

JANUARY 23, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, January 23, 2012 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Mark Limpert, Jeff Lambert, Tanya Danielson, Judy Shermak. Absent: Howard Johnson, Kyle Johnson.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Kelli Neu-Zoning Administrator, Bill Morgan-Citizen Newspaper, Steven Winkleman-Schendzielos & Son.

Chair Hammer called the meeting to order at 7:02 p.m.

- MINUTES –Limpert moved second Lambert minutes of December 19, 2011 Town Board meeting be approved as distributed. Carried all voting for.
- SHERIFF'S DEPT. – Sgt. Frank reported there were 109 calls for service for the month of December, 35 were for traffic citations. He also asked that the Sheriff's Dept. be called and informed of any right-of-way obstructions so they can take proper action to have them removed.
- ENGINEER'S REPORT:
 - The Sign Policy distributed at the December meeting was discussed. The State has mandated a policy is required by January 2012. Times have been extended for implementing to 2018. **Limpert moved second Lambert to adopt the Becker Township Road Sign Inventory, Retro-Reflectivity Compliance Evaluation, and Replacement Policy. Motion carried all voting for.**
 - 2012 Road Projects – The County needs bid packages soon if the Township wants to be included in their bidding process. Eyk presented figures for road improvements discussed during the last road viewing meeting. The total cost for all improvements presented amount to \$421,879.00. The board instructed Eyk to do bid packages for all seal coat projects presented. These are developments paved in 1998-1999, plus 180th Avenue. Also the Reclaim, 2" Bit. Surface & Shouldering of 143rd Avenue. Total estimated cost for above work is \$262,579.00. More cracksealing will need to be done in 2012. Other projects presented will be delayed until 2013.
 - Discussion on 67th Street (Town Line) improvements needed. This would have to be a shared project with Santiago Township. No action taken.
- PLANNING COMMISSION -
 - Kelli Neu reported the Planning Commission held a Public Hearing on Donald & Virginia Johnson and Dean Johnson request for a boundary line adjustment. They recommended approval to the JPB.
 - Planning Commission Public Hearing for Tom Hammer Wind Generator Conditional Use Permit was held at Planning Commission meeting and recommended for approval to the JPB. Kellie reviewed plans with the board.
 - Sherburne County requested the Township issue Land Use Permits for agricultural buildings so they can track buildings for taxing purposes. State Statute provides an exemption from permits for agricultural buildings. The Planning Commission recommended not starting issuing Land Use Permits at this time.
- TOWNSHIP ELECTION –

Limpert moved second Lambert to appoint Certified Election Judges Cheryl Smith, Marilyn Olson, and Doreen Novak for the March 13, 2012 Annual Election. Carried all voting for.

Limpert moved second Lambert to approve Becker Township Resolution 2012-01 Appointing the 2012 Absentee Ballot Board to be Cheryl Smith, Marilyn Olson, and Doreen Novak. Carried all voting for.

Limpert moved second Lambert to set hours for Annual Election of March 13, 2012 at 9:00 a.m. to 8:00 p.m. Carried all voting for.

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- **BOARD OF AUDIT – Limpert moved second Lambert to set the Township Board of Audit for February 27, 2012 immediately following the regular Board Meeting. Carried all voting for.**
- **CLEAN UP DAY – Limpert moved second Lambert to apply for County Clean Up Day Grant of \$3,500 and participate with Becker City. Carried all voting for.** Clean up day is scheduled for May 19, 2012 at Becker City Garage.
- **TRI-COUNTY HUMANE SOCIETY – Limpert moved second Lambert to approve contract for 2012 with Tri-County Humane Society for weekend service only for dogs, with authorization from Sherburne County Sheriff's Dept. Carried all voting for.**
- **SUPERVISOR REPORTS – Lambert reported on the Fire Board meeting. Truck issues and proposals are being looked at for City and Township consideration. Santiago contract issues were discussed with Stuart Nelson, Santiago Supervisor.**
- **TREASURER'S REPORT – Tanya reported with the reissue of the Fire Department Building Bond no principle payment will be due in 2012 and discussion held on decreasing fund levy or transferring funds. Savings to the Township for the bond reissue is \$241,000. The board felt that the levy should go down over the next six years for the bond fund. Limpert moved second Lambert to approve the treasurer's report. Motion carried all voting for.**
- **WARRANTS – Limpert moved second Lambert warrants #11743 to 11764 in the amount of \$70,764.54 be paid. Motion carried all voting for.**
- **Lambert moved second Limpert meeting be adjourned at 8:08 p.m. Motion carried all voting for.**

Judy Shermak
Clerk

Gary Hammer, Chair

FEBRUARY 27, 2012
BECKER TOWNSHIP BOARD MEETING AND BOARD OF AUDIT

Becker Township Board met on Monday, February 27, 2012 at 7:00 p.m. at Becker Township Hall.
Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Tanya Danielson, Judy Shermak.
Absent: Howard Johnson.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Kelli Neu-Zoning Administrator, Parker Schendzielos-Schendzielos & Son.

Chair Hammer called the meeting to order at 7:05 p.m.

- **MINUTES –Limpert moved second Lambert minutes of January 23, 2011 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT. –** Sgt. Frank reported there were 102 calls for service for the month of January, 35 were for traffic stops. There were no thefts. During the month of March there will be extra patrols on duty for off road vehicles that are not allowed in ditches from April through August. Sheriff Joel Brott will be attending our March meeting to present the yearly report for the Sheriff's Department.
- **PLANNING COMMISSION -**Kelli Neu reported she is working with Atty. Schieffer on revising the language in our ordinances and bringing them up to date. Discussion on town roads that have been annexed. Hammer, Eyk-Town Engineer, and Kelli will be meeting to research the status of those roads.
- **ENGINEER'S REPORT:**
 - Estimated costs for 2012 road projects that were submitted to the county to be included in their bids are: Seal Coat of roads paved in 1998 and 1999 - \$208,125.29 – bid letting to be April 10th. 143rd Avenue Reclaim & Surfacing - \$33,335.00 – bid letting to be March 13th. Centerline Striping of 180th Avenue - \$650.00
Total estimate - \$242,110.29.
 - Discussion on culvert work that may need to be done.
 - Right of Way work done in Eagle Lake Estates is complete. No damage was done to pavement and the engineer approved.
- **SUPERVISOR REPORTS –** K. Johnson and Lambert reported the Fire Board is discussing the purchase of a new fire truck. The plan is to drop two older trucks. Discussion on maintenance costs of fire department vehicles.
- **TREASURER'S REPORT –** Tanya reported a laptop, router, and Wi-Fi were purchased. Limpert will meet with Becker City IT personnel to check the sound equipment donated by the City to see what can be used. He will work on getting quotes on installation for speakers, microphones, hearing aids, etc. **K. Johnson moved second Limpert to approve the treasurer's report. Motion carried all voting for.**
- **WARRANTS – K. Johnson moved second Limpert warrants #11765 to 11785 in the amount of \$66,300.15 be paid. Motion carried all voting for.**
- **OTHER BUSINESS –**
 - Capital Improvement Plan for road maintenance discussion held. Limpert stated the board should move forward with it and it needs to be completed. Eyk has the database done so the plan is three-fourths done and planning is needed so there is no shortfall of funds. Putting accurate figures into the plan was questioned. Limpert stated it is a tool to use, not policy, not "written in stone", and a document that is flexible and will change according to road conditions. **Limpert moved to finish the Capital Improvement by the Annual Meeting of March 13, 2012.** Hammer believes the board is accomplishing this responsibility already. K. Johnson stated the board is doing a good job, gets compliments, roads are holding up well, the system works well, and the township will not be building any new roads. Hammer called for a second on the motion. **Motion died for lack of second.**

- **K. Johnson moved second Lambert meeting be adjourned at 8:12 p.m. Motion carried all voting for.**

FEBRUARY 27, 2012
BECKER TOWNSHIP
BOARD OF AUDIT

Chair Hammer opened the Board of Audit meeting immediately following the regular February 27, 2012 Town Board Meeting.

