

Becker Township Board Regular Meeting
TENTATIVE Agenda
February 17, 2015

- Call to order
- Approval of Agenda
- Approval of Minutes
- Sheriff's Report
- Residential Concerns/Requests
 - Resolution 15-03: Drainage and Utility Easement Excavation
- Planning Commission Update
- Joint Planning Board Update
- Engineer's Report
 - Roadwork 2015
 - Realignment update
- Supervisor Reports
 - Fire board
- Treasurer's Reports
- Other
 - Soil and Water Conservation District New Brochures
 - Cleanup Day Application – motion to apply for grant and authorize clerk to sign
- Adjourn

Approximately 8:15 p.m. (Immediately following Regular Town Board Meeting)

Becker Township Board of Audit

- Call to order
- Comparison of Treasurer/Clerk's books
- Set levy recommendation for Annual Meeting
- Other
- Adjourn

Looking ahead:

FEBRUARY

Joint Planning Board – February 24, 2015

MARCH

Town Planning Commission – March 9, 2015

Annual Meeting, Tuesday, March 10th, 2015 at 8:01 p.m.

Community Visioning Meeting/Broadband: Tuesday, March 10, 2015. 11:30-3 @ Friendly Buffalo

Town Board Meeting – March 16, 2015

APRIL

Local Board of Appeal and Equalization meeting April 14, 2015 at 9:00 a.m.. Township Hall

Becker Township Board
Regular Board Meeting
January 20, 2015

Present: Gary Hammer, Brian Kolbinger, Joe Danielson, Brad Wilkening, Tanya Danielson, Lucinda Messman

Absent: Brian Kolbinger, Jamie Johnson

Also Present: Sgt. Franks – Sherburne County Sheriff’s Department, Kelli Bourgeois, J.D. – Township Planning Associate, Amanda Othoudt – Community Development Coordinator, T. VanderEyck – Township Engineer, Parker Schendzielos, Mark Wimmer, Mike Muellenbach, Scott & Sheila Miller, Jay and Lindsay Walter (Offutt)

Chair called meeting to order at 7:00 p.m.

Motion to approve minutes as distributed by Wilkening. Second by Danielson.

Motion carried, all voting in favor.

Sheriff’s Report

- 162 calls for service
- 82 Traffic stops
- Fraud Complaints
- Board brought up citizens concern regarding dogs running at large. Brief history discussed – too many dogs on property, 10 dogs running in a pack, Kennel license requirements, dogs at large as a nuisance violation. If dogs are running at large – call the sheriff’s department. Please tell neighbors the same – call the sheriff if there are any dog concerns. Sgt. Franks and resident went out of meeting to discuss particulars. Sgt. Franks said he would look into this issue the next day. (issue addressed later in the meeting as well)

Residential Concerns

- Mr. Miller – currently subscribes to Windstream for ISP services. Are there any regulations the township has to prevent competition or are there any alternatives. Fair to substandard service received. He would like to see increased competition. Amanda Othoudt, Community Development Coordinator stated that she is currently working on a Broadband initiative, the Blandin Broadband Community Program, and trying to get more service providers. Other alternatives at this point vary, depending on where you live. Possible alternate providers include:
 - Exede can be reached at (855) 627-2553 - www.exede.com
 - Frontier Communications can be reached at (855) 668-5959 <http://www.frontierinternet.com/>
 - Hughes Net can be reached at (855) 463-0185 <http://www.hughesnetinternet.net/local/>
 - Midcontinent can be reached at (763) 271-2550 <http://www.midcocomm.com/>
 - Palmer Wireless can be reached at (320) 743-5110 <http://www.palmerwireless.com/>
 - Windstream can be reached at (763) 262-4100 <http://www.windstream.com>She will email Mr. Miller a list of possible alternative ISP’s.

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- Mr. Wimmer – salt/sand application very heavy in his neighborhood. Photos presented to board (see file for photographs). His neighborhood was sanded at 5:00 a.m. and he wondered why sanding without snowfall. Asked if there was a policy [snow policy is online]. Mr. Schendzielos addressed the issue – wide range of light snow turning to ice lately presents safety issue. It is a judgment call. They usually only salt/sand (10% blend) intersections and corners. He will check with the driver (new this year) for the particular area. Mr. Wimmer did state that the plowing has been much better this year than it was in previous years.

Planning Commission (PC) Updates

- Preliminary and Final Plat for Fantails and Flags Two Public Hearing occurred at the January Planning Commission Meeting. This is for a plat to allow the homeowner to sell a portion of their vacant property for future development on one lot. The PC recommended approval to the Joint Planning Board for final action/approval with the following four conditions:
 - All engineering requirements must be met (Township and County), including but not limited to removal of fence, trees, brush within the right of way.
 - Prior to a building permit being issued, an access permit must be obtained from Sherburne County.
 - Prior to a building permit being issued, an ingress/egress easement must be recorded for the shared access and a copy submitted with the building permit application.
 - Park dedication in the amount of \$800 is due upon recording of final plat.
- Eccless CUP – moved to February due to surgery/illness
- Solar Farm Moratorium text for ORD 2015-01 presented to PC (see file for full text) for review. Moratorium gives staff time research the issue and to amend our current zoning ordinance – primarily for location and public vs. private utility size determinations. Anticipating amendments to be completed within less than a year.
- Extraction (Mining) Ordinance – Moratorium expires next month. Public Hearing scheduled for revised Extraction Ordinance February 9, 2015. Anticipated that ordinance will go to Joint Planning Board for final action/approval February 24, 2015.
- Dog Ordinance – County and Township ordinance for dogs are the same. Police action for enforcement. Discussion regarding current dog issue. Staff pointed out that resident should contact Sheriff's department each time dogs are on his property. They will enforce the nuisance portion of this issue. Complaint brought to light several zoning violations and Planning and Zoning Staff will work with owner to resolve the zoning issues. Resident encouraged to call the Sheriff any time he (or neighbors) see the dogs off the property. He mentioned seeing as many as 10 dogs, running in a pack at one time and is concerned regarding safety. Board assured him they will be looking into this for complete resolution. His complaint set wheels in motion as board was unaware of the situation until complaint was made.

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- Well Head Protection Plan was reviewed and comments forwarded to Becker City prior to their Public Hearing earlier today. Kelli noted that educating homeowners about their septic systems in an important portion of their revised plan. Discussion regarding maps and locations included in the plan area.
- Township SSTS annual report has been filed with the state. Copy of full report is on file.

Engineer's Report

- Sign inventory – handed out for board to review.
 - 549 signs
 - 90 County Signs
 - 9 MnDot Signs
 - 2 City Signs
 - Require – 106 new signs
 - 142 replacements are required
 - Estimate \$20,500 for materials and \$38,000 for installation.
 - Jeff Peterson is reviewing the results of the inventory now
 - Completion deadlines
 - Regulatory – end of 2015
 - Warning – end of 2016
 - Street Signs – end of 2019
 - Question regarding speed limits/speed zone signs.
 - Previous Township Attorney stated to put signs in at 25mph, assumed that all were residential roadways.
 - By Statute – if less than ½ mile, all will go to 25 mph; if greater than ½ mile, zone statute is 35 mph
 - Engineer recommends that the board adopt a blanket policy that if roads are less than ½ mile in length, they would be posted at 25 mph. Note, this requires posting 25 mph signs at both ends of the road, coming and going
 - Statutes reviewed with current Township Attorney. The township can speed zone 25 mph by posting both sides and adopting a policy. Otherwise 35 mph is the speed limit for rural residential districts having a length greater than one half mile and driveway spacing greater than 100 feet and less than 300 feet.
 - Estimated costs:
 - 48 roads at 25 mpg would run about \$2300 for materials and \$10,000 for labor (estimate only, it may be higher). Estimated \$110 for new installations and gopher state call time and \$100 for replacement. Sign panels and post assemblies are estimated at \$100.
 - Suggests staging projects so they are not all done at once. Also recommends diamond grade signs. 12-15 year service life.
 - Engineer asked board what they would like to do
 - Board ideas were to decrease signage, not increase. Discussion regarding signs, statute clarification and options. Felt they should

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check with the Sheriff's department to see what their input might be.

- Noted that all watch for children signs will be gone
 - Estimating 50% of signs will require new posts
 - Some old posts will be able to be used, but will require resetting
 - This is a Federal Mandate. The township will benefit as far as tort liability – decreasing the township's liability if proper signage is present
 - Plan for replacing 250 signs this summer – will be sure to note dates of replacement on the sign inventory and this will be kept in perpetuity. Quotes for materials will come soon.
- 137th – BNSF Alignments discussed. Eyk had a meeting today with the right of way agent. BNSF prefers North alignment, Board preferred South. Maps were reviewed and discussed. Offutt Representative thought it would be a good upgrade as they have approximately 7,000 trucks through the intersection per year. Since the representative has been at Offutt (about one year), he has seen three wrecks. Eyk mentioned that if the cost of accidents was around \$300,000 or more, Highway Safety funding may be available. Mn/Dot hasn't gotten back with Eyk yet. Supervisor Hammer pointed out that as his brother owns part of the land involved in alignment, he will not participate in the discussion/decisions.
 - Supervisors Danielson and Wilkening directed Eyk to talk with the landowner on the North (Hammer) regarding this matter. Eyk agreed to do so.
- Road Work for Summer 2015
 - Seal Coat Projects suggested total estimate is \$59,675.09
 - Reclaim and Surfacing projects suggested total estimate is \$366,154.21
 - If we plan to continue to include our projects with the county's, the specs are due next week.
 - Q: Striping – is it everywhere? A: not in developments
 - **Motion to submit plans and specs for the projects listed by Wilkening, second by Danielson.**
 - Discussion regarding rail alignment amount (approximately \$300,000) vs the township projects (approximately \$425,000). Discussion with Engineer regarding project details/history. Discussion of budget.
 - **Original motion withdrawn. No vote made on that motion.**
 - **Motion to submit the following projects to the County to be included in their bidding process:**
 - Seal Coat projects estimated at \$59,675.09 as recommended by Township Engineer
 - Reclaim/Surfacing Projects with estimated costs of \$161,381.73, consisting of
 - 103rd Street: From City of Becker Autumn Ridge to CSAH 23
 - 87th Street: From CSAH 11 to 175th Ave

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- **by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- Discussion regarding railroad and timing for crossings. Fall of 2015 is the anticipated completion date.
- Discussion regarding grant funding. Unsure at this time
- Where we stand on railroad intersection alignment will depend on discussion with land owner.

Supervisor Reports

- Fire board – calls are down, payroll is in line, grass rig is up for replacement.
- Clerk requested approval to add Kelli and Eyk to dropbox – granted

Treasurer's Report

- New system has new glitches, but starting fresh in 2015 with new system – keeping old system in old CTAS. Not transporting data.
- W2's are done and payroll complete for the year.
- **Motion to approve treasurer's report as distributed by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- **Motion to approve warrants 12741-12771 in the amount of \$84,092.57 by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
- Audit update – information is being compiled now

Other

- **Motion to approve Resolution 2015-01: Resolution of the Town of Becker Appointing Election Judges by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to approve Resolution 2015-02: Appointing the 2015 Absentee Ballot Board by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- **Motion to set the date of the Annual board of Audit for February 17, 2015 following the Town Board Meeting by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Motion to Adjourn meeting by Danielson. Second by Wilkening. Motion carried, all voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

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- Sheriff's Report
- Residential Concerns/Requests
 - Resolution 15-03: Drainage and Utility Easement Excavation
 - Mr. Wimmer: Salt/Sand, Snow policy/oversite
- Planning Commission Update
- Joint Planning Board Update
- Other Staff Updates
 - Veit/Vonco CUP
- Engineer's Report
 - Roadwork 2015
 - Railroad intersection alignment update
- Supervisor Reports
 - Fire board
- Treasurer's Reports
- Other
 - Soil and Water Conservation District New Brochures
 - Tri-County Action Program Request
 - Cleanup Day Application – motion to apply for grant and authorize clerk to sign
- Adjourn

Approximately 8:15 p.m. (Immediately following Regular Town Board Meeting)

Becker Township Board of Audit

- Call to order
- Comparison of Treasurer/Clerk's books
- Review of Requests for contributions
- Set levy recommendation for Annual Meeting
- Other
- Adjourn

Looking ahead:

FEBRUARY

Joint Planning Board – February 24, 2015

MARCH

Town Planning Commission – March 9, 2015

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Community Visioning Meeting/Broadband: Tuesday, March 10, 2015. 11:30-3 @ Friendly Buffalo

Town Board Meeting – March 16, 2015

APRIL

Local Board of Appeal and Equalization meeting April 14, 2015 at 9:00 a.m.. Township Hall

**Becker Township Board
Regular Board Meeting
February 17, 2015**

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Tanya Danielson, Lucinda Messman

Absent: Jamie Johnson, Joe Danielson

Also Present: Sgt. Franks – Sherburne County Sheriff’s Department, Kelli Bourgeois, J.D. – Township Planning Associate, Amanda Othoudt – Community Development Coordinator, T. VanderEyck – Township Engineer, Parker Schendzielos

Township Residents Present: Mark Wimmer, Jerry Brunn (BASC), John Basol, Christine Basol, Joel Gindele, Garry Burger, Donald Peterson, Pat Throln, Dennis Davies, Scott Goth

Chair called meeting to order at 7:00 p.m..

Agenda item added – Jerry Brunn to address board regarding funding request.

Motion to accept agenda as amended by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.

Sheriff’s Report

- 157 calls for service
- 66 traffic stops
- 5 fraud complaints. Fraud complaints are up right now. Two types have been most frequent:
 - Tax return fraud – people filing taxes to find out returns were already filed with their social security numbers. Individuals need to contact the sheriff’s office and the sheriff’s office will then contact the IRS.
 - Febreeze sales. Sheriff’s department is not sure what is up with this one yet. Individuals, over the last three weeks, have been knocking on doors to sell Febreeze. If someone comes to your door, selling Febreeze, please call the Sheriff’s department.

Motion to approve the minutes as distributed by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.

