identification and inspection program in 2019 and/or 2020. The culvert program will be part of the Township CIP.

SIGN PROGRAM

- ✚ In accordance to Federal Rule CFR Part 655, the Township implemented a traffic signage maintenance program in order to comply with federal location and retro-reflectivity requirements in 2018. This process should be completed in 2019.
- ✚ As part of the process the Township evaluated all existing signs to determine if they were beneficial and/or required by the Township. All signs deemed not beneficial to protect the safety of the residents were removed in 2018 and/or planned for removal in 2019.
- ✚ The new implemented sign program should be completed by the end of 2019.

**BECKER TOWNSHIP
SHERBURNE COUNTY, MINNESOTA
RESOLUTION 2019-01**

A RESOLUTION OF THE TOWN ELECTORS AUTHORIZING THE BECKER TOWN BOARD TO INITIATE THE ALTERATION OF TOWN ROAD 117th STREET SE

WHEREAS, the issue of altering the following described roads was raised and discussed at a town meeting of the electors of Becker Township, Sherburne County, Minnesota on March 12, 2019;

PROPOSED DESCRIPTION:

Those parts of the South Half of the Southeast Quarter of Section 27 and North Half of the Northeast Quarter of Section 34, Township 34, Range 28, Sherburne County, Minnesota, lying 33.00 feet on each side of the following described centerline: Commencing at the southeast corner of said South Half of the Southeast Quarter of Section 34; thence North 89 degrees 41 minutes 56 seconds West, assumed bearing, along the south line of said South Half of the Southeast Quarter, a distance of 1435.10 feet; thence northwesterly 130.00 feet along a tangential curve concave to the northeast, having a radius of 150.00 feet and a central angle of 49 degrees 39 minutes 23 seconds; thence North 40 degrees 02 minutes 33 seconds West to the intersection with the southeasterly right of way line of County Highway No 51 as currently laid out and traveled and said described centerline there terminating. The sidelines shall be prolonged or shortened to terminate at said southeasterly right of way line and also at the east line of said South Half of the Southeast Quarter of Section 27 and also at the east line of said North Half of the Northeast Quarter of Section 34.

EXCEPT that part dedicated as public road on the plat of KATIE CORNERS, as filed in the Sherburne County Records Office.

; and

WHEREAS, Minn. Stat. §164.06, Subd. 1 allows a town board to initiate the town road establishment, vacation, or alteration procedure contained in Minn. Stat. §164.07 upon receiving authorization of the town electors; and

WHEREAS, the town electors determined it is in the best interests of the town to authorize the town board to initiate the road procedure in Minn. Stat. §164.07 without having to obtain the petition described in Minn. Stat. §164.07, subd. 1.

NOW THEREFORE BE IT RESOLVED, the electors of Becker Township, Sherburne County, Minnesota hereby authorize the town board to initiate the road alteration procedure in Minn. Stat. §164.07 regarding the above referenced road.

Adopted this 12th day of March, 2019.

By the Becker Township Electors

Town Meeting Moderator

Attest: _____
Lucinda Messman, Town Clerk

**BECKER TOWNSHIP
SHERBURNE COUNTY, MINNESOTA
RESOLUTION 2019-02**

A RESOLUTION OF THE TOWN ELECTORS AUTHORIZING THE BECKER TOWN BOARD TO INITIATE THE ALTERATION OF TOWN ROAD BUS GARAGE ROAD

WHEREAS, the issue of altering the following described roads was raised and discussed at a town meeting of the electors of Becker Township, Sherburne County, Minnesota on March 12, 2019;

TOWN ROAD DESCRIPTION:

(Based on Road Order dated June 24, 1902)

Those parts of the Southeast Quarter of the Southeast Quarter of Section 15 and the Northeast Quarter of the Northeast Quarter of Section 22, Township 33, Range 28, Sherburne County, Minnesota, lying 33.00 feet on each side of the following described centerline: Beginning at the northeast corner of said Section 22; thence East, on section line, a distance of 40.00 chains (2640 feet); thence South 82 1/2 degrees East a distance of 3.87 chains (255.42 feet); thence South 17 degrees East a distance of 2.36 chains (155.76 feet); thence South 80 degrees East a distance of 4.50 chains (297.00 feet); thence North 51 degrees East a distance of 5.00 chains (330.00 feet); thence East a distance of 6.50 chains (429.00 feet); thence North 59 degrees East a distance of 0.97 chains (64.02 feet) to the section line; thence East a distance of 15.00 chains (990.00 feet) on the section line; thence South 48 degrees East a distance of 6.04 chains (398.64 feet) to a point on the east line of said Section 22 that is 3.95 chains (260.70 feet) from the northeast corner of said Section 22.

EXCEPT that part vacated in 1970 which is described as follows:

Beginning at the southwest corner of said Section 15, Township 33, Range 28, Sherburne County, Minnesota and continuing east for 3/4 of a mile.

; and

WHEREAS, Minn. Stat. §164.06, Subd. 1 allows a town board to initiate the town road establishment, vacation, or alteration procedure contained in Minn. Stat. §164.07 upon receiving authorization of the town electors; and

WHEREAS, the town electors determined it is in the best interests of the town to authorize the town board to initiate the road procedure in Minn. Stat. §164.07 without having to obtain the petition described in Minn. Stat. §164.07, subd. 1.