Present: Gary Hammer, Mark Limpert, Kyle Johnson, Jeff Lambert, Tanya Danielson, Judy Shermak.

Absent: Howard Johnson.

Also Present: Dick Schieffer-Attorney.

The 2011 year end financial records and reports were presented by the Treasurer and Clerk. All funds between the Treasurer and Clerk were reconciled with ending balances of the same amount for each fund. The board reviewed and **Limpert moved second Lambert to approve the records for the Board of Audit. Motion carried all voting for.**

Recommendations for levies to be set and the Annual Meeting for FY 2013 are as follows:

Requests for contributions were reviewed. \$10,000 was budgeted for last year. Donation requests will be taken into consideration but the board will make final decisions at the March regular board meeting. As of this meeting requests were received from Danish Cemetery Association for \$700, and Becker Cemetery Association for \$800.

Road & Bridge Fund -

Judy Shermak
Clerk

Gary Hammer, Chair

MARCH 19, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, March 19, 2012 at 7:00 p.m. at Becker Township Hall.

Present: Gary Hammer, Mark Limpert, Brian Kolbinger, Tanya Danielson, Judy Shermak. Absent: Jeff Lambert, Kyle Johnson.

Also present: Sheriff Joel Brott-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Kelli Neu-Zoning Administrator, Mike Schendzielos-Schendzielos & Son, Bill Morgan-Citizen Newspaper, Russell Cox-Fire Dept.

Chair Hammer called the meeting to order at 7:00 p.m.

- **MINUTES –Limpert moved second Kolbinger minutes of February 27, 2012 Town Board and Board of Audit meeting be approved as distributed. Carried all voting for.**
- Brian Kolbinger was sworn in as Supervisor for a term of 3 years by Clerk Shermak.
- **SHERIFF'S DEPT. –** Sheriff Joel Brott gave his Annual Report for activity in the Township in 2011. There were 1,286 calls for service, which was significantly down from past years. DUIs and thefts have decreased considerably. Accomplishments of the Sheriff's Department included the success of the K9 unit an emergency response teams. The Project Lifesaver Program is being worked on with area police departments.
- **FIRE DEPT. RELIEF ASSOCIATION –** Russell Cox submitted the invoice for the Township annual contribution to the Relief Association. He also asked the board to consider increasing the annual contribution by \$1,500, which would make the total contribution \$6,500. He figured the increase by the number of firefighters serving from the districts of Becker City, Becker Township, and Santiago Township. Amounts would be \$6,500 each for Becker City and Township, and \$3,000 for Santiago Township, for a total of \$16,000. Russell stated he retired and withdrew his pension, but members are eligible to return and serve a minimum of 5 more years before collecting any more benefits. He will be returning to the department on April 6, 2012.
- **PLANNING COMMISSION -**Kelli Neu reported the Planning Commission held a Public Hearing for Erickson Acres, a plat of 12.25 acres located on 67th Street. The one lot plat is for Stephen Erickson for the purpose of building a home. All zoning standards have been met and the county will review because of the wetlands. A wetland delineation has been scheduled. The plat will go before the Joint Planning Board on March 27, 2012 for final approval.
- **ENGINEER'S REPORT:**
 - Roads shared by the Township and City for the purpose of snowplowing and general maintenance discussed. 127th Street is a gravel road and a recent traffic count show a traffic count of 400 vehicles daily. More gravel is needed on the road and Eyk will get an estimate and also a cost analysis for snow plowing and maintenance of shared roads.
 - The County will be letting bids on all road projects on April 10, 2012, which includes Becker Township projects.
- **REORGANIZATION – Limpert moved second Kolbinger to elect Hammer as Chair for FY 2012. Motion carried all voting for. Limpert moved second Kolbinger all salaries and meeting per diem remain the same as 2011. Motion carried all voting for.**

Meeting Per Diem for Town Board Supervisors, Planning Commission, and Joint Planning Board - \$60.00. Clerk and Treasurer - \$75.00.
Salaries for Board Members - \$17.50 per hour
Election Judges - \$10.00 per hour
Signing and Brushing - \$25.00 per hour
Outside & Inside Maintenance of Town Hall, mowing, snow shoveling, repairs - \$15.00 per hour
Town Hall Cleaning - \$50.00 for each cleaning.

- **HISTORICAL SOCIETY – Limpert moved second Kolbinger to renew Patron Membership for the Sherburne County Historical Society for \$150.00. Motion carried all voting for.**
- **PRECINCT RESOLUTION – Limpert moved second Kolbinger to approve Town Board Resolution 2012-02 Reestablishing Precincts and Polling Place. Motion carried all voting for.**
- **ROAD TOUR – The spring road viewing meeting will be Saturday, April 14, 2012 at 7:00 a.m.**
- **CONTRIBUTION REQUESTS – Limpert moved second Kolbinger to approve all contribution requests received and authorized at the Annual Meeting of March 13, 2012. Motion carried all voting for. They are:**
 - Danish Cemetery Association - \$700.00
 - Becker Cemetery Association - \$800.00
 - Snake River Cemetery Assn. - \$550.00
 - Friends of Becker Library - \$450.00
 - Becker All Night Grad Party - \$750.00
 - Becker Safety Camp - \$750.00
 - Monticello Community Ed - \$800.00
 - Becker Community Center - \$9,000.00

Includes Youth/Adult Sports, Becker Library, Freedom Days Fireworks

Total of contribution requests - \$13,800.00
- **SUPERVISOR REPORTS – Limpert reported he is working on the PA system to clear up the interference in the speakers.**
- **TREASURER’S REPORT – Limpert moved second Kolbinger to approve the treasurer’s report. Motion carried all voting for. A Park Dedication Fees Fund will be added to the report.**
- **WARRANTS – Limpert moved second Kolbinger warrants #11786 to 11807 in the amount of \$17,687.79 be paid. Motion carried all voting for.**
- **Kolbinger moved second Limpert meeting be adjourned at 8:23 p.m. Motion carried all voting for.**

Judy Shermak
Clerk

Gary Hammer, Chair

APRIL 16, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, April 16, 2012 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Judy Shermak. Absent: Brian Kolbinger Tanya Danielson.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Kelli Neu-Zoning Administrator, Todd Schendzielos-Schendzielos & Son.