Becker Area Senior Center (BASC) funding request – Jerry Brunn

- They are a 501c3 organization and all verifications/paperwork was completed. Jerry is here in case the board wanted more information about this two year old organization.
- No dues to belong, though they do accept free will offerings
- They serve area citizens ages 55 and older in Becker and surrounding areas (including, but not limited to Clear Lake, Santiago, Palmer, Duelm and Big Lake)
- Their funding request is for \$317 to pay for the movie license they are required to have in order to show movies. The fee goes to a company in California that licenses BASC to show a movie publicly.

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- Funding sources include the Clear Lake Lions, Liberty Paper and others. Becker City Hall allows facility use at no charge.

Residential Concerns/Requests

- Pond Excavation Request – Dennis Davies. See file for full text of application materials.
 - Mr. Davies presented his request to the board to do some excavation for a pond in the Township’s drainage/utility easement. He provided a listing of the vegetation recommended by the Sherburne Soil and Water Conservation District
 - Eyk’s comments:
 - The DNR has responded on this and the entire issue will go to the County for a decision.
 - The wetlands by this property drain to the north
 - He sees no drainage issues with this application. The County requires the Township’s approval before they will rule on this application being that the work is to be performed in a drainage and utility easement.
 - Recommends approval of the permit application.
 - Showed board a copy of the plat
 - **Motion to approve Resolution 15-03: A Resolution approving the excavation within a drainage and utility easement by Wilkening. Second by Kolbinger. Motion carried. All voting in favor.**
 - Clerk to let the County know the Board’s ruling and mail a copy of the resolution to Mr. Davies.
- Snowplowing/Sanding oversight concern – Mark Wimmer. See file for full text of emails.
 - Mr. Wimmer is concerned that there is not one supervisor dedicated to overseeing how the snowplowing is completed.
 - Billing is a concern and improvements need to be made. Who is verifying these bills?
 - He is concerned that money is being wasted and wants to be sure that there is some oversight and that the snowplow contractor is not allowed to make decisions to increase his own billing. Board stated they would look into this closer and check with other developments/townships as well.
 - Concern as last year’s snowplow billing was over \$123,000 when average is usually \$65-70,000. Another neighbor stated that seeing \$123,000 spent rather than the usual \$67-70,000 raised flags in his mind as well. Clerk mentioned that approximately \$35,000 of the \$123,000 pertained to this snow season, the remainder pertained to January – May of 2014 (previous snow season).
 - Board stated that yes, this past years bills were higher than normal, so were the snow totals in January thru April of last year.
 - He is concerned that too much sand is being spread on the roads, wasting tax dollars. He reminded the board of the photos he brought in last month.

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- Board responded that the sand it applied to intersections for safety purposes. The Sheriff's department also contacts the township if they note other areas requiring more sand due to accidents. The board is satisfied with the job the current contractor is/has been doing for the township. Each snow is a bit different and sometimes more sand needs to be put down, sometimes less. They will look a bit more into oversight of this, but asked residents to please realize that while they feel they have too much sand in their area, others in the township feel that more sand should be put down. Mr. Schendzielos stated that he is open to constructive criticism/ideas of how to improve the sanding they currently do.

Planning Commission, Joint Planning Board and other staff updates

- Public hearing for the mining ordinance amendments was held February 9, 2015. There were changes noted that will go to the Joint Planning Board for final action on February 24, 2015. Kelli is waiting to hear from Ian at Vonco as he was also asked to review the amendments.
- Mr. Eccless's mini storage facility. Board agreed to withhold action until after March 31, 2015 due to pending sale.
- Ms. Beiber non-compliance notice was sent and CUP Application has been received.
- Joint Planning Board meets next on February 24. The township attorney pointed out that in order for the Solar Energy Summary that was published to be in effect, the board needed to have a 4/5ths vote. As only three members (quorum) were present to vote, the entire ordinance needs to be published in order for it to take effect. Staff recommends publication of the full Solar Energy Moratorium rather than waiting to see if enough board members are present at the February 24, 2015 JPB. Board directed clerk to publish to full text of the Solar Energy Moratorium in the next newspaper printing.

Engineer's report

- 2015 Road work
 - Bids will come out on March 17, 2015. There was a clause included this year for a special provision if prices are too high that will allow the township to withdraw its portion of the contract from the overall county contract.
 - Final estimate for seal coats in 2015 is \$53,686.50.
 - Final estimate for reclaim/surfacing work for 2015 is \$169,146.50.
- Railroad intersection alignment update
 - Revised layouts were presented to the Board
 - Highway Safety Improvement Program, (federal), would not have any aid available to the township for this project.
 - There is no state aid available at this time but may be in the future.
 - Eyk is checking with the county and MnDOT railroad liaison to see if there is any aid available.

**Becker Township Board
Regular Board Meeting
February 17, 2015**

- The landowner to the NorthEast recommended some changes and a new drawing was submitted.
- These would be safety improvements for this intersection
- Board directed Eyk to meet with the landowner one more time and then to profile the intersection
- Speed zoning
 - Sheriff's department suggested the board pass a resolution to speed zone rural subdivisions the same. If there isn't a sign posted or a resolution, the Sheriff cannot address speeding issues.
 - Some rural residential areas are posted 35 mph, others are 25 mph. By posting the entrances to subdivisions it will grant authority to the Sheriff's department to ticket speeding drivers.
 - With no formal resolution adopted to speed zone, there is a question regarding lawful speeds.
 - Consistency between subdivisions would be helpful
 - Board discussed keeping all rural residential roadways at 35 mph. They also want to have a resolution drawn up as sign replacements have started. Eyk will draw up basic resolution and get to attorney.
- Bridgeview
 - Question brought up by Mr. Basol regarding the drainage pipe and where this stands
 - Eyk sent sketch to Mr. Newberger and hasn't heard anything back from him. Last Eyk heard, the DNR won't issue a permit for this.
 - Mr. Basol stated that things are frozen now – while it is good for skating, it won't be when it thaws.
 - History of Bridgeview discussed/grading/surface water/groundwater/ideas
 - Board suggested Mr. Basol contact Mr. Newberger to see if he can do something with this. It needs a permit from the DNR to allow the water to run towards the park/river. Without a permit from the DNR, nothing can be done.

Supervisor reports

- Fire Board
 - Standard meeting
 - Want to increase CIP funding for new trucks. Thinking township portion may be around \$1,500 per year. The budget for 2016 is not finalized yet
 - Clerk to send Tanya numbers from the July Fire Board Joint Meeting.

Treasurer's Report

- Contract from KDV given to board. It needs to be signed and sent in. Note is to get statement from them allowing the report to be made public. They state in their contract that this must be requested.
- Initial receipts, disbursements, and budget have been sent to the auditor
- Treasurer's report viewed. **Motion to accept treasurer's report as distributed by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**

Becker Township Board
Regular Board Meeting
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- **Motion to pay warrants 12772-12788 in the amount of \$25,661.37 by Wilkening. Second by Kolbinger. No further discussion. Motion carried, all voting in favor.**

Other business

- Board approved putting the new Sherburne County Soil and Water District pollinators brochure on the information table
- Board approved putting a link, though not the whole big jpeg sent, on the website bulletin board page for Tri-CAP.
- **Motion to authorize clerk to apply for SCORE Grant and sign materials applying to that grant by Wilkening. Second by Kolbinger. Motion carried. No further discussion. All voting in favor.**
- Thank you for fire sign replacement received

Motion to Adjourn meeting by Wilkening. Second by Kolbinger. Motion Carried, no further discussion. All voting in favor. Meeting adjourned at 8:39 pm.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Regular Meeting
TENTATIVE Agenda
March 16, 2015

- Call to order
- Approval of Agenda
- Approval of Minutes – Board of Audit & Feb Reg Mtg
- Sheriff's Report
 - Annual Report – Sheriff Brott
 - Citizen report on 9336 131st Ave - same as last year
- Residential Concerns/Requests
 - Mr. Wimmer: Insurance coverage
- Planning Commission/Joint Planning Board Updates
 - Building Permit Fees
- Jeff Peterson
- Engineer's Report
 - Roadwork 2015
 - Railroad intersection alignment update
 - Utility permits
 - Dust control request
- Supervisor Reports
 - Fire board
 - Contribution Request determinations
- Treasurer's Reports
 - Audit update
 - Treasurer's report
 - Payment of warrants
- Other
 - Centra Care Health Invitation
 - Cleanup Day Application – contract signed and submitted
- Election results – Oath of Office to be in April
- Adjourn

Looking ahead:

MARCH

MAT Short Course – March 24, 2015, St. Cloud

Joint Planning Board – March 24, 2015

APRIL

Town Planning Commission – April 13, 2015

Local Board of Appeal and Equalization meeting April 14, 2015 at 9:00 a.m.. Township Hall

Town Board Meeting – April 20, 2015

MAT Legal Short Course – April 23, 2015, Otsego

Treasurer's Report

Clerk and Treasurer books compared. Lists of Disbursements and checks from both were distributed for comparison. Bank statements match with cash control.

- Have not heard anything on the audit yet
- Discussion regarding release of funds in relation to Johnson Bankruptcy

Motion by Kolbinger ad seconded by Johnson to accept the Treasurer's report as presented.

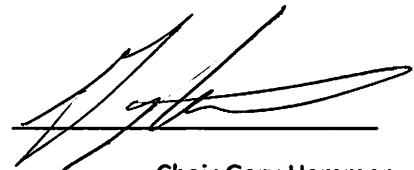
Motion carried, all voting in favor.

Motion to pay warrants 112789 – 12823 in the amount of \$264,546.42 by Kolbinger seconded by Johnson. Motion carried, all voting in favor.

Other

- Invitation from Centra Care to meet new CEO on March 24th
- Schedule a meeting on March 24th at 6:30 pm to canvas the election and administer the Oath of Office, before the Joint Planning Board-

Motion to adjourn at 8:55pm by Kolbinger seconded by J. Danielson. Motion carried all voting in favor.



Chair Gary Hammer



Marilyn Danielson

- No action was taken on the Ordinance at this time as there is a possible legislation change.

Todd Schendzielos

- Reviewed request for dust suppression on 122nd and 153rd.
- Wait until we know what roads need more gravel
- Multiple chloride applications on roads hold up longer for dust suppression
- Weather permitting would like to start grading next week
- Set date for Road Tour

Motion by Kolbinger seconded by Johnson to set April 11th at 7:00am for Road Tour. Motion carried, all voting in favor. Clerk to post as necessary and reserve van.

Supervisors Reports

- Fire Board – Accepted donation from Joann Johnson from Monsanto. Will present to Fire Department March 26th
- Discussed Grass Rig

Contribution Requests

Special Interest Contributions in the amount of \$14,317 to be distributed as follows:

- **Motion Kolbinger seconded Johnson to approve donation request from Snake River Cemetery in the amount of \$750.00. Motion carried, all voting in favor.**
- **Motion Johnson seconded Kolbinger to approve donation request from Becker Cemetery in the amount of \$800.00. Motion carried, all voting in favor.**
- **Motion Kolbinger seconded Danielson to approve donation request from Danish Cemetery in the amount of \$700.00. Motion carried, all voting in favor.**
- **Motion Kolbinger seconded Johnson to approve donation request from Becker Parks & Rec in the amount of \$10,000.00. Motion carried, all voting in favor.**
- **Motion Wilkening seconded Johnson to approve donation request from Becker Area senior Center in the amount of \$317.00. Motion carried, all voting in favor.**
- **Motion Danielson seconded Johnson to approve donation request from Safety Camp in the amount of \$750.00. Motion carried, all voting in favor.**
- **Motion Johnson seconded Wilkening to approve donation request from Becker All night Grad Party in the amount of \$1,000.00. Motion carried, all voting in favor.**

Other Business

- Discussion on attorney services as current attorney Richard Schieffer is retiring.
- Ms Bourgeois has worked with current attorney.
- This would be strictly an hourly rate of \$115.00 and not charging for travel time.
- Consensus of the Board was to move forward with a contract for legal services with Ms. Bourgeois and continue with Dove Fretland VanValkenberg for backup, litigation and conflict of interest legal services.

- Ms Bourgeois will get the fee schedule from Sherburne County, Chair Hammer will forward his correspondence regarding this matter to Bourgeois, and adjustments to the fee schedule can be made at the next meeting.

Jeff Peterson

- Reported appliances being picked up from the ditch go to Milaca and mattresses go to Furniture World and there was a substantial cost for a hide-a-bed in the dumpster.

Joint Planning Board

- Ms Bourgeois stated A CUP for Vonco II issued by Sherburne County in 2009 has not been recorded, and Vonco II has requested the Town's assistance in recording the document.
- The Resolution is still valid and all conditions of the CUP have been addressed by Veit.

Motion Wilkening and seconded by Johnson to authorize staff to record the CUP issued by Sherburne County in 2009 to Vonco II. Motion carried, all voting in favor.

Engineers Report

- Road Work
 - Bids will be opened tomorrow on March 17th.
- Railroad Intersection alignments
 - BNSF has to relocate signal at 137th
 - If we realign the 137th intersection, the Township may have to pay associated costs
- Utility and Driveway Permits
 - Revised Standard Operating Procedures are in place between the Town Engineer, Clerk, and the City
 - Engineer will process all utility and driveway permits
- Road Restrictions
 - Road load limits went into place on March 12th
 - All paved roads are 10 ton roads by statute. Gravel surfaced roads are 5 ton by statute. However, hard surfaced roads accessed by roads posted to a lower weight restriction, such as a County Road posted at 7 tons, become 7 ton roads by default.
 - Most older town roads were built to a 7 ton design whereas the newer roads were built to a 9 ton standard.
 - Should the Board decide to post a given road to a weight restriction lower than an intersecting state or county road, it must do so by resolution and posting.
 - All roads need to be posted-
 - Discussion on placing posts for road limits and removing signs when limits lifted-
 - This will be reviewed during the road tour-
- Speed Zone Ordinance
 - Reviewed Ordinance 2015-03 an Ordinance Regulating Speeds and speed zone signs in the Rural Residential District within the Town
 - MNDOT implemented 35mph in rural subdivision and 30mph on city Streets based on driveway separation distances.
 - Make sure law enforcement is aware

**Becker Township Board
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March 16, 2015**

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman.