NOW THEREFORE BE IT RESOLVED, the electors of Becker Township, Sherburne County, Minnesota hereby authorize the town board to initiate the road alteration procedure in Minn. Stat. §164.07 regarding the above referenced road.

Adopted this 12th day of March, 2019.

By the Becker Township Electors

Town Meeting Moderator

Attest: _____
Lucinda Messman, Town Clerk

Becker Township
2019 Annual Meeting
Contribution/Donation Requests Received

Becker Cemetery Association - \$800-\$1,000 (last year \$800 was given)

Becker Safety Camp - \$800 (last year \$1000 was given)

City of Becker Parks & Rec – Total \$10,000 + use of Town Hall during Freedom Days Celebration
(last year \$10,000 + use of building was given)
(\$6,500 for youth & adult sports, \$3,500 for Fireworks, & Facility use for Freedom Days)

Danish Cemetery Association - \$750 (Last year \$700 was given)

Snake River Cemetery - \$750 (Last year \$700 was given)

Total Requested to date: \$13,100

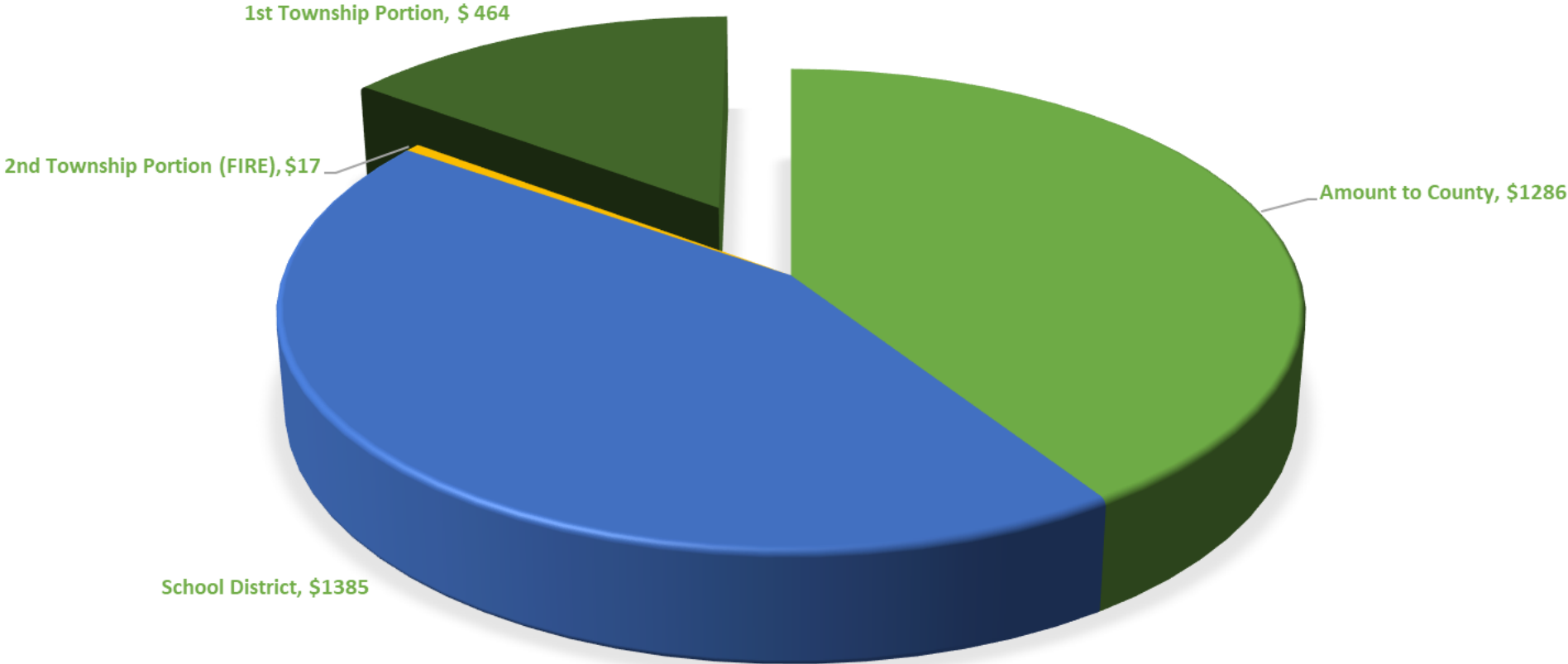
Becker All Night Grad Party did not submit request this year

Last Year's total donations: \$ 14,100

*Specific amount must be stated and the group received a notice asking that a specific amount be stated in the request.

The above list is provided for information purposes only. The question of whether the town will make the donation (after verification that there is an authorization in statute to do so) is up to the Town Board Supervisors. Requests for donations are not heard at the Annual Meeting, but are to arrive in January and February. Final donation decisions are made after the new board is in place – normally at the Regular April meeting.

2019 CURRENT PROPERTY TAX DOLLARS



Sample using a \$ 281,900 home located in the Becker School District in Becker Township paying \$3160

Levy for this example is set at \$1,195,000. Increasing levy to \$1,195,000 would result in approximately \$ 88 difference in taxes per year if all other factors remain constant.