Chair Hammer called the meeting to order at 7:00 p.m.

- **MINUTES –Limpert moved second Lambert minutes of March 19, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Dan Frank reported 119 calls for service for March, including 48 traffic stops and 1 ATV complaint. There have been irrigation copper wire thefts in the county and the Sheriff's Dept. is asking the public to report any suspicious activity.
- **PLANNING COMMISSION** -Kelli Neu reported the Planning Commission meeting for April was cancelled due to lack of business.
 - Neither Sherburne County nor the DNR informed Becker Township that the township was excluded from the new FEMA Floodplain maps. As a result the township is no longer covered for floodplain insurance. A public hearing will be held at the JPB meeting on April 24, 2012 to review the draft FEMA Floodplain Ordinance.
 - Staff received a wetland complaint on the corner of 103rd St. and County Rd 23. DNR will be notified.
 - A Dirt Bike Ordinance will be reviewed at the next Planning Commission meeting.
 - A demolition building permit was issued for the foundation of a house to be burned. The material cannot be buried and must be hauled out.
 - Nick Ziegelmann has taken a position as City Administrator in Grafton, N.D. and will be leaving the City on May 4th.
- **ENGINEER'S REPORT:**
 - Discussion held on development roads not yet accepted by the Township. Scenic Hills and Scenic Hills II are close to 50% occupied. Eyk will research status of occupancy for all developments.
 - The County let bids on all road projects April 10, 2012, which includes Becker Township projects. The county awarded the seal coat bid to ASTEC. For Becker Township ASTEC bid was \$202,008.70 while Pearson Brothers Inc. was \$198,927.00. Eyk advised that if the township decided to do their own bidding the cost would end up being more than the difference in the two bids. **K. Johnson moved, second Lambert to approve ASTEC bid. Motion carried all voting for.**
 - County overlay bid was awarded to Knife River Corp. which was also the low bidder for the township at \$28,392.20. **Limpert moved second K. Johnson to approve Knife River Corp. bid. Motion carried all voting for.**
 - 190th Ave. – There is no road order on record; however when Giarushi Acres was platted on May 19, 2003 a 66 foot road easement was attached to the plat for road purposes
 - Magnesium chloride application on 122nd St., 127th St., and Elk River Gardens is estimated at 2700 gallons. Dust Coating quoted 80 cents per gallon totaling \$2,200. Over 3,000 gallons price drops to 75 cents per gallon. Schendzielos will coordinate timing for grading with them.
 - Illicit driveway on 185th Ave. is on land owned by Gary Hanson. Eyk will send letter informing him to repair damage.
 - Eyk presented and discussed literature on design standards from State Aid Manual for 9 Ton heavy commercial roads, and Cost of Upgrading an Aggregate Road. Traffic count of 150 to 199 is the

recommendation for a hard surface. For gravel road \$3,300 is the average annual cost per mile for maintenance, and \$400 per mile for winter maintenance.

- The board confirmed culvert replacement in front of Wimmer residence on 170th St.

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- Eyk will start photographing violations of right-of-way violations.
- Estimates for shouldering on 67th St. off County Road 23 will be done. The project will have to be cost-shared with Santiago Township.
- 122nd St. cul-de-sac estimate is \$5,500.
- Eyk will do estimate for cul-de-sac on 120th St.

- **REORGANIZATION – K. Johnson moved second Lambert to elect Limpert as Vice Chair for FY 2012. Motion carried all voting for. K. Johnson moved second Limpert the following board representative appointments be made for FY 2012:**

Fire Board – Lambert and Kolbinger, K. Johnson alternate

Sherburne County Association of Townships – Limpert

North Star Corridor – Kolbinger, Lambert alternate

City of Becker Downtown Redevelopment Plan – Hammer

Motion carried all voting for.

- **WINTER ROAD MAINTENANCE** - Schendzielos asked about increasing salt mixture for winter maintenance as he will need to know how much to order. The board instructed to increase from 7% to 20% mix.
- **TAX FORFEITED LAND** – PID 05-124-231-, Sec. 24-Twp. 34-Rg. 28, 0.50 ac. Sherburne County is asking for approval of sale. **K. Johnson moved second Limpert to approve sale of above property. Motion carried all voting for.**
- **Limpert moved second K. Johnson to continue meeting to Tuesday, April 17, 2012 following the Board of Equalization Meeting to approve Treasurer’s Report and pay warrants. Motion carried all voting for.**

APRIL 17, 2012

Chair Hammer reopened the Becker Town Board meeting at 10:00 a.m.

Present: Hammer, Limpert, Lambert, Kolbinger, Shermak.

Absent: K. Johnson, Danielson.

Due to the treasurer not being able to attend **Kolbinger moved second Lambert to continue the meeting to Friday, April 20, 2012 at 3:00 p.m. Motion carried all voting for.**

APRIL 20, 2012

Vice Chair Limpert reopened the Becker Town Board meeting at 3:00 p.m.

Present: Limpert, Lambert, Kolbinger, Danielson, Shermak.

Absent: Hammer, Johnson

- **TREASURER’S REPORT – Lambert moved second Kolbinger to approve the treasurer’s report.** Discussion on City/Township road sharing invoicing from Bogart & Pederson and if the City should be billed for half. The township will pay all for now and research whether the City if also being invoiced. Permits for FY 2011 gross amount is \$72,280.3. Treasurer will break down all expenses involved. The Park Dedication Fund in the report indicates amount of \$148,950.00 being held at Sherburne County and is not included in the final figures. Danielson will contact county to see if the funds can be transferred to Becker Township. **Motion to approve treasurer’s report carried all voting for.**
- **WARRANTS – Lambert moved second Kolbinger warrants #11886 to 11842 in the amount of \$41,969.63 be paid. Motion carried all voting for.**

- **Lambert moved second Kolbinger meeting be adjourned at 3:15 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

MAY 21, 2012

BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, May 21, 2012 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Mark Limpert, Jeff Lambert, Kyle Johnson, Brian Kolbinger, Judy Shermak, Tanya Danielson. Absent: None.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Jim Newberger, Mark Scheeler.

Chair Hammer called the meeting to order at 7:00 p.m.

- **MINUTES –Limpert moved second K. Johnson minutes of April 14, 2012 Road Viewing meeting be approved as distributed. Carried all voting for.**

Limpert moved second Kolbinger minutes of April 16, 2012 Town Board meeting be approved as distributed. Carried all voting for.

Limpert moved second Kolbinger minutes of April 17, 2012 Board of Review and Equalization meeting be approved as distributed. Carried all voting for.