Absent: None

Also Present: Sheriff Joel Brott- Sherburne County Sheriff's Department, Kelli Bourgeois, J.D. – Township Planning Associate, T. VanderEyck – Township Engineer, Todd Schendzielos, Jeff Peterson, and Marilyn Danielson.

Township Residents Present: Mark Wimmer.

Chair called meeting to order at 7:00 p.m.

Agenda item added – Election Results

Motion by Johnson seconded by Kolbinger to approve agenda. Motion carried, all voting in favor.

Motion to accept Board of Audit minutes by Wilkening seconded by J. Danielson. Motion carried all voting in favor.

Motion to accept February 17, 2015 minutes by Johnson seconded by Wilkening. Motion carried, all voting in favor.

Sheriff's Report

- 142 calls for service
- 76 traffic stops
- 9 medical

Sheriff Brott reviewed statistics from 2014, stating there were 2065 contacts. There were 47 thefts, 7 DUI, 5 burglaries. He stated DUI's were down and thefts were up from the previous year. A question was asked about calls to a residence where a kennel permit is being requested. Sheriff Brott stated there had been 10 calls to that location. It was asked that the Board be notified of future repeat calls like this.

Residential Concerns/Requests

- Mr. Wimmer voiced a concern to the Supervisors concerning the insurance of the contractors.
- Board stated that no contracts are awarded without verification of insurance coverage as part of the contract documents, with Township and Engineer being named as additional insured.

Chair Hammer stated he had been contacted concerning the costs of the building permits.

- Sherburne County uses a flat rate for a finish basement permit.
- Township would like to be consistent with Sherburne County.

Becker Township Board Regular Meeting
TENTATIVE Agenda
May 18, 2015

- Call to order
- Approval of Agenda
- Approval of Minutes
- Sheriff's Report
- Residential Concerns/Requests
 - Hanson Shoreland Variance Request
 - Basol – 175th Street Drainage (Bridgeview)
 - Miller - 102nd Street Erosion – photos included
 - Luke - 13302 108th St SE – erosion/seeding required after work
- Planning Commission/Joint Planning Board Updates
 - Building Permit Fees
 - ROW ordinance
 - other
- Engineer's Report
 - 137th Alignment
 -
- Supervisor Reports
 - Fire board
 - Other
- Treasurer's Reports
 - Audit update
 - Treasurer's report
 - Payment of warrants
- Township review
 - Sherburne County Association of Townships – contract
 - Appointment to vacant Planning Commission position
- Adjourn

Looking ahead:

MAY

Joint Planning Board – May 26, 2015

JUNE

Town Planning Commission – June 8, 2015

Town Board Meeting – June 15, 2015, 2015

Joint Planning Board – June 23, 2015

Becker Township Board
Regular Board Meeting
April 20, 2015

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: none

Also Present: Kelli Bourgeois, – Township Attorney, Damien Toven – Township Attorney, T. VanderEyck – Township Engineer, Todd Schendzielos, Mark Wimmer, Brady Borkoski, Loren Kohnen – Metro West

Chair called meeting to order at 7:00 p.m..

Quorum verified. Agenda reviewed. **Motion to approve agenda as presented by Johnson. Second by Danielson. Motion carried, all voting in favor.**

Motion to approve April 11, 2015 Road Tour minutes as distributed by Kolbinger. Second by Danielson. Motion carried, all voting in favor.

Motion to approve Local Board of Appeal and Equalization by Danielson. Second by Johnson. Motion carried, all voting in favor.

Motion to approve March 2015 Town Board minutes as distributed by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.

No Sheriff's report this month.

Residential Concerns/Requests

- Request by Brady Borkoski to excavate a pond in a township drainage easement.
 - Application, maps, Engineer's Response and draft resolution presented to board (see file for full text) for review
 - Board concerned regarding public waters flowing into a non-public area if the easement is excavated, made into a pond and larger than the current easement.
 - Wruck excavating is doing the work.
 - Eyk – no issues as long as the permit conditions are followed
 - Town Board would like to see dedicated easement over this piece – i.e.: if the easement is excavated so that the pond created is larger than the current drainage easement, the Town Board wants to see an easement granted to the township containing the additional land involved. Mr. Borkoski indicated he would be open to this.
 - County TEP said there is nothing under their authority with this permit
 - **Motion to approve Resolution 2014-04: A resolution approving the excavation within a drainage and utility easement with an amendment to have a dedicated easement granted to the township including the entire pond as excavated by Wilkening. Second by Kolbinger. No further discussion. Motion carried, all voting in favor.**

Joint Planning Board/Planning Commission Updates

- By Bourgeois:
 - Trail and Bridge work on County 24 approved at Planning Commission meeting and recommended for approval

Becker Township Board
Regular Board Meeting
April 20, 2015

- Introduction of Damien Toven to the Town Board as one of our new Township Attorneys as the retirement of Richard Schieffer. Damien will handle any litigation or conflict of interest issues.
- By Toven:
 - Melissa Bieber Conditional Use Permits were originally presented as a single permit and after a lot of discussion, broken into three applications. Those applications approved at the Planning Commission and recommended for approval based on amendments as follows
 - 2015-04 – Kennel CUP involved a lot of discussion and two amendments were added to the resolution as presented to the Planning Commission
 - Fencing change – specific language included regarding gauge, size of openings, 18” burial in ground and 6’ high above grade.
 - Additional condition requiring indemnification and language requiring that if the township’s dog catcher picks up any of her dogs, there will be a 10 day period after the township bill arrives, for Ms. Bieber to pay all associated fees (including transportation, housing and shelter).
 - 2015-05 - Stables and lessons – no changes to Resolution as presented
 - 2016-06 – Campground/events – several amendments to the resolution presented to the Board
 - When one of the two allowed large gatherings per year are to occur, a 45 day notice to the township is required to allow time for it to appear on the published agenda
 - New condition requiring adequate restroom facilities
 - New condition requiring adequate refuse handling and cleanup of her property as well as the public cartway access.
- Building Permit Fees discussion.
 - Loren from Metro West was present to discuss how fees are currently calculated, restrictions, valuations, etc.
 - Board wants to see fees kept at same level as the county – not higher unless there is a valid reason to raise them. This would require the Township to use the valuation schedule established by the County because fees are based on project value.
 - Discussion regarding multiple inspections often required if the inspector arrives and site is not ready for the inspection. Q: don’t the individuals call to schedule these inspections? A: Yes. Several comments were given from audience that additional charges for inspection sites not being ready should be expected if someone calls for an inspection but isn’t ready. State charges for additional inspections on electrical permits, but Metro West does not at this time. Their costs are not being covered with the additional inspections in some instances.
 - Flat fee vs adjustable fees and the County valuation table were discussed.
 - Discussion regarding increasing Metro West’s rates to adjust for reduced permit values and fees if the Township uses the County’s valuation schedule. Board wants more information before this is done
 - Board consensus – Metro West will run some fees on various structures using the current valuation schedule and the County’s valuation schedule then they will meet to figure out a plan that is fair for everyone.

Engineer’s Report

- Staking has occurred in Highland Pond, 192nd Court and 95th Street for brushing/tree removal.
 - Staking was in place before notices were received by residents. This is generating a lot of phone calls.

Becker Township Board
Regular Board Meeting
April 20, 2015

- Post cards were sent to platted areas. Letters stating the abutting homeowner rights and the required 14 day period for request of a public hearing were mailed to unplatted areas.
- Much discussion over timing and decision to wait a day or so to be sure information was received by residents. Supervisor Danielson lives in this area and has not received his notice at this time.
- Discussion of amounts of fixed distance off the bituminous to cut back to. Final decision is to clear the full right of way.
- Discussion to set policy to do the clearing prior to paving in areas with road projects from this point forward as it would make things easier for all involved. Board consensus.
- Santiago Township advised the Engineer to proceed with crack sealing 67th Str, off of CSAH 23, using the Becker Town Contractor. Becker Township is to invoice Santiago for half the cost. An estimate was requested for the Santiago Treasurer's files.
- Surfacing Project Bids were handed out. Hardrives was lower by \$800 for the township, but Knife River was lower for the overall county bid so they were awarded the project. Discussion that the \$800 difference would easily be eaten by administrative efforts necessary to bid on our own. **Motion by Johnson to approve the bid of Knife River in the amount of \$151,237.56 for 2015 Reclaim and Surfacing projects (103rd Street from City of Becker Autumn Ridge to CSAH 23 and 87th Street from CSAH 11 to 175th Ave). Second by Danielson. Motion carried, all voting in favor.**
- Seal Coats. Oil prices have dropped and it is shown in the bids. **Motion by Kolbinger to approve the bid of Asphalt Surface Technologies Corp. in the amount of \$43,831.29 for seal coats (Cedar Oak Estates, Cedar Crest Acres, Crestview and Sand Hill). Second by Wilkening. Motion carried, all voting in favor.**
- Dust Control. Four quotes were received. Last year Envirotech did this work and it was split with the city. Usually completed in early June. Dual vs single application discussed. Eyk recommended Envirotech to the board. They are not the cheapest nor are they most expensive. They did a good job for us last year. **Motion by Danielson to accept the bid of Envirotech in the amount of \$7,203.64 (Township portion to be \$3,221.90). Second by Wilkening. Motion carried, all voting in favor.**
- 137th Alignment/Upgrade – Draft BNSF Agreement handed out. Error in number of feet required for the concrete steel encased crossing.
- Rebuilding of 185th. The current plan is to rebuild in stages. Feasibility study estimate to go from entrance of Carefree to 120th Street (South Entrance to Snake River Estates) presented to board and discussed. Omission discovered, so new estimate will be mailed to board on Tuesday. Plan is for advertisement for bids in June/July.
- 87th Street Culvert Replacement. Estimate presented to the board in amount of \$27,379.67. 60” pipes to be delivered from Cretex. This project to be done ASAP as we will be reclaiming 87th Street. Want to get embankment built and allow it to settle so there is no need for additional patching. Bid from Schendzielos presented in the amount of \$31,566.60 for culvert replacement (including the cost of apron they have available for purchase). **Motion to accept bid of \$31,566.60 from Schendzielos for culvert replacement by Wilkening. Second by Johnson. Motion carried, all voting in favor.**

Supervisor Reports

- Fire Board – insurance wise – our rate of claims is one of the lowest in auto/workers compensation. Approval of purchase of a new grass rig was received.

Treasurer's Report

Becker Township Board
Regular Board Meeting
April 20, 2015

- **Motion to approve Treasurer’s report as distributed by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to pay warrants (checks 12824-12865 and purchase orders 23051-23057) in the amount of \$75,798.69 by Kolbinger. Second by Johnson. Motion carried, all voting in favor.**
- Audit update – proceeding well, email received today of additional information requested and working to set up on site date.

Other

- Bourgeois presented a contract to the board for her legal services. It is similar to her planning services contract, with a few differences highlighted. Clerk to verify with MAT liability requirements.
- SCAT Joint Powers agreement draft presented to the board for review. Goal is for final version to be ready for signatures prior to the October 22, 2015 SCAT meeting. They also asked if Becker Township would be willing to take care of the meal for that meeting. Board is fine with it, clerk to look into this.
- Discussion of appointments to Joint Planning Board and Town Planning Commission after Mark Limpert’s resignation. Plan is for all board members to come up with at least one possible name by next meeting. Clerk is to post for openings pending counsel research.
- Danielson brought up question he received regarding adopt a road policy in the township. There is not a policy and the township does not have adopt a road. Individuals cleaning up township roads is appreciated, though not something requested or endorsed by the township. If individuals are doing clean up and plan to leave bags on the side of the road, please let the township know.

Motion to Adjourn meeting by Wilkening. Second by Kolbinger. Motion Carried, no further discussion. All voting in favor. Meeting adjourned.

Gary Hammer, Chair

Lucinda Messman, Clerk

04/28/2015

Becker Town Board Special Meeting

Present: Gary Hammer, Brian Kolbinger, Brad Wilking, Joe Danielson. Absent: Jamie Johnson

Also present: Kris Hammer, Kelly Bourgeois

Gary Hammer called the meeting to order at 6:32pm.

Motion to approve the agenda made by Brian Kolbinger. Second by Joe Danielson. No further discussion. Motioned carried, all voted in favor.

Motion to appoint all Township Board members not currently serving on the Joint Planning Commission to serve as alternates by Brad Wilkening. Second by Brian Kolbinger. No further discussion. Motioned carried, all voted in favor.

Railroad Crossing: Gary updated the board on recent discussion between Eyk and the State of MN and the Railroad. Gary sent an email to Rick VanWagner at the State of MN stating that Becker Township would commit \$150,000 to the project. No other action was taken on this matter.

Motion to approve adjourn at made b 6:55 p.m. by Brian Kolbinger. Second by Joe Danielson. No further discussion. Motioned carried, all voted in favor.

Gary Hammer, Chair

Kris Hammer, Deputy Clerk

**Becker Township Board
Regular Board Meeting
May 18, 2015**

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: none

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck – Township Engineer, Parker Schendzielos, Mark Wimmer, Loren Kohnen – Metro West, Luke Babler, Fred & Linda Hanson, John & Christine Basol

Chair called meeting to order at 7:00 p.m..

Quorum verified. Agenda reviewed. **Motion to approve agenda as presented by Kolbinger. Second by Johnson. Motion carried, all voting in favor.**

Motion to approve April minutes as distributed by Kolbinger. Second by Danielson. Motion carried, all voting in favor.

Motion to approve April Special meeting minutes as distributed by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.

Sheriff's Report

- 180 calls for service
- 6 fraud complaints – if caller states they are with IRS or FBI and will have Sheriff arrest you for non-payment if credit card number is not given – it is fraud. Call Sheriff's department. That is not how the Sheriff's department works.