- **SHERIFF'S DEPT.** – Sgt. Dan Frank reported 96 calls for service for April, including 35 traffic stops, 2 burglaries, 4 dog complaints, and 3 shooting complaints. Irrigation copper wire thefts are continuing and the county and the Sheriff's Dept. is asking the public to report any suspicious activity.
- **JAMES NEWBERGER** – Mr. Newberger is a Republican candidate for Minnesota House District 15B. He has lived in Becker since 1998, has been a paramedic for 22 years, and has been involved in many community organizations including 4 years on the Becker City Planning Commission. His website is jimforminnesota.com.
- **MARK SCHEELER** – Mr. Scheeler presented a Petition for Local Improvement for streets of Garden Grove Road SE from junction County Road 73 to the intersection of Peggy Place together with Georgia Circle, located in the plat of Elk River Gardens. There are 20 lots involved with 18 landowners. 13 landowners signed the petition. In all assessments in the past the assessments were divided up equally between lots. Atty. Schieffer confirmed that the required number of signatures have been obtained as per State Statute § 429.035. **Johnson moved second Lambert to approve Resolution 2012-03 Declaring he Adequacy of Petition directing Bogart & Pederson, Town engineer, to conduct a feasibility study, the estimated cost, and description of methodology used to calculate individual assessments for affected parcels. Motion carried all voting for.**
- **PLANNING COMMISSION** –Hammer reported the following:
 - Erickson Acres Plat name will need to be changed as there already is one in the county with that name. It will be changed to Ericksons Addition.
 - Anthony Wruck will be sent a violation notice for a contractor's yard in the General Rural Zoning district because it is not a permitted use there.
 - Knife River has started the 24 hour crushing operation allowed by their permit.
 - Sherburne County is no longer requiring Land Use Permits in the floodplain for the township as a Floodplain Ordinance has been adopted.
- **ENGINEER'S REPORT:**

- Letters have been sent to property owners on 168th St. and 185th Ave. to correct deterioration of the edge of the bituminous road. 168th St. owner is working on it, and Johnson stated he and Todd Schendzielos fixed the 185th Ave. problem.

- Damage to 124th St. in Aspen Ridge has not been fixed by the developer yet.

- 82nd St. subgrade correction has been completed. Connexus Energy has an underground power line under the road but could not yet find their record for it.

- 122nd St. and 150th Ave. were graveled last week and the city will stabilize it. Hammer is working with the city regarding maintenance.

- Pre construction conference was held for the 2012 paving projects. 143rd Ave. is scheduled for between July 18th and 24th.

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- MnDot's plan to use 137th Ave. for a detour was not needed.

- Eyk advised of different options for dust control. Magnesium chloride is approximately \$2,550 per mile. Otta Seal is \$49,000 per mile and is permanent.

- Estimate for 67th St. shoulder repairs is \$15,235.00. He will put a quote together and draft letter to Santiago Township regarding payment for their half of the project as it is a town line road.

- SUPERVISOR REPORTS – Kolbinger reported on the Fire Board meeting. A Joint Budget Meeting with Becker City will be held immediately after the Town Board July 16th meeting. Limpert will be working out of town and may miss several meetings. Brad Wilkening will chair the JPB meetings for him. Hammer reported the headwall on the corner of 175th Ave. has been removed.
- TREASURER'S REPORT – Tanya is working with the county to see if the Park Dedication Funds of \$148,950 can be reimbursed to the township. **Limpert moved second Kolbinger to approve the treasurer's report.**
- WARRANTS – **Limpert moved second Lambert warrants #11843 to 11867 in the amount of \$64,572.91 be paid. Motion carried all voting for.**
- COMMUNITY GROWTH LITIGATION – Atty. Schieffer advised the Community Growth contract has a mediation clause. He discussed it with Charles Marohn who was agreeable to mediation. Mr. Schieffer will make the arrangements. **Kolbinger moved second Limpert to appoint Hammer as the Town Board representative at the mediation. Motion carried all voting for.**
- **Johnson moved second Limpert meeting be adjourned at 8:34 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

JUNE 18, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, June 18, 2012 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Brian Kolbinger, Judy Shermak, Tanya Danielson. Absent: Mark Limpert, Kyle Johnson.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Kelli Neu-Zoning Administrator, Willard Ewing, Todd Schendzielos-Contractor, Bill Morgan-Citizen Newspaper.

Chair Hammer called the meeting to order at 7:05 p.m.

- **MINUTES –Lambert moved second Kolbinger minutes of May 21, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Dan Frank reported 113 calls for service for May, including 40 traffic stops, 1 burglary, and 5 thefts. Irrigation copper wire thefts are continuing in the county but there were none in Becker Township in May. The Sherburne County Social Host ordinance is being enforced as there are graduation parties taking place.
- **WILLARD EWING PUBLIC HEARING** – Chair Hammer opened the Public Hearing at 7:07 p.m. Neu advised that Willard Ewing has petitioned for the vacation of utility and drainage easements in Lot 2, Block 1, Ready-Sowle Addition. Mr. Ewing's house was built in 1988 and incorrectly surveyed so it is located on a drainage and utility easement on two lots and two separate plats – Ready-Sowle Addition and an Elk River Gardens outlot. He is the fourth owner. He is selling and needs it to be vacated to clear the title by the end of June. Township engineer VanderEyk has inspected and approved. There were no comments from the public. **Lambert moved second Kolbinger to close the public hearing at 7:16 p.m. Kolbinger moved second Lambert to recommend approval to the Joint Planning Board for final approval.**
- **TOBACCO LICENSES** – **Kolbinger moved second Lambert to approve tobacco license applications at Holiday Stationstore 598 and SAFE Discount Liquor Inc. Motion carried all voting for.** There have been no violations at either business during compliance checks in the past five years.
- **PLANNING COMMISSION** –Kelli Neu reported the following:
 - The June 11, 2012 Planning Commission meeting was cancelled due to lack of business.
 - At the July 9, 2012 Planning Commission meeting three public hearings will be held. They are for 1) a rezone for the auction house site on Highway 10 for a Zoning Ordinance Amendment, Rezone, and Conditional Use Permit for a metal recycling business, 2) an Interim Use Permit to operate a dog kennel and training facility, and 3) a preliminary and final plat application for one five acre lot.
- **ENGINEER'S REPORT:**
 - Knife River has been using a road on adjoining farmland as a haul road at the Offutt site. MnDot is addressing and correcting the issue.
 - 122nd Street cul-de-sac has been staked and approval from an adjoining landowner has not yet been obtained.
 - Report on proposed improvements to Garden Grove Road from Junction County Road 73 to the intersection of Peggy Place together with Georgia Circle within the plat of Elk River Gardens was given. A petition to improve to an asphalt surface was received and approved by the Board on May 21, 2012. Total cost is estimated at \$230,137.80. There are 18 benefitting parcels and cost per parcel amounts to \$12,785.43. Attorney Schieffer will draft the resolution. **Lambert moved, second Kolbinger to approve Resolution 2012-04 Receiving Feasibility Report and Calling Hearing on Improvement of Garden Grove Road, Southeast, and to set the Public Hearing for July 16, 2012 at 7:30 p.m. Motion carried all voting for.**
 - Highly eroded approach in Cedar Oak Estates has been repaired and inspected.

- Sealcoating roads started today.