Residential Concerns/Requests

- Hanson Shoreland Variance Request (see file for documents): **Motion to approve Hanson Shoreland Variance Request as presented by Wilkening. Second by Danielson. Motion carried, all voting in favor.**
- Basol – Bridgeview Drainage – possible solution status. Mr. Basol stated he had been informed by Representative Newberger that the DNR had approved a plan/permit. The Becker Township board has not received any information regarding this approval. Until permission for the perforated pipe going through the county park land would be approved, the Town Board is unable to do anything at this time. No update available at this time.
- Miller – 102nd Street. Photos shown regarding erosion (see file for Photos). Eyk will look at as this is still under warranty.
- Babler – 108th Street SE. Photos shown regarding erosion (see file for Photos). Eyk will look at and contractor will go in and fix up as to minimize erosion as well as cleanup and level off a bit.

Planning Commission and Joint Planning Board Updates

- A few non-conforming issues being researched at this time – outside storage of docks and some possible code violations
- Eccless – mini storage will be down by end of summer.
- Permit fees discussion. See file for background documents. Lengthy discussion regarding how fees are currently calculated, county vs. township valuations, and procedures. Interesting to note that Sherburne County is using such deflated values. Hourly rates, trip costs, and rates discussed. Further discussion required. No consensus reached at this time.

**Becker Township Board
Regular Board Meeting
May 18, 2015**

- Right of Way ordinance – first draft presented to board. Ordinance will be reconciled with current permit form and revisions to fee schedule and ordinance to be presented next month.

Engineer's Report

- Reclaim and surface – 103rd and 87th – estimated dates June 22-July 3. Postcards to be mailed to residents this week stating they should check website for most current updates.
- Seal Coats for Cedar Oak Estates, Cedar Crest Acres, Crestview and Sand Hill estimated around mid to later June. Usually there is no pre-notice.
- Partial payment requested: Culvert Replacement on 87th Avenue. Slope dressing/turf still to come. T=post discussion. **Motion to approve payment of \$36,417.46 to M.L. Schendzielos by Johnson. Second by Wilkening. Motion carried, all voting in favor.** It was a 2 day install.
- Dust Control tentatively scheduled for May 29
- Feasibility Estimate for 185th presented to board. Total for project \$453,643.75. This project will depend on the 137th Alignment project. If that project is a go, this one will wait. If that falls through, a portion of this project will be bid out and completed this summer. Engineer to be notified by Friday if the 137th Alignment project will receive funding in addition to the \$150,000 the township can provide.
- 137th Alignment – proposed re-alignment presented. It will be the end of the week before final decision is available. If it is, July will be bids, September construction to align with the BNSF schedule.
- 165th Culvert – failed joint at centerline. Road is scheduled for seal coat. Engineer suggest replacement. It is a corrugated metal pipe. Estimate is \$3,500. Board consensus to go ahead with this routine maintenance project.

Supervisor Reports

- Fire Board: normal meeting. Calls will ring into city during the day items can be addressed in a timelier manner. Grass truck is being built – still on schedule. Joint Fire meeting with City is July 20th at Township Hall. 8:00 p.m..
- Trail easement document distributed to board. The easement was granted to Sherburne County and the trail is public.
- Cleanup Day went well

Treasurer's Report

- Audit – progressing normally. Looking into on-site date.
- Report presented. **Motion to approve treasurer's report as distributed by Johnson. Second by Kolbinger. Motion carried, all voting in favor.**
- Warrants: **Motion to approve payment of warrants 12824-12865 and purchase orders 23051-23057 in the amount of \$89,923.91 by Kolbinger, second by Wilkening. Motion carried, all voting in favor.**

Other Business

- Clerk requested that if a file on Dropbox needs to be deleted or moved – let her know and she will take care of it.
- Sherburne County Township Officers Association Joint Powers Agreement was presented to the board for signature. **Motion to sign by Kolbinger, second by Danielson. Motion carried, all voting in favor.**
- Dog Catcher contract presented to the board for signature.
- **Motion to appoint Phil Knutson to the vacant Joint Planning Board position by Johnson. Second by Kolbinger. Motion carried, all voting in favor.**

Becker Township Board
Regular Board Meeting
May 18, 2015

- Planning commission still has one vacant position. All board members to look for possible candidates for next month.

Treasurer's Report (2) – error noted in report (clerk to check with CTAS programmers) – Total of warrants actually \$90,038.91. **Motion to amend payment of warrants as above with revised total of \$90,038.91 by Kolbinger, second by Wilkening. Motion carried, all voting in favor.**

Motion to Adjourn meeting by Danielson. Second by Wilkening. Motion Carried, no further discussion. All voting in favor. Meeting adjourned at 8:55 p.m..

Gary Hammer, Chair

Lucinda Messman, Clerk

**Becker Township Board
Emergency Board Meeting
June 1, 2015**

Present: Gary Hammer, Jamie Johnson, Joe Danielson, Lucinda Messman

Also Present: Lynn Leibfried – BNSF, Dave Johnson – BNSF, Andrew Wordekemper – BNSF, Jesus Celis – BNSF, T. VanderEyk – Township Engineer, Kelvin Howitson – MnDOT, Ken Larson - MnDOT

Chair called meeting to order at 11:58 a.m..

Quorum verified. Purpose of meeting is for discussion with all interested parties regarding 137th Street SE realignment and funding, placement of railroad silver bungalow and other structures, approval of Ex Parte Order for public crossings.

Mn DOT representative Howitson stated that realignment of this intersection is a safety benefit and Mn DOT will participate in helping fund this project. MnDOT needs to tie down more information to the cost. They had questions regarding the TH 10 work – is it included in the estimate distributed at this meeting (estimate dated June 1, 2015).

Proposed layout distributed (file copy marked “final” as changes noted during meeting).

This project will need coordinate on right of way. Kevin Schmidt at the MnDOT right of way office is the contact to work with to obtain appropriate documentation so MnDOT procedures are followed. MnDOT gave the township several documents and a sample, older, MnDOT plan (engineering format) to aid in following their process and to aid in hastening the approval process (see MnDOT Project Development Process file for full text).

Leibfried mentioned the changes are fine with BNSF, however there is concern over the project timing. If the distributed project layout is final, BNSF can put the silver bungalow in its proper place – allowing for it to be located correctly with either this plan or the original.

BNSF cannot put gates in now. Once they pull the current gates, the road will remain closed until the project is completely finished.

BNSF will pay for a new set of gates, signals, lights and bungalow as they need them for the new track. This is a one-time placement. If they need to be relocated, it will be at the township’s cost.

Rick Van Wagner is the MnDOT Railroad’s person. He made a request for the median that now shows in the current plan.

Discussion regarding if centerline location changes – complete redesign will be required. Different radius and possible split into two projects discussed. The angle across the tracks, as shown, is not really improving as far as the railroad is concerned, but maybe talk to Rick to see about the median. Eyk mentioned that in previous conversations, the new radius at the tracks was never mentioned. Rather the medians on TH 10 were emphasized. Howitson will confirm this with Rick this week.

BNSF’s current plan is to have the TLM (track laying machine) working in September. Tentatively, the railroad would have the road closed for about three weeks.

Township would have the first layer of Bituminous this year, doing the second layer next year.

**Becker Township Board
Emergency Board Meeting
June 1, 2015**

MnDOT process – environmental people will research and check items – if no issues – will take 2-3 months for approval. Bid opening could be in September with Township having a fall construction date if all goes perfect.

BNSF needs to know the right of way ASAP. Easement legals are required as well as an exhibit in order for agreement to be made. Easement document doesn't require full signatures on their part for work to begin, but the legals must be completed.

Flagging was discussed. It is not something BNSF includes – it runs approximately \$1000 per day. It looks like it is not included in the estimate. If it co-insides with the BNSF road closure – it is not something to include in pricing. If not, it is another cost to keep in mind.

BNSF pointed out the two biggest hang-ups for projects:

- 1) Easement and Exhibit for BNSF – Eyk's timetable – this can be ready tomorrow and can include the median description
- 2) Contractor Insurance. If township works with someone who has experience with railroad projects – it goes smoothly. If not, there are usually delays.

Discussion of median at a minimum of 6" rather than 4" as drawn now. If do at least 6", would be ready for a possible quite zone if desired. BNSF recommended 8" to allow for any overlay project in the area.

Eyk will work close with Larson and follow sample formats provided.

Liebfried stated BNSF will require a larger agreement than the Ex Parte Order provided in 5/27/2015 email, but that simple agreement will work to get the project going.

MnDOT stated they would share in 50% of the construction cost of the project. This participation does not apply to the engineering, easement or land acquisition.

Resolution 2015-05

Motion by Johnson: Be it resolved that Becker Township board does hereby agree to move forward with the 137th Street Alignment project as discussed at the June 1, 2015 board meeting subject to the following:

- 1) Township Engineer to forward easement legal(s) and exhibits to BNSF
- 2) Plan distributed will be used with changes as noted below
 - a. Cross section will be revised, showing 14' lanes and median
 - b. Centerline to remain the same
 - c. Curbing changes will be made
- 3) Final revisions to plan will be completed the afternoon of June 1, 2015 and forwarded to BNSF
- 4) MnDOT approval and participating in 50% funding of the construction portion of the project

Second by Danielson. No further discussion. Motion carried, all voting in favor.

Motion to authorize Chair Hammer to sign the Ex Parte Order by Danielson. Second by Johnson. No further discussion. Motion carried, all voting in favor.

**Becker Township Board
Emergency Board Meeting
June 1, 2015**

BNSF and MnDOT both want to be kept in the loop on this project – send copies of new design sheets and all correspondence. In addition to township personnel, email's should include all four BNSF representatives here today as well as the two MnDOT representatives present plus Rick Van Wagner who was unable to attend.

Other concern brought up by Howitson regarding current plan – does it address the turn lanes on TH 10? Currently they are 12' bituminous and 300' in length. MnDOT is going to 500' turn lanes. These may need to be torn up and redone. There are no costs for this in the estimate. MnDOT would pick up the cost for the extended portions of the lanes.

Motion to Adjourn meeting by Johnson. Second by Danielson. Motion Carried, no further discussion. All voting in favor. Meeting adjourned at 1:00 p.m..

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Regular Meeting
TENTATIVE Agenda
June 15, 2015

- Call to order
- Approval of Agenda
- Approval of Minutes – Emergency Board Meeting, May 18 Board Meeting
- Sheriff’s Report
- Residential Concerns/Requests
 - M. Wimmer – culvert
 - Request for Mid Continent
 - P. Moran - 190th
 - Metze - 103rd
 - Other
- Planning Commission/Joint Planning Board Updates
 - Building Permit Fees
 - ROW ordinance
 - other
- Engineer's Report
 - 137th Alignment
 - Reclaim & Resurfacing Updates
 - Pothole on 185th Ave
 - 108th Street erosion control
 - Other
- Supervisor Reports
 - Fire board
 - Other
- Treasurer's Reports
 - Treasurer’s report
 - Payment of warrants/purchase orders
- Township review
 - Appointment to Town Planning Commission position
 - Tobacco Renewal Comment Forms – SAFE Discount Liquors, Holiday #598
 - Resolution 2015-07 – Joe’s Bobcat and More
 - Night to Unite coming up – August 4, 2015
 - Population/Household Estimates Released
 - Contracts for approvals – Connie May, J and L Services, Joe’s Bobcat
 - Mylar Signatures – Fantails and Flags Two
- Adjourn

Looking ahead:

JUNE

Town Board Meeting – June 15, 2015

Freedom Days – June 19, 2015

Joint Planning Board – June 23, 2015

JULY

Town Planning Commission – July 13, 2015

Town Board Meeting – July 20, 2015

Joint Planning Board – July 28, 2015

Becker Township Board
Regular Board Meeting
June 15, 2015

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: none

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck – Township Engineer, Todd Schendzielos, Mark Wimmer, Phil Moran, Bill Morgan – Citizen Newspaper

Chair called meeting to order at 7:04 p.m..

Quorum verified. Agenda reviewed. **Motion to approve agenda as presented by Johnson. Second by Kolbinger. Motion carried, all voting in favor.**

Motion to approve June 1, 2015 Emergency Meeting minutes after amending close without gates to highway closed by Johnson. Second by Danielson. Motion carried, all voting in favor.

Motion to approve May Regular Board Meeting minutes by Johnson. Second by Wilkening. Motion carried, all voting in favor.

Sheriff's Report

- 170 Calls for service
- 97 Traffic stops
- 3 fraud complaints – this is down from last month

Township Residents

- Mid Continent Request for Service – clerk waiting for more information, tabled until next month.
- P. Moran request for possible road improvement. 190th Ave
 - Road is difficult to travel and school bus said they won't come down. Daughter needs to walk ¼ mile to get on bus. After discussion with bus company (daughter is deaf), the bus does come down the road now.
 - Minimum maintenance sign needs to be posted
 - Long history with this road in road file
 - Any chance for gravel or other road improvement without assessing to neighbors?
 - Board: No, but after discussion with T. Schendzielos – it will be bladed more often. That should help.
- K. Metze photos of road implements parked in easement in front of her property. Any damage will be repaired. Engineer will evaluate and arrange for repair after road work is completed.
- M. Wimmer – concern regarding pipe used for culvert replacement and request for board to be more transparent in presentation of numbers. Discussion of pipe order and events.

Planning Commission/Joint Planning Board Updates

- ROW Ordinance Draft Distributed. It is a combination of 2011 ordinance with this ordinance. Edits stage right now. Please get edits to K. Bourgeois prior to July meeting for action.
- Building Permit discussion – end result – K. Bourgeois will pick apart various schedules/statutes for further evaluation.
 - Board wants more research and check into an RFP (Request for proposal)
 - Further understanding of how valuations are determined is requested by board
 - Q: Is it possible to put Building Official on hourly rate?
 - Metro West wants 60% of fees if township changes to match county fee schedule. If Township won't comply, we will need a new building inspector.

Becker Township Board
Regular Board Meeting
June 15, 2015

- One possible idea, if required, do the 60% through end of year and put together an RFP
- Discussion regarding who sets values and is there one (similar to county assessor value) that could be used to put inspector on hourly rate?
- Issue with increasing to 60% - township costs may not be covered. More research needed.
- Several Notice of Violations were sent
 - Docks – a lot fewer in the yard – possibly holding area while building was being completed
 - Cox Plumbing – working through CUP process now.

Engineer's Report

- Planning to have consolidated engineering standards documents ready for July meeting
- Reclaim and paving completed. Shouldering tentatively this week
- Patch on W. Beatrice required additional \$2,500 for the job
- Seal Coats – moving into County 6/24 so tentatively the Township should be right before 4th of July. Striping to be completed after.
- 137th Str Realignment
 - Procedures are complex. Review is about 2 months long
 - To expedite, the project will be split
 - South West of the tracks – township funded – request for bids to go out this week if possible, otherwise next week and following week. Estimated cost \$85,000
 - Citizen newspaper
 - Quest Website
 - Township Website
 - Rest of 137th Str Realignment will be split with MN Dot for funding. Currently working on right of way acquisition and following Federal Aid Standards.
 - State planning to participate in funding in the amount of approximately \$150,000 for the 137th Str re-alignment (additional length of turn lanes the state now requires may increase this amount).
- Partial Pay request – 87th Str Culvert.
 - Replacement overrun of class 5 (planned 60', required 82')
 - 80 sq. yds. Erosion control planned, 600 sq. yds. Used
 - Foreign matter was there with muck and debris – larger job than expected
 - **Motion to pay \$2,968.75 by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.**
- Dust Control – 2 invoices received. Eyk has disagreement with quantities, so invoices pulled from this month's warrants. Currently off 1000 gallons. Eyk will handle and submit invoices once discrepancy resolved.
- 102nd/County 67 – Up the hill on the right – sink hole forming. Eyk and Todd to check.

Supervisor Reports

- Fire Board – budget reviewed. Proposing levy increase from 134,500 to 140,000

Treasurer's Report

- **Motion to approve report as distributed by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to pay warrants 19891-19906 and Purchase Order 23059 by Johnson. Second by Danielson. Motion carried, all voting in favor.**
- Tanya will be out of state for next meeting and will prep invoices prior to leaving town.

Becker Township Board
Regular Board Meeting
June 15, 2015

Other Business

- **Motion to send favorable comments in regards to Tobacco License renewal to the county for Holiday Station Store #598 and SAFE Discount Liquor, Inc. by Kolbinger. Second by Danielson. Motion carried, all voting in favor.**
- 2014 Population and Household estimates were released by the Sate Demographer. Population for 4/1/2014 = 5,170. Household estimate on same date is 1,594
- Night to Unite is August 4, 2015
- **Motion to approve Resolution 2015-06, Appointing Jeff Lambert to the Becker Planning Commission for the remainder of Mark Limpert's term by Danielson. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to approve Resolution 2015-07, Resolution Authorizing Contract with interested Officer [Joe Danielson] Under Minn. Stat. §471.88, subd. 5 by Johnson. Second by Kolbinger. Motion carried – 4 voting in favor, Danielson abstained from voting.**
- **Motion to approve contracts for J and L Services, Connie May, and Joe's Bobcat by Kolbinger. Second by Wilkening. Motion carried. 4 voting in favor. Danielson abstained from voting.**

Motion to Adjourn meeting by Danielson. Second by Wilkening. Motion Carried, no further discussion. All voting in favor. Meeting adjourned at 8:50 p.m..

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Regular Meeting
TENTATIVE Agenda
July 20, 2015

Note: Items indicated by time will happen at time prescribed. For the Annual Fire Board meeting, the Town Board meeting will recess until the conclusion of the Fire Board meeting.

Call to order

Approval of Agenda

Approval of Minutes

Sheriff's Report

7:30 pm – Bid letting

8:00 pm – Annual Fire Board Meeting – Town Board Meeting will recess until conclusion of Fire Board

Residential Concerns/Requests

Petition for Easement Vacation – Resolution 2015-06

Bridgeview Residents – J. Basol + others

Sherco Solids Landfill – comment letter – L. Seeley

Planning Commission/Joint Planning Board Updates

ROW ordinance

other

Engineer's Report

Dust Control

Certification of quantities – seal coats and reclaim

102nd/County 67 sink hole

137th Alignment

Supervisor Reports

Fire board

Other

Treasurer's Reports

Audit update

Treasurer's report

Payment of warrants/purchase orders

Township review

Deland Olson – approval to plant native grasses

Contract approval – M.L. Schendzielos

Adjourn

Becker Township Board
Regular Board Meeting
July 20, 2015

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Joe Danielson, Lucinda Messman

Absent: Jamie Johnson, Tanya Danielson

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck – Township Engineer, Todd Schendzielos, Mark Wimmer, Tom Johnson, Sgt. Dan Franks – Sherburne County Sheriff’s Department, Members of Fire Board came in after meeting began.

Chair called meeting to order at 7:04 p.m..

Quorum verified. Agenda reviewed. **Motion to approve agenda as presented by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**

Motion to approve June Regular Board Meeting minutes by Wilkening. Second by Danielson. Motion carried, all voting in favor.

Sheriff’s Report

- 169 Calls for service
- 74 Traffic stops
- 4 fraud complaints – reminder, report these to the Sheriff’s department

Residential Concerns

- Mr. Johnson was here as a Bridgeview resident. History was reviewed as well as update that a meeting between Representative Newberger, Sherburne County Commissioners, DNR, and Town Board has not yet occurred. Mr. Johnson is frustrated with lack of action to assist residents.
 - Town Board members conveyed
 - Yes, the board is willing to meet with the parties involved
 - No, the township is not responsible for this poor design. The township notified the County, prior to approval of the development, that drainage would be an issue if the development went ahead as planned. The county elected to approve the development.
 - No, the township will not commit to paying any more than the engineering fees they have already paid to this point in time.
 - The board does understand the resident’s frustration, but using a large portion of township tax dollars that will benefit only a few homeowners in the township is not a fiscally responsible position.
- Easement vacation petition presented for Lot 2, Block 4 and Lot 1, Block 4 Snake River Estates Third Addition. It is a minor subdivision action, only a portion of the easement has been requested to be vacated so the applicants may join the two properties into one and build an accessory structure on what is currently the easement location between the properties. **Motion to approve Resolution 2015-06: A Resolution accepting a petition by Justin Lamont and Brian Schmit to vacate certain drainage and utility easements in the Snake River Estates Third Addition Subdivision and Calling a Public Hearing for Same [full text on file] by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**
- Concerns of Lonnie Seeley in regards to the new permit related to the Xcel Sherco Landfill were briefly discussed. Mr. Seeley brought a letter by the office before the meeting he had received from MPCA answering all the questions he had regarding the new liner, and other permit changes. Letter was passed around to board members. No action required.

**Becker Township Board
Regular Board Meeting
July 20, 2015**

Planning Commission/Joint Planning Board Updates

- In order to try and level inspector's fees, Chair Hammer met with the Sherburne County Assessor to discuss how fees are calculated. Discussion of determination of high/medium/low values took place. Setting plan review fees may be possible to do by hourly rate. There is a subscription service, Marshall and Swift assessor guidelines that give values they use.

7:30 p.m. Bid Opening – Two Bids were received for the 137th Street Realignment project, Southwest Portion.

1. Harddrives, Bid Bond Received, Bid amount \$128,888.88
2. Knife River, Bid Bond Received, Bid Amount \$153,419.30

Comments

- Bids much higher than engineer's estimate of approximately \$85,000 due to factors involved in working with the railroad schedules and the cost of bituminous mix has increased drastically since bids from this spring.
- **Motion to approve the lowest bid contingent upon engineer's review by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

8:00 p.m. Motion to recess the Town Board meeting and resume following the Annual Fire Board meeting by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.

8:25 p.m. Town Board Meeting Reconvened.

Planning Commission/Joint Planning Board Updates – Continued

- Final draft of Right of Way (ROW) Ordinance presented for approval. Intent of ROW ordinance is the reasonable regulation on the restriction of obstructions; as well as the placement, and maintenance of facilities and equipment currently within its rights of way or to be placed therein at some future time.
- Q: Can this be sent out to utilities on file? A: Yes, clerk will do
- Q: Are existing headwalls grandfathered into this ordinance? A: no, nothing that is currently non-compliant is grandfathered in
- **Motion to adopt Ordinance 2015-04: An Ordinance by the Becker Town Board Regarding Management of Town Right of Ways in Becker Township [full text on file] by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to adopt Summary of Ordinance 2015-04 for publication in *The Citizen* newspaper by Kolbinger. Second by Danielson. Motion carried by supermajority. All four supervisors in attendance voted in favor.**

Engineer's Report

- Certification of Quantities
 - Seal Coats. **Motion to pay \$41,234.82 to Sherburne County, when billed, for Seal Coats by Danielson. Second by Kolbinger. Motion carried. All voting in favor.**
 - Reclaim and Surfacing Projects. Several factors contributed to over-run, including 87th street and a culvert replacement that added 100' of surfacing. **Motion to pay \$157,158.06 to Sherburne County, when billed, for 2015 Reclaim and Surfacing Projects by Wilkening. Second by Kolbinger. Motion carried. All voting in favor.**
 - Dust Control. The Township was invoiced for approximately 9,000 gallons of Calcium Chloride. The product didn't work that well on some roads. Some roads seem to have benefitted, others did not. Eyk's quantities were lower than those invoiced. After

**Becker Township Board
Regular Board Meeting
July 20, 2015**

discussion with Envirotech, they would not budge on their numbers, costing the Township approximately \$650 more than what was utilized on the roads. Engineer advises Becker Town Board to not work with Envirotech in the future, but they will not change this bill. A portion of this bill will be billed to M.L. Schendzielos (\$987.49) and to the City of Becker (\$4,94.79). The township to pay the entire bill and bill the other entities. **Motion to pay \$9,696.96 to Envirotech by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.**

- 102nd/County 67 Sink Hole – actually two sink holes due to slope failure. 102nd was widened in 2005. All was done with a backhoe. Slopes are now sluffing off. Eyk suggests armor slopes with rip rap. He will have quotes ready for next meeting.
- 137th Update – The Township purchased .53 acres for \$4,900 to be able to complete re-alignment and maintain appropriate easements in accordance with MN Dot standards. The land is frontage land, therefore the value is a bit higher. Right of way acquisition will proceed. **Motion to approve Resolution 2015-05: Resolution requesting aid for improvements to Becker Township 137th Street SE at the intersection of Trunk Highway 10 by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Treasurer's Report

- Audit Update – final exit interview tomorrow morning. All looks good.
- **Motion to approve Treasurer's Report as distributed by Wilkening. Second by Kolbinger. Motion carried. All voting in favor.**
- **Motion to pay warrants 12907-12922 and purchase orders 23060, 23061, 23062, 23064 by Danielson. Second by Kolbinger. Motion carried. All voting in favor.**

Other Business

- **Motion to approve Deland Olson's planting of native grasses in the wetland area with DNR approval by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**
- **Motion to approve M.L. Schendzielos general maintenance contract by Kolbinger. Second by Danielson.** Q: this isn't for a particular project – correct? A: correct, these are just the rates that the township is charged. Best practices indicate the Township should update the contract each time the rates change. **No further discussion. Motion carried. All voting in favor.**
- Discussion regarding the township portion of 127th Ave SE. A resident asked if speed limit signs could be placed if it is less than 55 mph. Currently, that portion of road falls under the 55 mph speed limit. It could be rezoned 35 mph. The section coming from the city is 30 mph. This could cause confusion. Also hesitation to drop the speed limit without further study. No action taken at this time.
- Clerk presented Road Expense summary to board for the period of 1/1/2015-6/30/2015.

Motion to adjourn by Danielson. Second by Wilkening. Motion carried. All voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Regular Meeting
TENTATIVE Agenda
August 17, 2015

Call to order

Approval of Agenda

Approval of Minutes

Sheriff's Report –

speeding issue – 165th Street off County Road 50

137th Realignment Easement Motion(s) – approve/disapprove

Public Hearing – Easement Vacation – Lamont & Schmit

Residential Issues

17301 87th Street SE – Shoulder repair

150th Ave dirt road

Jessica Burt – renaming 171st Ave SE

John Basol – Water drainage 175th Ave SE (Bridgeview)

Others?

Planning Commission/Joint Planning Board Updates

Engineer's Report

92nd Street large washout 7/28

Orrock 243 repairs – any on our portion of road

Tracked equipment damaging roads – Snake River Estates

Slope Failure Quotes (N side of 102nd St, ½ between 145th & CR 67)

Revised right of way work permit

Revised driveway permit application

Garbrian Woods Change order

Final payment motions – Garbrian Woods, Shouldering (137th/etc last year)

137th Alignment updates

Supervisor Reports

Fire board

Other

Treasurer's Reports

Audit update

Treasurer's report

Payment of warrants/purchase orders

2016 Township Aid Notice Received – Total 1,551. Motion to put into _____ fund

2015 Cleanup day aid grant received \$3582.

Other

Motion – Verification of 2016 Budgets/Levies to County

Motion – fee schedule revisions

Other

Tri-Cap to website – approval to post until the program is no longer

Adjourn

Becker Township Board Regular Meeting
TENTATIVE Agenda
September 21, 2015

1. Call to order
 2. Approval of Agenda
 3. Approval of Minutes
 4. Sheriff's Report –
 5. Residential Issues
 - a. 127th request for school bus stop ahead sign
 6. Planning Commission/Joint Planning Board Updates
 - a. No Planning Commission Meeting in September
 - b. Other
 7. Other
 - a. Preliminary 2015 Tax Values (for proposed 2016 Tax notices) released.
 - b. County Election Requests
 - i. Election equipment upgrades
 - ii. 2 Precincts
 - c. New website spam protection – anyone notice difference/decrease?
 - d. Sherburne County Association of Townships meeting 10/21/15 at History Center. Becker Township will be providing the meal. RSVP due
 - e. Sign Sherburne County Association of Township Joint Powers Agreement
 - f. Policy Draft reviews –first three - approve or edit for next month
 - i. Document Control Policy
 - ii. Expense Reimbursement Policy
 - iii. IT Policy
 - g. Snowplow Contract Documents for review and bid requests to go out by next meeting. Bid opening scheduled for November
 8. Engineer's Report
 - a. 137th Alignment updates
 - b. Other
 9. Supervisor Reports
 - a. Fire board
 - b. Other
 - c. Sherburne County Parks, Trails & Active Living Board requested committee representative from Township.
 10. Treasurer's Reports
 - a. Treasurer's report
 - b. Payment of warrants/purchase orders
 - c. 2016 Township Aid Notice Received – *Motion required (allocate to _____ fund)*
 11. Adjourn
-

Becker Township Board
Regular Board Meeting
September 21, 2015

Present: Brian Kolbinger, Brad Wilkening, Joe Danielson, Jamie Johnson, Tanya Danielson, Lucinda Messman

Absent: Gary Hammer

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck (8:00 pm) – Township Engineer, Sgt. Dan Franks – Sherburne County Sheriff's Department

Chair called meeting to order at 7:00 p.m.. by Vice Chair Kolbinger

Quorum verified.