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- Todd Schendzielos, Road Contractor, reported scheduled crack sealing will be done in two days. The board instructed him to start mowing ditches.
- **ELECTION JUDGES – Kolbinger moved second Lambert to appoint Election Judges from the list of trained and certified judges for the Township for the August 14, 2012 Primary and November 6, 2012 General Elections. Motion carried all voting for.** Eight to ten judges are needed for these elections.
- **SUPERVISOR REPORTS – Lambert and Kolbinger reported at a recent workshop a preliminary budget for the Fire Department was set at \$427,250. The Fire Board will be meeting again to discuss before the Joint Budget Meeting with Becker City to be held immediately after the Town Board July 16th meeting.**
- **TREASURER’S REPORT – Tanya is working with the county to see if the Park Dedication Funds of \$148,950 can be reimbursed to the township. Sherburne County Zoning advised the funds cannot be reimbursed, per Minnesota Statute, unless used for acquisition, development and improvement of parks and trails. They can not be used for maintenance, ongoing operation, or redevelopment of parks and trails. The first half invoice for fire protection, approx. \$44,000, was paid tonight. Several building permits have been processed this month. Lambert moved second Kolbinger to approve the treasurer’s report.**
- **WARRANTS – Lambert moved second Kolbinger warrants #11868 to 11886 in the amount of \$76,369.95 be paid. Motion carried all voting for.**
- **OTHER BUSINESS – April 1, 2011 State Demographer population estimate is 4,891 and household estimate is 1,513.**
- **Lambert moved second Kolbinger meeting be adjourned at 7:56 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

JULY 16, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, July 16, 2012 at 7:00 p.m. at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Brian Kolbinger, Kyle Johnson, Judy Shermak, Tanya Danielson. Absent: Mark Limpert.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Dick Schieffer-Attorney, Kelli Neu-Zoning Administrator, Donna Jackson, Frank Kasowski, Jr., Bill Morgan-Citizen Newspaper, Kathryn Brisbois, Mark Hill, Joan Parsakallah, Wilmer Zuehl, Mark Scheeler, Dustin Wright, Wade Olejniczak, Sylvia Roth, Darrell Roth, Daren Berglund, Kelly Berglund, Steve Skappel, Don Stoick, Chair Hammer called the meeting to order at 7:05 p.m.

- **MINUTES –Lambert moved second Kolbinger minutes of June 18, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Dan Frank reported 139 calls for service for June, including 61 traffic stops, 3 thefts, 4 shooting complaints in Elk River Gardens which were legal, 6 dog complaints. The dogcatcher for Baldwin Township is interested in serving Becker Township. Sgt. Frank will ask him to call the clerk to be included in a meeting agenda.
- **122ND STREET** – Donna Jackson is requesting dust control for 122nd Street. She stated there is constant dust especially from the business across the street from them. The Board will research costs, records, and the possibility of charging the business for the dust control. Johnson will discuss the issue with the business.
- **ENGINEER'S REPORT:**
 - Letter was received from Santiago Township and they would like changes made to the proposal for shoulder repair on the town line road of 67th Street. Eyk will set up a meeting on site with both townships and himself to discuss the repairs needed.
 - Sealcoat projects for 2012 have been done. Total cost is \$200,853.46 which is slightly less than estimated.
 - Striping on 180th Ave. has not been done by the county yet.
 - 147th Ave. project is scheduled for between the 26th and 30th of June.
- **PLANNING CONSULTANT MEDIATION** – Gary Hammer, Dick Schieffer, and Kelli Neu reported they attended the mediation in Elk River today regarding litigation with Charles Marohn, Planning Consultant. Attorney Kim Brandel facilitated the mediation. Mr. Marohn maintained he did extra work amounting to approximately \$7,200 which was not part of the contract. The Township counterclaimed with about the same amount for work done without his help. \$1,800 was offered to Mr. Marohn which he accepted so the case will not have to go to court.
- **PLANNING COMMISSION** –Kelli Neu reported the following:
 - There will be four public hearings at the July 18th Planning Commission Meeting. They are 1) Stefan and Christine Schaub for an IUP to operate a dog kennel and training facility, 2) Michael and Patricia Zimmerman preliminary plat, 3) RSI Recycling, Inc. zoning ordinance, rezone, and CUP, 4) Sherburne County Public Works IUP to stockpile and crush recycled asphalt.
 - Discussion on Rodger Nordlund resignation will be held.
- **ELK RIVER GARDENS ROAD IMPROVEMENT PUBLIC HEARING** – **Kolbinger moved second Lambert to open the Elk River Gardens Public Hearing at 7:30 p.m. Carried all voting for.** Township engineer VanderEyk reported the Elk River Gardens was platted in 1972. Garden Grove Road and Georgia Circle were initially constructed to a gravel surfaced, 25 foot finished top rural roadway section. The cul-de-sac at the north end of Georgia Circle is built to a 43 foot radius. Other than routine placement of Class 5 surfacing, there have been no significant improvements. Total cost is estimated at \$230,137.80. There are 18 benefitting parcels and cost per parcel amounts to \$12,785.43. A 10 year bond would cost \$1,576.33 per year per benefitted parcel. The current

Average Annual Daily Traffic is estimated at 180 vehicles. The projected AADT is estimated at 230 vehicles per day.

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- Comments from the public included:
 - Mark Scheeler – traffic has significantly increased in the 20 years he has lived there and dust issues are a problem especially for his home and vehicles.
 - Donald Stoick felt the cost was too high and would like to look into dust control, and asked why the township wouldn't be able to pay for the road, or at least part of it.
 - Daren Berglund questioned other road projects the township has paid for. It was explained that those roads are collector roads that connect to other through roads and used as a ways of getting through the community. Rural residential roads as in Elk River Gardens are just for getting to properties in the area.
 - Attorney Schieffer explained that the Town Board can always reject bids. Four of five board members in favor would be needed to approve the assessment, and according to State Statute the Town Board makes the final decision.
 - Steven Skappel said it would double their taxes but will not increase the value much.
 - Dustin Wright questioned how many who signed the original petition still want it done after finding out the cost.
 - Wilmer Zuehl said no because of the cost. Discussion on cost of grading and how often it is done.
 - Kathryn Brisbois would like to have the road paved and asked if the Township would eventually do it. The board stated not until all collector roads and routine maintenance of those roads is done.
 - Darrell Roth would approve the project. Would the township consider sharing the cost?
Hammer replied it would not be feasible for a long time.
 - Questions asked regarding dust control costs. Is spot control possible? Eyk explained the annual cost for a magnesium chloride application for dust suppression on the two roads is estimated at \$1,800.00. Otta Seal surfacing is another option and estimated cost is \$45,700.00.
- Johnson moved second Kolbinger to close the Public Hearing at 8:04 p.m. Carried all voting for. Johnson moved second Kolbinger to defer the decision for Elk River Gardens road improvement project to Town Board Meeting on August 20, 2012 at 7:15 p.m. Carried all voting for.**
- **TREASURER'S REPORT – 70% of tax revenue for the first half of 2012 has been received. Developer fund interest payments are being made to Boulder Crossing and Riverwood Bank. Kolbinger moved second Johnson to approve the treasurer's report. Carried all voting for.**
 - **WARRANTS – Kolbinger moved second Lambert warrants #11887 to 11908 in the amount of \$34,064.26 be paid. Carried all voting for.**
 - **Lambert moved second Kolbinger meeting be adjourned at 8:10 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

AUGUST 20, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, August 20, 2012 at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Kyle Johnson, Judy Shermak, Tanya Danielson. Absent: Mark Limpert, Brian Kolbinger.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Kelli Neu-Zoning Administrator, Bill Morgan-Citizen Newspaper, Ramona Stich, Joan Parsakallah, Chad Davis, Wade Olejniczak, Bob Lane, Kirk Kolbinger.

Chair Hammer called the meeting to order at 7:05 p.m.

- **MINUTES –Lambert moved second Johnson minutes of July 16, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT. –** Sgt. Dan Frank reported 163 calls for service for July, including 104 traffic stops. There were no irrigation thefts. ATV's are legal to ride in ditches after August 1st.
- **FIRE DEPARTMENT BUDGET – Lambert moved second Johnson to approve the 2013 Fire Department budget of \$430,250.00. Carried all voting for.**
- **RAMONA STICH –** Hidden Treasures Development at 166th Circle and 101st Street requested the weeds in their ditch to be mowed. They are over five feet tall and were not mowed when all other areas were. Also snow plowing is a problem because snow is pushed into their driveway by the plow. Hammer and Vander Eyk will discuss with the contractor to correct the issues.
- **ELK RIVER GARDENS ROAD IMPROVEMENT PROJECT –** Supervisor Johnson spoke with residents affected and asked them if they still wanted to proceed and be assessed for the paving. The majority did not want the board to approve the project because of the cost. Total cost is estimated at \$230,137.80. There are 18 benefitting parcels and cost per parcel amounts to \$12,785.43. A 10 year bond would cost \$1,576.33 per year per benefitted parcel. Wade Olejniczak asked if something could be done for dust control. **Johnson moved second Lambert to not proceed with this project at this time. Carried all voting for.**
- **CHAD DAVIS –** 12825 Peggy Place requested approval for a second driveway for a proposed pole building. The driveway to the home cannot be used because of trees and drainfield. The Township engineer reviewed and approved. A culvert will be needed. **Lambert moved second Johnson to approve second driveway. Carried all voting for.**
- **ENGINEER'S REPORT:**
 - Sherburne County will be improving signage on County Road 4 and 185th Avenue, at their cost, and requested the Township maintain the signing outside of the county right-of-ways. **Johnson moved second Lambert to maintain signs as per the County's request. Carried all voting for.**
 - A report of a plugged culvert from a resident in Eagle Lake Estates was checked by Eyk and found no problems. Water was not flowing because of the low water conditions.
 - Meeting was held at 67th Street with Eyk, Santiago and Becker Townships, and their contractors, for shoulder repair discussion. Discussion on letting the road go until broke up and reconstructing at that time, or proceeding with the project. Santiago Township has agreed to fund half. **Lambert moved second Johnson to do stabilization on the west 1100 feet and use spoils for shoulder stabilization on the east 1100 feet as much as possible. Motion carried all voting for.**
 - 143rd Avenue was shouldered last week. Mailbox supports are to be installed, at which time the project will be finished.
 - Bituminous curbs on 182nd Avenue carry sediment that is accumulating in the ditch, and culverts are being plugged. The board approved Schendzielos & Son to clear sediment.
 - The board approved repositioning the culvert on 170th Street and Mark and Ruth Wimmer can now remove their headwall. Schendzielos will complete the work.

- **PLANNING COMMISSION** –Kelli Neu reported the following:
 - Kirk and Tami Kolbinger requested approval for a metes and bounds lot split at 8101 137th Ave. SE, Sec. 7-Twp. 34-Rg. 28. 40 acres will be split into two 20 acre parcels. One parcel will be attached to adjacent land they own so no property will be landlocked. **Johnson moved second Lambert to approve lot split as presented. Carried all voting for.**
 - Tony Wruck is operating a contractor's yard on property on Cty. Rd. 67 which is zoned General Rural so is non compliant. A notice has been sent to him. Neu met with him and stated his only option would be to apply for an Interim Use Permit so provide time to find a new location. He has submitted an IUP application and a public hearing will be held at the September Planning Commission Meeting. Discussion held on dust problems, stockpiling, machinery, vehicles, and screening in non conforming contractor's yards.
 - Amanda Fiedler has been hired to replace Nick Ziegelmann at Becker City and will start August 27th.
 - The Conditional Use Permit for Dakota Landscaping is being researched.
 - **Lambert moved second Johnson to accept resignation of Roger Nordlund on the Planning Commission board. Carried all voting for. Lambert moved second Johnson to appoint Mark Rask on the Planning Commission, who has volunteered to fill the term. Motion carried all voting for.**
- **SUPERVISOR REPORTS** – Jeff Peterson will be clearing tree overhangs along township roads. Johnson and Eyk will identify areas needing work.
- **TREASURER'S REPORT** – Tanya reported on building permits for new construction. Developer fund interest payments not released were referred to Atty. Schieffer. They include Hyttsten Creek and Scenic Hills and Scenic Hills II. **Johnson moved second Lambert to approve the treasurer's report. Carried all voting for.**
- **WARRANTS** – **Lambert moved second Johnson warrants #11909 to 11938 in the amount of \$20,770.50 be paid. Carried all voting for.**
- **Johnson moved second Lambert meeting be adjourned at 8:30 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

SEPTEMBER 17, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, September 17, 2012 at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Mark Limpert, Brian Kolbinger, Judy Shermak, Tanya Danielson. Absent: Kyle Johnson.

Also present: Sgt. Chad Johnson-Sheriff's Dept., T. Vander Eyk-Engineer, Attorney Dick Schieffer, Joan Parsakallah, Joyce Lambert, Judith and Steve Christ.

Chair Hammer called the meeting to order at 7:00 p.m.