Agenda reviewed. **Motion to approve agenda as presented by Wilkening. Second by Johnson. Motion carried, all voting in favor.**

Motion to approve August Regular Board Meeting minutes by Johnson. Second by Danielson. Motion carried, all voting in favor.

Sheriff's Report

- Calls for service are up this month
- 160 Calls for Service
- 68 Traffic Stops
- 2 Shooting Complaints
- 5 thefts – reminder to residents to lock vehicles and bring in valuables
- Fraud complaints – IRS will never call you at home

Residential Issues

- Request for School Bus Stop ahead sign on 127th. Much discussion, but as it is not a blind area and those signs are normally used in areas with visibility issues, there will not be a sign placed.

Planning Commission/Joint Planning Board Updates

- No Planning Commission or Joint Planning Board meetings in September.
- Mr. Eccless has no renters in the mini storage building anymore and has a possible buyer for the building.

Other

- Preliminary 2015 Tax Values presented (for 2016 Tax Notices)
- Elections
 - County Equipment Upgrade – the County will share in ½ of the cost. Township portion would be around \$6000 if we keep to the single precinct as we have now. Old equipment purchased around 2000. There are breakdowns with the M100. New system would wirelessly transmit data to speed up election returns. If we add a precinct, Township portion would be approximately \$9,000.
 - Adding a precinct –discussion of history, number of voters, setup, etc.. Tabled.

**Becker Township Board
Regular Board Meeting
September 21, 2015**

- Board consensus to go ahead with election equipment upgrades at cost of approximately \$6,000. Do not go ahead with precinct split at this time.
- New website spam protection – how is it working? Free one month trial will be over the end of September. Clerk noticed it is definitely cutting down on spam (actual spam - not legit companies advertising product). Board consensus to add the service to website package.
- Sherburne County Association of Township Meeting 10/21/2015 at History Center. Becker Township to provide meal – clerk hiring caterer to provide meal. RSVP Deadline is October 9, 2015. Also, Becker still needs to submit the JPA agreement to them for their checking account by that meeting. Clerk to obtain signatures. It was not signed in August as there were revisions expected – those are now completed.
- Policy Reviews. Board reviewed Document Control, Expense Reimbursement, and IT Policies. **Motion to approve all three draft policies as presented by Wilkening. Second by Johnson.** Discussion: Attorney Bourgeois reminded/pointed out in the IT Policy that all personal devices (ex: cell phones) are discoverable by statute. Reminder to board members that if personal cell phones/computers/etc. are used for Township business, those devices would be considered discoverable. This is something to keep in mind. **Motion carried, all voting in favor.**
- Snowplow contract documents from last year presented to board for review. Plan to advertise in October. Discussions regarding
 - How contract is written/bid/quoted
 - Possibility of township purchasing salt with city vs. buy on as needed as now
 - Salt mixtures
 - Review of last year's billing
 - Clerk to refine the documents further and bring to next meeting.

Engineer's Report

- 102nd Str rip rap has been put in and repair completed
- 137th Realignment
 - Plans will not be through Mn Dot quick enough for fall work on the NW portion of TH 10.
 - SW Portion (Railroad side) with BNSF has to be this year. MnDOT is concerned regarding the hazardous crossing creation by this work. Most likely the intersection will be right in/right out for the winter season/until the entire realignment process is completed.
 - Costs to Township for the railroad portion: \$2,000 administration fee, \$2,500 fee for right of way, \$80,000 for materials. **Motion for Chair to execute CNC1 agreement with BNSF after Attorney and Engineer clarify possible language changes by Wilkening. Second by Danielson.**
 - Discussion regarding CNC1 and BNSF supplying contract number timing. Now it exists so Hardrives can get moving – plan is for this week.
 - Costs for the other portions (137th realignment) will be split with MnDOT. At the last meeting with MnDOT/BNSF/Township Engineer/Township Chair, Mn DOT pointed out they are expediting processes as much as possible to help accommodate BNSF.

Becker Township Board
Regular Board Meeting
September 21, 2015

- **Motion carried, all voting in favor.**
- Plan and Profile view of proposed Bridgeview pipe presented to board.
 - 5' drop over 2200 feet
 - Q: Will it work? Maybe – it might not
 - Q: Costs? Installation guess around \$200,000, but not an estimate. Perforated pipe until past Riverview, then solid pipe with a couple open catch basins at the top of the cul-de-sac. Cleanouts would need to be put in. Would this be something the homeowners association would take over for maintenance?
 - Q: Is the 911 feet lower than the basements? A: No
 - Groundwater starts at Salida and flows toward the Mississippi. That is a lot of water that needs to move

Supervisors Reports

- Fire Board
 - Light meeting – normal procedures discussed
 - Heavy call week
 - New grass truck minus the bed is in – should be ready to go next month.
 - Open House is coming up – it will be advertised in the paper
- Sherburne County Parks, Trails and Active Living Plan Advisory Committee is forming and requested a Township Representative. Supervisor Danielson was appointed, with Clerk to be alternate if he cannot attend meetings.

Treasurer's Report

- **Motion for Township Aid to be deposited into the General Fund by Wilkening. Second by Johnson. Motion carried, all voting in favor.**
- Treasurer pointed out two errors on permits this month – one overcharged (township will refund the approximate \$92.00 next month) and one undercharged. Rest looked good.
- **Motion to approve Treasurer's Report as distributed by Johnson. Second by Wilkening. Motion carried. All voting in favor.**
- **Motion to pay warrants 12955-12981 and purchase order 23066 in the amount of \$44,742.86 by Wilkening. Second by Danielson. Motion carried. All voting in favor.**

Motion to adjourn by Johnson. Second by Wilkening. Motion carried. Meeting adjourned at 8:42 p.m.. All voting in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Regular Meeting
TENTATIVE Agenda
October 19, 2015

1. Call to order
 2. Approval of Agenda
 3. Approval of Minutes
 4. Sheriff's Report
 - a. Report
 - b. Residential Issues speeding (& signs) – Mr. Levanduski & Neighborhood Watch Group
 5. Planning Commission/Joint Planning Board Updates
 6. Engineer's Report
 - a. 137th Alignment updates
 - b. Orrock Township sign request
 - c. 77th Street/Minimum Maintenance Roads
 - d. Other
 7. Other Requests
 - a. On Sale w/Sunday Liquor License application Comments – The Hideout Bar & Grille
 - b. Charitable Gambling approval request - @ The Hideout Bar & Grille – Sherry Hubbard
 8. Supervisor Reports
 - a. Fire board
 - b. Sherburne County Parks, Trails & Active Living Board
 - c. Other
 9. Treasurer's Reports
 - a. Treasurer's report
 - b. Payment of warrants/purchase orders
 10. Document Reviews
 - a. Snowplow Contract Documents – review and quote requests to advertise for November
 - b. Investment Policy Draft review
 11. Other
 - a. CIP Plan for roads?
 - b. Fall Road Tour?
 - c. School wants to borrow voting booths
 - d. LBAE Changes
 - e. New Officer Short Course no cost training (if never have attended)
 - f. Local Government Innovation Award – any suggestions?
 12. Adjourn
-

**Becker Township Board
Regular Board Meeting
October 19, 2015**

Present: Brian Kolbinger, Brad Wilkening, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: Gary Hammer, Jamie Johnson

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck (8:00 pm) – Township Engineer, Sherry Hubbard, Tom & Marcia Boon, Bill Morgan – Citizen Newspaper, Beth & Jory Urness, Brian Levanduski

Chair called meeting to order at 7:00 p.m.. by Vice Chair Kolbinger

Quorum verified.

Agenda reviewed. **Motion to approve agenda as amended by Wilkening. Second by Danielson. Motion carried, all voting in favor.**

Motion to approve September Regular Board Meeting minutes as presented by Danielson. Second by Wilkening. Motion carried, all voting in favor.

Sheriff's Report & Residential issues:

- No one representing the Sheriff's Office was able to attend this month. Concern regarding area of 165th Avenue off County Road 50 was presented to board. Clerk had sent notice to Sheriff's department when complaint was received. Brian Levanduski and Marcia Boone indicated that speeding is still occurring. Also requested a permanent barricade at the ends of 164th and 172nd to prevent speeding using farm roads as through ways. Worry it will be used in the same manner by snowmobiles this winter. Eyk will go out and evaluate for Class 3 Barricades. Todd Schendzielos reminded board that the barricades take two weeks to arrive after ordering. Eyk will let Kolbinger know after evaluating and Board to look at on road tour. These issues all occurred prior to the railroad construction starting.
- Levanduski indicated the formation of a neighborhood watch. The Sheriff's department is also aware of the newly formed watch group. One way to aid in reducing speeding is to have the parents of neighborhood watch who know any of the kids who are speeding talk to the parents of the speeders.
- History of speeding in the area discussed. Reminded residents that County Attorney said a photo of a license plate of the speeder would be helpful. Although being told someone is speeding can help, the County Attorney needs proof, not just someone's word in order to prosecute.

Planning Commission

- Request by Beth & Jory Urness allowing them to continue to live in their house while the new one is being built off 117th Street (PID 05-134-1201). Attorney Bourgeois reviewed the status of the request and presented the following is excerpt from October 12, 2015 Planning Commission Minutes
 - *Motion by Hammer to recommend to the Becker Town Board that approval be granted to Beth and Jory Urness, allowing them to obtain a building permit for new house on their property while they remain living in their current dwelling at 17167 117th Street SE, Becker, MN, 55308,*

**Becker Township Board
Regular Board Meeting
October 19, 2015**

1. *(1) provided they submit an executed copy of the builder's contract that shows the demolition of the current dwelling after the new dwelling is completed to staff prior to a building permit being issued*
 2. *and*
 3. *(2) that a certificate of occupancy is not issued until after the demolition of the current dwelling unit. Second by Rask. Motion carried, all voting in favor.*
- Q: Why request has been brought to the Town rather than Joint Planning?
A(Bourgeois): it is an overlapping jurisdiction and the Town Board is the ruling authority in this case.
 - Other option, rather than the two provisions indicated above, would be to have the homeowners put funds into an escrow account to assure the funds available to have the house demolished. It wasn't the one selected by the Planning Commission as the homeowners have a contractor who is planning to also demolish the old home after the new one is finished. This would be the assurance to tear down the old home – to verify it is in the contract for the new home. The staff issuing the permit verify a clause regarding demolition is in the construction contract.
 - Q (Urness): How does it work, demolishing old house but unable to occupy new one? Can we get an overlap? A: yes, a short overlap can be done. Discussion regarding how to do this, including mention by Attorney Bourgeois that this is a 40 acre parcel – it is plenty of space to do a metes and bounds division to allow for two houses. Suggestion of one week.
 - **Motion by Wilkening approving request for variance by Beth and Jory Urness, to allow**
 1. **Beth & Jory Urness and family to live in their current home at 17167 117th Street SE, Becker, MN 55308 while a new home is being constructed on the same property;**
 - **Provided they submit an executed copy of the builder's contract that shows the demolition of the current dwelling is included in the contract and will occur one week after the new dwelling is completed prior to a building permit being issued**
 - **Second by Danilson. Motion carried, all voting in favor.**
 - Review of Building Report YTD vs 2014. Single family homes are almost double that of last year.

Other Requests:

- Comment from County requested for The Hideout Bar & Grille application for on-sale/Sunday Liquor sales. Old Hero's location. Board said to send approval in general support.
- Becker Youth Sports Association presented request for Township acknowledgement that they will be conducting charitable gambling at The Hideout Bar & Grille. Vice Chair Kolbinger refrained from discussion with this topic as he is current President of the Becker Youth Sports Association. **Motion to approve acknowledgement by Wilkening, second by Danielson. Motion carried, Wilkening and Danielson voting in favor, Kolbinger abstaining from vote.**

Becker Township Board
Regular Board Meeting
October 19, 2015

Engineer's Report

- 137th Realignment – work on SW portion
 - Discussion of how things have been going and update on work as follows
 - October 26th – grading operations are scheduled to begin
 - October 27th – grading operations conclude, base to be put in
 - October 28th – Concrete pour
 - November 2nd or 3rd – paving
 - Liberty Lane (in Becker City) cannot be done until 137th is finished, so there is incentive to get things going as quickly as possible.
 - Eyk will continue to update board via email if changes occur
- 185th/109th – Concrete batch truck rolled, damaging road surface North of 109th. M.L. Schendzielos made a temporary repair on Friday. The culvert has been damaged. More repair work will likely be required this spring. Discussion regarding damage to the other side previously. Recommendations will be emailed to the board after Eyk checks stream risks.
- Orrock Township Request of 5 Ton Road resolution on 109th St. SE (Their road 243rd Ave NW). If we post 109th, it would require 185th (10 ton road due to county road intersections) to be posted as well. Does this need to be an all year posting? Are there permits available to allow for heavier loads? Not positive about all year round posting. Clerk to contact Orrock Township to verify 5 ton vs 7 ton road.