- **MINUTES –Lambert moved second Limpert minutes of September 17, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Chad Johnson reported 112 calls for service in September, including 32 traffic stops and 5 thefts
- **ENGINEER'S REPORT:**
 - 67th Street shoulder stabilization project was completed last Friday. The excess fill was not suitable for widening shoulder slopes. No class 5 was used and final cost will be less than the original quote. The road was paved over sand and future maintenance suggested is milling bituminous, regrading, and widening embankment. Predicted life span is 10 to 12 years.
 - Boulder Crossing development owner requested release of security fund deposits and warranty inspection. The inspection was conducted on October 12, 2012. Recommendations were installation of remaining culverts and driveway approaches and crackfilling where needed. 2 of the 60 lots are occupied and developer's agreement stated the Town Board reserves the right to delay acceptance of roads for maintenance until there is a minimum of 50% occupancy of residences. Discussion on release of securities with retainage for work needed to be done and transfer of CD without penalty. Atty. Schieffer discussed the possibility of a new developer's contract to address the issue of 50% occupancy before township acceptance of roads. Hammer will discuss maintenance and fund issues with Frank Kasowski, Jr., Developer. Eyk will draft letter to developer regarding the maintenance issues.
 - Recent non-permitted excavation in a wetland area within a dedicated Township drainage and utility easement on Lot 11, Block 1, Majestic Ponds was reported. The County had been notified and will process a retroactive permit upon Township approval. Eyk reviewed the site and did not anticipate adverse effects. Spoil piles must be moved and wetlands vegetation restored.
 - Residents of Lot 3, Block 2, Aspen Ridge were doing landscaping and filling an infiltration basin in an easement. They were not aware of the violation and material will be removed.
 - The County Ditch Inspector and DNR have made arrangements for trapping at the beaver dam on 185th Street.
 - The 170th Street culvert seed has been done.
- **SUPERVISOR REPORTS** – Kolbinger gave update on Fire Board including pagers, upgrading chief and station computers, and purchasing a laptop. Excessive water use is being reviewed. The use of a consortium for purchasing a new fire truck is being discussed.
- **TREASURER'S REPORT** – W-4 Forms must be filled out by board members for payroll reporting starting January; 1, 2-13. Discussion on new tax exemptions for townships. **Limpert moved second Kolbinger to approve the treasurer's report. Carried all voting for.**
- **WARRANTS** – **Kolbinger moved second Limpert warrants #11958 to 11978 in the amount of \$213,025.39 be paid. Carried all voting for.**
- **CLERK RETIREMENT** – Joyce Lambert and Judith Christ have indicated interest in serving as clerk and discussion held. They will submit resumes to the Board.

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- ANNUAL MEETING – Kolbinger will be attending the Minnesota Association of Townships Annual Meeting in St. Cloud in November. He will also be taking the Local Board of Equalization training.
- **Limpert moved second Lambert meeting be adjourned at 8:25 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

OCTOBER 15, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, October 15, 2012 at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Mark Limpert, Brian Kolbinger, Judy Shermak, Tanya Danielson. Absent: Kyle Johnson.

Also present: Sgt. Chad Johnson-Sheriff's Dept., T. Vander Eyk-Engineer, Attorney Dick Schieffer, Joan Parsakallah, Joyce Lambert, Judith and Steve Christ.

Chair Hammer called the meeting to order at 7:00 p.m.

- **MINUTES –Lambert moved second Limpert minutes of September 17, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Chad Johnson reported 112 calls for service in September, including 32 traffic stops and 5 thefts
- **ENGINEER'S REPORT:**
 - 67th Street shoulder stabilization project was completed last Friday. The excess fill was not suitable for widening shoulder slopes. No class 5 was used and final cost will be less than the original quote. The road was paved over sand and future maintenance suggested is milling bituminous, regrading, and widening embankment. Predicted life span is 10 to 12 years.
 - Boulder Crossing development owner requested release of security fund deposits and warranty inspection. The inspection was conducted on October 12, 2012. Recommendations were installation of remaining culverts and driveway approaches and crackfilling where needed. 2 of the 60 lots are occupied and developer's agreement stated the Town Board reserves the right to delay acceptance of roads for maintenance until there is a minimum of 50% occupancy of residences. Discussion on release of securities with retainage for work needed to be done and transfer of CD without penalty. Atty. Schieffer discussed the possibility of a new developer's contract to address the issue of 50% occupancy before township acceptance of roads. Hammer will discuss maintenance and fund issues with Frank Kasowski, Jr., Developer. Eyk will draft letter to developer regarding the maintenance issues.
 - Recent non-permitted excavation in a wetland area within a dedicated Township drainage and utility easement on Lot 11, Block 1, Majestic Ponds was reported. The County had been notified and will process a retroactive permit upon Township approval. Eyk reviewed the site and did not anticipate adverse effects. Spoil piles must be moved and wetlands vegetation restored.
 - Residents of Lot 3, Block 2, Aspen Ridge were doing landscaping and filling an infiltration basin in an easement. They were not aware of the violation and material will be removed.
 - The County Ditch Inspector and DNR have made arrangements for trapping at the beaver dam on 185th Street.
 - The 170th Street culvert seed has been done.
- **SUPERVISOR REPORTS** – Kolbinger gave update on Fire Board including pagers, upgrading chief and station computers, and purchasing a laptop. Excessive water use is being reviewed. The use of a consortium for purchasing a new fire truck is being discussed.
- **TREASURER'S REPORT** – W-4 Forms must be filled out by board members for payroll reporting starting January; 1, 2-13. Discussion on new tax exemptions for townships. **Limpert moved second Kolbinger to approve the treasurer's report. Carried all voting for.**
- **WARRANTS** – **Kolbinger moved second Limpert warrants #11958 to 11978 in the amount of \$213,025.39 be paid. Carried all voting for.**
- **CLERK RETIREMENT** – Joyce Lambert and Judith Christ have indicated interest in serving as clerk and discussion held. They will submit resumes to the Board.

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- ANNUAL MEETING – Kolbinger will be attending the Minnesota Association of Townships Annual Meeting in St. Cloud in November. He will also be taking the Local Board of Equalization training.
- **Limpert moved second Lambert meeting be adjourned at 8:25 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

NOVEMBER 19, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, November 19, 2012 at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Mark Limpert, Brian Kolbinger, Kyle Johnson, Judy Shermak, Tanya Danielson. Absent: None.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Attorney Dick Schieffer, Kelli Neu and Amanda Fiedler-Zoning Administrators, Parker Schendzielos-Road Maintenance, Bill Morgan-Citizen Newspaper.

Chair Hammer called the meeting to order at 7:00 p.m.

- **MINUTES –Johnson moved second Lambert minutes of October 15, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Dan Frank reported 130 calls for service in October, that included 45 traffic stops with citations and 2 ATV complaints.
- **ENGINEER'S REPORT:**
 - The 185th Avenue culvert problem is not corrected yet. He will be contacting the County Ditch Inspector. The DNR has trapped 4 beavers so far.
 - A certified letter has been sent to owners of Lot 3, Block 2, Aspen Ridge requesting the Right of Way Violation be corrected by November 21st. A drainage basin has been filled in and needs to be restored to its original condition.
 - All culverts are installed in Boulder Crossing development. Maintenance and crack filling will be needed before township acceptance of the roads. Johnson spoke with the developer regarding maintenance needed. As release of warranty funds has been requested discussion held regarding withholding an amount for maintenance needed. **Johnson moved, second Limpert, to release warranty funds, and retain liquid funds until repairs have been made. The CD will be signed over to the developer. Motion carried all voting for.**
 - **Limpert moved second Kolbinger to approve partial pay of \$16,225.34 to M. L. Schendzielos & Son for 67th Street shoulder rehab. 5% of amount due is being retained until it greens up next spring and inspection is done. Motion carried all voting for.**
 - Eyk has submitted the Road Certification for 2012 to Sherburne County Public Works. 61.65 miles were certified.
 - Eyk and Jeff Peterson will be starting the road sign inventory. A program for updating must be done in January. All warning signs need to be in compliance by June 2019.
 - Discussed trees and trimming that needs to be done. State law required 14 days notice to the landowner.
 - **Limpert moved second Johnson to accept roads in Scenic Hills, Scenic Hills Second Addition, and Turnquist Farms as they are all over 50% built out. Carried all voting for.**
- **PLANNING COMMISSION UPDATE** – Kelli and Amanda reported the following:
 - Two Public Hearings were held by the Planning Commission in November. Mary Erickson requested approval of a 2 ½ acre plat, which meets all lot standards. Tami Grabill requested approval for an IUP for dog grooming and dog sitting/boarding business on 137th Avenue. An IUP is needed as in General Rural zoning a business is allowed in the home but not in an accessory building as requested. She would like to train and board up to 15 show dogs. The Planning Commission recommended approval for the dog grooming business and tabled the boarding issue to do further research.
 - Becker City is in the final stages of updating their Comprehensive Plan and a draft plan is available for review. The Township also needs to finish their update. SEH will be giving an estimate on cost.

- SUPERVISOR REPORTS – Kolbinger gave update on Fire Board meeting. The Fire Chief's evaluation is scheduled for December. A new truck is being purchased through a consortium and will be owned by Becker City for tax purposes as a non profit.

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Johnson inquired about Wruck Excavating. Kelli and Attorney Schieffer are drafting a final notice to Wruck Excavating for violations.

Kolbinger and Hammer attended the MAT Annual Meeting in St. Cloud and received the Board of Appeals training. MAT voted to raise their dues.

Hammer spoke with M&R Sign Company at the Annual Meeting. They are from Fergus Falls. He will talk to Jeff Peterson regarding a possible change in where signs are ordered from. Plaistad Companies gave a cold patch pavement presentation.

- TREASURER'S REPORT – **Kolbinger moved second Johnson to approve the treasurer's report. Carried all voting for.**
- WARRANTS – **Limpert moved second Kolbinger warrants #11979 to 12008 in the amount of \$41,084.36 be paid. Carried all voting for.**
- OTHER BUSINESS –
 - Discussion on Clerk's retirement. No candidates have come forward yet and the board approved putting an ad in the Citizen Newspaper if necessary.
 - Attorney Schieffer has reviewed the Johnson file regarding bankruptcy. He feels it would be more cost effective for the board to have bankruptcy attorney Chris Stewart, Anastasia & Associates, make sure everything is done legally and for township protection regarding the warranty funds. Cost could be taken out of the funds to be released. **Limpert moved second Lambert to authorize Anastasia & Associates to review the Johnson bankruptcy filings before release of funds, in an amount not to exceed \$2,500.00. Carried all voting for.**
 - The board agreed to commission a Memorial Plaque for the Township Hall for Lester Olson, who recently passed away. He was a 44 year member of the Township Board.
- **Johnson moved second Kolbinger meeting be adjourned at 8:13 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair

DECEMBER 17, 2012
BECKER TOWNSHIP BOARD MEETING

Becker Township Board met on Monday, December 19, 2012 at Becker Township Hall. Present: Gary Hammer, Jeff Lambert, Mark Limpert, Kyle Johnson, Judy Shermak, Tanya Danielson. Absent: Brian Kolbinger.

Also present: Sgt. Dan Frank-Sheriff's Dept., T. Vander Eyk-Engineer, Todd Schendzielos-Road Maintenance, Bill Morgan-Citizen Newspaper, Lucinda Messman, Kelli Neu-Zoning Administrator (7:55 p.m.)

Chair Hammer called the meeting to order at 7:04 p.m.

- **MINUTES –Johnson moved second Lambert minutes of November 19, 2012 Town Board meeting be approved as distributed. Carried all voting for.**
- **SHERIFF'S DEPT.** – Sgt. Dan Frank reported 169 calls for service in November, that included 88 traffic stops, 2 home burglaries, and snowmobile enforcement has been increased.
- **ENGINEER'S REPORT:**
 - The County would like Township bid packages in February for 2013 road projects. Projects considered include:
 - 130th Ave/108th St/134th Ave, Mallard Drive – Reclaim & Surface - \$45,200.
 - Greenview Road & Ironwood Circle (Pebble Creek North) – Reclaim & Surface - \$54,200.
 - 102nd St – Reclaim & Surface - \$81,800.
 - 77th St & 175th Ave – Sealcoat - \$36,300.
 - 142nd St. (CSAH 11 to Town Line) – Overlay - \$70,000.
 - Discussion on 185th Ave. rebuild – 3.31 miles – estimated cost \$1,600,000. Right of way acquisition would be needed. Could it be a split project? Research will be done on what parts can be done with current right of way, without having to acquire more.
 - Johnson, Eyk, and Jeff Peterson will be meeting to inventory signs and replacements needed. The project will be done over a period of several years to comply with new requirements by 2019. They will also inspect above listed roads.
- **SUPERVISOR REPORTS** – Lambert will be attending a Fire Board meeting Wednesday regarding the final purchase of the new truck. Santiago Township may purchase the outgoing truck. They have requested a Fire Board representative to attend their Town Board meetings periodically. A chain saw for roofs is also being considered.
- **PLANNING COMMISSION UPDATE** –
 - Limpert reported the Planning Commission recommended denial for an IUP request by Tami Grabill in General Rural Zoning for a Pet Sitting/Boarding business in a home for training up to 15 show dogs. The IUP for dog grooming in an existing unattached building was recommended for approval.
 - Tony Wruck Excavating has now moved into the Industrial Park.
- **TREASURER'S REPORT** – Hammer explained the mapping and work needed on the Comprehensive Plan Update. **Johnson moved second Lambert to allocate up to \$5,000 from the building permit funds to finish the plan. Carried all voting for.** The October-November tax settlement has been received from the County. Remittance was made to Frank Kasowski, Jr. with a cashiers check for Boulder Crossing security fund deposit. Hyttsten Creek CD will be maturing January 8th and the Board instructed Tanya to transfer it to liquid funds. **Lambert moved second Johnson to approve the treasurer's report. Carried all voting for.**
- **WARRANTS** – **Johnson moved second Lambert warrants #12009 to 12029 in the amount of \$34,055.46 be paid. Carried all voting for.**
- **PLANNING COMMISSION** – Kelli Neu reported the wetlands on the Simonsmeier plat are in the metes & bounds area and not in the plat so a wetland delineation is not needed.

- **OTHER BUSINESS –**
 - Discussion on Clerk's retirement. Lucinda Messman was introduced and expressed interest in serving as Clerk. Lambert recommended and endorsed her as a candidate. After meeting with Clerk Shermak and discussion with the Board, **Limpert moved second Lambert to appoint Lucinda Messman as Deputy Clerk while being trained in and then sworn in as Clerk. Carried all voting for.**
- **Limpert moved second Lambert meeting be adjourned at 8:15 p.m. Motion carried all voting for.**

Judy Shermak, Clerk

Gary Hammer, Chair