Supervisors Reports

- Fire Board no meeting/report
- Sherburne County Parks, Trails and Active Living Plan Advisory Committee is forming and requested a Township Representative. Next meeting 11/5/2015. Supervisor Danielson will be there. Working with Jamie Cassidy on the request for information from the committee. Attorney Bourgeois stated that the Township's Comprehensive Plan already has some of that data as well as GIS files and Therese Haffner (staff) has this information readily available.
- 77th Street (portion between CR 11 and 163rd)
 - Not a minimum maintenance road
 - Asked if there is a gravel road grading schedule or if rains and such this summer have made maintenance tough. A (T. Schendzielos): This road needs gravel. It is wearing out and needs several inches.
 - Q: is there a general dirt road maintenance pattern than has been occurring? A (T. Schendzielos): In the past, generally a supervisor would call the contractor and have the road fixed. No standard policy that he is aware of. This road receives a lot of truck traffic and the class 5 is worn out. It will blade, but will not hold.
 - Discussion of possibly using Chloride for this road
 - Discussion of history of this road and request to vacate at one point
 - Ideally it would be good to repair things two weeks prior to Thanksgiving/Freeze
 - Discussion of how much gravel/cost of gravel.

Becker Township Board
Regular Board Meeting
October 19, 2015

- **Motion to purchase gravel for the ½ mile stretch of 77th, from CR 11 to 163rd and 163rd Ave to 82nd Str not to exceed \$10,000 by Danielson, second by Wilkening. Motion carried, all voting in favor.**

Treasurer's Report

- **Motion to approve Treasurer's Report as distributed by Wilkening. Second by Danielson. Motion carried. All voting in favor.**
- **Motion to pay warrants 12982-13005 and purchase orders 23067-23070 in the amount of \$28,494.96 by Danielson. Second by Wilkening. Motion carried. All voting in favor.**

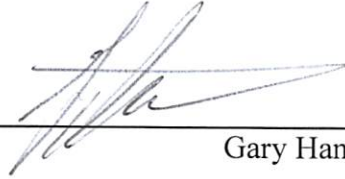
Other Business

- Documents to review
 - Snow and Ice Control Documents – revised quotation page required more revisions. Use revised form for anyone quoting on snowplowing.
 - Investment Policy – Q: Why are we doing these? A: Auditor stated we needed written policies to be in compliance with best practices. That is why we had some last month, this one now and more next month. **Motion to approve Investment Policy as presented by Danielson, second by Wilkening. Motion carried, all voting in favor.**
- School requested use of voting booths for referendum. Is that ok with board? Yes
- CIP Plan for roads reminder found by clerk when working on records retention. Is one desired? History discussed. Supervisor Wilkening spoke to the CIP as he was on the board when original discussion was held. Basically the liabilities created by operating under a CIP outweighed the benefits. There is no benefit at this time to altering the method we follow for road maintenance.
- Two permit forms handed out by staff were reviewed by board. Okayed for publication on website.
- Fall Road Tour – late in the year to set. Soonest possible, allowing for the 10 day publication rule based on when newspaper is published is Monday, November 2, 2015. Board members discussed deer season starting the following weekend and asked about chance of meeting on a weekday morning. Clerk to publish for Monday, November 2, 2015 after checking to see if the date works for at least one other board member to obtain quorum.
- LBAE changes – clerk sent out notice to board that Local Board of Appeals and Equalization training can be done online now. Please keep clerk informed of when you take your training. Printout of completion form is best.
- Local Government Innovation Award – any suggestions – none for this year.
- 162nd Ave SE. Request from Attorney's office regarding exact status of this road/road dedication documentation copy. Attorney Bourgeois reviewed history and court case regarding this area. Noted results for board for their information as well. Clerk to send informative response.
 - Easement of 66' in width exists for the South 660 feet of this road. Township maintains approximately 720 feet of the road.
 - In 2004, the Town Board accepted the road for maintenance

Becker Township Board
Regular Board Meeting
October 19, 2015

- It has been maintained over 7 years
- It appears on the County inventory as a Township Road.

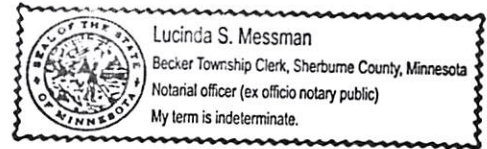
• **Motion to adjourn by Wilkening. Second by Danielson. Motion carried. Meeting adjourned at 8:54 p.m.. All voting in favor.**



Gary Hammer, Chair



Lucinda Messman, Clerk



Becker Township Board Regular Meeting
TENTATIVE Agenda
November 16, 2015

1. Call to order
2. Approval of Agenda
3. Approval of Minutes – October 2015 and Fall 2015 Road Tour
4. Sheriff's Report
 - a. Speeding in Turnquist Farms (110th/CR 11)
5. Residential Requests/Concerns
 - a. Progressive Builders – 2nd road access request
 - b. K. Eggink Zoning Questions
 - c. M. Wimmer – ROW access
6. Planning Commission/Joint Planning Board Updates

7:30 pm – open snow plowing quotes

7. Engineer's Report
 - a. 185th update
 - b. Snake River Estates
 - c. 2015 Road Certification to County
 - d. Partial Payment Motion – 137th Ave South of Highway 10
 - e. Orrock Town Board Request
 - f. other
 8. Supervisor Reports
 - a. Fire board
 - b. Sherburne County Parks, Trails & Active Living Board
 - c. Haul Road – project completed
 - d. Other – water run-off; Turquist Farms sign visibility
 9. Treasurer's Reports
 - a. Cash Balance/Cash Control
 - b. Payment of warrants/purchase orders
 10. Other
 - a. March Election – motion needed for Town Hall as absentee voting
 - b. State Archives – Append current records retention schedule – motion required
 - c. Need to verify minimum maintenance roads – some have changed since resolutions
 11. Adjourn
-

**Becker Township Board
Regular Board Meeting
November 16, 2015**

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Tanya Danielson, Lucinda Messman

Absent: Jamie Johnson, Joe Danielson

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck, Jon Bogart – Township Engineers, Karla & Rod Eggink, Mark Wimmer, Denny Nelson

Chair called meeting to order at 7:00 p.m.. by Chair Hammer.

Quorum verified.

Agenda reviewed. **Motion to approve agenda as amended by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**

Motion to approve October Regular Board Meeting minutes as presented by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.

Motion to approve Fall Road Tour Minutes as presented by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.

Sheriff's Report:

- Calls for service are down
- 139 calls for service
- 56 traffic stops
- Still receiving IRS fraud complaints – 3-4 per day from Becker Township.
- 9 Traffic complaints w/the 137th Street alignment going on
 - 7 highway on Highway 10
 - 1 on CR 23/ CR 4
 - 1 for CR 11 S Highway 10

Residential Concerns

- Request from Progressive Builders to establish a second access with culvert for 11930 180th Ave SE. Discussion.
 - Township has allowed these in the past
 - This is in Snake River Estates
 - Culvert construction to match what is already there
 - Overhead map displayed – not much flexibility due to the lot having so much wetland
 - Township Supervisors see no issues with this, Engineer agreed on proposed placement. Town Board in consensus, approval granted. Progressive Builders to work with Township Engineer for the rest of the process through final inspection.
- Karla & Rod Eggink Zoning questions
 - Map of property displayed, PID 05-112-3100
 - Easement to property - private easement – Township Board does not have authority to enforce private easements. This appears to be a civil matter.

**Becker Township Board
Regular Board Meeting
November 16, 2015**

- Situation/history described. New owner now lives at PID 05-112-3101. Touchpad/gated entry – The electrical gate and building in a possible wetland are items that require state permits for approval. The county may be able to help. The Township will contact Metro West who can contact the County regarding possible wetland issue and the State regarding the gate.
 - Easement – was it required by the township? No. A landlocked parcel would have been created if the easement had not been written. It would have been a metes and bounds split that never came before the Town Board as it was not a plat. The County should have a record of the easement if they required it to be constructed.
- Eggink's asked if the Town Board had any ideas or recommendations. A(Bourgeois): Check when the parcel was split and see if there were any conditions put on it at that time. A(Board) Guess is that the original owners were told that if the land may be developed in the future, it would be a good idea to leave a 66' easement. Title companies research as this is not an 'easy' process.

7:30 p.m.. Quotes opened. Preliminary acceptance at this time as, after a brief glance,

- 1) The information on each seems to be complete at this time
 - 2) The information will require time to evaluate
- Mr. Wimmer – right of way question regarding septic providers driving off sides of roads.
 - Wear and tear on shoulder noted as he had seen trucks drive off side of road to pump septic systems.
 - Schendzielos: in practice, it is a matter of courtesy to use a board to avoid breaking road surface edges
 - Eyk: similar situation occurred this summer, company received a letter if Township is aware who is doing this. The company was fine with the requirement of remaining on the road surface. It is a violation to break up the road surface, though how to enforce throughout entire township without seeing violation is not clear.
 - Mr. Wimmer to look for the name of the company. He has a photo. The Township will send a letter out, reminding them to refrain from this practice.
 - Location where new septic put into through Mr. Wimmer's location is PID 05-409-0250

Planning Commission and Joint Planning Board Updates

- Discussion took place regarding a developer abutting township roadway and best use of properties.
- Still working on building inspection issue
- Streamlining the developer's agreement has been discussed. Making sure it is very obvious what funds the township receives (refundable vs non-refundable) is a goal. Discussion regarding culverts. Final decision to keep written in the developers agreement to maintain uniformity.

**Becker Township Board
Regular Board Meeting
November 16, 2015**

Engineer's Report

- 137th Street Partial payment motion for payment needed.
 - Q: was this installed properly? A: Yes, holding \$7,137.80 retainage until silt fence can be removed
 - BNSF damaged the median. Eyk is talking with them and an epoxy will most likely be used to repair.
 - Q: Is all of this part to be paid by Township or is MN Dot participating in the entire 137th Street realignment (both sides of Highway 10)? A: All MN Dot. Some may need to be 'retrofit' for payment as Hardrives pays Union wages rather than prevailing wage.
 - **Motion to \$136,302.25 to Hardrives as partial payment for the work on 137th Street South of Highway 10 by Kolbinger. Second by Wilkening. Motion carried, all voting in favor.**
- Seal Coats for 2016
 - Eyk passed out a schedule of those roads that were seal coated in 2005/2006. Usually seal coat are done every 10 years. These are just from the road inventory, some may not need seal coats yet. The County has not asked for numbers yet.
 - Total Estimate of \$173,315 to do Eagle Lake Estates, Elkwood, Wildwood Acres, Hidden Pines, 102nd Str/145th Ave (Hyttsten Road), and 173rd Ave.
 - Wildwood Acres (\$104,525 estimate) has some subgrade failures so Eyk recommended not doing any seal coats in that area until the subgrade failures are fixed.
 - Township would need to correspond with Orrock before Eagle Lake Estates would be done.
- Snake River Estates Built Out
 - Eyk sent a letter to Becker Township, October 30, 2015 regarding Snake River Estates, Snake River Estates Second Addition and Snake River Estates Third Addition maintenance by the Township.
 - This subdivision is now over 50% filled and by the terms of our developers agreement, it is eligible for maintenance.
 - **Motion to take over road maintenance for Snake River Estates, Snake River Estates Second Addition and Snake River Estates Third Addition by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.**
- Orrock 243rd/Becker 109th 5 ton posting
 - Concern at a 5 ton posting as there is a Verizon tower there. Our roads, as a rule of thumb, are created with a 7 ton design. Garbage trucks, fuel trucks, and school busses are all exempt from posted road weights.
 - What does the board think? Discussion regarding location/road design and more. Our end of the road is fine, their end of the road is in a swamp.
 - Board consensus – Eyk to order a special sign stating there is a 5 ton road ahead and place it at our end of the road. This seems reasonable as there are no mechanisms for overload permits.
- 185th Avenue Update – by Jon Bogart
 - Several options for this 3.3 mile segment of roadway. Rough estimate for surface replacement = \$500,000 per mile (\$1,650,000)

**Becker Township Board
Regular Board Meeting
November 16, 2015**

- Looking at the first 1800 feet from Carefree Country Club north to Snake River Estates Entrance.
 - Around north of 109th, all swamp and ROW acquisition could be tough – one option, have MN Dot do a speed zone study and then it could be posted at a lower limit if necessary.
 - Sever vertical curves on the North end
 - South of severe curve – reclaim and surface may not work
 - Q: would borings help? A(Bogart): It would be a good start
- Discussion of the history of this road took place
- Bogart: Town Board direction for this large project is necessary due to the wetlands issues. It may take 9 months or more for approval. Both ends need to be delineated and then approval may be requested. We could move on the South part to get approval, but that part will take 9 months. We cannot ask for approval until Spring.
- Does the board want to break this large project into three smaller projects? Discussion of areas/possible segments, dirt work only (120th grading and base estimated at approximately \$200,000), Q: Has a topography survey been completed yet? A: From CR 73 North to 120th
- Ideal used to be winter design and summer construction. Now, due to permitting, ideal is to start planning one year ahead to allow for permits as required.
- Q: With extended time frame, how long are permits good? A: Delineation permits are good for three years, wetland permits valid for 3? years – engineer to verify.
- Goal: 24' top with 2-3' shoulders
- Grading to be a Township bid
- Top to coordinate with County
- Town Board Authorized, by consensus to have Engineers to design this winter, the South end of Curves, complete topography and design and survey and prepare bid documents through 120th and see where we end up this spring.

Supervisors Reports

- Fire Board – balance sheet looks good, grass truck is in and came in on budget. Will sell old machine to recoup some costs.
- Washout area on 165th Street Cul De Sac – Supervisor Kolbinger spoke with homeowner who claimed drainage issue after reclaim and that there had never been an issue before. North of homeowners garage is the low spot. The Cul de sac is higher (and was higher) than homeowners location. It has always drained that way. Homeowner put a drain tile in near his garage. Eyk: low spot on driveway – only impact of reclaim and surfacing – raised the grade 2”. There is a dedicated right of way – it would fix the drainage to build a road in that area. Action? Kolbinger to call again.
- Tree on Turnquist – Jeff Peterson will trim in front of the tree to be sure the sign is clear.

Treasurer's Report

- Q (Treasurer) Snake River Estates – are funds ready to be released? A(Board): Yes, they are good to release.

**Becker Township Board
Regular Board Meeting
November 16, 2015**

- Scenic Hills and Scenic Hills II contracts March/April 2006 and final lift in 2009. It is over 5 years now – should those funds go to the bankruptcy attorney like the others? Yes, Attorney Bourgeois will get copies of the paperwork and work with Tanya to handle.
- 128th is to have gravel put down
- **Motion to approve Treasurer’s Report as distributed by Kolbinger. Second by Wilkening. Motion carried. All voting in favor.**
- **Motion to pay warrants 13006-13033 and purchase orders 23071-23074 in the amount of \$303,716.78 by Kolbinger. Second by Wilkening. Motion carried. All voting in favor.**

Other Business

- **Motion by Wilkening establishing Town Hall as the absentee voting location for the March 8, 2016 Township Election. Second by Kolbinger. Motion carried, all voting in favor.**
- **Motion to amend the Becker Township Retention schedule to include audio recordings and send request to the MN State Archives Panel for approval by Wilkening. Second by Kolbinger. Motion carried, all voting in favor.**
- Q (Wimmer): the Bridgeview Drainage issue – was that ever presented? A(Eyk): yes, a profile was presented to the board. Eyk hasn’t heard from anyone at this time. Mr. Basol was going to check on the status of DNR approval.

Motion to adjourn by Wilkening. Second by Kolbinger. Motion carried, all voting in favor. Meeting adjourned.

Gary Hammer, Chair

Lucinda Messman, Clerk

**Becker Township Board
Special Snowplow Contract Meeting
November 19, 2015**

Present: Gary Hammer, Brian Kolbinger, Brad Wilkening, Joe Danielson, Jamie Johnson, Tanya Danielson

Absent: Lucinda Messman

Also Present: Kelli Bourgeois, – Township Attorney

Chair called meeting to order at 6:08 p.m.. by Chair Hammer.

Meeting was to discuss 2015 Snowplow Contract.

Quotes were received from M.L. Schendzielos & Son and Wruck Excavating. Joe Danielson stated John Herbst contacted him about quoting Tuesday morning after the meeting.

Discussion regarding the quotes.

- Joe talked to Wruck Excavating he is paying \$90/ton for salt, which he believes are reasonable numbers – Brad stated it does not leave a lot of room
- Joe commented about the requirement of the Township requiring 3 vehicles – the city plows with 2 vehicles hitting it twice
- Gary and Jamie asked if Wruck Excavating can handle, what does he have as experience
- Jamie asked if we can do a trial
- Discussion regarding what both parties are currently responsible for plowing
- Suggestion to note in contract that person awarded contract be responsible for repairs
- Kelli stated that Therese stated Wruck Excavating was currently out of compliance because of outside storage and a possible zoning compliance issue with 2 businesses operating without a CPU – Wruck has not received a non-compliance notice yet as Therese it drafting. Joe had talked to Dave at the county regarding compliance and Dave stated he was good. Kelli stated County only looks at Solid Waste not Zoning.
- Contract states persons awarded quote need to be in compliance with all local and state rules. Wruck Excavating is currently zoned General Rural
- Gary asked if we can reject both quotes provided M.L. Schendzielos will continue at their current fees. Kelli stated yes that is an option but we would need a written contract extension.
- There was discussion with regards to City taking over a portion of the streets that are within their vicinity and they are currently driving through already. Joe will come back to board with pricing.
Discussion regarding the City and Township buying salt together. Joe

**Becker Township Board
Special Snowplow Contract Meeting
November 19, 2015**

stated city is looking at building a salt shed and purchasing a loader with a scale which would make billing easier.

- Due to all of the questions regarding both quotes the board discussed it being in the Township's best interest to reject both quotes.

Gary made a motion to extend current contract at the same rates with M.L. Schendzielos – Brian seconded – all voted in favor

Brad suggested greatly improving documents and quoting in the spring.

Brad made a motion to adjourn at 6:55 p.m. – Gary second – all in favor.

Gary Hammer, Chair

Lucinda Messman, Clerk

Becker Township Board Regular Meeting
TENTATIVE Agenda
December 21, 2015

1. Call to order
 2. Approval of Agenda
 3. Approval of Minutes – November 2015 & Emergency Meeting
 4. Sheriff's Report
 5. SherVision Presentation – Dan Weber, Sherburne County & Greg Pruszinske, Becker City Administrator
 6. Residential Requests/Concerns
 7. Planning Commission/Joint Planning Board Updates
 8. Engineer's Report
 - a. Weight limit sign
 - b. County 11 excess material
 - c. other
 9. Supervisor Reports
 - a. Fire board
 - b. Sherburne County Parks, Trails & Active Living Board
 - c. NorthStar
 - d. Final BNSF Easement Agreement
 10. Treasurer's Reports
 - a. Cash Balance/Cash Control
 - b. Payment of warrants/purchase orders
 - c. Audit Engagement Agreement – motion
 11. Other
 - a. Filing period for Supervisor position – 12/29/15-1/12/2016
 - b. Local Board of Appeal set for 4/12/2016 at 9 am.
 - c. Election judges – pay rates for 2016
 - d. MAT Annual Meeting Report
 - e. New election equipment approved!
 12. Adjourn
-

**Becker Township Board
Regular Board Meeting
December 21, 2015**

Present: Brian Kolbinger, Brad Wilkening, Jamie Johnson, Joe Danielson, Tanya Danielson, Lucinda Messman

Absent: Gary Hammer

Also Present: Kelli Bourgeois, – Township Attorney, T. VanderEyck, Jon Bogart – Township Engineers, Mark Wimmer, Joe & Ramona Stich, Greg Pruszinske – City of Becker/SherVision, Dan Weber – Sherburne County/SherVision, Bill Morgan – Citizen Newspaper, Todd Schendzielos – Snow Plow Contractor

Meeting called to order at 7:00 p.m. by Vice Chair Kolbinger.

Quorum verified.

Agenda reviewed. **Motion to approve agenda as amended by Johnson. Second by Danielson. Motion carried, all voting in favor.**

Motion to approve November Regular Board Meeting minutes as presented by Wilkening. Second by Johnson. Motion carried, all voting in favor.

Motion to approve Emergency Minutes of 11/19/2015 as presented by Johnson. Second by Wilkening. Motion carried, all voting in favor.

Sheriff's Report:

- 164 calls for service
- 61 traffic stops
- fraud complaints are down
- Theft complaints are down
- This area will see increased enforcement for distracted driving over the next extended year.

SherVision Presentation – Greg Pruszinske & Dan Weber

- Presentation and timeline discussed and mentioned funding sources. Good support in many of the communities within Sherburne County. Goal is get Sherburne County entities to act as one community to increase the diversity of the tax base.
- 12 month process – team gathering stage now
- If funding falls through (almost ½ has been obtained already, waiting to hear on other portion), would the township be willing to help out with both representation as well as possibly funds.

Residential Concerns

- Mr. & Mrs. Stich brought in photos from the cul-de-sac they live on at 166th Circle South East (photos on file). Large 'snow ball' left on road and large ridge about 15' out from drive. Request board do something as there is an attitude with a particular driver. They stated there have been issues over the past 15 years and they normally call Schendzielos directly, but this was worse than usual.

**Becker Township Board
Regular Board Meeting
December 21, 2015**

- Board asked if the ridge shown is a standard practice in cul de sac plowing? No, it is not.
- Mr. Stich mentioned that after the last snow (different driver than one on particular bad day), it was perfect – no ridge or ‘snow ball’
- Plan going forward
 - A different driver will be used for this area
 - A different plow for the next snow will be used
 - Mr./Mrs. Stich let board know how plowing goes for next snowfall
- Mr. Wimmer
 - Why no notice for quote review meeting? Emergency meeting, clerk stated she forgot to send out email to those on list due to getting ready to travel to annual meeting. Emergency meeting as quotes needed further review than could be done at regular meeting. Due to snowfall and an expired snow plow contract, the meeting had to be done as quickly as possible. By statute, posting on building was all that was required. Attorney Bourgeois explained that these were quotes, not bids and the significance of terminology. Both quotes were rejected, board members explained better documentation is necessary for next year to allow comparison of services. Quotes will be sought in the spring rather than fall for next snow plow season. This season the board felt it was best to stay with current provider at last season’s rates and to revise all documents prior to requesting quotes this spring.
 - Sanding issue – why sand in areas where it warms up and melts off later in the day? Board advised it is due to school buses having issues even 2 days after snow was cleared. When school requests additional sanding in an area for safety of students – the Township has areas sanded.
- Mrs. Stich asked about weed mowing. Clerk advised board there is a recently new/revised statute in place. Board stated without reviewing law change, they cannot speak to weed mowing at this time.

Joint Planning Board/Planning Commission Updates

- Midwest Bus Parts came before the Planning Commission to ask for advice on building a bus parts scrap yard. It is not permitted in the zoning district or future land use map of the land they were looking at. There is not an approved location in the area they wished to locate as it would be a salvage yard and requires Heavy Industrial Zoning. They are trying find a location.
- Solar Ordinance expires in January, Draft ordinance coming for review
- No Joint Planning Board meeting in December
- Information was requested regarding the proposed use of blue tin roof house. However more information regarding licensing and some information from the Department of Human Services is required before accurate information can be given.

Engineer’s Report

- Sign proof shown to Board of a proposed warning sign installation on 109th Street of the load limit posting of Orrock Township 243rd Avenue which is continuous with 109th

**Becker Township Board
Regular Board Meeting
December 21, 2015**

Street. . This sign indicates a 5 ton road is ahead rather than posting 109th Street at 5 tons. This will be a permanent sign until Orrock Township changes the limit on their road. It is a black on yellow sign. In Becker, the road is 9 ton by statute. This seemed like a reasonable solutions. Board consensus to get sign ordered and installed.

- CSAH Road 11 improvements will occur this summer from 24 – 4.
 - Last time CSAH 11 improvements, there was a 2' compaction sub-cut. The Township was able to use that fill for embankment widening at a lower than average price.
 - Township would like to obtain the same material from this section, if the sub-cut is to occur again, if possible.
 - It would need to be stockpiled. Possible location available
 - Erosion control features would also be required by/around the stockpile at a cost to the township
 - The county is in favor of the township acquiring the borrow
 - Possibly use material to help with building the embankment near Carefree.
- Reclaim/Surface Estimates were handed out to the board.
 - 77th from CSAH 11 – 175th and 175th from 87th Street – 77th: estimate 268,309.97
 - If want to do any of this, let Eyk know by January meeting.
- Finish 137th Street next year – cost about \$400,000 to be split with MN Dot.
 - Deliminator signs needed at the turn lanes
 - Next round of work at 137th will require more signs to meet the state's 2016 specs
- County is not doing any chip sealing this year
- Becker city is only chip sealing this year and anticipates cost of 250,000-300,000 and wondered if the Township is planning and as they could bid the projects together.
- 185th Project – John Bogart spoke to this
 - Due to cost, split into at least 2 phases. Generally \$500,000 cost per mile. This is a 3.3 mile stretch.
 - Southern portion needs to be rebuilt. Does the board want to provide a budget limit or give specific point or go for ½ way?
 - Discussion over various points, permit process, etc. Soonest anything could happen would be next fall (2016). Discussion that this may be best as a fall letting on the Southern ½ mile would come after the shutdown of the Carefree for the season. Better time for construction as traffic would be down. Board is in favor of this timing if it is possible.
 - Consensus by Town Board to have Bogart design from CR 73 to 120th Str . If cost is too high, shorten to just right after or before the Snake River.

Road Issues – Todd Schendzielos

- Hidden Haven has some man holes catching plow blades. Can try to patch to get through winter. The cause is likely due to long term settlement of the embankment, (clay subgrade). Todd was directed to patch and see if we can get through the winter with this fix (another suggestion – if necessary, saw it out and put in concrete. Board will look at this this spring).
- 170th Street SE – west side needs brushing. More discussion needed. Leave for now

**Becker Township Board
Regular Board Meeting
December 21, 2015**

- 127th needs brushing too. Board will check and wants to plan for several being done at one time.
- Based on what was heard this evening, if there are 1.5” snow falls, should he continue to plow as company has been doing or make a change and let it lie. Board response: due to liability issues, keep plowing as have been.

Supervisors Reports

- Fire Board (Kolbinger) – standard meeting. Fire truck grass rig closed out
- Sherburne County Active Living (Danielson)
 - They were unaware that they had any trails by the Snake River. Now they are working it into the future plan/vision

Treasurer’s Report

- KDV Audit forms: **Motion authorizing Treasurer to enter into contract for the Township and handle necessary items with KDV by Wilkening. Second by Johnson. Motion carried. All voting in favor.**
- **Motion to approve Treasurer’s Report as distributed by Wilkening. Second by Johnson. Motion carried. All voting in favor.**
- **Motion to pay warrants 13034-13063, check 8392, and purchase order 23075 in the amount of \$98,437.27 by Johnson. Second by Wilkening. Motion carried. Three voting in favor, Danielson abstained.**

Other Business

- Clerk requested raising the Head Election judge salary to \$12.00 per hour to bring our rates closer to average for the area. **Motion to raise head judge salary to \$12.00 per hour by Johnson. Second by Danielson. Motion carried. All voting in favor.**
- Mr. Wimmer requested that the clerk record in the minutes that he does not feel the Township should provide a noon meal for election judges. Two meals per day should be the limit.

**Motion to adjourn by Danielson. Second by Johnson. Motion carried, all voting in favor.
Meeting adjourned at 8:51 p.m..**

Brian Kolbinger, Vice-Chair

Lucinda Messman, Clerk